

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
TUESDAY, JUNE 23, 2020, 10:00 A.M.**

Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **CONSENT AGENDA**

Resolution 251-2020:

- a. Payment of four (4) Warrant Lists dated 06/22/2020, in the amounts of \$3,868.80 #200623CO; \$215,251.66 #200623CY; \$655,748.52 #200623MW; and \$221,131.96 #200623SS, which include payment of the following invoices:
 - UPMC Altoona, in the total amount of \$7,692.53.
 - Laura O. Burke, in the total amount of \$20.00 for staff development.
- b. Ratification of one (1) Warrant List dated 06/17/2020, in the amount of \$101.63 #200617MW and one (1) Warrant List dated 06/19/2020, in the amount of \$2,948.85 #200619HR.
- c. Ratification of Total Payroll for the Check Dated 06/18/2020, in the total amount of \$827,429.71.
- d. **2020 Budget Transfer:** PCoRP insurance deductible payments.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44960 General County Operation's	\$407.00	01209PO-Prison
- e. **Employment:** Brittney M. Brennan, FT, APO Officer Aide I, APO, \$10.25/hr., effective 06/22/2020; and Justin D. Shickman, FT, Assistant District Attorney, District Attorney's Office, \$45,000.02/yr., effective 06/22/2020.
- f. **Terminations:** McKenzie M. Brantner, FT, Corrections Officer, Prison, \$19.54/hr., effective 06/18/2020.
- g. **Resignations:** Barbara J. Moyer, Temporary Department Assistant, Elections/Voter Registration Office, \$10.25/hr., effective 06/09/2020; and Janet I. Summers, PT, Court Room Clerk, Prothonotary, \$12.06/hr., effective 06/22/2020.
- h. **Returning from furlough full-time:** Danielle Mattern 06/24/2020.

8. **STAFF REPORTS & SPECIAL BUSINESS**

A. Blair County Airport Authority:

Requesting approval for the adoption of Ordinance 1-2020 authorizing the incurring of lease rental indebtedness by the guaranty of the debt service in respect of revenue bonds of the Blair County Airport Authority in the principal amount of \$2,273,570.00; covenanting to pay, and pledging unlimited taxing power for the payment of, the bonds under the guaranty; authorizing filings of required documents with the Department of Community and Economic Development; ratifying actions of officers and directing other actions; and making other covenants in respect of the guaranty.

B. County Road 105 Drainage Repair Project:

- a. Requesting approval of Change Order #1, received from Excavating Associates, in the total amount of \$4,126.63, for manhole modifications, a change in pipe size, additional fill, topsoil, erosion control mat, seed and the elimination of work items that were not required for the County Road 105 Drainage Repair Project.
- b. Requesting approval of Application for Payment #2 (Final), received from Excavating Associates, in the total amount of \$67,337.13, for work associated with the County Road 105 Drainage Repairs Project.

Blair County Courthouse and Blair County Prison Roof Replacement Projects:

- a. Requesting approval of Change Order #1, received from J. M. Young & Sons, Inc., in the total amount of \$8,384.00, for revision of tapered insulation thickness at both the Courthouse and Prison sites, additional caulking installation at the Courthouse site, repair of deteriorated metal roof decking and waterproofing of the guard tower at the Prison site.

- b. Requesting approval for payment of Application #3 (Final), received from J. M. Young & Sons, Inc., in the total amount of \$20,592.40, for work associated with the Blair County Courthouse and Blair County Prison Roof Replacement Project.

C. Salvation Army:

Requesting approval of the FY 20/21 State Food Purchase Program (SFPP) Grant Agreement between the County of Blair, and the Commonwealth of Pennsylvania, Department of Agriculture for the period of July 1, 2020 through June 30, 2021.

D. Blair County Drug and Alcohol:

Requesting approval of the FY 20/21 Provision of Single County Authority (SCA) Functions Agreement between the County of Blair and Blair County Drug and Alcohol for the period of July 1, 2020 through June 30, 2021.

E. Southern Alleghenies Service Management Group:

- a. Requesting approval of two (2) FY 20/21 renewal Purchase of Service Agreements for Intellectual Disabilities between the County of Blair and 1) Erik Messner and 2) Richard Petroski, Ph.D for the period of 07/01/2020 through 06/30/2021.
- b. Requesting approval of fourteen (14) FY 20/21 renewal contracts for Intellectual Disabilities between the County of Blair and the agencies listed below for the period of 07/01/2020 through 06/30/2021:

Blair Senior Services
Care Smart Solutions, Inc.
Center for Community Resources
Community Resources for Independence, Inc.
Family Services, Inc.
Ganister Station
Interim Health Care
North Star Services, Inc.
Lisa A. Phipps (Supported Employment Services)
Saint Francis University
Service Access and Management, Inc.
Skills of Central Pa, Inc.
UPMC Behavioral Health of the Alleghenies
Denise Vanacore, CRNP

- c. Requesting approval of a FY 20/21 renewal Purchase of Service Agreement for Early Intervention Services between the County of Blair and Sign Language Specialists of Western PA for the period of 07/01/2020 through 06/30/2021.
- d. Requesting approval of five (5) FY 20/21 renewal contracts for Early Intervention Services between the County of Blair and the agencies listed below for the period of 07/01/2020 through 06/30/2021:

Allegheny & Chesapeake Physical Therapists, Inc.
Creative Solutions Therapy, LLC
Joseph L. Felix, Initial Evaluator
Kids First Affiliated Services
North Star Services, Inc.

F. Blair County Department of Social Services:

- a. Requesting approval of twelve (12) FY 20/21 renewal contracts between the County of Blair and the agencies listed below:

AGENCY	FUNDING SOURCES	CONTRACT AMOUNT
Big Brothers/Big Sisters of Blair County	Human Services Development Fund (HSDF)	Maximum Contract Amount \$15,000
Blair County Community Action Agency	Housing Assistance Program (HAP), Mental Health (MH) & Housing Trust Fund (HTF)	Maximum Contract Amount \$358,000
Blair HealthChoices	Mental Health (MH)	Maximum Contract Amount \$66,732
Blair Senior Services	HSDF & MH	Maximum Contract Amount \$40,000
Child Advocates	HSDF	Maximum Contract Amount \$15,000
CONTACT Altoona	HSDF & MH	Maximum Contract Amount \$115,000
Family Services, Inc.	HSDF & HAP	Maximum Contract Amount \$100,000
H.O.P.E. Drop In	MH	Maximum Contract Amount \$50,000
NAMI of Blair County	MH	Maximum Contract Amount \$40,000
Peerstar	MH	Maximum Contract Amount \$10,500
Primary Health Network	MH	Maximum Contract Amount \$10,000
United Way of Blair County	Family Resource Center Grant	Maximum Contract Amount \$187,000

- b. Requesting approval of a FY 19/20 contract amendment between the County of Blair and Health, Opportunity, Purpose and Empowerment, Inc., (HOPE) increasing the maximum contract amount from \$35,000.00 to \$70,000.00 for the period of 07/01/19 through 06/30/20 for the HOPE Drop In Center Program.
- c. Requesting approval of a renewal FY 20/21 Purchase of Service Agreement between the County of Blair, Blair County Department of Social Services and RBA Professional Data Systems, for computer system support services, in the maximum amount of \$37,000.00, for the period of 07/01/2020 through 06/30/2021.

G. Human Resources:

- a. Requesting approval of a revised County of Blair Paid Leave Donation Policy effective 07/01/2020.
- b. Requesting approval of an Employee Medical Benefit Eligibility Continuation Policy between the County of Blair and Benecon retroactively to June 1, 2020.

H. Controller's Office:

Requesting approval of a Third Amendment to an Agreement dated 12/6/2016 between the County of Blair and Tyler Technologies removing ExecuTime and attendance modules from the agreement, resulting in a credit amount of \$30,823.04 of which \$17,230.00 will be applied to the 2017 Bond Fund and \$13,593.04 will be applied to the General Fund for software licenses.

I. Blair County DUI and Drug Court:

Requesting approval of a FY 20/21 Memorandum of Understanding (MOU) between the County of Blair and the Administrative Office of Pennsylvania Courts (AOPC) for the Blair County DUI Court, in the amount of \$8,450.00 and the Blair County Drug Court, in the amount of \$8,450.00.

