

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, AUGUST 27, 2019, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – TUESDAY, AUGUST 20, 2019**
5. **EXECUTIVE SESSION** – The Commissioners and HR Manager meet in Executive Session this morning beginning at 8:50 a.m.

6. **PUBLIC COMMENT**

7. **UPCOMING MEETINGS:**

Wednesday, August 28, 2019		
Thursday, August 29, 2019	8:30 a.m.	Planning Commission Mtg. (Altoona Water Authority)
Friday, August 30, 2019		
Monday, September 2, 2019		Labor Day Holiday Courthouse Closed
Tuesday, September 3, 2019	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Floor)
Wednesday, September 4, 2019		
Thursday, September 5, 2019	8:30 a.m.	Park & Recreation Advisory Board (Conference Room 2B, 2 nd Floor)
Friday, September 6, 2019		
Monday, September 9, 2019	6:00 p.m.	Airport Authority (Blair County Airport, Martinsburg)
Tuesday, September 10, 2019	10:00 a.m.	Commissioners Business Session (Conference Room 2B, 2 nd Floor)
Wednesday, September 11, 2019		
Thursday, September 12, 2019	9:30 a.m.	Retirement Board (Conference Room 2B, 2 nd Floor)
	10:30 a.m.	Salary Board (Conference Room 2B, 2 nd Floor)
Friday, September 13, 2019		
Monday, September 16, 2019	3:00 p.m.	ABCD Corp. Board Meeting (Devorris Center for Business)
Tuesday, September 17, 2019	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Floor)
	3:00 p.m.	2 nd CDBG Block Grant Public Mtg. (Conference Room 4B, 4 th Floor)
	6:00 p.m.	Library System Board Mtg. (Altoona Public Library)

Assessment Appeal Hearings will be held from 9:00 a.m. to 4:00 p.m., August 27, 28, September 4, 5, 10, 11, 17, 18, 19, 25, 26, October 1, 2, 8, and 9, 2019 at the Blair County Assessment Office, 423 Allegheny St, Suite 041, Hollidaysburg, PA 16648.

8. **COMMISSIONERS COMMENTS:**

9. **PROCLAMATION:**

Child Support Enforcement Awareness Month

10. **CONSENT AGENDA:**

Resolution 351-2019:

- a. Payment of three (3) Warrant Lists dated August 26, 2019, in the amounts of \$378,003.25; \$42,785.80; and \$371,947.01, which include payment of the following invoices:

- Keller Engineers, Inc., in the total amount of \$30,081.98.
- McCartney's, in the total amount of \$103.45.
- **2017 Project Fund/Bond/Judges' Chambers:** Blair Mill Outlet, in the total amount of \$8,139.29, for carpeting of Judges' Chambers and staff office areas.

- b. **2019 Budget Transfer:** To purchase Stop the Bleed Equipment with funds donated by Wal-Mart.

<u>From:</u>	\$	<u>To</u>
01101GCO-41999 Contingency	\$2,000.00	01151 – 43010 Sheriff

- c. **Employment:** Brandon L. Lasure, From PT, Sheriff's Deputy, Sheriff's Office, \$12.89/hr., to FT, Sheriff's Deputy, Sheriff's Office, \$14.65/hr., effective 08/19/19.

- d. **Resignations:** Micah A. Smith, FT, Corrections Officer, Prison, \$19.54/hr., effective 08/17/19; and Rebecca A. Christ, FT, Community Development Specialist, Social Services, \$35,000.16/yr., effective 08/23/19.
- e. **Terminations:** Candice L. Kamler, FT, Corrections Officer, Prison, \$19.54/hr., effective 08/20/19.

11. UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 306-2019: A resolution approving a FY 18/19 Purchase of Service Agreement (renewal) between the County of Blair, Blair County Children, Youth and Families and Family Services, Inc., at the rate of \$120.00 per day per child for the services provided below:

Free Shelter Services for males & females ages 12-17 for up to 21 days.
Drop-in nonresidential services
Daily group counseling 6-7 p.m. topics include: Healthy relationships, drug & alcohol issues, communicating with parents, Anger management and individual counseling.
Individual counseling
Family counseling
Life skills training
Recreational Activities: Arts & crafts, videos, board games, computer, video games.
Service learning project
Community referrals working closely with domestic abuse program and crime victims' services.
After care planning ongoing counseling available through family services counseling program.
After care home visits
Runaway prevention counseling

Resolution 352-2019: A resolution approving the projects for inclusion in the FY 2019 Community Development Block Grant Application (CDBG) to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the sixteen (16) non-entitlement municipalities as follows:

Municipality or Agency Submitting Proposal	CDBG Project Category	Funds Requested	Amount Funded
Newry Borough	Street Improvements Blarney Street, Patrick Lane and Dublin Street	\$1,482,234	
Family Services, Inc. (Fair Share Project)	03C Homeless Facilities Rehab of existing building to convert into Family Shelter located at 2300 North Branch Avenue	\$1,200,000	
16 Non-Entitlement municipalities	Housing Rehabilitation – Owner Occupied, Single Unit Residential	\$200,736	
	Non-Public Services Projects:	\$2,882,970	
	Public Services Projects:	\$0.00	\$0.00

12. OLD BUSINESS:

None

13. NEW BUSINESS:

Blair County Department of Emergency Services/911E:

- a. Requesting approval of a FFY 2019 State Homeland Security Grant Agreement by and between the Pennsylvania Emergency Management Agency (PEMA) and the South Central Mountains Regional Counter Terrorism Task Force (Sub-Recipient), in the amount of \$452,068.00, for supporting the identified planning, organization, equipment maintenance, training and exercise needs for acts of terrorism and other catastrophic events, for the period of September 1, 2019 through August 31, 2022.
- b. Requesting approval of an amendment to the agreement dated April 22, 2013 between the County of Blair and Pictometry International Corp., (EagleView) extending the County's Pictometry Connect Service for up to fifty (50) concurrent authorized users for an additional one (1) year period from September 19, 2019 through September 19, 2020, in the total amount of \$2,200.00.

Blair County Department of Social Services:

Requesting approval of a FY 19/20 renewal contract between the County of Blair and United Way of Blair County, in the maximum contract amount of \$187,000.00 (funded by the Family Resource Center Grant), for the period of July 1, 2019 through June 30, 2020.

Children, Youth and Families:

Presentation of the financial portion of the FY 19/20 Implementation Plan in the amount of \$14,540,826.00 of which the county share is \$2,579,356.00 and the FY 20/21 Needs Based Plan and Budget in the amount of \$15,694,111.00 of which the county share is \$ 2,731,933.00.

Records Management:

- a. Discussion concerning relocation of office from courthouse to Records Center.
- b. Acceptance of bids received for the sale of the used Lektriever 100.

Blair County Park and Recreation Advisory Board:

Requesting approval for the submission of a Permit Application to the City of Altoona for the installation of electrical service to two (2) pavilions at Valley View Park.

Safety Committee:

Requesting approval of a quote received from Cintas, for the purchase of four (4) first aid cabinets, and seventy (70) vehicle first aid kits, to satisfy the first aid needs at the Courthouse, Highway Department, 911/E Center, Fort Roberdeau, MDJ Offices and all county owned vehicles, in the total amount of \$3,959.52. The total cost to the county is \$184.55, with the remaining balance of \$3,774.97, being paid with awarded PCoRP grant funds.

1875 Courtroom:

Requesting approval of Quotation #20008645, received from Pennsylvania Correctional Industries, revising the size/dimensions of the judge's back drop wall, the judge's bench, jury box and the witness stand, in the total increased amount of \$3,348.96.

14. **ADJOURN:**

BUSINESS SESSION: TUESDAY, AUGUST 27, 2019, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others: Missy Gillin and Trina Illig (Social Services), Rocky Greenland (Public Works), James Pooler (Maintenance), Jenn Sleppy and Sarah Chuff (Finance), Laura Burke (Public), Eric Lindskold (HR), Amy Wertz and Georgette Ayers (CYF), Kay Stephens (Altoona Mirror), Mark Taylor (911/E), Nicole Hemminger and Melissa Harpster (Commissioners Office), A. C. Stickel (Controller), James Ott (Sheriff's Office), Heather Rininger (Records Center), Keith Calhoun, Meghan Irwin, Marc Seifert, Martin Sekerol and Michelle Paula (Domestic Relations).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – TUESDAY, AUGUST 20, 2019:

Commissioner Erb called for changes or corrections to the minutes of Tuesday, August 20, 2019. **There were no changes or corrections noted.**

Motion by Commissioner Beam, seconded by Commissioner Tomassetti, and unanimously approved to accept the minutes as prepared.

EXECUTIVE SESSION:

County Administrator Schmitt announced that the Commissioners and HR Manager met in Executive Session this morning beginning at 8:50 a.m. to discuss a personnel matter concerning an individual employee.

PUBLIC COMMENT:

Commissioner Erb called for public comment.

UPCOMING MEETINGS:

Wednesday, August 28, 2019

Thursday, August 29, 2019 8:30 a.m. Planning Commission Mtg.
(Altoona Water Authority)

Friday, August 30, 2019

Monday, September 2, 2019 Labor Day Holiday Courthouse Closed

Tuesday, September 3, 2019 10:00 a.m. Commissioners Work Session
(Conference Room 2B, 2nd Floor)

Wednesday, September 4, 2019

Thursday, September 5, 2019 8:30 a.m. Park & Recreation Advisory Board
(Conference Room 2B, 2nd Floor)

Friday, September 6, 2019

Monday, September 9, 2019 6:00 p.m. Airport Authority
(Blair County Airport, Martinsburg)

Tuesday, September 10, 2019 10:00 a.m. Commissioners Business Session
(Conference Room 2B, 2nd Floor)

Wednesday, September 11, 2019

Thursday, September 12, 2019 9:30 a.m. Retirement Board
(Conference Room 2B, 2nd Floor)

10:30 a.m. Salary Board
(Conference Room 2B, 2nd Floor)

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(Devorris Center for Business)

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3:00 p.m. 2nd CDBG Block Grant Public Mtg.
(Conference Room 4B, 4th Floor)

6:00 p.m. Library System Board Mtg.
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COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioner's comments. **There were no comments noted.**

PROCLAMATION:

Child Support Enforcement Awareness Month

Commissioner Tomassetti welcomed Director Keith Calhoun, Deputy Director Meghan Irwin and staff members of the Domestic Relations Office. Commissioner Tomassetti read the following proclamation, which he then presented to Mr. Calhoun and Ms. Irwin.

**PROCLAMATION
PROCLAIMING
AUGUST 2019
CHILD SUPPORT ENFORCEMENT AWARENESS MONTH
IN
BLAIR COUNTY, PENNSYLVANIA**

WHEREAS, this year celebrates the 44th anniversary of the Title IV-D Child Support Enforcement Program; and

WHEREAS, Blair County Domestic Relations has established and maintained partnerships between federal, state, and county child support enforcement agencies, parents, legislators, judges, health care professionals, advocacy groups, and employers leading to greater program effectiveness; and

WHEREAS, Blair County Domestic Relations Section gives hope and support to the children of our county and the Commonwealth, helping to foster strong families and responsible parenting; and

WHEREAS, Blair County Domestic Relations Section is providing an employment/ training program to assist noncustodial parents who are unemployed and/or underemployed; and

WHEREAS, Blair County Domestic Relations has met and exceeded all five federally-mandated performance measures established by the Child Support Performance and Incentive Act; and

WHEREAS, Blair County Domestic Relations' collection of overdue support has exceeded the mandatory threshold of 80% collected; now

THEREFORE, we, the Blair County Board of Commissioners, do hereby proclaim August 2019 as Child Support Enforcement Awareness Month in Blair County, Pennsylvania and encourage all citizens to observe this month with appropriate programs and activities.

DULY, adopted by the Commissioners of the County of Blair, Pennsylvania this 27th Day of August, 2019.

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce R. Erb, Chairman

Terry Tomassetti, Vice-Chairman

ATTEST:

Ted Bean, Jr., Secretary

Helen P. Schmitt, County Administrator

Mr. Calhoun shared a few words regarding services the Domestic Relations Office provides to support the children and families of Blair County. He proceeded to individually introduce the Domestic Relations Office staff members in attendance at the meeting.

Commissioner Tomassetti, on behalf of the Board of Commissioners, thanked the Domestic Relations Office staff members for the outstanding services they provide to the children and families of Blair County.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt the Proclamation.

CONSENT AGENDA:

Resolution 351-2019:

- a. Payment of three (3) Warrant Lists dated August 26, 2019, in the amounts of \$378,003.25; \$42,785.80; and \$371,947.01, which include payment of the following invoices:
 - Keller Engineers, Inc., in the total amount of \$30,081.98.
 - McCartney's, in the total amount of \$103.45.

- **2017 Project Fund/Bond/Judges' Chambers:** Blair Mill Outlet, in the total amount of \$8,139.29, for carpeting of Judges' Chambers and staff office areas.
- b. **2019 Budget Transfer:** To purchase Stop the Bleed Equipment with funds donated by Wal-Mart.

From:	\$	To
01101GCO-41999 Contingency	\$2,000.00	01151 – 43010 Sheriff
- c. **Employment:** Brandon L. Lasure, From PT, Sheriff's Deputy, Sheriff's Office, \$12.89/hr., to FT, Sheriff's Deputy, Sheriff's Office, \$14.65/hr., effective 08/19/19.
- d. **Resignations:** Micah A. Smith, FT, Corrections Officer, Prison, \$19.54/hr., effective 08/17/19; and Rebecca A. Christ, FT, Community Development Specialist, Social Services, \$35,000.16/yr., effective 08/23/19.
- e. **Terminations:** Candice L. Kamler, FT, Corrections Officer, Prison, \$19.54/hr., effective 08/20/19.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payment of invoices to Keller Engineers, Inc. and McCartney's.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 351-2019 with abstentions as noted.

UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 306-2019: A resolution approving a FY 18/19 Purchase of Service Agreement (renewal) between the County of Blair, Blair County Children, Youth and Families and Family Services, Inc., at the rate of \$120.00 per day per child for the services provided below:

Free Shelter Services for males & females ages 12-17 for up to 21 days.
Drop-in nonresidential services
Daily group counseling 6-7 p.m. topics include: Healthy relationships, drug & alcohol issues, communicating with parents, Anger management and individual counseling.
Individual counseling
Family counseling
Life skills training
Recreational Activities: Arts & crafts, videos, board games, computer, video games.
Service learning project
Community referrals working closely with domestic abuse program and crime victims' services.
After care planning ongoing counseling available through family services counseling program.
After care home visits
Runaway prevention counseling

County Administrator Schmitt stated that this item will remain as unfinished business. She has had a conversation with Family Services, Inc. and they have resolved all issues but one with the Certificate of Insurance.

Resolution 352-2019: A resolution approving the projects for inclusion in the FY 2019 Community Development Block Grant Application (CDBG) to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the sixteen (16) non-entitlement municipalities as follows:

Municipality or Agency Submitting Proposal	CDBG Project Category	Funds Requested	Amount Funded
Newry Borough	Street Improvements Blarney Street, Patrick Lane and Dublin Street	\$1,482,234	
Family Services, Inc. (Fair Share Project)	03C Homeless Facilities Rehab of existing building to convert into Family Shelter located at 2300 North Branch Avenue	\$1,200,000	
16 Non-Entitlement municipalities	Housing Rehabilitation – Owner Occupied, Single Unit Residential	\$200,736	\$200,736
	Non-Public Services Projects:	\$2,882,970	\$200,736
	Public Services Projects:	\$0.00	\$0.00

Trina Illig provided a brief recap of the projects and asked if the board had questions pertaining to the projects being presented.

Commissioner Erb recommended that the board approve the funding request in the amount of \$200,736.00 for Owner Occupied, Single Unit Residential Housing Rehabilitation on behalf of the sixteen (16) non-entitlement municipalities. All three are worthwhile projects unfortunately, the amount of money available at this time will not completely fund the requested projects of Newry Borough or Family Services, Inc.

Discussion followed.

Resolution 352-2019: A resolution approving the projects for inclusion in the FY 2019 Community Development Block Grant Application (CDBG) to the Pennsylvania

Department of Community and Economic Development (DCED) on behalf of the sixteen (16) non-entitlement municipalities as follows:

Municipality or Agency Submitting Proposal	CDBG Project Category	Funds Requested	Amount Funded
Newry Borough	Street Improvements Blarney Street, Patrick Lane and Dublin Street	\$1,482,234	
Family Services, Inc. (Fair Share Project)	03C Homeless Facilities Rehab of existing building to convert into Family Shelter located at 2300 North Branch Avenue	\$1,200,000	
16 Non-Entitlement municipalities	Housing Rehabilitation – Owner Occupied, Single Unit Residential	\$200,736	\$200,736
	Non-Public Services Projects:	\$2,882,970	\$200,736
	Public Services Projects:	\$0.00	\$0.00

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 352-2019.

OLD BUSINESS:

None

NEW BUSINESS:

Blair County Department of Emergency Services/911E:

- a. Mark Taylor requested approval of a FFY 2019 State Homeland Security Grant Agreement by and between the Pennsylvania Emergency Management Agency (PEMA) and the South Central Mountains Regional Counter Terrorism Task Force (Sub-Recipient), in the amount of \$452,068.00, for supporting the identified planning, organization, equipment maintenance, training and exercise needs for acts of terrorism and other catastrophic events, for the period of September 1, 2019 through August 31, 2022.

Mr. Taylor stated that this agreement is for FFY 2019 and runs for a three (3) year period beginning September 1, 2019 and ending on August 31, 2022. He stated that the some of the grant funds are used to sustain Blair County’s mobile commend unit: Comm 1, and provide rescue training to volunteers. The requested amount for this grant cycle is \$452,068.00. This is slightly less than the past grant cycle of \$472,804.00, however, it is sufficient to sustain the needs of Blair County.

Discussion followed.

Resolution 353-2019: A resolution approving a FFY 2019 State Homeland Security Grant Agreement by and between the Pennsylvania Emergency Management Agency (PEMA) and the South Central Mountains Regional Counter Terrorism Task Force (Sub-Recipient), in the amount of \$452,068.00, for supporting the identified planning, organization, equipment maintenance, training and exercise needs for acts of terrorism and other catastrophic events, for the period of September 1, 2019 through August 31, 2022.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 353-2019.

- b. Mark Taylor requested approval of an amendment to the agreement dated April 22, 2013 between the County of Blair and Pictometry International Corp., (EagleView) extending the County’s Pictometry Connect Service for up to fifty (50) concurrent authorized users for an additional one (1) year period from September 19, 2019 through September 19, 2020, in the total amount of \$2,200.00.

Mr. Taylor stated that this service is used by the 911 Center, GIS Department and the Assessment Office for obtaining aerial photographs. He stated that the amendment to the agreement was reviewed by Solicitor Karn and is the same rate as last year.

Discussion followed.

Resolution 354-2019: A resolution approving an amendment to the agreement dated April 22, 2013 between the County of Blair and Pictometry International Corp., (EagleView) extending the County’s Pictometry Connect Service for up to fifty (50) concurrent authorized users for an additional one (1) year period from September 19, 2019 through September 19, 2020, in the total amount of \$2,200.00.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 354-2019.

Blair County Department of Social Services:

Missy Gillin requested approval of a FY 19/20 renewal contract between the County of Blair and United Way of Blair County, in the maximum contract amount of \$187,000.00 (funded by the Family Resource Center Grant), for the period of July 1, 2019 through June 30, 2020.

Mrs. Gillen stated that the Department of Social Service boilerplate and business associate agreement have been reviewed by Solicitor Karn.

Discussion followed.

Resolution 355-2019: A resolution approving a FY 19/20 renewal contract between the County of Blair and United Way of Blair County, in the maximum contract amount of \$187,000.00 (funded by the Family Resource Center Grant), for the period of July 1, 2019 through June 30, 2020.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 355-2019.

Children, Youth and Families:

Amy Wertz presented the financial portion of the FY 19/20 Implementation Plan in the amount of \$14,540,826.00 of which the county share is \$2,579,356.00 and the FY 20/21 Needs Based Plan and Budget in the amount of \$15,694,111.00 of which the county share is \$ 2,731,933.00.

Ms. Wertz stated that the FY 19/20 Implementation Plan and the FY 20/21 Needs Based Plan and Budget are due to the state on September 1, 2019.

Ms. Wertz stated the final allocation for FY 19/20 in the amount of \$14,540,826.00 with a county share amount of \$2,579,356.00 has been received. She stated this allocation is based on actual expenditures for FY 18/19. Based on the implementation numbers Ms. Wertz is estimating the FY 20/21 Needs Based Budget in the amount of \$15,694,111.00. If approved the county would be responsible for \$2,731,933.00.

Commissioner Erb noted that the numbers quoted by Ms. Wertz are a “ceiling”. The county must be prepared for the worst when submitting the Needs Based Budget and Plan to the state.

Discussion followed:

Resolution 356-2019: A resolution approving the financial portion of the FY 19/20 Implementation Plan in the amount of \$14,540,826.00 of which the county share is \$2,579,356.00 and the FY 20/21 Needs Based Plan and Budget in the amount of \$15,694,111.00 of which the county share is \$2,731,933.00.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 356-2019.

Records Management:

- a. Heather Rininger presented discussion concerning relocation of the Records Management Office from courthouse to Records Management Center.

Mrs. Rininger stated that currently the Records Management Department is operating out of two (2) locations, the main courthouse and the Records Management Center on Loop Road. She stated that this complicates the coordination of staff for projects, communication and necessitates relocating records from the Record Center located at the Highway Department to the Courthouse Records Office for scanning. She stated that transporting sensitive records from one location to another increases HIPAA risks.

Mrs. Rininger requested authorization to expand the existing Record Center Office space in order to accommodate all staff members at the same location. She stated that the Records Improvement Committee recently approved an allocation of \$3,000.00 of Records Improvement Funds for the construction materials needed.

Discussion followed.

Resolution 357-2019: A resolution approving relocation of the Blair County Records Management Office, from 423 Allegheny Street, Hollidaysburg, PA 16648 to the Blair County Records Center located at 281 Loop Road, Hollidaysburg, PA 16648; with the purchase of the materials to be used to expand/build onto the Records Center location, in the amount of \$3,000.00, being paid from the Blair County Records Improvement Fund.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 357-2019.

- b. Acceptance of bids received for the sale of the used Lektriever 100.

Mrs. Rininger stated that the sale of the used Lektriever 100 was recently posted for bids, however, there were no bids received. Mrs. Rininger requested approval for authorization to salvage the used Lektriever 100 since no bids were received for its sale.

Discussion followed.

Resolution 358-2019: A resolution approving that no bids for the sale of one (1) used Lektriever 100 (Model 9628-18, Serial #47919) were received; and approving authorization for the salvage of said Lektriever 100.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 358-2019.

Blair County Park and Recreation Advisory Board:

Rocky Greenland requested approval for the submission of a Permit Application to the City of Altoona for the installation of electrical service to two (2) pavilions at Valley View Park.

Mr. Greenland stated that electrical service will be extended to the two (2) new pavilions at Valley View Park and includes the installation of receptacles and lights. He stated that the conduit will be installed by the county with the electrical work performed by a city certified electrician.

Discussion followed.

Resolution 359-2019: A resolution approving the submission of a Permit Application to the City of Altoona for the installation of electrical service to two (2) pavilions at Valley View Park.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 359-2019.

Safety Committee:

Eric Lindskold requested approval of a quote received from Cintas, for the purchase of four (4) first aid cabinets, and seventy (70) vehicle first aid kits, to satisfy the first aid needs at the Courthouse, Highway Department, 911/E Center, Fort Roberdeau, MDJ Offices and all county owned vehicles, in the total amount of \$3,959.52. The total cost to the county is \$184.55, with the remaining balance of \$3,774.97, being paid with awarded PCoRP grant funds.

Mr. Lindskold stated that the four (4) first aid cabinets will be placed in the Courthouse Mailroom, Highway Department, 911E Center and Fort Roberdeau. He stated that the vehicle kits will be placed in all county owned vehicles and that each of the MDJ Offices will receive a vehicle kit to be used within their offices.

Mr. Lindskold stated that Cintas will monitor the kits for supplies used/supplies needed and that there is no fee associated with the monitoring service. He stated that the only fees to the county, after the initial purchase of the cabinets and kits will be that of replenishment supply items.

Discussion followed.

Resolution 360-2019: A resolution approving a quote received from Cintas, for the purchase of four (4) first aid cabinets, and seventy (70) vehicle first aid kits, to satisfy the first aid needs at the Courthouse, Highway Department, 911/E Center, Fort Roberdeau, MDJ Offices and all county owned vehicles, in the total amount of \$3,959.52. The total cost to the county is \$184.55, with the remaining balance of \$3,774.97, being paid with awarded PCoRP grant funds.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 360-2019.

1875 Courtroom:

Rocky Greenland requested approval of Quotation #20008645, received from Pennsylvania Correctional Industries, revising the size/dimensions of the judge's back drop wall, the judge's bench, jury box and the witness stand, in the total increased amount of \$3,348.96.

Discussion followed.

Resolution 361-2019: A resolution approving Quotation #20008645, received from Pennsylvania Correctional Industries, revising the size/dimensions of the judge's back drop wall, the judge's bench, jury box and the witness stand, in the total increased amount of \$3,348.96.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 361-2019.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator