

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
PARTICIPATION BY TELEPHONE CONFERENCE ONLY  
TUESDAY, SEPTEMBER 22, 2020, 10:00 A.M.**

*\*Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, September 23, 2020	1:30 p.m.	*Commissioners Business Session
Thursday, September 24, 2020	10:30 a.m.	*Salary Board Meeting
	11:30 a.m.	Blair Senior Services Board Mtg. (Contact Blair Senior Services for mtg. method)
Friday, September 25, 2020		
Monday, September 28, 2020		
Tuesday, September 29, 2020	10:00 a.m.	*Commissioners Work Session
Wednesday, September 30, 2020	1:30 p.m.	*Commissioners Business Session
6. **APPROVAL OF MINUTES** – 09/01/2020, Reconvened 09/03/2020, 09/08/2020 and 09/15/2020.
7. **EXECUTIVE SESSION ANNOUNCEMENT**
8. **PUBLIC COMMENT**
9. **COMMISSIONERS COMMENTS**
10. **CONSENT AGENDA**

**Resolution #393-2020:**

- a. Payment of the following three-3 Warrant Lists:

Effective Date	Warrant Number	Amount
09/22/2020	200922MW	\$121,903.61
09/22/2020	200922SS	\$ 97,316.46
09/22/2020	200922CY	\$229,366.29

which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$8,385.92.
- UPMC Behavioral Health, in the total amount of \$41,866.92.

- b. Ratification of the following one-1 Warrant List:

Effective Date	Warrant Number	Amount
09/15/2020	200915FS	\$2,082.91

- c. **Court Administration:** Requesting approval to Amend Resolution 383-2020, dated 09/15/2020, changing the amount of the McCartney's quote received from \$54,119.76 to \$50,736.37 based upon an updated Costar's quote received from McCartney's.
- d. **Children, Youth and Families:** Requesting approval to Amend Resolution 384-2020 dated 09/15/2020 amending the financial portion of the FY 2020-2021 Implementation Plan from \$14,443,665.00 to \$14,443,966.00 of which the county share changes from \$2,616,429.00 to \$2,618,471.00 and Amending the FY 2021-2022 Needs Based Plan and Budget from \$15,241,421.00 to \$15,241,725.00 of which the county share changes from \$2,861,334.00 to \$2,863,365.00.

- e. **Blair County Bridge #10/Friesville:** Requesting approval for payment of ECMS submissions, Estimates #1, 2, and 3, received from WenBrooke Construction, in the amounts of \$58,816.38; \$237,006.88 and \$101,938.30 respectively. Expense is 95% reimbursable and will be paid from Marcellus Shale Legacy Funds.
- f. **Employment:** Heather J. Meck, FT, Human Resources Manager, HR, \$47,508.76/yr., effective 09/21/2020; Stephen V. Park, FT, Law Clerk, Judge Doyle, Court Administration, \$38,500.02/yr., effective 09/21/2020; and Christina L. Gunsallus, From, FT, Administrative Assistant, Assessment, \$10.38/hr., To FT, Accounts Payable Specialist, Controller's Office, \$11.02/hr., effective 09/21/2020.
- g. **Employee Death:** Wendy L. Long, FT, Administrative Assistant, Controller's Office, \$23,785.32/yr., date of death 09/13/2020.
- h. **Resignations:** Zachary A. Ritchey, FT, Corrections Officer, Prison, \$20.53/hr., effective 09/02/2020; Abbei M. Brawley, PT, Courtroom Clerk, Prothonotary, \$10.25/hr., effective 09/14/2020 and Justin L. Carpenter, FT, Assistant Public Defender, Public Defender's Office, \$46,125.04/yr., effective 09/18/2020.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Blair County Prison:**

Requesting approval for the acceptance of the only bid received from Siemens Industry, Inc., 600 Bursca Drive, Suite 606, Bridgeville, PA 15017 for the Blair County Prison HVAC Coil Replacement Project, and to award or reject said bid per the requested bid specifications.

B. **Human Resources:**

- a. Requesting approval of three-3 Performance Guarantee Agreements (Dental, Life and Short Term Disability Policy Number 119416) between the County of Blair and Metropolitan Life Insurance (MetLife), implementing penalties in the event MetLife should fail to meet any obligations, duties, tasks or performance standards set forth therein.

C. **Department of Social Services:**

- a. Requesting approval for submission of the FY 2019/2020 Human Services Block Grant Income and Expense Report for Mental Health, Intellectual Disabilities, Drug and Alcohol and Human Services Programs to the Pennsylvania Department of Human Services.
- b. Requesting approval of a County of Blair Demolition Fund Program Disbursement for the demolition of two-2 properties located in the City of Altoona at 306 Maple Avenue and 1318 N 4<sup>th</sup> Avenue. Total demolition cost in the amount of \$20,000.00, with the City of Altoona committing funds towards the project in the amount of \$10,000.00, and a Demolition Fund Program Disbursement in the amount of \$10,000.00.
- c. Requesting approval for the submission of a FY 2019 Community Development Block Grant Budget Revision (CDBG) to the Commonwealth of Pennsylvania Department of Community and Economic Development (DCED) as outlined below:

**Contract #C000073790**

- 1. Reduce existing activity for Administration on behalf of Antis Township from \$20,776.00 to \$8,776.00 for a total deduction of \$12,000.00.
- 2. Increase existing activity for Street Improvements N. 4<sup>th</sup> and Blair Street Drainage Improvement Project from \$94,648.00 to \$106,648.00 for a total increase of \$12,000.00.
- d. Requesting approval for the adoption of the following two-2, Resolutions of the County of Blair as they relate to the continued receipt of federal funding through the United States Department of Housing and Urban Development (HUD).

1. Annual Fair Housing Resolution.
2. Annual Re-designation Appointment of the Section 504 Officer and Grievance Procedure Resolution.

**E Court Administration:**

- a. Requesting approval of a Transportation Agreement between the County of Blair, on behalf of the Blair County Court of Common Pleas/Court Administration for Juror Transportation from the Antique Depot Parking Lot, 1401 2<sup>nd</sup> Avenue, Duncansville, PA to the Blair County Courthouse 423 Allegheny Street, Hollidaysburg, PA at the cost per bus per day of \$305.00 for the remainder of 2020 and all of 2021. Total cost for the remainder of 2020 is \$0 after reimbursement from CARES approval and \$7,930.00 for 2021.
- b. Requesting approval of two-2 proposals received from Morefield Communications for equipment and installation of an intercom system integrated into the courts telephone systems at District Court 24-3-01 (MDJ Miller) and District Court 24-3-03 (MDJ Aigner), in the total amount of \$748.15 per court.

**F. Elections/Voter Registration:**

Requesting approval for the submission of a Customer Account Application with NPC, Inc., who will be printing and processing the County of Blair's mail-in and absentee ballots.

**G. Blair County IT:**

Requesting approval of a Confidentiality and/or Non-Disclosure Agreement between the County of Blair and Empire Communications Systems, Inc., pertaining to security-related projects to be completed within county buildings.

12. **OLD BUSINESS**

None

13. **ADJOURN**