J. Cambria Allegheny Regional Highway Safety Network:

Requesting approval of a Letter of Support for the submission of a grant application to the Pennsylvania Department of Transportation (PennDOT) Bureau of Maintenance and Operations for a Federal FY 21/22 Community Traffic Safety Project Agreement. The Cambria Allegheny Regional Highway Safety Network benefits a six-county region (Bedford, Blair, Cambria, Fulton, Huntingdon and Somerset) by providing various highway safety projects such as Aggressive Driving, Distracted Driving, Impaired Driving, Motorcycle Safety and Work Zone Awareness Programs, to State Police, local police, school districts, senior centers and local businesses.

K. Logan Township:

Requesting approval of a Letter of Support for the submission of an application to the Southern Alleghenies Planning and Development Commission for Pennsylvania Department of Conservation and Natural Resources (DCNR) Greenways Mini-Grant Funding to be used for the Leopold Park Train Viewing Project.

L. Maintenance/Department of Social Services:

- a. Requesting approval of a proposal received from Johnson Control Fire Protection, in the amount of \$765.00, for the installation of two-2 Horn/Strobes, 15CD-Red, in the Commissioner's Office so that staff can see and hear alarms within the office area.
- b. Requesting approval of a proposal received from Johnson Control Fire Protection, in the amount of \$695.00, for the installation of two-2 Horn/Strobes, 15CD-Red, in the Department of Social Services so that staff can see and hear alarms within the office area.

M. COVID-19 County Relief Block Grant Program:

Requesting approval for Commissioner Erb and Chief Clerk Hemminger to electronically sign a 2020 Contract between the County of Blair and the Pennsylvania Department of Community and Economic Development (DCED) for COVID-19 County Relief Block Grant Funds, in the amount of \$11,002,237.38.

- N. Requesting approval for Blair County Community Action Agency to serve as the Lead Agency for the administration of the following Easter Pennsylvania Continuum of Care Grant Allocation as follows:
 - \$46,500.76 2020 Home4Good
 - \$23,250.38 PHARE Home2020

9. OLD BUSINESS

10. ADJOURN

WORK SESSION: TUESDAY, JUNE 23, 2020, 10:00 A.M.:

Location: Participation by telephone conference only.

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Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those attending stand and recite the Pledge of Allegiance to the Flag.

Roll Call Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

Roll Call Others Present:

Melissa Harpster (Commissioners Office), Jenn Sleppy and Sarah Chuff (Finance), Scott Schultz (Court Administration), Brian Wisner and Shawn Ritchey (Keller Engineers), Jim Brown (Salvation Army), Rocky Greenland (Public Works), Sean Garin (Dinsmore & Shohl LLP), Missy Gillin and Theresa Rudy (Social Services), Kelly Popich and Jamie Henry (SASMG), Robin Gindlesperger (HR), Kay Stephens (Altoona Mirror) and Helen Schmitt (Public).

Public Comment:

Commissioner Erb called for public comment.

Kay Stephens of the Altoona Mirror stated that there has been a lot of "chatter" regarding the wearing of face masks within the courthouse and the memo that was sent to county employees reminding them that face masks are required and mentioning the governor's threat to holding funding if it is found that the county is not in compliance of the governor's order pertaining to COVID-19. She also asked if the county was setting themselves up for a lawsuit by requiring masks be worn within the courthouse.

Commissioners Comments:

Commissioner Erb called for commissioners comments.

Commissioner Webster stated that there have been three-3 new cases of COVID-19 in Blair County within the past several days and even though that is not a huge increase she would like to encourage all citizens to try and comply with the governor's recommended guidelines of frequent handwashing, social distancing and wearing masks. Doing so will not only protect the health and well-being of all citizens but will also protect the county's funding.

Commissioner Erb echoed Commissioner Webster's comments.

Consent Agenda:

Resolution 251-2020:

a. Payment of four (4) Warrant Lists dated 06/22/2020, in the amounts of \$3,868.80 #200623CO; \$215,251.66 #200623CY; \$655,748.52 #200623MW; and \$221,131.96 #200623SS, which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$7,692.53.
- Laura O. Burke, in the total amount of \$20.00 for staff development.

b. Ratification of one (1) Warrant List dated 06/17/2020, in the amount of \$101.63 #200617MW and one (1) Warrant List dated 06/19/2020, in the amount of \$2,948.85 #200619HR.

c. Ratification of Total Payroll for the Check Dated 06/18/2020, in the total amount of \$827,429.71.

d. **2020 Budget Transfer:** PCoRP insurance deductible payments.

From	\$	To
01101GCO-44960 General County Operation's	\$407.00	01209PO-Prison

e. **Employment:** Brittney M. Brennan, FT, APO Officer Aide I, APO, \$10.25/hr., effective 06/22/2020; and Justin D. Shickman, FT, Assistant District Attorney, District Attorney's Office, \$45,000.02/yr., effective 06/22/2020.

f. **Terminations:** McKenzie M. Brantner, FT, Corrections Officer, Prison, \$19.54/hr., effective 06/18/2020.

- g. **Resignations:** Barbara J. Moyer, Temporary Department Assistant, Elections/Voter Registration Office, \$10.25/hr., effective 06/09/2020; and Janet I. Summers, PT, Court Room Clerk, Prothonotary, \$12.06/hr., effective 06/22/2020.
- h. **Returning from furlough full-time:** Danielle Mattern 06/24/2020.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of invoices to UPMC Altoona.

Commissioner Burke noted her abstention due to conflict of interest on the payment of an invoice to herself for staff development.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 251-2020 with abstentions as noted.

Staff Reports & Special Business:

Blair County Airport Authority:

Sean Garin requested approval for the adoption of Ordinance 1-2020 authorizing the incurring of lease rental indebtedness by the guaranty of the debt service in respect of revenue bonds of the Blair County Airport Authority in the principal amount of \$2,273,570.00; covenanting to pay, and pledging unlimited taxing power for the payment of, the bonds under the guaranty; authorizing filings of required documents with the Department of Community and Economic Development; ratifying actions of officers and directing other actions; and making other covenants in respect of the guaranty.

Mr. Garin provided a brief summary of Ordinance 1-2020 and stated that he would like to note that the interest rate for the original loan is at the maximum rate of 3.875% and the interest rate for the second loan is 2.375%. He stated that the USDA will finance the loan at the rate lower of the obligated rate or the rate at the time of closing. Mr. Garin stated that he and the Airport Authority feel 99.9% certain that the rate is not going to be higher than the 3.875% and feel that it is going to be closer to the 2.375%; however, they are not certain what the rate for the month of July will be.

Mr. Garin stated that the Airport Authority will set aside the maximum debt service amount for the month of July.

Discussion followed.

Resolution 252-2020: A resolution approving the adoption of Ordinance 1-2020 authorizing the incurring of lease rental indebtedness by the guaranty of the debt service in respect of revenue bonds of the Blair County Airport Authority in the principal amount of \$2,273,570.00; covenanting to pay, and pledging unlimited taxing power for the payment of, the bonds under the guaranty; authorizing filings of required documents with the Department of Community and Economic Development; ratifying actions of officers and directing other actions; and making other covenants in respect of the guaranty.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 252-2020.

County Road 105 Drainage Repair Project:

- a. Shawn Ritchey requested approval of Change Order #1, received from Excavating Associates, in the total amount of \$4,126.63, for manhole modifications, a change in pipe size, additional fill, topsoil, erosion control mat, seed and the elimination of work items that were not required for the County Road 105 Drainage Repair Project.

Mr. Ritchey stated that the need for Change Order#1 was necessary for manhole modifications and pipe connection changes due to the steep slope of the pipe. He stated that it was necessary to install 22.5" bends at each manhole to achieve the steep slope and properly make the connection into the manholes.

Mr. Ritchey stated that the construction method performed by the contractor eliminated the need for a long-term lane closure on Convention Center Boulevard saving line eradication, line striping, a second rock construction entrance and removal and resetting of guide rails. He stated that the vast majority of the work was performed from the slope and landing area above which resulted in the need for additional fill, topsoil, erosion control mat, seed, etc.

Therefore, the net change order has increased the overall project cost by \$4,126.63. Mr. Ritchey stated that this construction method ultimately yielded a better-completed product.

Discussion followed.

- b. Mr. Ritchey requested approval of Application for Payment #2 (Final), received from Excavating Associates, in the total amount of \$67,337.13, for work associated with the County Road 105 Drainage Repairs Project.

Discussion followed.

Blair County Courthouse and Blair County Prison Roof Replacement Projects:

- a. Brian Wisner requested approval of Change Order #1, received from J. M. Young & Sons, Inc., in the total amount of -\$8,384.00, for revision of tapered insulation thickness at both the Courthouse and Prison sites, additional caulking installation at the Courthouse site, repair of deteriorated metal roof decking and waterproofing of the guard tower at the Prison site.

Mr. Wisner stated that there was a contract revision for the removal of existing deteriorated caulking and the installation of new backer rod and caulking at the roof stair entrance at the courthouse due to identified leaks.

Discussion followed.

Mr. Wisner stated that there was a contract revision of tapered insulation thickness and repair of existing deteriorated metal roof decking at the prison due to areas of corrosion and section loss to a 144 sq. ft. area. He stated that there was also the need for the replacement and waterproofing of the existing guard tower floor at roof level to a 3'-6" x 3'x6" area, including wood framing, plywood decking, tapered insulation, EPMD roofing system and termination bars.

Mr. Wisner stated that the Change Order resulted in a deduction in the total amount of -\$8,384.00 for a project total cost of \$481,616.00 to be paid from the Bond Fund.

Mr. Wisner stated that there is a one-1 warranty on workmanship and twenty-20 years on materials used.

Discussion followed.

- b. Brian Wisner requested approval for payment of Application #3 (Final), received from J. M. Young & Sons, Inc., in the total amount of \$20,592.40, for work associated with the Blair County Courthouse and Blair County Prison Roof Replacement Project.

Discussion followed.

Salvation Army:

Jim Brown requested approval of the State Food Purchase Program (SFPP) Grant Agreement between the County of Blair, and the Commonwealth of Pennsylvania, Department of Agriculture for the period of July 1, 2020 through June 30, 2025.

Mr. Brown stated that the food purchase program provides funds to county governments, regional food banks or emergency food providers for the purchase, transportation, storage and distribution of food to those needy individuals who qualify for the program.

Mr. Brown stated the amount associated with the agreement is approximately \$206,305.81.

Discussion followed.

Resolution 253-2020: A resolution approving the State Food Purchase Program (SFPP) Grant Agreement between the County of Blair, and the Commonwealth of Pennsylvania, Department of Agriculture for the period of July 1, 2020 through June 30, 2025.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 253-2020.

Blair County Drug and Alcohol:

Chief Clerk Hemminger requested approval of the FY 20/21 Provision of Single County Authority (SCA) Functions Agreement between the County of Blair and Blair County Drug and Alcohol for the period of July 1, 2020 through June 30, 2021.

Mrs. Hemminger stated that this is an annual agreement designating Blair Drug and Alcohol to serve as the county's single county authority for management of drug and alcohol services for the County of Blair.

Solicitor Karn stated that there have been no changes to the agreement from last year other than the term, which is for the period of July 1, 2020 through June 30, 2021.

Discussion followed.

Southern Alleghenies Service Management Group:

- a. Jamie Henry requested approval of two (2) FY 20/21 renewal Purchase of Service Agreements for Intellectual Disabilities between the County of Blair and 1) Erik Messner and 2) Richard Petroski, Ph.D for the period of 07/01/2020 through 06/30/2021.

Mr. Henry stated that the two-2 agreements are base-funded renewal contracts for FY 20/21. He stated that there has been no increase of the state set rates since the prior year and are part of the state allocation to the Blair County Intellectual Disabilities Program.

Discussion followed.

- b. Jamie Henry requested approval of fourteen (14) FY 20/21 renewal contracts for Intellectual Disabilities between the County of Blair and the agencies listed below for the period of 07/01/2020 through 06/30/2021:

Blair Senior Services
Care Smart Solutions, Inc.
Center for Community Resources
Community Resources for Independence, Inc.
Family Services, Inc.
Ganister Station
Interim Health Care
North Star Services, Inc.
Lisa A. Phipps (Supported Employment Services)
Saint Francis University
Service Access and Management, Inc.
Skills of Central Pa, Inc.
UPMC Behavioral Health of the Alleghenies
Denise Vanacore, CRNP

Mr. Henry stated that the fourteen-14 contracts are base-funded renewal contracts for FY 20/21. He stated that there has been no increase of the state set rates since the prior year and are part of the state allocation to the Blair County Intellectual Disabilities Program.

Discussion followed.

- c. Kelly Popich requested approval of a FY 20/21 renewal Purchase of Service Agreement for Early Intervention Services between the County of Blair and Sign Language Specialists of Western PA for the period of 07/01/2020 through 06/30/2021.

Ms. Popich stated that the agreement is a renewal for FY 20/21. She stated that there has been no increase of the state set rate since the prior year.

Discussion followed.

- d. Kelly Popich requested approval of five (5) FY 20/21 renewal contracts for Early Intervention Services between the County of Blair and the agencies listed below for the period of 07/01/2020 through 06/30/2021:

Allegheny & Chesapeake Physical Therapists, Inc.
Creative Solutions Therapy, LLC
Joseph L. Felix, Initial Evaluator
Kids First Affiliated Services
North Star Services, Inc.

Ms. Popich stated that the agreements are renewals for FY 20/21. She stated that there has been no increase of the state set rates since the prior year.

Discussion followed.

Blair County Department of Social Services:

- a. Missy Gillin requested approval of twelve (12) FY 20/21 renewal contracts between the County of Blair and the agencies listed below:

AGENCY	FUNDING SOURCES	CONTRACT AMOUNT
Big Brothers/Big Sisters of Blair County	Human Services Development Fund (HSDF)	Maximum Contract Amount \$15,000
Blair County Community Action Agency	Housing Assistance Program (HAP), Mental Health (MH) & Housing Trust Fund (HTF)	Maximum Contract Amount \$358,000
Blair HealthChoices	Mental Health (MH)	Maximum Contract Amount \$66,732
Blair Senior Services	HSDF & MH	Maximum Contract Amount \$40,000

Child Advocates	HSDF	Maximum Contract Amount \$15,000
CONTACT Altoona	HSDF & MH	Maximum Contract Amount \$115,000
Family Services, Inc.	HSDF & HAP	Maximum Contract Amount \$100,000
H.O.P.E. Drop In	MH	Maximum Contract Amount \$50,000
NAMI of Blair County	MH	Maximum Contract Amount \$40,000
Peerstar	MH	Maximum Contract Amount \$10,500
Primary Health Network	MH	Maximum Contract Amount \$10,000
United Way of Blair County	Family Resource Center Grant	Maximum Contract Amount \$187,000

Ms. Gillin stated that the contracts are the standard Department of Social Services boilerplate contracts and business associate agreements. She stated that Solicitor Karn has reviewed the contracts and business associate agreements, and the rates for all twelve-12 of the contracts remain the same as the prior year.

Discussion followed.

- b. Theresa Rudy requested approval of a FY 19/20 contract amendment between the County of Blair and Health, Opportunity, Purpose and Empowerment, Inc., (HOPE) increasing the maximum contract amount from \$35,000.00 to \$70,000.00 for the period of 07/01/19 through 06/30/20 for the HOPE Drop In Center Program.

Mrs. Rudy stated that the HOPE Drop In Center Program had been operating one-1 day per week out of the Bethany Lutheran Church. She stated that they had the opportunity in January 2020 to purchase the building. Mrs. Rudy requested approval of a contract amendment for FY 19/20 increasing the maximum from \$35,000.00 to \$70,000.00 to help purchase items such as equipment, furnishings, etc.

Discussion followed.

- c. Missy Gillin requested approval of a renewal FY 20/21 Purchase of Service Agreement between the County of Blair, Blair County Department of Social Services and RBA Professional Data Systems, for computer system support services, in the maximum amount of \$37,000.00, for the period of 07/01/2020 through 06/30/2021.

Ms. Gillin stated that this is an annual renewal agreement for computer system support services to the Department of Social Services. She stated that the agreement terms and amount for services remains the same as the prior year's agreement.

Discussion followed.

Human Resources:

- a. Robin Gindlesperger requested approval of a revised County of Blair Paid Leave Donation Policy effective 07/01/2020.

Ms. Gindlesperger stated that the Paid Leave Donation Policy was last updated in 2010. She stated that the biggest change to the policy is instead of being person specific, the new policy places the donated time into a "bucket of time" therefore helping more employees in need.

Commissioner Burke stated that she has several concerns with the new policy. One being the exclusion of those with self-inflicted injuries (attempted suicide). Commissioner Burke asked, "Why wouldn't an employee be able to use donated time?" Ms. Gindlesperger stated that it was a matter of consistency with other policies such as short-term disability and life insurance.

Discussion followed.

Commissioner Burke asked why the section pertaining to exclusion of those who have sustained injuries while committing a felony was removed altogether from the new policy. Ms. Gindlesperger stated that she did not know the answer to that question.

Discussion followed.

Commissioner Burke stated that she also feels that a large number of county employees who are cohabitating and who are not married are being excluded from the use of this time when their partner is still ill and needs care.

Commissioner's Erb and Webster stated that they feel as Commissioner Burke does regarding the self-inflicted, suicide issue with the policy, but both feel the other two matters are not issues and are being set for consistency. Commissioner's Erb and Webster also agreed with the replacement of the felony language.

Discussion followed.

- b. Robin Gindlesperger requested approval of an Employee Medical Benefit Eligibility Continuation Policy between the County of Blair and Benecon retroactively to June 1, 2020.

Ms. Gindlesperger stated that the policy outlines and defines the continuation of medical benefits beyond current language that is in our plan document for benefits. She stated that there is no cost increase associated with the policy change.

Discussion followed.

Controller's Office:

Robin Gindlesperger requested approval of a Third Amendment to an Agreement dated 12/6/2016 between the County of Blair and Tyler Technologies removing ExecuTime and attendance modules from the agreement, resulting in a credit amount of \$30,823.04 of which \$17,230.00 will be applied to the 2017 Bond Fund and \$13,593.04 will be applied to the General Fund for software licenses.

Ms. Gindlesperger stated that due to many roadblocks and many attempts to implement ExecuTime and attendance modules all attempts were unsuccessful. Therefore, Tyler Technologies has agreed to remove ExecuTime and the attendance modules from the agreement and issue the county a credit in the total amount of \$30,823.04.

Resolution 254-2020: A resolution approving a Third Amendment to an Agreement dated 12/6/2016 between the County of Blair and Tyler Technologies removing ExecuTime and attendance modules from the agreement, resulting in a credit amount of \$30,823.04 of which \$17,230.00 will be applied to the 2017 Bond Fund and \$13,593.04 will be applied to the General Fund for software licenses.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 254-2020.

Blair County DUI and Drug Court:

Scott Schultz requested approval of a FY 20/21 Memorandum of Understanding (MOU) between the County of Blair and the Administrative Office of Pennsylvania Courts (AOPC) for the Blair County DUI Court, in the amount of \$8,450.00 and the Blair County Drug Court, in the amount of \$8,450.00.

Mr. Schultz stated that this is an annual request. He stated that the funds are used for items such as drug tests, gift card or tangible item incentives, team training, and travel.

Resolution 255-2020: A resolution approving a FY 20/21 Memorandum of Understanding (MOU) between the County of Blair and the Administrative Office of Pennsylvania Courts (AOPC) for the Blair County DUI Court, in the amount of \$8,450.00 and the Blair County Drug Court, in the amount of \$8,450.00.

Motion by Commissioner Burke, seconded by Commissioner Erb and unanimously approved to adopt Resolution 255-2020.

Cambria Allegheny Regional Highway Safety Network:

Chief Clerk Hemminger requested approval of a Letter of Support for the submission of a grant application to the Pennsylvania Department of Transportation (PennDOT) Bureau of Maintenance and Operations for a Federal FY 21/22 Community Traffic Safety Project Agreement. The Cambria Allegheny Regional Highway Safety Network benefits a six-county region (Bedford, Blair, Cambria, Fulton, Huntingdon and Somerset) by providing various highway safety projects such as Aggressive Driving, Distracted Driving, Impaired Driving, Motorcycle Safety and Work Zone Awareness Programs, to State Police, local police, school districts, senior centers and local businesses.

Mrs. Hemminger stated that this is the second year that the Cambria Allegheny Regional Highway Safety Network has requested a Letter of Support for the submission of a grant application to PennDOT. She stated that the Network benefits Bedford, Blair, Cambria, Fulton, Huntingdon and Somerset counties.

Mrs. Hemminger stated that the Cambria Allegheny Regional Highway Safety Network would take responsibility to lead and administer the grant. She stated that the activities included in the grant application are intended to advance the prevention of motor vehicle crashes within the various counties.

Discussion followed.

Logan Township:

Chief Clerk Hemminger requested approval of a Letter of Support for the submission of an application to the Southern Alleghenies Planning and Development Commission for Pennsylvania Department of Conservation and Natural Resources (DCNR) Greenways Mini-Grant Funding to be used for the Leopold Park Train Viewing Project.

Mrs. Hemminger stated that Logan Township's request for a Letter of Support and their grant application submission are the same as last year.

Discussion followed.

Resolution 256-2020: A resolution approving a Letter of Support for the submission of an application to the Southern Alleghenies Planning and Development Commission for Pennsylvania Department of Conservation and Natural Resources (DCNR) Greenways Mini-Grant Funding to be used for the Leopold Park Train Viewing Project.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 256-2020.

Maintenance/Department of Social Services:

- a. Rocky Greenland requested approval of a proposal received from Johnson Control Fire Protection, in the amount of \$765.00, for the installation of two-2 Horn/Strobes, 15CD-Red, in the Commissioner's Office so that staff can see and hear alarms within the office area.
- b. Rocky Greenland requested approval of a proposal received from Johnson Control Fire Protection, in the amount of \$695.00, for the installation of two-2 Horn/Strobes, 15CD-Red, in the Department of Social Services so that staff can see and hear alarms within the office area.

Mr. Greenland stated that two-2 proposals were obtained from Johnson Control Fire Protection for the installation of Horns and Strobes to both the Commissioner's Office and the Social Services Office so that staff can see and hear alarms within their respective office areas.

Mr. Greenland stated that Johnson Control Fire Protection is a CoStar's vendor. He stated that the respective departments would pay the two-2 proposals.

Discussion followed.

Resolution 257-2020: A resolution approving two-2 proposals received from Johnson Control Fire Protection as listed below:

- a. \$765.00, for the installation of two-2 Horn/Strobes, 15CD-Red, in the Commissioner's Office, to be paid with funds from the General Fund; and
- b. \$695.00, for the installation of two-2 Horn/Strobes, 15CD-Red, in the Department of Social Services, to be paid with funds from the Department of Social Services.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 257-2020.

COVID-19 County Relief Block Grant Program:

- a. Chief Clerk Hemminger requested approval for Commissioner Erb and Chief Clerk Hemminger to electronically sign a 2020 Contract between the County of Blair and the Pennsylvania Department of Community and Economic Development (DCED) for COVID-19 County Relief Block Grant Funds, in the amount of \$11,002,237.38.

Mrs. Hemminger stated the categories of spending have been announced, but clear guidelines for distribution of the funds to entities in the county have not yet been released.

Discussion followed.

Resolution 258-2020: A resolution approving Commissioner Erb and Chief Clerk Hemminger to electronically sign a 2020 Contract between the County of Blair and the Pennsylvania Department of Community and Economic Development (DCED) for COVID-19 County Relief Block Grant Funds, in the amount of \$11,002,237.38.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 258-2020.

Eastern Pennsylvania Continuum of Care Grant:

Commissioner Erb requested approval for Blair County Community Action Agency to serve as the Lead Agency for the administration of the following Eastern Pennsylvania Continuum of Care Grant Allocation as follows:

- \$46,500.76 2020 Home4Good
- \$23,250.38 PHARE Home2020

Chief Clerk Hemminger stated that the Eastern Pennsylvania Continuum of Care Grant was a late minute addition to today's agenda and that she just now realized that the last updated agenda was not placed onto the county website. Therefore, she would ask that Commissioner Erb call for any public comment pertaining to the addition of this agenda item.

Commissioner Erb called for public comment.

Kay Stephens of the Altoona Mirror asked for a definition of the Eastern Pennsylvania Continuum of Care.

Commissioner Erb stated that the Eastern Pennsylvania Continuum of Care is in place to end homelessness throughout a geographic region that encompasses 33 counties in rural eastern Pennsylvania.

Discussion followed.

Resolution 259-2020: A resolution approving Blair County Community Action Agency to serve as the Lead Agency for the administration of the following Eastern Pennsylvania Continuum of Care Grant Allocation as follows:

- \$46,500.76 2020 Home4Good
- \$23,250.38 PHARE Home2020

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 259-2020.

Old Business:

None

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk