

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE  
TUESDAY, JUNE 18, 2019, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – TUESDAY, JUNE 11, 2019**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **CONSENT AGENDA**

**Resolution 245-2019:**

- a. Payment of three (3) Warrant Lists dated June 17, 2019, in the amounts of \$378,727.16; \$365,995.34; and \$179,380.15; which include payments of the following invoices:
  - **2017 Project Fund/Bond/Courthouse Water Infiltration: Invoice #34, received from David Albright**, in the amount of \$1,927.14, for work performed February 16, 2019 through April 30, 2019.
  - **2017 Project Fund/Bond/Courthouse Water Infiltration: Invoice to John Rita**, in the amount of \$500.00 for professional services rendered during the month of May 2019.
  - **2017 Project Fund/Bond/Teleosoft Project: Invoice #1604**, received from Teleosoft, in the total amount of \$22,122.00.
  - **2017 Project Fund/Bond/JPO: TriStar Tyrone**, one (1) 2018 Dodge Journey in the total amount of \$23,145.00.
  - **JJ Keller Family Limited**: Invoice for CYF July 2019 rent.
  - **Keller Engineers, Inc.**: Invoices in the total amount of \$7,747.42.
  - **McCartney's**: Invoices in the total amount of \$178.37.
- b. **Ratification of four (4) Warrant Lists: #190611FS dated June 11, 2019**, in the total amount of \$2,342.12, wire transfer Ameriflex; **#190611FC dated June 11, 2019**, in the total amount of \$310.00 for foster care services; **#190611SS dated June 12, 2019**, in the total amount of \$68,558.01 for various Department of Social Services invoices; and **#190614CI dated June 13, 2019**, in the total amount of \$14,822.43 to Citizens Bank for various departmental credit card purchases for the period of April 24, 2019 through May 24, 2019.
- c. **Blair County Bridge #10/Friesville**: Requesting approval of ECMS submission to PennDOT, **Invoice #8, Part 2, Amendment 1**, received from Keller Engineers, in the total amount of \$25,608.61, for Final Design of the bridge replacement project.
- d. **Sheriff's Office**: Requesting approval of one (1) Penn State Student Intern, Austin M. Pope, for the period of August 26, 2019 through December 6, 2019. Internship is for credit only and at no cost to the county.
- e. **Blair County Children, Youth & Family Advisory Board**: Requesting approval of the appointments of Kathie Beatty (filling the expired term of Judy Rosser) and Brad Kanuch (filling the expired term of Roger White) to the Blair County Children, Youth & Family Advisory Board for the period of June 18, 2019 through June 17, 2022.
- f. **Employment**: Lori R. Kuhns, FT, District Court Staff, MDJ Aigner, \$18,200.00/yr., effective 06/17/19.
- g. **Resignations**: Nicholas D. Cooper, PT, Sheriff's Deputy, Sheriff's Office, \$12.89/hr., effective 06/10/19; and Kyle D. Thomas, FT, Law Clerk, Court Administration, \$33,283.12/yr., effective 06/14/19.

8. **SPECIAL PRESENTATION – BLAIR COUNTY GENEALOGY SOCIETY**

9. **STAFF REPORTS & SPECIAL BUSINESS**

A. **City of Altoona/Land Bank:**

Discussion concerning approval for authorization to advertise for the adoption of Ordinance 2-2019 for an Intergovernmental Cooperation Agreement and Memorandum of Understanding by and among the Altoona Redevelopment Authority, the County of Blair, the City of Altoona, and the Altoona Area School regarding the designation of authority as Land Bank. (See Exhibit A, Ordinance No. 5726 dated October 10, 2018)

B. **Department of Social Services:**

- i. Requesting approval of a renewal Purchase of Service Agreement between the County of Blair and RBA Professional Data Systems, Inc., for computer system support services to the Department of Social Services, in the maximum amount of \$37,000.00, for the period of July 1, 2019 through June 30, 2020.
- ii. Requesting approval of three (3) FY 2019/2020 renewal contracts between the County of Blair and the following agencies:

| AGENCY                   | FUNDING SOURCES  | CONTRACT AMOUNT             |
|--------------------------|--|-----------------------------|
| CONTACT Altoona          | Human Services Development Fund and Human Services Block Grant | Maximum amount of \$115,000 |
| Blair HealthChoices      | Human Services Block Grant                                     | Maximum amount of \$ 65,000 |
| Big Brothers/Big Sisters | Human Services Development Fund                                | Maximum amount of \$ 15,000 |

C. **Blair County Children, Youth and Families:**

- i. Requesting approval of a Memorandum of Understanding (MOU) between the County of Blair, Blair County Children, Youth and Families, the Solicitor supporting CYS, Diakon Lutheran Social Ministries (Diakon), and its subcontractor, Family Design Resources (FDR), Inc., for the SWAN Legal Services Initiative (SWAN LSI) Paralegal(s) for the period of 07/01/19 through 06/30/20.

- ii. Requesting approval of a FY 2018/2019 renewal Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Adelphoi Village for the services listed below:
  - Diagnostic Evaluation \$2,600.00
  - Multi-Systemic Therapy – Non MA Eligible \$ 87.00
  - Sexual Offenses \$ 239.97
  - Sexual Offenses-La Sa Quik \$ 297.78
  - Specialized Independent Living \$ 216.22
  - Transitional Living \$ 197.10
  - Emergency Shelter \$ 295.68
  - Sexual Offenses – Secure 411010 \$ 335.60
  - Intensive Supervision – Mental Health Focus 420430 \$ 297.42
  - Intensive Supervision Mental Health Focus 421880 \$ 297.42
  - Foster Care – Specialized/Kinship 423940 IF \$ 82.45
  - Foster Care – Specialized/Kinship 423940 SF \$ 76.45
  - Intensive Supervision 426970 \$ 251.32
  - Sexual Offenses – Secure 445280 \$ 335.60
  - Intensive Supervision 459880 \$ 254.67
  - Shelter Home 459880 \$ 251.32
  - Substance Abuse 463030 \$ 258.61
  - Shelter Home 464410 \$ 236.61
  - Sexual Offenses – Secure 473050 \$ 376.98
- iii. Requesting approval of a lease agreement between the County of Blair and Doing Better Business, for one (1) HP Laserjet Managed E60055DN Black/White Printer, 52 pages per minute, one (1) 500 sheet paper tray, one (1) 75 envelope feeder tray and a bypass tray, in the monthly amount of \$61.80 for 60 months which includes 2,800 pages monthly, \$0.0092 per excess page taken quarterly. Cost is reimbursable through an Information Technology Grant 60% state \$37.08 and 40% county \$24.72. Lease will be under the Master Lease Agreement dated March 16, 2017.
- iv. Requesting approval of a Child Accounting and Profile System Application Provider Service Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$35,110.39, for the Case Management Software System, for the period of July 1, 2019 through June 30, 2020.
- v. Requesting approval of a Consulting Services Addendum to the Child Accounting and Profile System Application Service Provider Agreement, dated as of July 1, 2016, by and between the County of Blair, on behalf of Blair County Children, Youth and Families and Avanco International, for consultant time invoiced at the hourly rates listed below:
  - Research Analyst \$ 54.50
  - Junior Programmer \$ 65.40
  - Junior Programmer Analyst \$ 73.00
  - Programmer Analyst \$ 76.20
  - Senior Programmer Analyst \$ 78.70
  - Developer \$ 92.50
  - Senior Developer \$111.20
  - Project Director \$125.00

**D. Blair County DUI and Drug Courts:**

Requesting approval of a Memorandum of Understanding (MOU) between the County of Blair and the Administrative Office of Pennsylvania Courts (AOPC) for the acceptance of the FY 2018/2019 Discretionary Grant Award, in the amount of \$11,500.00, for the enhancement of the County's Problem Solving Courts.

**E. Blair County Victim/Witness:**

- i. Requesting approval of the renewal Maintenance and Service Agreement between the County of Blair and the Pennsylvania District Attorney's Institute (PDAI), in the amount of zero dollars, for the period of January 1, 2019 through December 31, 2019, for the PA SAVIN Program within the Victim/Witness Office.
- ii. Requesting approval of a Rights and Services Act (RASA) grant agreement (Subgrant: 29140) between the County of Blair and the Pennsylvania Commission on Crime and Delinquency, effective January 1, 2019 through December 31, 2020, in the amount of \$201,162.00, for the reimbursement of employees' salaries, training and supplies within the Victim/Witness Office.

**F. Blair County Department of Human Resources:**

Requesting approval of a proposal received from Cafardi Ferguson Wyrick Weis + Stotler LLC for legal services associated with the County of Blair leaving the State Civil Service System, and other labor matters, at the hourly rates of \$190.00 (equity and non-equity partners), \$170.00 (senior/junior associates), and \$135.00 (paralegals).

**G. HVAC Improvement and Interior Alterations Project:**

Requesting approval of Change Order P-1 received from K & K Plumbing Co. Inc., in the amount of \$642.92 to cap and seal the floor drain in the existing men's room per "Change Order RFP-3<sup>rd</sup> Floor toilet room tile and door.

**H. Blair County Public Works:**

Requesting approval of a rental agreement between the County of Blair and Opus Inspection, in the monthly amount of \$115.00, for a wired, visual cabinet system to perform emission testing on all county owned vehicles. Agreement may be cancelled with 30 days' notice by either party.

10. **OLD BUSINESS**

**1999 Courthouse and Prison Roof Replacement Project:**

Award of bid to lowest responsible bidder meeting specifications.

11. **ADJOURN**

**WORK SESSION: TUESDAY, JUNE 18, 2019, 10:00 A.M.:**

Location: Conference Room 2B, 2<sup>nd</sup> Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Melissa Gillin and Jim Hudack (Social Services), Kerrie Baughman and Georgette Ayers (CYF), Sarah Chuff and Jenn Sleppy (Finance), Nicole Hemminger and Melissa Harpster (Commissioners Office), Brian Wisner (Keller Engineers), Laura Burke (Public), Sue Griep and Linda Taren (Victim/Witness), Katherine Swigart (HR), Kay Stephens (Altoona Mirror), A. C. Stickel (Controller), Rocky Greenland (Public Works), Scott Schultz (Court Administration), and James Ott (Sheriff).

**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES – TUESDAY, JUNE 11, 2019:**

Commissioner Erb called for corrections or changes to the minutes of Tuesday, June 11, 2019. **There were no corrections or changes noted.**

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to accept the minutes as prepared.

**PUBLIC COMMENT:**

Commissioner Erb called for public comment. **There were no comments noted.**

**COMMISSIONERS COMMENTS:**

Commissioner Erb called for commissioners comments. **There were no comments noted.**

**CONSENT AGENDA:**

**Resolution 245-2019:**

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- d. **Sheriff's Office**: Requesting approval of one (1) Penn State Student Intern, Austin M. Pope, for the period of August 26, 2019 through December 6, 2019. Internship is for credit only and at no cost to the county.
- e. **Blair County Children, Youth & Family Advisory Board**: Requesting approval of the appointments of Kathie Beatty (filling the expired term of Judy Rosser) and Brad Kanuch (filling the expired term of Roger White) to the Blair County Children, Youth & Family Advisory Board for the period of June 18, 2019 through June 17, 2022.
- f. **Employment**: Lori R. Kuhns, FT, District Court Staff, MDJ Aigner, \$18,200.00/yr., effective 06/17/19.

- g. **Resignations:** Nicholas D. Cooper, PT, Sheriff’s Deputy, Sheriff’s Office, \$12.89/hr., effective 06/10/19; and Kyle D. Thomas, FT, Law Clerk, Court Administration, \$33,283.12/yr., effective 06/14/19.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payment of invoices to JJ Keller Family Limited, Keller Engineers, Inc., and McCartney’s and to the payment of an invoice to John Rita.

Commissioner Beam voted Nay to the payment of an invoice to John Rita, with Commissioner Erb voting Yea and Commissioner Tomassetti abstaining due a professional relationship with Mr. Rita. There being a tie vote and as permitted by the Ethics Act, Commissioner Tomassetti again noted his conflict, and then proceeded to cast his vote in favor of payment of the invoice to John Rita, in light of the fact that the County has a previously approved contract with Mr. Rita.

Motion by Commissioner Beam, second by Commissioner Tomassetti and approved, with abstentions and nay votes as noted, to adopt Resolution 245-2019.

**SPECIAL PRESENTATION – BLAIR COUNTY GENEALOGY SOCIETY:**

Commissioner Tomassetti introduced Elaine Conrad, Blair County Genealogical Society Newsletter Editor.

Ms. Conrad stated that she and fellow Blair County Genealogical Society Historian, Jim Snyder, undertook Commissioner Tomassetti’s request back in February 2018, for assistance in helping to identify the 55+ carved stone faces that surround the second floor exterior walls of the Blair County Courthouse. Ms. Conrad explained the steps to the research and the public’s involvement in attempting to make the identifications.

Ms. Conrad noted that Mr. Snyder identified the first stone face as being that of Daniel K. Ramey, the owner of the American House Hotel which was located on the Hollidaysburg Diamond, and that other identifications are that of the Honorable Martin Bell (Judge) first elected in 1893, and David Aurandt, one of three Blair County Commissioners when the courthouse was built.

Ms. Conrad presented each board member with a copy of the June, July, August 2019 Newsletter, which features the Blair County Courthouse Stone Faces. All stone faces are pictured in the newsletter. She encouraged those who are interested to participate in the “Match the Stone Face Matching Game”.

Commissioner Tomassetti and fellow members of the board extended their appreciation to Ms. Conrad, Mr. Snyder and the members of the society for their efforts in helping to identify the stone faces.

**STAFF REPORTS & SPECIAL BUSINESS:**

**City of Altoona/Land Bank:**

Discussion concerning approval for authorization to advertise for the adoption of Ordinance 2-2019 for an Intergovernmental Cooperation Agreement and Memorandum of Understanding by and among the Altoona Redevelopment Authority, the County of Blair, the City of Altoona, and the Altoona Area School regarding the designation of authority as Land Bank. (See Exhibit A, Ordinance No. 5726 dated October 10, 2018).

County Administrator Schmitt stated that this item is not yet ready to move forward and will remain on the agenda.

**Department of Social Services:**

- i. Melissa Gillin requested approval of three (3) FY 2019/2020 renewal contracts between the County of Blair and the following agencies:

| AGENCY                       | FUNDING SOURCES  | CONTRACT AMOUNT                |
|------------------------------|--|--------------------------------|
| CONTACT<br>Altoona           | Human Services<br>Development Fund and<br>Human Services Block Grant | Maximum amount of \$115,000    |
| Blair<br>HealthChoices       | Human Services Block Grant   | Maximum amount of<br>\$ 65,000 |
| Big Brothers/<br>Big Sisters | Human Services<br>Development Fund                                   | Maximum amount of<br>\$ 15,000 |

Mrs. Gillin stated that all three (3) contracts are renewals and that the rates have remained the same as last year. She stated that the Department of Social Services Contract Boilerplate and Business Associate Agreement have been reviewed by Solicitor Karn.

Discussion followed:

**Resolution 246-2019:** A resolution approving three (3) FY 2019/2020 renewal contracts between the County of Blair and Contact Altoona, Blair HealthChoices, and Big Brothers Big Sisters.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 246-2019.

- ii. Jim Hudack requested approval to renew a Purchase of Service Agreement between the County of Blair and RBA Professional Data Systems, Inc., for computer system support services to the Department of Social Services, in the maximum amount of \$37,000.00, for the period of July 1, 2019 through June 30, 2020.

Mr. Hudack stated that the agreement is at the same hourly rate as last year. He stated that there is an addition to this year's agreement for cloud base storage implementation. He stated that the addition to the agreement outlines the details, responsibilities, obligations, procedures, etc. associated with cloud base storage.

Solicitor Karn advised that he has requested revisions to the contract and the Board could consider taking action pending solicitor review of the contract revisions.

Discussion followed.

**Resolution 247-2019:** A resolution approving a renewal Purchase of Service Agreement between the County of Blair and RBA Professional Data Systems, Inc., for computer system support services to the Department of Social Services, in the maximum amount of \$37,000.00, for the period of July 1, 2019 through June 30, 2020, pending solicitor review of the contract revisions.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 247-2019.

**Blair County Children, Youth and Families:**

- i. Kerrie Baughman requested approval of a Memorandum of Understanding (MOU) between the County of Blair, Blair County Children, Youth and Families, the Solicitor supporting CYS, Diakon Lutheran Social Ministries (Diakon), and its subcontractor, Family Design Resources (FDR), Inc., for the SWAN Legal Services Initiative (SWAN LSI) Paralegal(s) for the period of 07/01/19 through 06/30/20.

Ms. Baughman stated that the MOU has been reviewed by Solicitor Karn and is at no cost to the county.

**Resolution 248-2019:** A resolution approving a Memorandum of Understanding (MOU) between the County of Blair, Blair County Children, Youth and Families, the Solicitor supporting CYS, Diakon Lutheran Social Ministries (Diakon), and its subcontractor, Family Design Resources (FDR), Inc., for the SWAN Legal Services Initiative (SWAN LSI) Paralegal(s) for the period of 07/01/19 through 06/30/20.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 248-2019.

- ii. Georgette Ayers requested approval to renew a Purchase of Service Agreement for FY 2018/2019, between the County of Blair, Blair County Children, Youth and Families and Adelphoi Village for the services listed below:

|  |            |
|--|------------|
| • Diagnostic Evaluation                              | \$2,600.00 |
| • Multi-Systemic Therapy – Non MA Eligible           | \$ 87.00   |
| • Sexual Offenses                                    | \$ 239.97  |
| • Sexual Offenses-La Sa Quik                         | \$ 297.78  |
| • Specialized Independent Living                     | \$ 216.22  |
| • Transitional Living                                | \$ 197.10  |
| • Emergency Shelter                                  | \$ 295.68  |
| • Sexual Offenses – Secure 411010                    | \$ 335.60  |
| • Intensive Supervision – Mental Health Focus 420430 | \$ 297.42  |
| • Intensive Supervision Mental Health Focus 421880   | \$ 297.42  |
| • Foster Care – Specialized/Kinship 423940 IF        | \$ 82.45   |
| • Foster Care – Specialized/Kinship 423940 SF        | \$ 76.45   |
| • Intensive Supervision 426970                       | \$ 251.32  |
| • Sexual Offenses – Secure 445280                    | \$ 335.60  |
| • Intensive Supervision 459880                       | \$ 254.67  |
| • Shelter Home 459880                                | \$ 251.32  |
| • Substance Abuse 463030                             | \$ 258.61  |
| • Shelter Home 464410                                | \$ 236.61  |
| • Sexual Offenses – Secure 473050                    | \$ 376.98  |

Ms. Ayers stated that Adelphoi Village provides many placement services for CYF and JPO youth. These services are provided on a fee for service basis. She stated that Title IV-E reimbursement is available based upon the eligibility of the child. If the child is not eligible, this service is reimbursable at either 60% or 80% through Act 148 dollars.

Discussion followed.

**Resolution 249-2019:** A resolution approving a FY 2018/2019 renewal Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Adelphoi Village.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 249-2019.

- iii. Georgette Ayers requested approval of a lease agreement between the County of Blair and Doing Better Business, for one (1) HP Laserjet Managed E60055DN Black/White Printer, 52 pages per minute, one (1) 500 sheet paper tray, one (1) 75 envelope feeder tray and a bypass tray, in the monthly amount of \$61.80 for 60 months which includes 2,800 pages monthly, \$0.0092 per excess page taken quarterly. Cost is reimbursable through an Information Technology Grant 60% state \$37.08 and 40% county \$24.72. Lease will be under the Master Lease Agreement dated March 16, 2017.

Discussion followed.

**Resolution 250-2019:** A resolution approving a lease agreement between the County of Blair and Doing Better Business, for one (1) HP Laserjet Managed E60055DN Black/White Printer, 52 pages per minute, one (1) 500 sheet paper tray, one (1) 75 envelope feeder tray and a bypass tray, in the monthly amount of \$61.80 for 60 months which includes 2,800 pages monthly, \$0.0092 per excess page taken quarterly. Cost is reimbursable through an Information Technology Grant 60% state \$37.08 and 40% county \$24.72. Lease will be under the Master Lease Agreement dated March 16, 2017.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 250-2019.

- iv. Georgette Ayers requested approval of a Child Accounting and Profile System Application Provider Service Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$35,110.39, for the Case Management Software System, for the period of July 1, 2019 through June 30, 2020.

Ms. Ayers stated that the agreement remains at the same rate as last year, with 60% of the expense being paid using funds from the Information Technology Grant and the remaining 40% is included in the CYF county budget.

Discussion followed.

**Resolution 251-2019:** A resolution approving a Child Accounting and Profile System Application Provider Service Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$35,110.39, for the Case Management Software System, for the period of July 1, 2019 through June 30, 2020.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 251-2019.

- v. Georgette Ayers requested approval of a Consulting Services Addendum to the Child Accounting and Profile System Application Service Provider Agreement, dated as of July 1, 2016, in an amount not to exceed \$20,000.00, by and between the County of Blair, on behalf of Blair County Children, Youth and Families and Avanco International, for consultant time invoiced at the hourly rates listed below:

|                             |          |
|-----------------------------|----------|
| • Research Analyst          | \$ 54.50 |
| • Junior Programmer         | \$ 65.40 |
| • Junior Programmer Analyst | \$ 73.00 |
| • Programmer Analyst        | \$ 76.20 |
| • Senior Programmer Analyst | \$ 78.70 |
| • Developer                 | \$ 92.50 |
| • Senior Developer          | \$111.20 |
| • Project Director          | \$125.00 |

Ms. Ayers stated that the rates included in the addendum to the agreement are based on requests made by CYF for specific training and programming needs that are specific to Blair County. She stated that the costs for these rates have been included in the Information and Technology Grant, in which the County will be reimbursed 60%.

Discussion followed.

**Resolution 252-2019:** A resolution approving a Consulting Services Addendum to the Child Accounting and Profile System Application Service Provider Agreement, dated as of July 1, 2016, by and between the County of Blair, on behalf of Blair County Children, Youth and Families and Avanco International, for consultant time invoiced at the hourly rates listed below:



Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 252-2019.

**Blair County DUI and Drug Courts:**

Scott Schultz requested approval of a Memorandum of Understanding (MOU) between the County of Blair and the Administrative Office of Pennsylvania Courts (AOPC) for the acceptance of the FY 2018/2019 Discretionary Grant Award, in the amount of \$11,500.00, for the enhancement of the County's Problem Solving Courts.

Mr. Schultz stated that funds from the grant award will be used for the purchase of participant incentives, training for staff and possibly a therapy dog for use by the County's Problem Solving Courts.

Commissioner Tomassetti asked if the grant funds are transferrable to another line of the grant if the therapy dog does not become a reality. Mr. Schultz stated that he felt certain that the funds could be transferred to the training line item.

Discussion followed.

**Resolution 253-2019:** A resolution approving a Memorandum of Understanding (MOU) between the County of Blair and the Administrative Office of Pennsylvania Courts (AOPC) for the acceptance of the FY 2018/2019 Discretionary Grant Award, in the amount of \$11,500.00, for the enhancement of the County's Problem Solving Courts.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 253-2019.

**Blair County Victim/Witness:**

- i. Sue Griep requested approval to renew a Maintenance and Service Agreement between the County of Blair and the Pennsylvania District Attorney's Institute (PDAI), in the amount of zero dollars, for the period of January 1, 2019 through December 31, 2019, for the PA SAVIN Program within the Victim/Witness Office.

Ms. Griep stated that the agreement has been reviewed by Solicitor Karn and comes at no cost to the county. She stated that their office has used the PA SAVIN Program for at least ten (10) years.

Discussion followed.

**Resolution 254-2019:** A resolution approving the renewal Maintenance and Service Agreement between the County of Blair and the Pennsylvania District Attorney's Institute (PDAI), in the amount of zero dollars, for the period of January 1, 2019 through December 31, 2019, for the PA SAVIN Program within the Victim/Witness Office.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 254-2019.

- ii. Ms. Griep requested approval of a Rights and Services Act (RASA) grant agreement (Subgrant: 29140) between the County of Blair and the Pennsylvania Commission on Crime and Delinquency, effective January 1, 2019 through December 31, 2020, in the amount of \$201,162.00, for the reimbursement of employees' salaries, training and supplies within the Victim/Witness Office.

Mrs. Griep stated that the grant application was submitted at the end of 2018. The County has been notified of the grant award and the agreement is now ready for commissioner approval.

Discussion followed.

**Resolution 255-2019:** A resolution approving a Rights and Services Act (RASA) grant agreement (Subgrant: 29140) between the County of Blair and the Pennsylvania Commission on Crime and Delinquency, effective January 1, 2019 through December 31, 2020, in the amount of \$201,162.00, for the reimbursement of employees' salaries, training and supplies within the Victim/Witness Office.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 255-2019.

**Blair County Department of Human Resources:**

Miss Swigart requested approval of a proposal received from Cafardi Ferguson Wyrick Weis + Stotler LLC for legal services associated with the County of Blair leaving the State Civil Service System, and other labor matters, at the hourly rates of \$190.00 (equity and non-equity partners), \$170.00 (senior/junior associates), and \$135.00 (paralegals).

Miss Swigart stated that the proposal outlines the fees for legal services associated with the county leaving the State Civil Service System. She stated that the agreement has been reviewed by Solicitor Karn.

Miss Swigart stated that it is expected that the charges associated with the proposal will be included in the Commissioner's Office, CYF, Human Resources and Social Services 2020 budgets.

Discussion followed.

**Resolution 256-2019:** A resolution approving a proposal received from Cafardi Ferguson Wyrick Weis + Stotler LLC for legal services associated with the County of Blair leaving the State Civil Service System, and other labor matters, at the hourly rates of \$190.00 (equity and non-equity partners), \$170.00 (senior/junior associates), and \$135.00 (paralegals).

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 256-2019.

**HVAC Improvement and Interior Alterations Project:**

Rocky Greenland requested approval of Change Order P-1 received from K & K Plumbing Co. Inc., in the amount of \$642.92 to cap and seal the floor drain in the existing men's room.

Discussion followed.

**Resolution 257-2019:** A resolution approving Change Order P-1 received from K & K Plumbing Co. Inc., in the amount of \$642.92 to cap and seal the floor drain in the existing men's room per "Change Order RFP-3<sup>rd</sup> Floor toilet room tile and door.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 257-2019:

**Blair County Public Works:**

Rocky Greenland requested approval of a rental agreement between the County of Blair and Opus Inspection, in the monthly amount of \$115.00, for a wired, visual cabinet system to perform emission testing on all county owned vehicles.

Mr. Greenland stated that the emissions testing machine at the highway garage is due to expire at the end of 2019. He stated that he is requesting approval of the rental agreement to allow a six (6) month lead time for obtaining the emission testing machine.

Mr. Greenland stated there is currently a proposed Bill in the Senate to end emission testing for Blair County. Should the proposed Bill become law, and the emission testing machine not be necessary, the rental agreement will be month-to-month and cancellable with a 30 day notice.

Mr. Greenland stated that the agreement has been reviewed by Solicitor Karn.

Discussion followed.

**Resolution 258-2019:** A resolution approving a rental agreement between the County of Blair and Opus Inspection, in the monthly amount of \$115.00, for a wired, visual cabinet system to perform emission testing on all county owned vehicles. Agreement may be cancelled with 30 days' notice by either party.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 258-2019.

**OLD BUSINESS:**

**1999 Courthouse and Prison Roof Replacement Project:**

Mr. Wisner stated that at last week's meeting there was a question on the final bid price of the perceived lowest bidder. After discussion with JM Young and Son it was determined that the total bid amount is correct at \$490,000.00 for both projects. He stated that the contractor intended for his bid to have a \$3,400.00 savings if both the prison roof and courthouse roof were awarded at the same time. Had the projects been awarded separately the totals would have amounted to \$493,400.00.

Discussion followed.

Mr. Wisner requested approval to award the bid to JM Young and Sons, the lowest responsible bidder meeting specifications at a total contract amount of \$490,000.00.

**Resolution 259-2019:** A resolution approving to award the bid received for the 1999 Courthouse and Prison Roof Replacement Project to JM Young and Son, the lowest responsible bidder meeting specifications, in the total bid amount of \$490,000.00.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 259-2019.

**ADJOURN:**

Meeting Adjourned,

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Helen P. Schmitt, County Administrator