

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, OCTOBER 8, 10:00 A.M.**

1. CALL TO ORDER

2. MOMENT OF SILENT REFLECTION

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. APPROVAL OF MINUTES – September 24 and October 1, 2019

5. PUBLIC COMMENT

6. UPCOMING MEETINGS

Wednesday, October 9, 2019	9 am - 4 pm	Assessment Appeal Hearings (Assessment Office)
	12 noon	Public Budget Meeting (Conference Room 4B, 4 th Fl.)
Thursday, October 10, 2019	9:30 a.m.	Retirement Board (Conference Room 2B, 2 nd Fl.)
	10:30 a.m.	Salary Board (Conference Room 2B, 2 nd Fl.)
	12 noon	Public Budget Meeting (Conference Room 4B, 4 th Fl.)
Friday, October 11, 2019	12 noon	Public Budget Meeting (Conference Room 4B, 4 th Fl.)
Monday, October 14, 2019	Columbus Day	Courthouse Closed
	6:00 p.m.	Blair County Airport Authority (Blair County Airport)
Tuesday, October 15, 2019	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Fl.)
Wednesday, October 16, 2019	6:00 p.m.	Public Budget Meeting (Hollidaysburg Jr. High School)
Thursday, October 17, 2019	8:30 a.m.	Prison Board (Conference Room 2B, 2 nd Fl.)
	10:00 a.m.	Records Improvement (Conference Room 2B, 2 nd Fl.)
Friday, October 18, 2019		
Monday, October 21, 2019		
Tuesday, October 22, 2019	10:00 a.m.	Commissioners Business Session (Conference Room 2B, 2 nd Fl.) FY 2019 CDBG Application for Approval by Commissioners

7. COMMISSIONERS COMMENTS

8. PROCLAMATION – Domestic Violence Awareness Month 2019 (Cheryl Gonsman)

9. CONSENT AGENDA

Resolution 422-2019:

- a. Payment of three (3) Warrant Lists dated October 7, 2019, in the amounts of \$17,078.78 #191010CO, \$278,405.41 #191008FC, and \$1,646,135.15 #191008TL which include payment of the following invoices:
 - **UPMC Altoona**, in the total amount of \$2,330.00.
 - **McCartney's**, in the total amount of \$15.58.
 - **Keller Engineers, Inc.**, in the total amount of \$41,636.36.
 - **2017 Project Fund/Bond/Election Equipment Trailers**: DK Hostetler, Inc., in the total amount of \$35,283.00.
 - **2017 Project Fund/Bond/ADA Privacy Shield Voters Paper**: Copy Rite, in the total amount of \$422.00.
 - **2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project: Stelco, Inc., Application #13**, in the total amount of \$21,166.70; and **Marc Service, Inc., Application #13**, in the total amount of \$44,904.21.
 - **2017 Project Fund/Bond/Courthouse & Prison Roof Projects**: J. M. Young & Sons, Inc., Application #1, in the total amount of \$136,493.46.
- b. Ratification of **one (1) Warrant List dated October 1, 2019** in the amount of \$2,562.45 #190930FS; and **one (1) Warrant List dated October 2, 2019** in the amount of \$899,700.00 #191001WT.
- c. **Budget Transfer**: Invoice received from Justifacts for the month of September 2019 as follows:

From	\$	To
01101GCO-42000 General County Operations	\$101.25	01160WK-42000 Judge Kagarise
01101GCO-42000 General County Operations	\$231.50	01158-42000 District Attorney
- d. **Budget Transfer**: Magisterial District Judges' Postage as follows:

From	\$	To
01101GCO-41999 Contingency	\$2,100.00	01161FM-43000 MDJ Miller
01101GCO-41999 Contingency	\$4,400.00	01161BJ-43000 MDJ Jones

- e. **Budget Transfer:** Invoice for legal fees from McNeese Wallace in August 2019.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$220.50	01112-44080 Controller
01101GCO-44080 General County Operations	\$2302.50	01603-44080 Veterans' Affairs
01101GCO-44080 General County Operations	\$98.00	44122-44080 911 Center
01101GCO-44080 General County Operations	\$171.50	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operations	\$889.50	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$465.50	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operations	\$1111.50	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$8098.43	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$828.92	01158-44080 District Attorney
01101GCO-44080 General County Operations	\$804.41	01157-44080 Public Defender

- f. **Budget Transfer:** To purchase access control system through the PCoRP Grant.

<u>From</u>	<u>\$</u>	<u>To</u>
01101-46040 Fixed Asset	\$20,000.00	01103BM-46030 Building & Improvement
01105- 42080 Software License Agreements	\$ 3,010.00	01103BM-46030 Building & Improvement

- g. **Blair County Park & Recreation Advisory Board:** Requesting approval for the appointment of Chuck Gojmerac to the Advisory Board filling the unexpired term of Derek Forshey. Term to expire April 30, 2022.

- h. **Employment:** Ronald S. Thompson, PT, Fill-In Corrections Officer, Prison, \$15.08/hr., effective 10/07/19; Hayden W. Hann and Kevin T. Daley, PT, APO Support, APO, \$10.30/hr., effective 10/07/19.

- i. **Resignations:** Aaron J. Wagner, FT, Sheriff's Deputy, Sheriff's Office, \$14.65/hr., effective 10/04/19; Scott A Brumbaugh, FT, CYF Supervisor, CYF, \$35,457.76/yr., effective 10/11/19; and Chelsea A. Yingling, PT, Records Archivist, Records Management, \$10.00/hr., effective 10/04/19.

- j. **Retirement:** Scott S. Lingenfelter, FT, Carpenter, Public Works, \$19.53/hr., effective 10/14/19.

10. UNFINISHED BUSINESS

Adoption of Resolutions:

Resolution 423-2019: A resolution approving to rescind a previously adopted Resolution from June 25, 1986, designating the County of Blair Redevelopment Authority as the Implementing Agency for all Housing Rehabilitation Projects under taken with funds secured by and/or through the Board of Commissioners.

11. OLD BUSINESS

None

12. NEW BUSINESS

Adoption of an Ordinance:

Requesting approval for the adoption of an ordinance of the County of Blair, Pennsylvania approving an Intergovernmental Cooperation Agreement for street addressing by the County of Blair.

Human Resources:

Requesting approval of a Collective Bargaining Agreement between the County of Blair and PSSU, SEIU Local 668, Court Related Professionals, Assistant District Attorneys and Assistant Public Defenders, effective September 1, 2019 through and including December 31, 2022.

Domestic Relations:

Requesting approval of a proposal received from Doing Better Business for the purchase of a Ricoh MP 4055 Copier, in the amount of \$4,431.00, to be paid with State Incentive Funds, and an annual maintenance contract in the amount of \$.06 per page for an estimated 84,000 copies or \$504.00 annually with said maintenance contract renegotiated annually.

Social Services:

Requesting approval for the submission of a budget revision for reallocation of \$55,475.00 resulting in a reduction of \$127,379.00 to the Commonwealth of Pennsylvania under the County of Blair's FY 2018 Emergency Solutions Grant (ESG) #C000070320 as outlined below:

Family Services, Inc.

1. Delete existing activity for the Emergency Shelter (Renovations) from \$182,854.00 to \$0 for a total decrease increase of \$182,854.00.
2. Increase existing activity for Rapid Rehousing/Financial Assistance from \$8,400.00 to \$23,400.00 for a total net increase of \$15,000.00.
3. Increase existing activity for Rapid Rehousing/Services from \$1,200.00 to \$1,845.00 for a total increase of \$645.00.
4. Increase existing activity for Rapid Rehousing/Rental Assistance from \$31,500.00 to \$65,382.00 for a total increase of \$33,882.00.
5. Increase existing activity from HMIS from \$800.00 to \$1,273.00 for a total increase of \$473.00.

6. Reduce existing activity for Administration from \$13,125.00 to \$7,650.00 for a total decrease of \$5,475.00.

Blair Community Action Agency

1. Reduce existing activity for Homeless Prevention/Services from \$7,190.00 to \$5,740.00 for a total net decrease of \$1,450.00.
2. Increase existing activity for Homeless Prevention/Financial Assistance from \$0 to \$1,450 .00 for a total net increase of \$1,450.00.

1875 Courtroom Judges' Portraits Restoration of Frames:

Discussion concerning a proposal received from Conservator John Rita in the total amount of \$2,100.00, to restore and re-gild, seven (7) portrait frames, including polishing and re-lacquering of the brass nameplates and provision of the proper hanging hardware. Work to be completed within the first half of 2020.

Courthouse Preservation Oversight:

Continued discussions concerning the establishment of a Courthouse Preservation Oversight Committee and matters that need addressed by the committee and commissioners.

ADJOURN:

BUSINESS SESSION: TUESDAY, OCTOBER 8, 2019, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Jim Hudack (Social Services), Richard Servello, Brittany Servello, Sarah Carper, Miranda Deterline, Jeff Lingafelt, Cheryl Gonsmon and Tory Schwarze (Family Services), Grant Wills (GIS), Laura Burke (Public), A. C. Stickel (Controller), Rocky Greenland (Public Works), Katherine Swigart and Robin Gindlesperger (HR), Kay Stephens (Altoona Mirror), James Ott (Sheriff), Nicole Hemminger and Melissa Harpster (Commissioners Office).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – SEPTEMBER 24 AND OCTOBER 1, 2019:

Commissioner Erb called for corrections or changes to the minutes of September 24 and October 1, 2019. **There were no corrections or changes noted.**

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to accept the minutes of September 24, 2019 as prepared.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to accept the minutes of October 1, 2019 as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

UPCOMING MEETINGS:

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COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments. **There were no comments noted.**

PROCLAMATION – Domestic Violence Awareness Month 2019:

Commissioner Beam requested, on behalf of Family Services, Inc., approval for adoption of a Proclamation designating the month of October 2019 as Domestic Violence Awareness Month in Blair County.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt the following Proclamation:

**Domestic Violence Awareness Month
2019
Proclamation**

Whereas, the crime of domestic violence violates an individual’s privacy and dignity, security and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse including abuse to children and the elderly.

Whereas, the problems of domestic violence are not confined to any group or groups of people, but cut across all economic, racial and societal barriers, and are supported by societal indifferences, and

Whereas, the impact of domestic violence is wide ranging, directly effecting individuals and society as a whole, here in Blair County, throughout the United States and the world, and

Whereas, it is battered women themselves who have been in the forefront of efforts to bring peace and equality to the home, and

Now therefore, in recognition of the important work done by domestic violence programs, We, the Blair County Board of Commissioners, do hereby proclaim the month of October 2019 as **National Domestic Violence Awareness Month** and urge all Blair County citizens to actively participate in the scheduled activities and programs to work toward improving victim safety and holding perpetrators of domestic abuse accountable for their actions against individual victims and our society as a whole.

Duly, adopted by the Commissioners of the County of Blair, Pennsylvania this 8th Day of October 2019.

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce Erb, Chairman

Terry Tomassetti, Vice-Chairman

Attest:

Ted Beam, Jr., Secretary

Helen P. Schmitt, County Administrator

Commissioner Beam presented the Proclamation to Cheryl Gonsmon of Family Services, Inc. Ms. Gonsmon provided some statics of Domestic Violence in Blair County, and what services Family Services provides to victims of domestic violence. She also provided a schedule of events Family Services will be holding throughout the Month of October in recognition of Domestic Violence Awareness Month.

Ms. Gonsmon stated that October 10 has been designated as National Purple Thursday. Family Services is asking that the community show support by wearing something purple. She stated that Family Services would distribute purple ribbons to businesses, agencies, and individuals who participate. On October 25, a Lunch and Learn will be held from 11 am to 2 pm at the Hollidaysburg American Legion Social Hall. Reservations for the Lunch and Learn should be made by contacting the Family Services office.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt the Proclamation.

CONSENT AGENDA:

Resolution 422-2019:

- a. Payment of three (3) Warrant Lists dated October 7, 2019, in the amounts of \$17,078.78 #191010CO, \$278,405.41 #191008FC, and \$1,646,135.15 #191008TL which include payment of the following invoices:
 - **UPMC Altoona**, in the total amount of \$2,330.00.
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- g. **Blair County Park & Recreation Advisory Board**: Requesting approval for the appointment of Chuck Gojmerac to the Advisory Board filling the unexpired term of Derek Forshey. Term to expire April 30, 2022.
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- j. **Retirement**: Scott S. Lingenfelter, FT, Carpenter, Public Works, \$19.53/hr., effective 10/14/19.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payment of invoices to Keller Engineers, and McCartney's.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of invoices to UPMC Altoona.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 422-2019 with abstentions as noted.

UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 423-2019: A resolution approving to rescind a previously adopted Resolution from June 25, 1986, designating the County of Blair Redevelopment Authority as the Implementing Agency for all Housing Rehabilitation Projects under taken with funds secured by and/or through the Board of Commissioners.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 423-2019.

OLD BUSINESS:

None

NEW BUSINESS:

Adoption of an Ordinance:

Grant Wills requested approval for the adoption of an ordinance of the County of Blair, Pennsylvania approving an Intergovernmental Cooperation Agreement for street addressing by the County of Blair.

Mr. Wills stated that the county recently advertised for the adoption of a county ordinance approving an Intergovernmental Cooperation Agreement for street addressing by the County of Blair. He stated that the county has received signed Intergovernmental Cooperation Agreements from the following municipalities:

Tyrone Borough
Williamsburg Borough
Hollidaysburg Borough
Roaring Spring Borough
Logan Township
Woodbury Township
Greenfield Township
N. Woodbury Township
Freedom Township
Antis Township
Tyrone Township
Huston Township
Frankstown Township

Mr. Wills stated that the remaining municipalities have not reached the point of ordinance adoption or agreement entrance and that he will continue communication with those municipalities.

Mr. Wills requested that the Board consider adoption of the county ordinance and requested that the Board sign the agreements received thus far.

Discussion followed.

**COUNTY OF BLAIR
ORDINANCE NO. 3-2019**

**AN ORDINANCE OF THE COUNTY OF BLAIR
PENNSYLVANIA APPROVING AN
INTERGOVERNMENTAL COOPERATION AGREEMENT
FOR STREET ADDRESSING BY THE COUNTY OF BLAIR**

The Board of Commissioners of the County of Blair (hereinafter "Municipality") hereby ordains the following:

SECTION 1. TITLE.

This Ordinance shall be known and cited as the Blair County Approval of an Intergovernmental Cooperation Agreement for Street Addressing.

SECTION 2. AUTHORITY.

The Municipality is permitted to enter into intergovernmental agreements in the exercise or performance of its governmental functions, powers or responsibilities by authority of 53 Pa.C.S.A. §2301, *et seq.*

SECTION 3. APPROVAL.

The Intergovernmental Cooperation Agreement will be executed by the County and those municipalities desiring to delegate responsibilities to the County of Blair for street addressing as provided for in the Intergovernmental Cooperation Agreement. The Intergovernmental Cooperation Agreement attached hereto is hereby approved by the Municipality (hereinafter "Agreement").

SECTION 4. TERMS OF AGREEMENT.

A. The terms of Agreement approved in Section 3 of this Ordinance are summarized as follows:

1. The Blair County Street Naming and Addressing Guide (hereinafter “Guide”) attached to the Agreement is hereby adopted. The County of Blair may recommend amendments to the Guide to the Municipality, which shall not be applicable until such amendment is approved by a Resolution of the Municipality.

2. The Municipality hereby delegates to the County of Blair and hereby designates the County of Blair as its agent to perform the task of all aspects related to the addressing of properties within the Municipality.

3. With respect to the naming of streets, if the Municipality obtains knowledge of the creation of a new street within the Municipality, it shall make a recommendation of a street name in accordance with the Guide to the County of Blair. The County of Blair shall research the name to determine its conformity to the Guide and whether there is any potential public safety concern regarding the proposed name, and if not, the County of Blair shall assign the street name as recommended. If the County of Blair determines there is a lack of conformity to the Guide or a potential public safety concern, it shall so advise the Municipality in writing of the same and request a different name, in which case the Municipality shall have no more than thirty (30) days to either re-affirm the original proposed street name, or submit a new street name, in which case the same process shall be followed. If the County of Blair is contacted directly by a property owner requesting an address for a street that is not already named, the County of Blair shall contact the Municipality to request a street name, in which case the Municipality shall have no more than thirty (30) days to provide a name. The process set forth above for review of the name by the County of Blair shall then apply to the provided name. Ultimately, the Municipality shall have final approval over street names in its jurisdiction; however, the Municipality agrees to work in good faith with the County of Blair taking into consideration the Guide, neighboring municipalities’ existing street names and other relevant factors.

4. The Municipality acknowledges that existing street names and/or numbering may require changes to bring the same into conformity with the Guide and for public safety purposes. With respect to existing street names, the same process set forth above shall be followed as if the County of Blair is contacted directly by a property owner requesting a street name.

B. Term. This Agreement shall become effective when the Municipality and the County of Blair, by Ordinance, adopts and approves the Agreement. The Municipality may withdraw from the Agreement at any time, by Ordinance approved by the Municipality with an approved/executed copy of such Ordinance provided to the County of Blair at least sixty (60) days in advance of the time of withdrawal. The withdrawal of a municipality from one Agreement shall not cause the termination of the Agreement with another municipality. This Agreement shall continue until terminated as provided for herein.

C. Purpose and Objective. The purpose and objective of the Agreement is to enhance the county-wide emergency communications system by providing uniform system for naming of streets and roadways, fabrication, erection and maintenance of street and roadway name signs, address requirements and house/building numbers. It is expected that fire companies, rescue

companies, ambulance companies, law enforcement agencies, the United States Postal Service and the general public will benefit from the efficient administration of addressing within the County of Blair.

D. Manner and Extent of Financing the Agreement. Each party to the Agreement shall remain responsible for all of their own expenses associated with their responsibilities under the Agreement. No party shall be required to make any contribution of funds or personnel to any other party.

SECTION 5. INCORPORATION OF AGREEMENT.

The Agreement hereby incorporated as part of this Ordinance as if fully set forth at length with the intent of the attachment and incorporation of said Intergovernmental Cooperation Agreement into this Ordinance being to satisfy 53 Pa.C.S.A. §2307.

SECTION 6. EXECUTION OF AGREEMENT.

After enactment of this Ordinance, the Agreement shall be signed by the President and attested by the Chief Clerk of the Municipality, and the corporate seal of the Municipality shall be applied and affixed to the Agreement.

SECTION 7. REPEALER; SEVERABILITY.

All Ordinances or parts of Ordinances which are inconsistent hereby are hereby repealed. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared the intent of the Municipality that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

SECTION 8. EFFECTIVE DATE.

This Ordinance shall become effective upon the earliest date provided by law.

ORDAINED AND ENACTED as an Ordinance of the County of Blair this 8th day of October, 2019.

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce Erb, Chairman

Terry Tomassetti, Vice-Chairman

Attest:

Ted Beam, Jr., Secretary

Helen P. Schmitt, County Administrator

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Ordinance 3-2019.

Human Resources:

Katherine Swigart requested approval of a Collective Bargaining Agreement between the County of Blair and PSSU, SEIU Local 668, Court Related Professionals, Assistant District Attorneys and Assistant Public Defenders, effective September 16, 2019 through and including December 31, 2022.

Ms. Swigart stated that the county has received the final version of the Collective Bargaining agreement for the SEIU Assistant District Attorneys and Assistant Public Defenders Unit. She stated that the final version remains the same as the ratified tentative agreement and requested the Boards approval of final agreement.

Ms. Swigart stated that the agreement's effective date is September 16, 2019 through and including December 31, 2022.

Discussion followed.

Resolution 424-2019: A resolution approving a Collective Bargaining Agreement between the County of Blair and PSSU, SEIU Local 668, Court Related Professionals, Assistant District Attorneys and Assistant Public Defenders, effective September 16, 2019 through and including December 31, 2022.

Motion by Commissioner Tomasseti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 424-2019.

Domestic Relations:

Requesting approval of a proposal received from Doing Better Business for the purchase of a Ricoh MP 4055 Copier, in the amount of \$4,431.00, to be paid with State Incentive Funds, and an annual maintenance contract in the amount of \$.06 per page for an estimated 84,000 copies or \$504.00 annually with said maintenance contract renegotiated annually.

No discussion followed. This item will appear on the October 15, 2019 Work Session Agenda.

Social Services:

Jim Hudack requested approval for the submission of a budget revision for reallocation of \$50,000.00 resulting in a reduction of \$138,329.00 to the Commonwealth of Pennsylvania under the County of Blair's FY 2018 Emergency Solutions Grant (ESG) #C000070320 as outlined below:

Family Services, Inc.

1. Delete existing activity for the Emergency Shelter (Renovations) from \$182,854.00 to \$0 for a total decrease increase of \$182,854.00.
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3. Increase existing activity for Rapid Rehousing/Services from \$1,200.00 to \$1,845.00 for a total increase of \$645.00.
4. Increase existing activity for Rapid Rehousing/Rental Assistance from \$31,500.00 to \$65,382.00 for a total increase of \$33,882.00.
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Blair Community Action Agency

1. Reduce existing activity for Homeless Prevention/Services from \$7,190.00 to \$5,740.00 for a total net decrease of \$1,450.00.
2. Increase existing activity for Homeless Prevention/Financial Assistance from \$0 to \$1,450.00 for a total net increase of \$1,450.00.

Mr. Hudack stated that it should be noted that the agenda item request is incorrectly written. He stated that the reallocation amount should read \$50,000.00 and that the \$5,475.00 difference is the Administration Fee amount with the total amount of \$138,329.00 going back to the Commonwealth.

Mr. Hudack stated that due to timeliness issues with project completion dates the county must return \$182,854.00, of Emergency Shelter Renovation funds as well as associated administration fees. He stated that the Commonwealth understands the timeliness issues and is allowing the county to retain \$50,000.00, of Emergency Shelter Renovation Funds for Rapid Rehousing Program usage.

Discussion followed.

Resolution 425-2019: A resolution approving the submission of a budget revision for reallocation of \$50,000.00 resulting in a reduction of \$138,329.00 to the Commonwealth of Pennsylvania under the County of Blair's FY 2018 Emergency Solutions Grant (ESG) #C000070320 as outlined below:

Family Services, Inc.

1. Delete existing activity for the Emergency Shelter (Renovations) from \$182,854.00 to \$0 for a total decrease increase of \$182,854.00.
2. Increase existing activity for Rapid Rehousing/Financial Assistance from \$8,400.00 to \$23,400.00 for a total net increase of \$15,000.00.
3. Increase existing activity for Rapid Rehousing/Services from \$1,200.00 to \$1,845.00 for a total increase of \$645.00.
4. Increase existing activity for Rapid Rehousing/Rental Assistance from \$31,500.00 to \$65,382.00 for a total increase of \$33,882.00.
5. Increase existing activity from HMIS from \$800.00 to \$1,273.00 for a total increase of \$473.00.
6. Reduce existing activity for Administration from \$13,125.00 to \$7,650.00 for a total decrease of \$5,475.00.

Blair Community Action Agency

1. Reduce existing activity for Homeless Prevention/Services from \$7,190.00 to \$5,740.00 for a total net decrease of \$1,450.00.
2. Increase existing activity for Homeless Prevention/Financial Assistance from \$0 to \$1,450.00 for a total net increase of \$1,450.00.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 425-2019.

1875 Courtroom Judges' Portraits Restoration of Frames:

Commissioner Tomassetti presented discussion concerning a proposal received from Conservator John Rita in the total amount of \$2,100.00, to restore and re-gild, seven (7) portrait frames, including polishing and re-lacquering of the brass nameplates and provision of the proper hanging hardware. Work to be completed within the first half of 2020.

Commissioner Tomassetti stated that the 1875 courtroom contained portraits of judges done by Samuel Calvin. He stated that the portraits and frames are original to the courtroom walls.

Commissioner Tomassetti stated that prior to the start of the courtroom renovations the portraits and frames had been removed from the walls. He stated that the Bar Association is paying for the restoration of one portrait and frame.

Commissioner Tomassetti stated that since the portraits and frames are original to the courtroom it only makes sense to restore the frames and rehang them in their respective positions until the portraits can be restored and reinstalled into their frames. He stated that the restored frames could hold a temporary panel with a small photograph of the missing portrait and a label stating "in restoration."

Commissioner Tomassetti stated that Mr. Rita submitted a proposal in the amount of \$300.00 per frame for a total amount of \$2,100.00 with the restoration work being completed within the first half of 2020.

Discussion followed.

Courthouse Preservation Oversight:

Commissioner Tomassetti continued discussions concerning the establishment of a Courthouse Preservation Oversight Committee and matters that need addressed by the committee and commissioners.

Commissioner Tomassetti presented a "draft" outline for consideration pertaining to the establishment of a Blair County 1875-1906 Courthouse Preservation Committee. The "draft" reads as follows:

Purpose:

- Restoration and preservation of the architectural and historical integrity of the historic courthouse in accordance with standards set for historical landmarks.
- Restoration and preservation of artifacts, documents and other historical objects and resources located within or associated with the building.

Membership five (5) members consisting of:

- President Judge or designee
- Director of Public Works or designee
- Chairman of the Board of Commissioners or designee from remaining board members, county administrator or assistant county administrator

- Two (2) members appointed by the board of commissioners which members shall include individuals with experience and restoration of monumental buildings or a background in historical restoration or fine arts conservation.

Term of the two (2) appointed members – four (4) years with term commencing at the beginning of the second year of the terms of the board of commissioners. This will give new commissioners the opportunity to observe the board in action before appointing new or reappointment members. Consider having a five (5) year initial term upon creation of the committee to facilitate the aforesaid.

A lesser term of two (2) years would hamper effective long range planning but would provide ease of replacement for a law performance appointee.

Meetings:

- Quarterly or semi-annually.

Compensation:

- None.

Support from County:

- The Commissioners Office will provide clerical services for purposes of maintaining minutes and records of meetings of the committee. It is noted that the committee will need the knowledge and experience of the county administrator or assistant in contract formation, performance and oversight periodically and that the board of commissioners on an as-needed basis will provide it.

Duties of Committee:

- Develop and present annually a comprehensive minimum 3 to 5 year plan and program for the historic preservation and restoration of the historic courthouse.
- Recommend and monitor the maintenance, restoration, preservation and rehabilitation of historical documents, artifacts and other historical objects or resources link located within and around, or associated with, the historic courthouse.
- Assist in the preservation of other buildings and structures located within the courthouse complex.
- Assist in identifying and securing grants, subsidies, gifts and donations from public and private sources for the historic preservation and restoration of the courthouse and related historical objects and resources.
- Assist in planning for the solicitation and raising of monies from public and private sources to the sale of commemorative medals and other items of a similar nature, which promote the historic preservation, and restoration of the historic courthouse, the proceeds of which will be exclusively used for historic preservation of the courthouse.

Guidelines in Performance of Duties:

- To restore and preserve the courthouse, to reflect the dignity of the institutions that inhabit it, and to create a source of pride for residents of Blair County.
- To do such work in ways appropriate to standards set for historic landmarks in order to preserve the legacy of our historic courthouse for future generations.
- To incorporate current technologies to facilitate the efficient use of the courthouse.
- To explore means and methods giving greatest longevity, while being sensitive to the economic constraints of available funds and the long-term financial impact of deferred and lower quality maintenance and restoration work.

Discussion followed.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator