

AGENDA (FINAL: 08/06/19)
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, AUGUST 6, 2019, 10:00 A.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – TUESDAY, JULY 30, 2019**
5. **PUBLIC COMMENT**
6. **SPECIAL ANNOUNCEMENT**
Assessment Map Books
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution 317-2019:

- a. Payment of three (3) Warrant Lists dated, August 5, 2019, in the amounts of \$31,474.12 #190810CO; \$221,256.03 #10806TL; and \$979,608.61 \$190806SS, which include payment of the following invoices:
 - UPMC Altoona, in the total amounts of \$2,000.00 and \$286,214.51.
 - McCartney's, in the total amount of \$191.40.
 - Keller Engineers, Inc., in the total amount of \$31,851.43.
 - 2017 Project Fund/Bond/Courthouse Water Infiltration Project: John Rita, in the total amount of \$500.00, for professional services rendered during the month of July, 2019.
 - 2017 Project Fund/Bond/MUNIS Project: Tyler Technologies, Inc., in the total amount of \$4,802.00, for implementation services.
 - 2017 Project Fund/Bond/The HVAC Improvement & Interior Alterations Project: Theodore J. Holland, in the total amount of \$300.00, for performance of the courtroom mural border color analysis.
 - 2017 Project Fund/Bond/Sheriff's Office: Icon Sign Co., in the total amount of \$540.00, for the Ford Transit 250 graphics.
 - 2017 Project Fund/Bond/911-EMA/Emergency Command Center Upgrade Project: Power-Up Electrical, in the total amount of \$4,991.84.

- b. Ratification of three (3) Warrant Lists dated August 1, 2019, in the total amounts of \$3,343.76 #190624FS; \$4,844.98 #190517FS; and \$769.08 #190226FS.
- c. Ratification of Total Payroll for the Check Date of August 1, 2019, in the amount of \$804,084.06.

- d. **2019 Budget Transfer:** For the allocation of funds for the vehicle insurance policy.

<u>From</u>	<u>\$</u>	<u>To</u>
01107-44930 Assessment	\$11.00	01122-44930 911 Center

- e. **2019 Budget Transfer:** For charges received from Justifacts for the month of July, 2019.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operations	\$109.25	01107-42000 Assessment
01101GCO-42000 General County Operations	\$127.75	01160JB-42000 Judge Bernard
01101GCO-42000 General County Operations	\$130.25	01160CO-42000 Custody Office
01101GCO-42000 General County Operations	\$115.75	01160TS-42000 Judge Sullivan
01101GCO-42000 General County Operations	\$128.75	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$101.25	65504-42000 Social Services
01101GCO-42000 General County Operations	\$246.00	01209PO-42000 Prison

- f. **2019 Budget Transfer:** Security improvements reimbursed through the Administrative Office of Pennsylvania Courts (AOPC):

<u>From</u>	<u>To</u>	<u>\$</u>
01101GCO – 41999 Contingency	01161BJ – 46060 – MDJ Jones	\$1,614.41
01101GCO – 41999 Contingency	01161FM – 46060 – MDJ Miller	\$1,614.41
01101GCO – 41999 Contingency	01161BJ – 46060 – MDJ Jones	\$1,994.01
01101GCO – 41999 Contingency	01161AB – 46060 – MDJ Blattenberger	\$6,026.00
01101GCO – 41999 Contingency	01103BM – 46060 – Building Maintenance	\$6,026.00

- g. **Employment:** Brandon M. Ott, Mario L. Bebbler, Taylor M. Troxell, Taylor M. Johns, Julie M. Colbert, Cindy L. Kinsey, McKenzie M. Branter and Nolan A. Plumley, PT, Fill-In, Correction Officer, Prison, \$15.08/hr., effective 08/05/19; Brandon L. Lasure, PT, Sheriff Deputy, Sheriff's Office, \$12.89/hr., effective 08/05/19; Katelyn V. Archer, FT, Custody Processor, Court Administration, \$18,200.00/yr., effective 08/05/19 and Kayla E. Kormanik, FT, Law Clerk, Court Administration, \$33,283.12/yr., effective 08/05/19.
- h. **Resignations:** Kelsey P. Bristol, PT Fill-In, Corrections Officer, Prison, \$15.08/hr., effective 07/29/19; Angela J. Hewett, and Jedidiah A. Price-Yuknavich, FT, APO Officer, APO, \$24,503.70/yr., effective 08/02/19.
- i. **Terminations:** Collin V. Grigg, FT, Corrections Officer, Prison, \$19.54/hr., effective 07/02/19; and James R. Myers, FT, Lieutenant, Prison, \$42,024.32/yr., effective 07/31/19.

9. **UNFINISHED BUSINESS:**

Adoption of Resolutions:

Resolution 306-2019: A resolution approving a FY 18/19 Purchase of Service Agreement (renewal) between the County of Blair, Blair County Children, Youth and Families and Family Services, Inc., at the rate of \$120.00 per day per child for the services provided below:

Free Shelter Services for males & females ages 12-17 for up to 21 days.
Drop-in nonresidential services
Daily group counseling 6-7 p.m. topics include: Healthy relationships, drug & alcohol issues, communicating with parents, Anger management and individual counseling.
Individual counseling
Family counseling
Life skills training
Recreational Activities: Arts & crafts, videos, board games, computer, video games.
Service learning project
Community referrals working closely with domestic abuse program and crime victims' services.
After care planning ongoing counseling available through family services counseling program.
After care home visits
Runaway prevention counseling

Resolution 311-2019: A resolution approving eight (8) FY 2019/2020 Mental Health (MH) Student Assistance Program (SAP) Letters of Agreement between the County of Blair, Department of Social Services, UPMC Altoona and the following School Districts for the period of July 1, 2019 through June 30, 2020:

Altoona Area School District	Bellwood Antis School District	Bishop Guilfoyle High School	Claysburg/Kimmel School District
Hollidaysburg Area School District	Spring Cove School District	Tyrone Area School District	Williamsburg Area School District

10. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Blair County Juvenile Probation:**

Requesting approval of a Youth Level of Service (YLS) Agreement (Case Management Inventory 2.0 Test Usage Agreement) between the County of Blair, on behalf of the Blair County Juvenile Probation Office and the Juvenile Court Judges' Commission (JCJC) for the period of July 1, 2019 through June 30, 2020.

B. **Blair County Register of Wills/Recorder of Deeds:**

Requesting approval of a proposal received from Kofile for the preservation of Plan Book 4, in the estimated amount of \$27,700.00. Cost associated with the proposal will be paid from the Recorder's Record Improvement Fund.

C. **Blair County Social Services:**

a. Requesting approval of two (2) disbursements of Affordable Housing Trust Funds to Blair County Community Action for the 137 Weatherization program as follows:

- 1) Roof Repair at 514 Caroline Avenue, Altoona, PA in the amount of \$2,800.00.
- 2) Roof Repair at 1911 6th Avenue, Altoona, PA in the amount of \$5,000.00.

b. Requesting approval for submission of a Lead-Based Paint Hazard Control and Healthy Homes Grant Application to the Pennsylvania Department of Health, in the amount of **\$382,500.00**, to continue the lead-hazard control program; and authorization for signatures of the Certification of Consistency with the Consolidated Plan to the U.S. Department of Housing and Urban Development.

D. **Blair County Children, Youth and Families:**

a. Requesting approval for submission of the Blair County Children, Youth and Families' Narrative Signature Page for the proposed FY 19/20 Implementation Plan and the FY 20/21 Needs Based Plan and Budget.

b. Requesting approval of three (3) FY 18/19 (renewal) Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the agencies as listed below:

SUMMIT SCHOOL, INC d/b/a SUMMIT ACADEMY

- SUMMIT RESIDENTIAL PROGRAM (UNIT 2A) 448080 SR \$157.75
(UNIT 2B) 448090
(UNIT 3) 448100
- DRUG & ALCOHOL PROGRAM (UNIT 1) 448110 DA \$221.73
(UNIT 2) 448120
(UNIT 3) 448130
(UNIT 4) 448140
- SHELTER SERVICE PROGRAM (UNIT 1) 448070 SP \$281.19

COMMUNITY SPECIALISTS CORPORATION / NEW OUTLOOK

- 401650 SH \$220.12 Female Residential
- 401650 NM \$278.41 D & A Female
- 401650 SP \$281.19 Shelter Program

CORNELL ABRAXAS GROUP, INC.

- CERT #301400 – LEADERSHIP DEVELOPMENT – FEMALE UNIT
CLASS LP \$166.93
- CERT #411200 – INTENSIVE RESIDENTIAL PROGRAM – EVERGREEN
DORM
CLASS EG \$301.01
- CERT #310320 – OPEN RESIDENTIAL FIRE SETTER / SEX OFFENDER
CLASS LO \$305.41
- CERT #303970 – ABRAXAS YOUTH CENTER – SHELTER
CLASS CC \$295.65

- c. Requesting approval of a (new) FY 18/19 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and the Children’s Aid Society of Clearfield County for the services listed below:

CHILDREN’S AID SOCIETY OF CLEARFIELD COUNTY

- CERT #416650 CLASS SN \$82.71per day/per child

E. **Lakemont Dam Rehabilitation Project:**

Requesting approval of a Proposal of Service Contract received from Keller Engineers, Inc., for Supplemental Topographic Survey Work in association with the previously approved conceptual design proposal for rehabilitation of Lakemont Dam, in the lump sum total of \$1,500.00, plus mileage reimbursement in the estimated supplemental amount of \$10.00.

11. **OLD BUSINESS**
None

12. **ADJOURN**

WORK SESSION: TUESDAY, AUGUST 6, 2019, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, Assistant County Administrator Hemminger.

Members Absent: County Administrator Schmitt.

Others Present: Jim Hudack, Trina Illig and Rebecca Christ (Social Services), Erin Franks, Amy Wertz and Ashely Gehrdes (CYF), DeAnna Heichel (Assessment), Jon Frank and Molly Wink (JPO), A. C. Stickel (Controller), Laura Burke (Public), Rocky Greenland (Public Works), James Pooler (Maintenance), Brian Wisner (Keller Engineers), MaryAnn Bennis (Register/Recorder's Office), Amy Webster (Public), Kay Stephens (Altoona Mirror), R.J. Peo (Sheriff's Office), and Melissa Harpster (Commissioners Office).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – TUESDAY, JULY 30, 2019:

Commissioner Erb called for corrections or changes to the minutes of Tuesday, July 30, 2019. **There were no corrections or changes noted.**

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

SPECIAL ANNOUNCEMENT:

Assessment Map Books.

DeAnna Heichel, Chief Assessor stated that after a lot of hard work by the Assessment Office GIS Mappers, she is happy to announce that Map Books are now available on the county website free to the public.

Ms. Heichel provided a brief presentation on how to access the maps from the county website by using the following steps:

- Visit www.blairco.org
- Select the Government Tab
- Select Assessment
- Select Assessment Map Books
- Select the Municipality
- Select Ward

Discussion followed.

Ms. Heichel stated that the annual appeal deadline for assessment values closed on August 1st. She stated that since 2017 the appeal numbers have been decreasing. In 2017 there were 1,129 appeals; in 2018 there were 635 appeals and in 2019 so far 332 appeals have been received. Ms. Heichel expects a few more to arrive via United States Postal Service with the postmark August 1, 2019.

Discussion followed.

COMMISSIONER COMMENTS:

Commissioner Erb called for commissioners comments. **There were no comments noted.**

CONSENT AGENDA:

Resolution 317-2019:

- a. Payment of three (3) Warrant Lists dated, August 5, 2019, in the amounts of \$31,474.12 #190810CO; \$221,256.03 #10806TL; and \$979,608.61 \$190806SS, which include payment of the following invoices:
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 - McCartney's, in the total amount of \$191.40.
 - Keller Engineers, Inc., in the total amount of \$31,851.43.
 - 2017 Project Fund/Bond/Courthouse Water Infiltration Project: John Rita, in the total amount of \$500.00, for professional services rendered during the month of July, 2019.
 - 2017 Project Fund/Bond/MUNIS Project: Tyler Technologies, Inc., in the total amount of \$4,802.00, for implementation services.
 - 2017 Project Fund/Bond/The HVAC Improvement & Interior Alterations Project: Theodore J. Holland, in the total amount of \$300.00, for performance of the courtroom mural border color analysis.
 - 2017 Project Fund/Bond/Sheriff's Office: Icon Sign Co., in the total amount of \$540.00, for the Ford Transit 250 graphics.
 - 2017 Project Fund/Bond/911-EMA/Emergency Command Center Upgrade Project: Power-Up Electrical, in the total amount of \$4,991.84.
- b. Ratification of three (3) Warrant Lists dated August 1, 2019, in the total amounts of \$3,343.76 #190624FS; \$4,844.98 #190517FS; and \$769.08 #190226FS.
- c. Ratification of Total Payroll for the Check Date of August 1, 2019, in the amount of \$804,084.06.
- d. **2019 Budget Transfer**: For the allocation of funds for the vehicle insurance policy.
- | <u>From</u> | <u>\$</u> | <u>To</u> |
|------------------------|------------------|------------------------|
| 01107-44930 Assessment | \$11.00 | 01122-44930 911 Center |
- e. **2019 Budget Transfer**: For charges received from Justifacts for the month of July, 2019.
- | <u>From</u> | <u>\$</u> | <u>To</u> |
|--|------------------|-------------------------------|
| 01101GCO-42000 General County Operations | \$109.25 | 01107-42000 Assessment |
| 01101GCO-42000 General County Operations | \$127.75 | 01160JB-42000 Judge Bernard |
| 01101GCO-42000 General County Operations | \$130.25 | 01160CO-42000 Custody Office |
| 01101GCO-42000 General County Operations | \$115.75 | 01160TS-42000 Judge Sullivan |
| 01101GCO-42000 General County Operations | \$128.75 | 01158-42000 District Attorney |
| 01101GCO-42000 General County Operations | \$101.25 | 65504-42000 Social Services |
| 01101GCO-42000 General County Operations | \$246.00 | 01209PO-42000 Prison |
- f. **2019 Budget Transfer**: Security improvements reimbursed through the Administrative Office of Pennsylvania Courts (AOPC):
- | <u>From</u> | <u>To</u> | <u>\$</u> |
|------------------------------|--|------------------|
| 01101GCO - 41999 Contingency | 01161BJ - 46060 - MDJ Jones | \$1,614.41 |
| 01101GCO - 41999 Contingency | 01161FM - 46060 - MDJ Miller | \$1,614.41 |
| 01101GCO - 41999 Contingency | 01161BJ - 46060 - MDJ Jones | \$1,994.01 |
| 01101GCO - 41999 Contingency | 01161AB - 46060 - MDJ Blattenberger | \$6,026.00 |
| 01101GCO - 41999 Contingency | 01103BM - 46060 - Building Maintenance | \$6,026.00 |
- g. **Employment**: Brandon M. Ott, Mario L. Bebbler, Taylor M. Troxell, Taylor M. Johns, Julie M. Colbert, Cindy L. Kinsey, McKenzie M. Branter and Nolan A. Plumley, PT, Fill-In, Correction Officer, Prison, \$15.08/hr., effective 08/05/19; Brandon L. Lasure, PT, Sheriff Deputy, Sheriff's Office, \$12.89/hr., effective 08/05/19; Katelyn V. Archer, FT, Custody Processor, Court Administration, \$18,200.00/yr., effective 08/05/19 and Kayla E. Kormanik, FT, Law Clerk, Court Administration, \$33,283.12/yr., effective 08/05/19.
- h. **Resignations**: Kelsey P. Bristol, PT Fill-In, Corrections Officer, Prison, \$15.08/hr., effective 07/29/19; Angela J. Hewett, and Jedidiah A. Price-Yuknavich, FT, APO Officer, APO, \$24,503.70/yr., effective 08/02/19.
- i. **Terminations**: Collin V. Grigg, FT, Corrections Officer, Prison, \$19.54/hr., effective 07/02/19; and James R. Myers, FT, Lieutenant, Prison, \$42,024.32/yr., effective 07/31/19.

Commissioner Tomassetti noted his abstention on the payments of invoices to McCartney's, Keller Engineers, and to John Rita due to a conflict of interest.

Commissioner Beam voted Nay to the payment of an invoice to John Rita, with Commissioner Erb voting Yea and Commissioner Tomassetti abstaining due a professional relationship with Mr. Rita. There being a tie vote and as permitted by the Ethics Act, Commissioner Tomassetti again noted his conflict, and then proceeded to cast his vote in favor of payment of the invoice to John Rita, in light of the fact that the County has a previously approved contract with Mr. Rita.

Commissioner Erb noted his abstention on the payment of invoices to UPMC Altoona due to a conflict of interest.

Motion by Commissioner Beam, second by Commissioner Tomassetti and approved, with abstentions and nay votes noted, to adopt Resolution 317-2019.

UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 306-2019: A resolution approving a FY 18/19 Purchase of Service Agreement (renewal) between the County of Blair, Blair County Children, Youth and Families and Family Services, Inc., at the rate of \$120.00 per day per child for the services provided below:

Free Shelter Services for males & females ages 12-17 for up to 21 days.
Drop-in nonresidential services
Daily group counseling 6-7 p.m. topics include: Healthy relationships, drug & alcohol issues, communicating with parents, Anger management and individual counseling.
Individual counseling
Family counseling
Life skills training
Recreational Activities: Arts & crafts, videos, board games, computer, video games.
Service learning project
Community referrals working closely with domestic abuse program and crime victims' services.
After care planning ongoing counseling available through family services counseling program.
After care home visits
Runaway prevention counseling

Commissioner Erb stated that the updated certificates of insurance have not yet been received from Family Services, Inc., therefore this agenda item will remain as unfinished business.

Resolution 311-2019: A resolution approving eight (8) FY 2019/2020 Mental Health (MH) Student Assistance Program (SAP) Letters of Agreement between the County of Blair, Department of Social Services, UPMC Altoona and the following School Districts for the period of July 1, 2019 through June 30, 2020:

Altoona Area School District	Bellwood Antis School District	Bishop Guilfoyle High School	Claysburg/Kimmel School District
Hollidaysburg Area School District	Spring Cove School District	Tyrone Area School District	Williamsburg Area School District

Commissioner Erb noted his abstention on voting for the adoption of Resolution 311-2019 due to a conflict of interest.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 311-2019 with abstention as noted.

STAFF REPORTS & SPECIAL BUSINESS:

Blair County Juvenile Probation:

Jon Frank requested approval of a Youth Level of Service (YLS) Agreement (Case Management Inventory 2.0 Test Usage Agreement) between the County of Blair, on behalf of the Blair County Juvenile Probation Office and the Juvenile Court Judges' Commission (JCJC) for the period of July 1, 2019 through June 30, 2020.

Mr. Frank stated that the agreement is a yearly renewal that has been reviewed by Solicitor Karn. He stated that approval of the agreement will allow invoicing for YLS usage at the rate of \$2.10 per assessment. He stated that the service is an allowable reimbursable expense through the Children, Youth and Families Needs Based Budget.

Discussion followed.

Resolution 318-2019: A resolution approving a Youth Level of Service (YLS) Agreement (Case Management Inventory 2.0 Test Usage Agreement) between the County of Blair, on behalf of the Blair County Juvenile Probation Office and the Juvenile Court Judges' Commission (JCJC) for the period of July 1, 2019 through June 30, 2020.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 318-2019.

Blair County Register of Wills/Recorder of Deeds:

MaryAnn Bennis requested approval of a proposal received from Kofile for the preservation of Plan Book 4, in the estimated amount of \$27,700.00. Cost associated with the proposal will be paid from the Recorder's Record Improvement Fund.

Mrs. Bennis stated that the proposal was reviewed by Solicitor Karn and that Kofile will bill the county in four (4) invoices of \$6,925.00 each beginning in September 2019. She stated that the total estimated amount of \$27,700.00 will be paid from the Recorder's Record Improvement Fund.

Discussion followed.

Resolution 319-2019: A resolution approving a proposal received from Kofile for the preservation of Plan Book 4, in the estimated amount of \$27,700.00. Cost associated with the proposal will be paid from the Recorder's Record Improvement Fund.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 319-2019.

Blair County Social Services:

- a. Jim Hudack requested approval of two (2) disbursements of Affordable Housing Trust Funds to Blair County Community Action for the 137 Weatherization program as follows:

1. Roof Repair at 514 Caroline Avenue, Altoona, PA in the amount of \$2,800.00.
2. Roof Repair at 1911 6th Avenue, Altoona, PA in the amount of \$5,000.00.

Mr. Hudack stated that once the roof repairs are completed Blair Community Action Agency will be able to leverage at least an additional \$5,079.00 to conduct weatherization activities to the property located at 514 Caroline Avenue, as well as at least an additional \$12,200.44 to conduct weatherization activities to the property located at 1911 6th Avenue.

Discussion followed.

Resolution 320-2019: A resolution approving two (2) disbursements of Affordable Housing Trust Funds to Blair County Community Action for the 137 Weatherization program.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 320-2019.

- b. Rebecca Christ requested approval for submission of a Lead-Based Paint Hazard Control and Healthy Homes Grant Application to the Pennsylvania Department of Health, in the amount of \$382,500.00, to continue the lead-hazard control program; and authorization for signatures of the Certification of Consistency with the Consolidated Plan to the U.S. Department of Housing and Urban Development.

Ms. Christ stated that the application for submission is in the amount of \$382,500.00 and requires a 10% county match in the amount of \$38,250.00. She stated that matching funds will be provided through housing rehabilitation using Community Development Block Grant (CDBG) Funds.

Ms. Christ stated that awarded funds will be used for the inspection and treatment of lead-based paint hazards in approximately thirty (30) units over a three (3) year period.

Discussion followed.

Resolution 321-2019: A resolution approving submission of a Lead-Based Paint Hazard Control and Healthy Homes Grant Application to the Pennsylvania Department of Health, in the amount of \$382,500.00, to continue the lead-hazard control program; and authorization for signatures of the Certification of Consistency with the Consolidated Plan to the U.S. Department of Housing and Urban Development.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 321-2019.

Blair County Children, Youth and Families:

- a. Ashley Gehrdes requested approval for submission of the Blair County Children, Youth and Families' Narrative Signature Page for the proposed FY 19/20 Implementation Plan and the FY 20/21 Needs Based Plan and Budget.

Ms. Gehrdes provided the Commissioners with an overview of the FY 20/21 Needs Based Planning Budget recently presented at a Public Hearing held on July 30, 2019. The Blair County Needs Based Budget includes reimbursement for expenses from the Children, Youth and Families (CYF) and Juvenile Probation (JPO) offices' general county operating funds.

Ms. Gehrdes stated that the electronic submission deadline for the Narrative Plan to the Department of Human Services is August 15th and the fiscal portion of the budget submission is due by September 1st. She stated that the fiscal budget is still being finalized and approval will be requested at a commissioner's meeting in late August 2019.

Ms. Gehrdes stated that some of the successes for the CYF office include family engagement, retention, and the reduction in placement numbers.

Ms. Gehrdes stated that the Blair County CYF office faces similar challenges that many other Pennsylvania counties are facing. She stated that there is a lack of availability in the many needed services to assist children. The cases coming into the CYF office are more complex and demanding with almost every report containing some level of mental health or drug and alcohol concerns.

Ms. Gehrdes stated that some of the successes of the Juvenile Probation Office continues to positively impact the needs of CYF. These include the reduction in the placement of Juveniles into congregate care, development and utilization of alternatives to secure detention, and the continuing evolution of probation officers utilizing evident-based interventions with youth and families.

Ms. Gehrdes stated that some of the most prominent challenges faced in the Juvenile Probation Office continues to be the salaries of Juvenile Probation Officers, the continued increase of complex cases entering the juvenile justice system with significant mental health and trauma related issues, and lastly the options for secure detention across Pennsylvania, including Blair County.

Ms. Gehrdes stated that most of the stated successes and challenges between CYF and JPO are related. The Needs Based Budget for FY 20/21 is designed to help eliminate some of the challenges.

Discussion followed.

- b. Erin Franks requested approval of three (3) FY 18/19 (renewal) Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the agencies as listed below:

SUMMIT SCHOOL, INC d/b/a SUMMIT ACADEMY

- SUMMIT RESIDENTIAL 448080 SR \$157.75
PROGRAM (UNIT 2A)
(UNIT 2B) 448090
(UNIT 3) 448100
- DRUG & ALCOHOL 448110 DA \$221.73
PROGRAM (UNIT 1)
(UNIT 2) 448120
(UNIT 3) 448130
(UNIT 4) 448140
- SHELTER SERVICE 448070 SP \$281.19
PROGRAM (UNIT 1)

COMMUNITY SPECIALISTS CORPORATION / NEW OUTLOOK

- 401650 SH \$220.12 Female Residential
- 401650 NM \$278.41 D & A Female
- 401650 SP \$281.19 Shelter Program

CORNELL ABRAXAS GROUP, INC.

- CERT #301400 – LEADERSHIP DEVELOPMENT – FEMALE UNIT
CLASS LP \$166.93
- CERT #411200 – INTENSIVE RESIDENTIAL PROGRAM – EVERGREEN
DORM
CLASS EG \$301.01
- CERT #310320 – OPEN RESIDENTIAL FIRE SETTER / SEX OFFENDER
CLASS LO \$305.41
- CERT #303970 – ABRAXAS YOUTH CENTER – SHELTER
CLASS CC \$295.65

Ms. Frank stated that all three (3) of the providers are requesting rate increases from the prior year of 3%. She stated that the expected total costs vary based upon the number of children and the number of days at the facility. This expenses is reimbursed out of of Act 148 state dollars at an 80% state and 20% county split.

Discussion followed.

Resolution 322-2019: A resolution approving three (3) FY 18/19 (renewal) Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the agencies as listed below:

- **SUMMIT SCHOOL, INC d/b/a SUMMIT ACADEMY**
- **COMMUNITY SPECIALISTS CORPORATION / NEW OUTLOOK**
- **CORNELL ABRAXAS GROUP, INC.**

- c. Amy Wertz requested approval of a (new) FY 18/19 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and the Children’s Aid Society of Clearfield County for the services listed below:

CHILDREN'S AID SOCIETY OF CLEARFIELD COUNTY

- CERT #416650 CLASS SN \$82.71per day/per child

Mrs. Wertz stated that the agreement is a new agreement for FY 18/19. She stated that funds were expended for 18 days of care for one child at the rate of \$82.71 per day (total of \$1,488.78). She stated that because of the immediate need for placement CYF sent a Letter of Financial Responsibility to Children's Aid Society of Clearfield County to ensure payment before the child was placed there and prior to the fully executed contract.

Solicitor Karn stated that should this type of immediate placement occur again without a contract being in place the process for execution of a contract should be started as quickly as possible and that the provider of service is aware that no payment will be made for services provided until the contract is executed.

Discussion followed.

Resolution 323-2019: A resolution approving a (new) FY 18/19 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and the Children's Aid Society of Clearfield County.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 323-2019.

Lakemont Dam Rehabilitation Project:

Brian Wiser requested approval of a Proposal of Service Contract received from Keller Engineers, Inc., for Supplemental Topographic Survey Work in association with the previously approved conceptual design proposal for rehabilitation of Lakemont Dam, in the lump sum total of \$1,500.00, plus mileage reimbursement in the estimated supplemental amount of \$10.00.

Mr. Wiser stated that in order to complete the work associated with the Lakemont Dam Conceptual Design and Funding Application proposal, preliminary topographic survey data is required.

Mr. Wiser stated that the supplemental topographic survey proposal includes:

- Gathering preliminary survey data for the top of dam, toe of dam and spillway configuration for the purpose of preparing a conceptual dam rehabilitation plan.
- Preparing a preliminary site plan using the gathered survey data to supplement available LIDAR information.
- Delivering a Conceptual Topographic Plan

Mr. Wiser noted that a full topographic survey will be required when a complete rehabilitation has been authorized.

Discussion followed.

Resolution 324-2019: A resolution approving a Proposal of Service Contract received from Keller Engineers, Inc., for Supplemental Topographic Survey Work in association with the previously approved conceptual design proposal for rehabilitation of Lakemont Dam, in the lump sum total of \$1,500.00, plus mileage reimbursement in the estimated supplemental amount of \$10.00.

Commissioner Tomassetti noted his abstention on the adoption of Resolution 324-2019 due to a conflict of interest.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 324-2019 with abstention as noted.

OLD BUSINESS:

None

ADJOURN:

Meeting Adjourned,