

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT, NEW ADDITION
TUESDAY, FEBRUARY 18, 2020, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – TUESDAY, FEBRUARY 4 AND 11, 2020**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **PROCLAMATION – 2020 CENSUS**
8. **CONSENT AGENDA**

Resolution #84-2020:

- a. Payment of three (3) Warrant Lists dated February 14, 2020, in the amounts of \$325,789.78 #200218CY; \$150,062.28 #200218MW; and \$367,982.24 #200218SS, which include payment of the following invoices:
 - **2017 Project Fund/Bond/Courthouse/Prison Roof Replacement Project:** Keller Engineers, Inc., in the total amount of \$1,418.03.
- b. Ratification of the following five (5) Warrant Lists: #200205WC \$6,756.82 January Workman's Comp Claims; #200131PC \$11,760.02 January P Card Charges; #200213CI \$197.95 Citizen's Bank Card Charges; #200213MV \$10,545.85 Various Utility Bills; and #200214HR \$13,809.57 Weekly Trustmark Invoice.
- c. Ratification of Total Payroll for the Check Dated February 13, 2020, in the total amount of \$785,786.24.
- d. **NBIS Bridge Inspections:** Requesting approval for payment of ECMS submission, Invoice #17, for Stiffler McGraw & Associates, Inc. in the total amount of \$29,104.97 as follows: Bridge #58, Mill Road \$1,815.95; Bridge #58, Mill Road, Analysis \$855.08; Bridge #24, Maple Hollow Road, \$2,641.13; Bridge #24, Maple Hollow Road, Tracker Lift-Harcon \$4,796.50; Bridge #11, Tippy Hill Road, \$1,815.95; Bridge #12, Park Road, \$1,815.95; Bridge #34, Bedford Street over Polecat Run, \$1,815.95; Bridge #33, Old Mill Run Road, \$1,815.95; Bridge #35, Homers Gap Road, \$1,815.95; Bridge #41, PA Avenue Bridge, \$2,289.44; Bridge #69, Bedford Street over South Dry Run, \$1,815.95; Bridge #48, Irish Flatts Lane, \$961.00; Bridge #70, Bedford Street over South Poplar Run, \$1,815.95; Bridge #81, Chappell Road \$595.29, Bridge #81, Chappell Road, Analysis, \$855.08, Bridge #45, Plummer Hollow Road, \$961.00; Bridge #21, Etna Furnace Road, \$595.29, Mileage \$27.56. Expenses will be paid out of the Act 44 Reserve Account (No. 059) and are 80% reimbursable.
- e. **Blair County Bridge #67/West Loop Road:** Requesting approval for payment of ECMS submission, Invoice #7, for Keller Engineers, Inc., Part 1, Preliminary Engineering, in the total amount of \$10,299.55. Expense is 95% reimbursable and will be paid from Marcellus Shale Legacy Funds.
- f. **Blair County Bridge #70/Over South Poplar Run:** Requesting approval for payment of the following three (3) ECMS submissions, for Keller Engineers, Inc., Part 5, Preliminary Design for County Road 101 Bridge over South Poplar Run Rehabilitation: Invoice #1, in the total amount of \$3,594.19; Invoice #2, in the total amount of \$2,823.58; and Invoice #3, in the total amount of \$3,448.08. Expense is 100% reimbursable through the Road Map.
- g. **Blair County Bridge #82/Monastery Road:** Requesting approval for payment of the following three (3) ECMS submission, for Keller Engineers, Inc., Part 1, Preliminary Design for the Monastery Road Bridge over Frankstown Branch of Juniata River Rehabilitation: Invoice #1, in the total amount of \$4,121.73; Invoice #2, in the total amount of \$1,060.98 and Invoice #3, in the total amount of \$3,103.23. Expense is 100% reimbursable through the Road Map.
- h. **Blair County District Attorney's Office:** Requesting approval of one (1) South Hills Business School Student Intern, Alan Albright, for the period of March 5, 2020 through May 27, 2020. Internship is for credit only and at no cost to the county.
- i. **Employment:** Cynthia E. Bundy, PT, Clerk Typist 1, Juvenile Clerk of Courts, Prothonotary, \$10.25/hr., effective 02/18/2020; Clara M. Rininger, PT, Clerk Typist 1, Prothonotary, \$10.25/hr., effective 02/18/2020; and Devin Michael Thompkins Miller, FT, Correctional Case Manager, Prison, \$19,522.05/yr., effective 02/18/2020.

9. **UNFINISHED BUSINESS**

Resolution #85-2020: A resolution approving authorization for the Blair County Park and Recreation Advisory Board, on behalf of the County of Blair, to solicit for tax-deductible monetary naming sponsorships for the replacement of the existing 800 square foot amphitheater at Valley View Park with a newly constructed 1,200 square foot amphitheater with floor, roof and partially enclosed sides, updated electrical, lighting as well as an ADA accessible path to the amphitheater, and seating area. The existing amphitheater is in need of renovation and code upgrades. Estimated project cost \$150,000.00.

Resolution #86-2020: A resolution approving payment of a matching funds invoice for Blair County's share of the SAP&DC's regional Broadband Study approved on April 9, 2019, in the total amount of \$6,250.00 to be paid from the Act 13 Marcellus Shale Unconventional Well Fund.

10. **STAFF REPORTS & SPECIAL BUSINESS**

A. Blair County Children, Youth and Families:

- a. Requesting approval of a Letter of Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and The Meadows Psychiatric Center effective upon signing of agreements for a two (2) year period.
 - b. Requesting approval of three (3) Payment for Legal Services Agreements between the County of Blair, Blair County Children, Youth and Families and the following individuals listed below for the period of July 1, 2019 through June 30, 2020:
 - Gerald Nelson, Esq., Blair County Court Appointed Additional Counsel, appointed through the Court Administration Office, in the amount of \$65.00/hourly based on hours of delivered services.
 - Aimee Willett, Esq., Fanelli Willet Law Offices, Blair County Guardian Ad Litem, appointed through the Court Administration Office, in the amount of \$1,750.00/per month.
 - Tyler Rowles, Esq., Blair County Ad Litem, appointed through the Court Administration Office, in the amount of \$1,750.00/per month.
 - c. Requesting approval of an Agreement for Monitoring and Associated Services between the County of Blair, on behalf of Blair County Juvenile Probation and Children, Youth and Families for ankle monitoring services for juvenile clients for the period of July 1, 2019 through June 30, 2020 as follows:
 - Monitoring Services (per day)
(Reli Alert GPS device with monitoring center services. Includes loss and damage) \$5.50/device/per day
 - Idle Rate (if exceeding shelf allowance) \$1.50/device/per day
 - d. Requesting approval of a FY 18/19 renewal Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Children's Service Center of Wyoming Valley, Inc.
 - e. Requesting approval of a FY 19/20 renewal Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Professional Family Care Services, Inc.
 - f. Requesting approval of a new FY 19/20 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Three Rivers Adoption Council.
- B. Blair County Prison:**
Requesting approval of a Proposal/Agreement between the County of Blair, on behalf of the Blair County Prison, and CDI-Infrastructure, LLC dba L.R. Kimball to provide bidding documents for upgrades to the central control center, PLC door control and monitoring, local housing control, wireless duress system, watch tour, existing utility control integration, security intercom and paging system, and video surveillance system currently installed throughout the correctional facility, in the total amount of \$69,452.00, plus additional site visits as requested by the County during construction based on a lump sum fixed price of \$800.00 per visit.

C. Blair County Drug Treatment Court & DUI Treatment Court:

Requesting approval of two (2) Memorandums of Understanding between the Blair County Courts of Common Pleas, the Blair County District Attorney Office, Blair County Public Defender Office, Blair Drug and Alcohol Program, Inc., Blair County Criminal Justice Advisory Board, Blair County Adult Probation Office and the Blair County Commissioners for endorsement of the Blair County Drug Treatment Court and the Blair County DUI Treatment Court Policy and Procedure Manuals and agreements to work collaboratively to resolve problems by consensus to insure continuation of the Blair County Drug Court and the Blair County DUI Treatment Court.

D. Blair County Court Administration:

- a. Requesting approval for the submission of a 2020 Capital Indigent Defense Grant Application #32649 to the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency (PCCD) in the amount of \$20,000.00 for a Capital Mitigation Specialist/Sentencing Advocate.
- b. Requesting approval for the submission of a FY 19/20 DUI Court Discretionary Grant Application to the Administrative Office of Pennsylvania Courts (AOPC) in the total amount of \$8,449.40, for enhancement of the County’s DUI Court.
- c. Requesting approval for the submission of a FY 19/20 Drug Court Discretionary Grant Application to the Administrative Office of Pennsylvania Courts (AOPC) in the total amount of \$8,450.00, for enhancement of the County’s Drug Court.

E. Fort Roberdeau:

Requesting approval of six (6) individual advertising contracts for calendar year 2020 with Barash Media Publications (Town & Gown, Arts Festival Guides and Blair County Chamber Guide), in the total amount of \$2,755.00 to be paid out of the Fort’s advertising budget.

F. Blair County Park & Recreation Advisory Board:

Requesting approval to award the following six (6) 2020 Blair County Park & Recreation Grant Awards in the total award amount of \$18,000.00 to be paid from the Park & Recreation 035 Reserve Account:

Spring Cove Youth Baseball	\$3,000.00	Purchase 12 x 18 storage shed.
Central Blair Recreation Commission	\$3,000.00	Remodel Press Box at Veterans Memorial Field
Morrison’s Cove Memorial Park	\$3,000.00	Improvements to outdoor basketball court and replace obsolete streetlights and add an additional LED streetlight.
Altoona Housing Authority	\$3,000.00	Repair, sealcoat and line painting of basketball court surface at Fairview Hills.
Northern Blair Co. Recreation Center	\$3,000.00	Purchase 2 full-size regulation soccer goals.
Greenfield Township	\$3,000.00	Restroom area ADA compliant @ Claysburg Community Park.

11. OLD BUSINESS

12. ADJOURN

WORK SESSION: TUESDAY, FEBRUARY 18, 2020, 10:00 A.M.:

Location: Commissioners Meeting Room, Basement, New Addition.

Members Present: Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

Others Present: Erin Franks (CYF), Sarah Chuff and Jenn Sleppy (Finance), Glenn Nelson (Fort Roberdeau), Kay Stephens (Altoona Mirror), David Servello (Public), A. C. Stickel (Controller), Jordon Treaster (EAPS Group), James Ott (Sheriff), Scott Schultz (Court Administration), Rocky Greenland (Public Works) and Melissa Harpster (Commissioners Office).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – TUESDAY, FEBRUARY 4 AND 11, 2020:

Commissioner Erb called for corrections or changes to the minutes of Tuesday, February 4, 2020. **There were no corrections or changes noted.**

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to accept the minutes as prepared.

Commissioner Erb called for corrections or changes to the minutes of Tuesday, February 11, 2020. **There were no corrections or changes noted.**

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment.

Kay Stephens of the Altoona Mirror asked for an update on Tyrone Borough Council Member, Dave Snyder's offer to set up a tripod and live stream using his cellphone the Commissioner Meetings that he is able to attend.

Commissioner Erb stated that there has been no decision made at this point in time and that the board has some questions to address with Solicitor Karn regarding Mr. Snyder's proposal.

COMMISSIONER COMMENTS:

Commissioner Erb called for commissioner comments.

Commissioner Erb – no comments noted.

Commissioner Burke – no comments noted.

Commissioner Webster announced that there is an application for Peace Medal Ambassador available for Korean War Veterans wishing to apply who served on the ground or on a naval vessel during the period of June 25, 1950 and July 27, 1953. She stated that anyone interested in further information to contact herself or the Veterans' Affairs Office.

PROCLAMATION – 2020 CENSUS:

Commissioner Erb read the following proclamation pertaining to Blair County's commitment to the 2020 Census.

2020 Census

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population which provides a historic opportunity to help share the foundation of our society and play an active role in American democracy; and

WHEREAS Blair County, Pennsylvania is committed to, ensuring every resident is counted; and

WHEREAS federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

WHEREAS census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for the accurate and fair redistricting of state legislative seats and voting districts; and

WHEREAS information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

WHEREAS the information collected by the census is confidential and protected by law; and

WHEREAS a united voice from government, business, community-based, faith-based and social service organizations, educators, media and others will enable the 2020 Census message to reach more of our residents;

NOW, THEREFORE, BE IT RESOLVED THAT, WE, the Blair County Board of Commissioners, are committed to partnering with the U.S. Census Bureau and will:

1. Share the imminence and importance of the 2020 Census with county residents.
2. Encourage residents to respond to the census when they receive the information in March 2020.
3. Support census takers as they help our community complete an accurate count.
4. Promote the availability of Census Jobs in Blair County.
5. Encourage residents to participate in events and initiatives that will raise the awareness of the 2020 Census and increase participation.

DULY adopted by the **Blair County Board of Commissioners** this 18th day of February 2020.

Bruce Erb, Chairman

Laura O. Burke, Vice-Chairman

Attest:

Amy E. Webster, Secretary

Nicole Hemminger, Chief Clerk

Discussion followed.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt the 2020 Census Proclamation.

CONSENT AGENDA:

Resolution #84-2020:

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- h. **Blair County District Attorney's Office:** Requesting approval of one (1) South Hills Business School Student Intern, Alan Albright, for the period of March 5, 2020 through May 27, 2020. Internship is for credit only and at no cost to the county.

- i. **Employment:** Cynthia E. Bundy, PT, Clerk Typist 1, Juvenile Clerk of Courts, Prothonotary, \$10.25/hr., effective 02/18/2020; Clara M. Rininger, PT, Clerk Typist 1, Prothonotary, \$10.25/hr., effective 02/18/2020; and Devin Michael Thompkins Miller, FT, Correctional Case Manager, Prison, \$19,522.05/yr., effective 02/18/2020.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 84-2020.

UNFINISHED BUSINESS:

Resolution #85-2020: A resolution approving authorization for the Blair County Park and Recreation Advisory Board, on behalf of the County of Blair, to solicit for tax-deductible monetary naming sponsorships for the replacement of the existing 800 square foot amphitheater at Valley View Park with a newly constructed 1,200 square foot amphitheater with floor, roof and partially enclosed sides, updated electrical, lighting as well as an ADA accessible path to the amphitheater, and seating area. The existing amphitheater is in need of renovation and code upgrades. Estimated project cost \$150,000.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 85-2020.

Resolution #86-2020: A resolution approving payment of a matching funds invoice for Blair County's share of the SAP&DC's regional Broadband Study approved on April 9, 2019, in the total amount of \$6,250.00 to be paid from the Act 13 Marcellus Shale Unconventional Well Fund.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 86-2020.

STAFF REPORTS & SPECIAL BUSINESS:

Blair County Children, Youth and Families:

Erin Franks requested approval of a Letter of Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and The Meadows Psychiatric Center effective upon signing of agreements for a two (2) year period.

Ms. Franks stated that the letter of agreement is new for FY 19/20 and is for the purpose of care coordination, referral services, service availability, and the sharing of information between the Center and CYF. She stated that there is no cost to the county associated with the agreement.

Discussion followed.

Erin Franks requested approval of three (3) Payment for Legal Services Agreements between the County of Blair, Blair County Children, Youth and Families and the following individuals listed below for the period of July 1, 2019 through June 30, 2020:

- Gerald Nelson, Esq., Blair County Court Appointed Additional Counsel, appointed through the Court Administration Office, in the amount of \$65.00/hourly based on hours of delivered services.
- Aimee Willett, Esq., Fanelli Willet Law Offices, Blair County Guardian Ad Litem, appointed through the Court Administration Office, in the amount of \$1,750.00/per month.
- Tyler Rowles, Esq., Blair County Ad Litem, appointed through the Court Administration Office, in the amount of \$1,750.00/per month.

Ms. Franks stated that the payments for court appointment counsel, guardian ad litem and ad litem services is not new; however, the Pennsylvania Auditor General now requires that signed agreements be in place for these services. She stated that Solicitor Karn wrote the three (3) agreements.

Discussion followed.

Erin Franks requested approval of an Agreement for Monitoring and Associated Services between the County of Blair, on behalf of Blair County Juvenile Probation and Children, Youth and Families and Track Group, Inc. for ankle monitoring services for juvenile clients for the period of July 1, 2019 through June 30, 2020 as follows:

- Monitoring Services (per day)
(Reli Alert GPS device with monitoring center services including loss and damage) \$5.50/device/per day
- Idle Rate (if exceeding shelf allowance) \$1.50/device/per day

Ms. Franks stated that the request is for a renewal agreement with Track Group, Inc. for ankle monitoring services for Juvenile Probation Clients. She stated that the rates listed are the same as in prior years and reflect no rate increases.

Discussion followed.

Erin Franks requested approval of a FY 18/19 renewal Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Children's Service Center of Wyoming Valley, Inc.

Ms. Franks stated that during FY 18/19 there was one (1) child in care at Wyoming Valley. She stated that she does not anticipate renewing a contract for FY 19/20.

Discussion followed.

Erin Franks requested approval of a FY 19/20 renewal Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Professional Family Care Services, Inc.

Ms. Franks stated that the agreement for foster care services does reflect a rate increase of 9% from the prior year's agreement.

Discussion followed.

Erin Franks requested approval of a new FY 19/20 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Three Rivers Adoption Council.

Ms. Franks stated that this agreement is new for FY 19/20 with costs ranging from \$70.87 to \$82.16 per day. She stated that there is an 80% (state) 20% (county) reimbursement of Act 148 funds.

Discussion followed.

Blair County Prison:

Requesting approval of a Proposal/Agreement between the County of Blair, on behalf of the Blair County Prison, and CDI-Infrastructure, LLC dba L.R. Kimball to provide bidding documents for upgrades to the central control center, PLC door control and monitoring, local housing control, wireless duress system, watch tour, existing utility control integration, security intercom and paging system, and video surveillance system currently installed throughout the correctional facility, in the total amount of \$69,452.00, plus additional site visits as requested by the County during construction based on a lump sum fixed price of \$800.00 per visit.

No discussion or action taken due to non-representation of prison administration. Item moved to the February 25, 2020 Business Session Agenda.

Blair County Drug Treatment Court & DUI Treatment Court:

Scott Schultz requested approval of two (2) Memorandums of Understanding between the Blair County Courts of Common Pleas, the Blair County District Attorney Office, Blair County Public Defender Office, Blair Drug and Alcohol Program, Inc., Blair County Criminal Justice Advisory Board, Blair County Adult Probation Office and the Blair County Commissioners for endorsement of the Blair County Drug Treatment Court and the Blair County DUI Treatment Court Policy and Procedure Manuals and agreements to work collaboratively to resolve problems by consensus to insure continuation of the Blair County Drug Court and the Blair County DUI Treatment Court.

Mr. Schultz stated that the Memorandums of Understanding (MOU's) are an annual request.

Discussion followed.

Blair County Court Administration:

Scott Schultz requested approval for the submission of a 2020 Capital Indigent Defense Grant Application #32649 to the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency (PCCD) in the amount of \$20,000.00 for a Capital Mitigation Specialist/Sentencing Advocate.

Mr. Schultz stated that any awarded grant funds will support the Public Defender's Office in defending capital indigent cases to the best of their abilities without a financial burden to the county.

Discussion followed.

Scott Schultz requested approval for the submission of a FY 19/20 DUI Court Discretionary Grant Application to the Administrative Office of Pennsylvania Courts (AOPC) in the total amount of \$8,449.40, for enhancement of the County's DUI Court.

Mr. Schultz stated that this is an annual submission request. He stated that currently there are 49 participants in DUI court and any awarded funds will be used to enhance the DUI Court with necessary supplies, program incentives, staff travel and training.

Discussion followed.

Scott Schultz requested approval for the submission of a FY 19/20 Drug Court Discretionary Grant Application to the Administrative Office of Pennsylvania Courts (AOPC) in the total amount of \$8,450.00, for enhancement of the County's Drug Court.

Mr. Schultz stated that this is an annual submission request. He stated that currently there are 77 participants in Drug court and any awarded funds will be used to enhance the Drug Court with necessary supplies and program incentives.

Discussion followed.

Fort Roberdeau:

Glenn Nelson requested approval of six (6) individual advertising contracts for calendar year 2020 with Barash Media Publications (Town & Gown, Arts Festival Guides and Blair County Chamber Guide), in the total amount of \$2,755.00 to be paid out of the Fort’s advertising budget.

Discussion followed.

Blair County Park & Recreation Advisory Board:

Melissa Harpster requested approval to award the following six (6) 2020 Blair County Park & Recreation Grant Awards in the total award amount of \$18,000.00 to be paid from the Park & Recreation 035 Reserve Account:

Spring Cove Youth Baseball	\$3,000.00	Purchase 12 x 18 storage shed.
Central Blair Recreation Commission	\$3,000.00	Remodel Press Box at Veterans Memorial Field
Morrison’s Cove Memorial Park	\$3,000.00	Improvements to outdoor basketball court and replace obsolete streetlights and add an additional LED streetlight.
Altoona Housing Authority	\$3,000.00	Repair, sealcoat and line painting of basketball court surface at Fairview Hills.
Northern Blair Co. Recreation Center	\$3,000.00	Purchase 2 full-size regulation soccer goals.
Greenfield Township	\$3,000.00	Restroom area ADA compliant @ Claysburg Community Park.

Solicitor Karn stated that in reviewing the grant applications he has concerns about two and possibly three of the applications received.

Solicitor Karn explained the details of Court Order which set forth the revenue generated by the rent of then Boyertown, now Lakemont Park by the County. The grant award funds are generated from the rent received from Lakemont Park. He stated, in the past, the Court has ruled that the County could not use the rent received from Lakemont Park to fund construction of the Blair County Ballpark because it was deemed as a private, for-pay space as opposed to an open for general public use space for recreation.

Solicitor Karn stated the grant application requires those organizations applying for a grant to be open to the general public, free of charge. He stated that open to the general public means that the recreation area or the facilities are available for use by the general public free of charge when they are not in use by leagues, if any, or those who have reserved the location in advance. Organizations may charge a fee for a reservation made by the general public; however the recreation area or facility may not be always used by leagues or always reserved for private use. The organization may maintain operating hours and secure the premises during non-operating hours, but a significant portion of their operating hours must be for general public use and free of charge.

Solicitor Karn stated he had a few concerns with the applications received. While the field used by Spring Cove Youth Baseball as a whole is open to the public, he does not see how their project of a storage shed will benefit the general public. The press box project at Vet’s Field seems to fall within the same category; while the field may be open to the public, the press box is not. The Northern Blair Recreation Center soccer goals project depends on whether the goals are left on the field so anyone can use them or whether they are restricted for use by paying participants only.

Mrs. Harpster stated that she would address Solicitor Karn’s concerns with the Park and Recreation Advisory Board Members at their March 5 meeting.

Discussion followed.

OLD BUSINESS:

None

ADJOURN:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk