

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, OCTOBER 22, 2019, 10:00 A.M.**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. APPROVAL OF MINUTES – TUESDAY, OCTOBER 15, 2019**
- 5. PUBLIC COMMENT**
- 6. UPCOMING MEETINGS:**

Wednesday, October 23, 2019	6:00 p.m.	Public Budget Meeting (Tyrone Area High School)
Thursday, October 24, 2019	10:30 a.m.	Salary Board (Conference Room 2B, 2 nd Floor)
	6:00 p.m.	Public Budget Meeting (Spring Cove Middle School)
Friday, October 25, 2019		
Monday, October 28, 2019	8:30 a.m.	Public Budget Meeting (Conference Room 4B, 4 th Fl.)
Tuesday, October 29, 2019	9:30 a.m.	Central PA Behavioral Health Collaborative, Inc. Annual Mtg. (Conference Room 2B, 2 nd Floor)
	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Floor)
Wednesday, October 30, 2019		
Thursday, October 31, 2019		
Friday, November 1, 2019		FY 2019 CDBG Applications due to DCED
Monday, November 4, 2019		
Tuesday, November 5, 2019		Election Day Courthouse Closed (Except Commissioners and Elections) No Commissioners Meeting
Wednesday, November 6, 2019		
Thursday, November 7, 2019	8:30 a.m.	Park & Recreation Advisory Board (Conference Room 2B, 2 nd Floor)
	10:00 a.m.	Public Budget Meeting (Conference Room 4B, 4 th Floor)
	1:00 p.m.	Provisional Ballot (Conference Room 2B, 2 nd Floor)
Friday, November 8, 2019	9:00 a.m.	Return Board (Highway Department)
Monday, November 11, 2019		Veterans Day Courthouse Closed
	6:00 p.m.	Airport Authority (Blair County Airport)
Tuesday, November 12, 2019	10:00 a.m.	Commissioners Business Session (Conference Room 2B, 2 nd Floor)

7. COMMISSIONERS COMMENTS:

8. CONSENT AGENDA:

Resolution 440-2019:

- a. Payment of three (3) Warrant Lists dated October 21, 2019, in the amounts of \$71,540.52 #191022CY; \$330,578.00 #191022SS; and \$479,122.92 #191022TL, which include payments of the following invoices:
 - **JJ Keller Family Limited**, in the amount of \$1,975.00 for November 2019 CYF Office Rent.
 - **McCartney's**, in the total amount of \$7.56, for miscellaneous office supplies for Costs and Fines.
 - **2017 Project Fund/Bond/Courthouse Water Infiltration Project**: John Rita, in the total amount of \$500.00, for professional services rendered for the month of September 2019.
 - **2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project**: Petersen Furniture, in the final amount of \$5,001.50 for custom finishing of jury (with arm) chairs.
- b. Ratification of one (1) Warrant List dated October 15, 2019, in the total amount of \$23,421.74 #191016CI; and one (1) Warrant List dated October 16, 2019, in the amount of \$2,617.35 #191015FS.
- c. **Amendment to Resolution**: Requesting approval to amend Resolution 433-2019, dated October 15, 2019 to correct a numerical error that should have read as follows: 1) Reduce existing activity for street improvements – Newry Borough from \$120,646.00 to \$93,006.99 (including delivery costs) for a total deduction of

\$27,639.01, and 2) Increase existing activity for Housing Rehabilitation (Non-Entitlement) from \$23,000.00 to \$50,639.01 (including delivery costs) for a total increase of \$27,639.01.

- d. **Employment:** Claudia J. Beeney, PT, Juvenile Clerk of Courts, Clerk Typist I, Prothonotary, \$10.00/hr., effective 10/21/19, and Matthew F. Schmitt, From FT Corrections Officer, Prison, \$19.80/hr., to FT Sergeant, Prison, \$22.20/hr., effective 10/19/19.

9. UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 441-2019: A resolution approving to enter into Community Development Block Grant (CDBG) Sub-Recipient Agreements for FY 2018 between the County of Blair and:

- The County of Blair Redevelopment and Housing Authorities (COBRAH) to complete housing rehabilitation activities on behalf of the 16 non-entitlements in the amount of \$54,599.00.
- The Township of Juniata to complete removal of architectural barriers at the Juniata Township Municipal Building under Blair County's non-entitlement in the amount of \$70,000.00.
- The Township of Woodbury to complete water lateral installations under Blair County's non-entitlement in the amount of \$75,000.00.

Resolution 442-2019: A resolution approving to enter into Community Development Block Grant (CDBG) Sub-Recipient Agreements for FY 2018 between the County of Blair and:

- The County of Blair Redevelopment Housing Authorities (COBRAH) to complete housing rehabilitation activities on behalf of Blair Township in the amount of \$76,448.00.
- The County of Blair Redevelopment Housing Authorities (COBRAH) to complete housing rehabilitation activities on behalf of Greenfield Township in the amount of \$27,000.00.
- The County of Blair Redevelopment Housing Authorities (COBRAH) to complete housing rehabilitation activities on behalf of Hollidaysburg Borough in the amount of \$86,679.00.
- The County of Blair Redevelopment Housing Authorities (COBRAH) to complete housing rehabilitation activities on behalf of Tyrone Borough in the amount of \$84,201.00.

Resolution 443-2019: A resolution approving a FY 2019-2020 agreement between the County of Blair, Blair County Children, Youth, and Families, and PeerStar LLC for reciprocal sharing of information for community behavioral healthcare services at no cost to the county.

10. OLD BUSINESS:

Fort Roberdeau:

Requesting approval for acceptance of quotes received for the Fort Roberdeau Corn Crib Restoration Project with award to Lallemand Construction, LLC/dba the PA Wood Butcher, the lowest quote received, in the total amount of \$9,503.90

1875 Courtroom Judges' Portraits Restoration of Frames:

Continued discussion concerning a proposal received from Conservator John Rita in the total amount of \$2,100.00, to restore and re-gild, seven (7) portrait frames, including polishing and re-lacquering of the brass nameplates and provision of the proper hanging hardware. Work to be completed within the first half of 2020.

Courthouse Preservation Oversight:

Continued discussions concerning the establishment of a Courthouse Preservation Oversight Committee and matters that need addressed by the committee and commissioners.

11. NEW BUSINESS:

1999 Courthouse Exterior Rehabilitation:

Requesting approval of a proposal received from Keller Engineers, Inc., for engineering services for the rehabilitation of the 1999 Courthouse Exterior.

1999 Courthouse and Prison Roof Replacement Project:

Requesting approval of a Change Directive for the Courthouse and Prison Roofs.

Blair County Bridge #10/Friesville:

- a. Requesting approval for a time extension for completion of Part 2 to the Blair County Bridge #10 /Friesville Replacement Project, over South Poplar Run, Greenfield Township, extending the contract from November 2, 2019 to August 2, 2020 to allow finalization of the final design and completion of the supplemental survey task at the start of construction.
- b. Requesting approval of the Pennsylvania Department of Transportation Construction Plan.

Blair County Department of Emergency Services/911E:

- a. Requesting approval of a renewal maintenance and warranty agreement between the County of Blair, Department of Emergency Services/911E and Gen-Mark, formally known as Renmark and Schneider Electric, for the VA Galaxy 5000 uninterrupted power supply system, in the amount of \$4,782.00, for the period of November 1, 2019 through October 31, 2020.
- b. Requesting approval for the submission of the FFY 2016-2019, Year 3, Hazardous Materials Emergency Preparedness Grant Performance Report (HMEP) to the Pennsylvania Emergency Management Agency on behalf of the United States Department of Transportation, for transportation of hazardous materials incident planning and training projects completed during the grant period.

Blair County Department of Social Services:

- a. Requesting approval for the submission of the FY 2019 Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the sixteen (16) non-entitlement boroughs and townships and the six (6)-entitlement borough and townships, in the total amount of \$885,208.00.
- b. Requesting approval to enter into six (6) Cooperative Agreements between the County of Blair and the following townships and boroughs as an “on behalf of” for the FY 2019 Community Development Block Grant (CDBG) Program Application, in the amount of \$885,208.00, which shall be disbursed as follows:

Hollidaysburg Borough	\$108,297.00
Tyrone Borough	\$105,136.00
Antis Township	\$115,424.00
Blair Township	\$ 95,240.00
Frankstown Township	\$124,303.00
Greenfield Township	\$ 92,009.00
Total 6 Entitlement Municipalities	\$640,409.00
Total Sixteen (16) Non-Entitlement Municipalities	\$244,799.00
Total Grant Funds to be Disbursed	\$885,208.00

- c. Requesting approval to re-designate the appointment of the Section 504 Officer and for the adoption of the FY 2019 Grievance Procedure.
- d. Requesting approval to enter sub-recipient agreements with the following agencies under the County’s FY 2018 PHARE Program as follows:
 - Blair County Community Action Agency to receive PHARE funds in the amount of \$20,000.00
 - Family Services, Inc., to receive PHARE funds in the amount of \$10,000.00
 - Catholic Charities to receive PHARE funds in the amount of \$10,000.00
 - Blair Health Choices to receive PHARE funds in the amount of \$10,000.00

Blair County Agricultural Land Preservation:

- a. Requesting approval of an Agreement for the Sale and Purchase of an Agricultural Conservation Easement located in Huston Township between the Commonwealth of Pennsylvania and the County of Blair Jointly in Perpetuity, Lillie M. Negley, in the amount of \$238,379.14, the Commonwealth shall pay \$188,379.14, and the County of Blair shall pay \$50,000.00.
- b. Discussion concerning the 2020 allocation and the source of the allocation.

12. ADJOURN:

BUSINESS SESSION: TUESDAY, OCTOBER 22, 2019, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Donna Fisher (Conservation District), Sarah Chuff and Jenn Sleppy (Finance), Cris Fredrickson, Jeniene Lang and Kellie Novak (911/EMA), Brian Wiser (Keller Engineers), Kay Stephens (Altoona Mirror), A. C. Stickel (Controller), Rocky Greenland (Public Works), James Ott (Sheriff), Trina Illig (Social Services), Melissa Harpster and Nicole Hemminger (Commissioners Office), and Bonnie Schreiber (Sheriff's Office).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – TUESDAY, OCTOBER 15, 2019:

Commissioner Erb called for corrections or changes to the minutes of Tuesday, October 15, 2019.

Commissioner Erb stated that the minutes of October 15, 2019 would need corrected to reflect that the vote for the adoption of the PeerStar Agreement had been rescinded after Solicitor Karn stated that he had not had an opportunity to review the agreement prior to the meeting.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to accept the minutes of Tuesday, October 15, 2019 with the noted correction being made to the minutes.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

UPCOMING MINUTES:

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Thursday, October 31, 2019		
Friday, November 1, 2019		FY 2019 CDBG Applications due to DCED
Monday, November 4, 2019		
Tuesday, November 5, 2019		Election Day Courthouse Closed (Except Commissioners and Elections) Commissioners Meeting - Cancelled
Wednesday, November 6, 2019		
Thursday, November 7, 2019	8:30 a.m.	Park & Recreation Advisory Board (Conference Room 2B, 2 nd Floor)
	10:00 a.m.	Public Budget Meeting (Conference Room 4B, 4 th Floor)
	1:00 p.m.	Provisional Ballot (Conference Room 2B, 2 nd Floor)
Friday, November 8, 2019	9:00 a.m.	Return Board (Highway Department)
Monday, November 11, 2019	6:00 p.m.	Veterans Day Courthouse Closed Airport Authority (Blair County Airport)
Tuesday, November 12, 2019	10:00 a.m.	Commissioners Business Session (Conference Room 2B, 2 nd Floor)

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments.

Commissioner Beam stated that he would like to take a moment to recognize the upcoming retirement of Bonnie Schreiber. He stated that Bonnie has been an exceptional employee to the county while holding the title as Office Manager to the Sheriff's Office for the past twenty-three (23) years.

Commissioner Beam as well as Commissioners Tomassetti and Erb extended their sincere well wishes to Ms. Schreiber on her next journey in life, and thanked her for her service to the County of Blair.

Sheriff Ott also shared a few brief words and Ms. Schreiber thanked the Board for their recognition.

CONSENT AGENDA:

Resolution 440-2019:

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 - **JJ Keller Family Limited**, in the amount of \$1,975.00 for November 2019 CYF Office Rent.
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 - **2017 Project Fund/Bond/Courthouse Water Infiltration Project**: John Rita, in the total amount of \$500.00, for professional services rendered for the month of September 2019.
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- b. Ratification of one (1) Warrant List dated October 15, 2019, in the total amount of \$23,421.74 #191016CI; and one (1) Warrant List dated October 16, 2019, in the amount of \$2,617.35 #191015FS.
- c. **Amendment to Resolution**: Requesting approval to amend Resolution 433-2019, dated October 15, 2019 to correct a numerical error that should have read as follows: 1) Reduce existing activity for street improvements – Newry Borough from \$120,646.00 to \$93,006.99 (including delivery costs) for a total deduction of \$27,639.01, and 2) Increase existing activity for Housing Rehabilitation (Non-Entitlement) from \$23,000.00 to \$50,639.01 (including delivery costs) for a total increase of \$27,639.01.
- d. **Employment**: Claudia J. Beeney, PT, Juvenile Clerk of Courts, Clerk Typist I, Prothonotary, \$10.00/hr., effective 10/21/19, and Matthew F. Schmitt, from FT Corrections Officer, Prison, \$19.80/hr., to FT Sergeant, Prison, \$22.20/hr., effective 10/19/19.

Commissioner Tomassetti noted his abstention due to conflicts of interest on the payments of invoices to JJ Keller Family Limited, McCartney's and John Rita.

Commissioner Beam voted Nay to the payment of an invoice to John Rita, with Commissioner Erb voting Yea and Commissioner Tomassetti abstaining due a professional relationship with Mr. Rita. There being a tie vote and as permitted by the Ethics Act, Commissioner Tomassetti again noted his conflict, and then proceeded to cast his vote in favor of payment of the invoice to John Rita, in light of the fact that the County has a previously approved contract with Mr. Rita.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 440-2019 with abstentions and negative vote as noted.

UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 441-2019: A resolution approving to enter into Community Development Block Grant (CDBG) Sub-Recipient Agreements for FY 2018 between the County of Blair and:

- The County of Blair Redevelopment and Housing Authorities (COBRAH) to complete housing rehabilitation activities on behalf of the 16 non-entitlements in the amount of \$54,599.00.
- The Township of Juniata to complete removal of architectural barriers at the Juniata Township Municipal Building under Blair County's non-entitlement in the amount of \$70,000.00.

- The Township of Woodbury to complete water lateral installations under Blair County's non-entitlement in the amount of \$75,000.00.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 441-2019.

Resolution 442-2019: A resolution approving to enter into Community Development Block Grant (CDBG) Sub-Recipient Agreements for FY 2018 between the County of Blair and:

- The County of Blair Redevelopment Housing Authorities (COBRAH) to complete housing rehabilitation activities on behalf of Blair Township in the amount of \$76,448.00.
- The County of Blair Redevelopment Housing Authorities (COBRAH) to complete housing rehabilitation activities on behalf of Greenfield Township in the amount of \$27,000.00.
- The County of Blair Redevelopment Housing Authorities (COBRAH) to complete housing rehabilitation activities on behalf of Hollidaysburg Borough in the amount of \$86,679.00.
- The County of Blair Redevelopment Housing Authorities (COBRAH) to complete housing rehabilitation activities on behalf of Tyrone Borough in the amount of \$84,201.00.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 442-2019.

Resolution 443-2019: A resolution approving a FY 2019-2020 agreement between the County of Blair, Blair County Children, Youth, and Families, and PeerStar LLC for reciprocal sharing of information for community behavioral healthcare services at no cost to the county.

Commissioner Erb asked Solicitor Karn if he had an opportunity to review the agreement. Solicitor Karn stated that, yes, he had; however, he is not certain that PeerStar has returned a revised agreement to the county.

County Administrator Schmitt asked Solicitor Karn if the Board could take action to adopt the Resolution pending receipt of the revised agreement. Solicitor Karn stated that action to adopt the resolution pending receipt of the revised agreement would be acceptable.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 443-2019, pending receipt of the revised agreement.

OLD BUSINESS:

Fort Roberdeau:

Requesting approval for acceptance of quotes received for the Fort Roberdeau Corn Crib Restoration Project with award to Lallemand Construction, LLC/dba the PA Wood Butcher, the lowest quote received, in the total amount of \$9,503.90.

The Board was notified that Glenn Nelson is not ready for action to be taken on this item.

1875 Courtroom Judges' Portraits Restoration of Frames:

Continued discussion concerning a proposal received from Conservator John Rita in the total amount of \$2,100.00, to restore and re-gild, seven (7) portrait frames, including polishing and re-lacquering of the brass nameplates and provision of the proper hanging hardware. Work to be completed within the first half of 2020.

No discussion took place.

Courthouse Preservation Oversight:

Continued discussions concerning the establishment of a Courthouse Preservation Oversight Committee and matters that need addressed by the committee and commissioners.

Commissioner Tomassetti stated that this item is still in the review process and that he anticipates continued discussion to occur within the next couple of weeks.

NEW BUSINESS:

1999 Courthouse Exterior Rehabilitation:

Brian Wisner requested approval of a proposal received from Keller Engineers, Inc., for engineering services for the rehabilitation of the 1999 Courthouse Exterior.

Mr. Wisner provided an outline of the proposal for engineering services for the rehabilitation of the 1999 Courthouse Exterior.

Mr. Wisner stated that Part I of the proposal consists of design tasks of preliminary investigation, façade rehabilitation, preliminary courtyard/basement roof evaluation, Historical Architectural Review Board coordination (HARB), project management, documents/bidding and architectural sub-consultant services, in a lump sum total of \$53,000.00.

Mr. Wisner stated that Part II of the proposal is for an additional scope of work should the board elect to do so. The additional scope of work consists of the rehabilitation of the courtyard area between the courthouse and sidewalk along Allegheny Street, in the total, lump sum amount of \$10,600.00.

Mr. Wisner stated that Part II tasks include drawings and specifications for the removal and replacement of the existing slate walking surface, backfill, waterproofing and insulation (if appropriate); design and detailing of a new concrete walking surface to support a 60' reach man-lift.

Mr. Wisner stated that construction services will be in the estimated total of \$12,000.00, bringing the entire engineering cost for the project to a total of \$75,600.00.

Discussion followed.

1999 Courthouse and Prison Roof Replacement Project:

Brian Wisner requested approval of a Change Directive for the Courthouse and Prison Roof Replacement Project.

Mr. Wisner stated that the roof replacement projects to both the 1999 section of the courthouse and the prison are progressing well. However, he stated that there is a need for several project change directives for additions to the contract.

Mr. Wisner stated that due to identified leaks at the courthouse roof stair entrance there is a need for removal of existing deteriorated caulking and for the installation of new backer rod and caulking.

Mr. Wisner stated that the prison roof is in need of repair to a 144 square foot area of existing deteriorated metal roof decking due to corrosion and also a section loss and replacement and waterproofing of a 3'6"x3'6" area of the existing guard tower floor including wood framing, plywood decking, tapered insulation, EPDM roofing system and termination bars.

Mr. Wisner stated that once project costs are determined Change Orders would be submitted to the board for consideration and approval.

Discussion followed.

Resolution 444-2019: A resolution approving Change Directives for the 1999 Section of the Courthouse and Prison Roof Replacement Projects.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 444-2019.

Blair County Bridge #10/Friesville:

- a. Brian Wisner requested approval for a time extension for completion of Part 2 (Final Design) to the Blair County Bridge #10/Friesville Replacement Project, over South Poplar Run, Greenfield Township, extending the contract from November 2, 2019 to August 2, 2020 to allow finalization of the final design and completion of the supplemental survey task at the start of construction.

Mr. Wisner explained the need for the time extension for completion of Part 2 and stated that there is no cost associated with the time extension.

Discussion followed.

Resolution 445-2019: A resolution approving a time extension for completion of Part 2 to the Blair County Bridge #10/Friesville Replacement Project, over South Poplar Run, Greenfield Township, extending the contract from November 2, 2019 to August 2, 2020 to allow finalization of the final design and completion of the supplemental survey task at the start of construction.

Commissioner Tomassetti noted his abstention on voting for the adoption of Resolution 445-2019.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved adopt Resolution 445-2019 with abstention as noted.

- b. Brian Wisner requested approval of the Pennsylvania Department of Transportation Construction Plan.

Mr. Wisner stated that he recently submitted a copy of the construction plan to the commissioner's office for review. Mr. Wisner asked that the Board consider taking action for signature of the title sheet of the construction plan.

Discussion followed.

Resolution 446-2019: A resolution approving the Pennsylvania Department of Transportation Construction Plan for the Blair County Bridge #10/Friesville Replacement Project over South Poplar Run, Greenfield Township.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 446-2019.

Blair County Department of Emergency Services/911E:

- a. Jeniene Lang requested approval of a renewal maintenance and warranty agreement between the County of Blair, Department of Emergency Services/911E and Gen-Mark, formally known as Renmark and Schneider Electric, for the VA Galaxy 5000 uninterrupted power supply system, in the amount of \$4,782.00, for the period of November 1, 2019 through October 31, 2020.

Ms. Lang stated that the agreement is a yearly renewal request. She stated that Solicitor Karn has reviewed the agreement and that there is a \$184.00 cost increase from last year.

Discussion followed.

Resolution 447-2019: A resolution approving a renewal maintenance and warranty agreement between the County of Blair, Department of Emergency Services/911E and Gen-Mark, formally known as Renmark and Schneider Electric, for the VA Galaxy 5000 uninterrupted power supply system, in the amount of \$4,782.00, for the period of November 1, 2019 through October 31, 2020

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 447-2019.

- b. Cris Fredrickson requested approval for the submission of the FFY 2016-2019, Year 3, Hazardous Materials Emergency Preparedness Grant Performance Report (HMEP) to the Pennsylvania Emergency Management Agency on behalf of the United States Department of Transportation, for transportation of hazardous materials incident planning and training projects completed during the grant period.

Mrs. Fredrickson stated that the request is for the submission of the required report for Year 3 of the grant performance period. She stated that the grant reimburses the county for projects completed and that the report is due to PEMA no later than November 4, 2019.

Discussion followed.

Resolution 448-2019: A resolution approving submission of the FFY 2016-2019, Year 3, Hazardous Materials Emergency Preparedness Grant Performance Report (HMEP) to the Pennsylvania Emergency Management Agency on behalf of the United States Department of Transportation, for transportation of hazardous materials incident planning and training projects completed during the grant period.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 448-2019.

Blair County Department of Social Services:

- a. Trina Illig requested approval for the submission of the FY 2019 Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the sixteen (16) non-entitlement boroughs and townships and the six (6)-entitlement borough and townships, in the total amount of \$885,208.00.

Discussion followed.

- b. Trina Illig requested approval to enter into six (6) Cooperative Agreements between the County of Blair and the following townships and boroughs as an “on behalf of” for the FY 2019 Community Development Block Grant (CDBG) Program Application, in the amount of \$885,208.00, which shall be disbursed as follows:

Hollidaysburg Borough	\$108,297.00
Tyrone Borough	\$105,136.00
Antis Township	\$115,424.00
Blair Township	\$ 95,240.00
Frankstown Township	\$124,303.00
Greenfield Township	\$ 92,009.00
Total 6 Entitlement Municipalities	\$640,409.00
Total Sixteen (16) Non-Entitlement Municipalities	\$244,799.00
Total Grant Funds to be Disbursed	\$885,208.00

Discussion followed.

- c. Trina Illig requested approval to re-designate the appointment of the Section 504 Officer and for the adoption of the FY 2019 Grievance Procedure.

Mrs. Illig stated that a CDBG Entitlement Grantee must designate annually a Section 504 Officer, and that a copy of the adopted resolution must be submitted along with the CDBG application.

Mrs. Illig stated that the county must also adopt a grievance procedure that addresses the due process standards that allows for prompt resolution of complaints of discrimination that are based on disability.

Discussion followed.

- d. Trina Illig requested approval to enter sub-recipient agreements with the following agencies under the County’s FY 2018 PHARE Program as follows:

- Blair County Community Action Agency to receive PHARE funds in the amount of \$20,000.00
- Family Services, Inc., to receive PHARE funds in the amount of \$10,000.00
- Catholic Charities to receive PHARE funds in the amount of \$10,000.00
- Blair Health Choices to receive PHARE funds in the amount of \$10,000.00

Mrs. Illig stated that since there is no Emergency Solution Grant Funding (ESG) received for housing prevention services, the amount of PHARE funds allocated for Blair County Community Action Agency is slightly higher than the allocations for Family Services, Inc., Catholic Charities and Blair Health Choices.

Discussion followed.

Blair County Agricultural Land Preservation:

- a. Donna Fisher requested approval of an Agreement for the Sale and Purchase of an Agricultural Conservation Easement located in Huston Township between the Commonwealth of Pennsylvania and the County of Blair, Jointly in Perpetuity, Lillie M. Negley, in the amount of \$238,379.14, with the Commonwealth paying \$188,379.14, and the County of Blair paying \$50,000.00.

Ms. Fisher stated that the Negley easement located in Huston Township would be the 55th easement for Blair County adding an additional 160 acres.

Ms. Fisher stated that the assumption of 55 farms in twenty-eight (28) years has placed Blair County as a leader within the Central PA Region for both the number of farms and total amount of easement acreage obtained.

Discussion followed.

Resolution 449-2019: A resolution approving an Agreement for the Sale and Purchase of an Agricultural Conservation Easement located in Huston Township between the Commonwealth of Pennsylvania and the County of Blair Jointly in Perpetuity, Lillie M. Negley, in the amount of \$238,379.14, the Commonwealth shall pay \$188,379.14, and the County of Blair shall pay \$50,000.00.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 449-2019.

b. Donna Fisher - 2020 Farmland Preservation Fund allocation request.

Ms. Fisher thanked the Commissioners for their continued support of the Farmland Preservation Program. She stated that the county's allocations since 1993 have equated to over 1.35 million dollars allowing for the purchase of 55 easements for 8,100 acres that represents approximately 9% of the total farmland acres in Blair County.

Ms. Fisher stated that the county had an excellent year in 2019, with four (4) farms proposed for approval at the county and state level. However, because of this success, they have used virtually all of their available funds for 2019. Therefore, they will be starting the 2020 year from scratch with approximately \$22,000.00 in available funds.

Ms. Fisher requested that the Board consider an allocation of \$120,000.00 for the 2020 budget year. She stated that the \$120,000.00 in county funds allocated for 2019 resulted in \$347,964.00 in state funds (a matched ratio of 2.9 to 1 in 2019).

Discussion followed.

Resolution 450-2019: A resolution approving an allocation of 2020 County Match Funds, in the amount of \$120,000.00, paid from Act 13 Marcellus Shale Funds, to the Blair County Agricultural Land Preservation Program, for the purchasing of agricultural conservation easements pursuant to the authority contained in the Act of June 30, 1981 (P.L. 128, No. 43), known as the Agricultural Area Security Law, as amended.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 450-2019.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator