

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, JUNE 11, 2019, 10:00 A.M.**

1. CALL TO ORDER
2. MOMENT OF SILENT REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF MINUTES – TUESDAY, JUNE 4, 2019
5. PUBLIC COMMENT

6. **UPCOMING MEETINGS:**

Wednesday, June 12, 2019		
Thursday, June 13, 2019	9:30 a.m.	Retirement Board (Conference Room 2B, 2 nd Floor)
	10:30 a.m.	Salary Board (Conference Room 2B, 2 nd Floor)
Friday, June 14, 2019		
Monday, June 17, 2019	3:00 p.m.	ABCD Corp. Board Meeting (DeVorris Center for Business)
Tuesday, June 18, 2019	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Floor)
	6:00 p.m.	Blair County Library System (Altoona Public Library)
Wednesday, June 19, 2019	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, 2 nd Floor)
Thursday, June 20, 2019	8:30 a.m.	Prison Board (At the Prison)
	10:00 a.m.	Records Improvement (Conference Room 2B, 2 nd Floor)
	7:30 p.m.	Farmland Preservation Meeting (CANCELLED)
Friday, June 21, 2019		
Monday, June 24, 2019		
Tuesday, June 25, 2019	10:00 a.m.	Commissioners Business Session (Conference Room 2B, 2 nd Floor)

7. **PROCLAMATION – NATIONAL SAFETY AWARENESS MONTH**

8. **COMMISSIONERS COMMENTS**

9. **CONSENT AGENDA**

Resolution 232-2019:

- a. Ratification of two (2) Warrant Lists dated June 6, 2019 #190610FC, in the amount of \$275,967.02; and June 7, 2019 #190607TL, in the amount of \$89,609.10.
- b. Payment of one (1) Warrant List dated June 10, 2019 #190611MW, in the amount of \$288,442.33, which includes payments of the following invoices:
 - UPMC Altoona, in the total amount of \$700.00.
 - 2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project: Marc Services, Inc., Application #9, in the total amount of \$29,599.16.
- c. Ratification of Total Payroll for the Check Date of June 6, 2019, in the total amount of \$776,432.98.

d. **2019 Budget Transfer:** Justifact charges for May 2019:

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-4200 General County Operation's	\$202.50	01161AB-42000 MDJ Blattenberger
01101GCO-General County Operation's	\$101.15	01150-42000 Register & Recorder
01101GCO General County Operation's	\$298.45	01151-42000 Sheriff
01101GCO General County Operation's	\$622.25	01209PO-42000 Prison

e. **2019 Budget Transfer:** McNees Wallace charges for April 2019:

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operation's	\$628.33	01112-44080 Controller
01101GCO-44080 General County Operation's	\$955.50	01158-44080 District Attorney
01101GCO-44080 General County Operation's	\$530.33	44122-44080 911 Center
01101GCO-44080 General County Operation's	\$499.00	01151-44080 Sheriff
01101GCO-44080 General County Operation's	\$393.00	01161AB-44080 MDJ Blattenberger
01101GCO-44080 General County Operation's	\$147.00	01158-44080 District Attorney
01101GCO-44080 General County Operation's	\$147.00	01157-44080 Public Defender
01101GCO-44080 General County Operation's	\$179.50	01109-44080 Treasurer
01101GCO-44080 General County Operation's	\$85.50	01103HW-44080 Highway
01101GCO-44080 General County Operation's	\$49.00	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operation's	\$149.50	01112-44080 Controller
01101GCO-44080 General County Operation's	\$295.75	01158-44080 District Attorney
01101GCO-44080 General County Operation's	\$295.75	01157-44080 Public Defender
01101GCO-44080 General County Operation's	\$367.00	01112-44080 Controller

- f. **Employment:** Keith D. Calhoun, FT, Domestic Relations Director, Domestic Relations, \$60,000.20/yr., effective 06/10/19, Hailey M. Claycomb, Marty Sekerak, Ben Sekerak, and Casandra L. Brumbaugh, PT, Summer Worker, Highway/Public Works, \$10.00/hr., effective 06/10/19; and Matthew Walters, PT, Summer Worker, Highway/Public Works, \$10.00/hr., effective 06/11/19.
- g. **Resignations:** Thaddeous M. Campanaro, FT, Corrections Officer, Prison, \$19.54/hr., effective 06/01/19; Parker J. McClellan, PT, Summer Worker, Highway/Public Works, \$10.00/hr., effective 05/24/19 and Karen L. Brandt, FT, Domestic Relations Secretary II, Domestic Relations, \$18,200.00/yr., effective 05/31/19.

10. UNFINISHED BUSINESS

Adoption of Resolutions:

Resolution 233-2019: A resolution approving the submission of an application to the Department of Community and Economic Development (DCED) for a FY 2019 Emergency Solutions Grant (ESG) on behalf of the homeless shelter housing and service providers as follows:

• Blair County Community Action Agency (Homeless/At Risk)	\$252,581.60
• Family Services, Inc.(Homeless)	\$162,000.00
• Family Services, Inc. (Teen Shelter Homeless Youth)	<u>\$ 35,000.00</u>
• Total	\$449,581.60

11. OLD BUSINESS

None

12. NEW BUSINESS

Southern Alleghenies Planning and Development Corporation (SAP&DC):

Requesting approval of a Letter of Support for the submission of the Comprehensive Economic Development Strategy (CEDS) annual update to the Economic Development Administration (EDA).

Allegheny Township:

Requesting approval of a Letter of Support for the submission of an application to the Appalachian Regional Commission (ARC) for funding under the ARC Local Access Road Grant Program, in the amount of \$455,302.00 to be utilized to make improvements to the intersection at Theater Drive off of SR 764

Blair County Human Resources:

Requesting approval of a Student Internship Placement Agreement between the County of Blair and Juniata College for three (3) student interns (Logan Ulsh, Nikolas Iacovelli and Molly Harris) beginning June 11, 2019 for a time period not to exceed August 30, 2019.

Blair County Emergency Management Agency:

Requesting approval of an amendment of the FFY 2017-2018 Hazardous Materials Emergency Preparedness Grant Agreement (HMEP), to include FFY 2018 for the performance period of October 1, 2017 through September 30, 2019 in the amount of \$38,532.00 for the transportation of hazardous materials planning and training activities.

1999 Courthouse and Prison Roof Replacement Project:

Acceptance of bids received.

HVAC Improvement and Interior Alterations Project:

Requesting approval of Change Order #CO-KB110, received from Kretina Builders, Inc., in the increased amount of \$4,976.05, to lay 1/4" Lauan plywood underlayment and related leveling compound in the location of all wall to wall carpet on the existing Courtroom #2 floor.

Blair County Park and Recreation Advisory Board:

- a. Requesting approval to obtain quotes for the following work at Valley View Park:

Obtain a price per ton quote for PADOT 2A Aggregate for waterline/electric conduit bedding and backfill.
Obtain quotes for electric work (installation of panel, receptacles, lights and related work) to the two (2) new pavilions.
Obtain quotes for constructing a 200 foot drainage swale; 250 feet of 4" underdrain, grading, seeding and mulching of the wet area adjacent to the two (2) new pavilions.
Note: If the quotes for 2 and 3 exceed \$20,600.00 the quotes would be rejected and the projects bid with prevailing wage rates.

- b. Requesting approval for the purchase of supplies and materials to replace the roof and windows to the bathroom at Valley View Park in the estimated amount of \$5,000.00, to be paid from the Park and Recreation 035 Reserve Account.
- c. Requesting approval for the purchase of supplies and materials to install three (3) grills at Valley View Park in an amount not to exceed \$150.00, to be paid from the Park and Recreation 035 Reserve Account.
- d. Requesting approval for the purchase of one (1) wall mount first aid kit with supplies for use at Valley View Park in the amount of \$112.49, to be paid from the Park and Recreation 035 Reserve Account.

Health Insurance:

Requesting acceptance and endorsement of the terms and provisions of the Pennsylvania County Health Insurance Purchasing Cooperative Business Associate Agreement by and between The Benecon Group, Inc., ConnectCare3, LLC, and Pennsylvania County Health Insurance Purchasing Cooperative (“PCHIP”) and its Members. This document accompanies Resolution 142-2018 approved April 17, 2018.

13. ADJOURN

BUSINESS SESSION: TUESDAY, JUNE 11, 2019, 10:00 A.M.:

Location: Conference Room 2b, 2nd Floor, New Addition

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Silke Morrison (Allegheny Township), Rocky Greenland (Public Works), Jenn Sleppy and Sarah Chuff (Finance), Nicole Hemminger and ***Melissa Harpster (Commissioners Office), ***Sheila Willey (JPO), Katherine Swigart and ***Eric Lindskold (HR), Cris Fredrickson and Carrie Wilkinson (EMA), ***Tracy Mattern and ***Jaymie Snyder (Public Defender's Office), Kay Stephens (Altoona Mirror), Brian Wiser and Joe Keller (Keller Engineers), ***Fran Phillips (Court Administration), ***Betsy Vannest (CYF), ***Mike Persio (Maintenance), ***Jim Stapleton (BAMS), A. C. Stickel (Controller), James Ott (Sheriff), and Trina Illig (Social Services).

***Denotes Safety Committee Member

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – TUESDAY, JUNE 4, 2019:

Commissioner Erb called for changes or corrections to the minutes of June 4, 2019. **There were no changes or corrections noted.**

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

UPCOMING MEETINGS:

Wednesday, June 12, 2019

Thursday, June 13, 2019	9:30 a.m.	Retirement Board (Conference Room 2B, 2 nd Floor)
	10:30 a.m.	Salary Board (Conference Room 2B, 2 nd Floor)

Friday, June 14, 2019

Monday, June 17, 2019	3:00 p.m.	ABCD Corp. Board Meeting (DeVorris Center for Business)
-----------------------	-----------	--

Tuesday, June 18, 2019

10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Floor)
6:00 p.m.	Blair County Library System (Altoona Public Library)

Wednesday, June 19, 2019

10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, 2 nd Floor)
------------	--

Thursday, June 20, 2019

8:30 a.m.	Prison Board (At the Prison)
10:00 a.m.	Records Improvement (Conference Room 2B, 2 nd Floor)
7:30 p.m.	Farmland Preservation Meeting (CANCELLED)

Friday, June 21, 2019

Monday, June 24, 2019

Tuesday, June 25, 2019	10:00 a.m.	Commissioners Business Session (Conference Room 2B, 2 nd Floor)
------------------------	------------	---

PROCLAMATION – NATIONAL SAFETY AWARENESS MONTH:

Commissioner Beam read the following proclamation recognizing June as National Safety Awareness Month and presented the Proclamation to Jim Stapleton of Babb’s Absence Management Services (the county’s third party administrator for worker’s compensation) and the many Safety Committee members in attendance.

**PROCLAMATION
JUNE 2019
NATIONAL SAFETY AWARENESS MONTH**

WHEREAS, the County of Blair, Pennsylvania, is committed to serving and protecting our communities, families, individuals, and visitors by ensuring our county is one of the safest and healthiest places to live and work; and

WHEREAS, Safety Awareness Month focuses on reducing the leading causes of injury and death at work, on the road, and in our homes and public spaces; and

WHEREAS, many workplace accidents and injuries can be prevented by employees who are engaged, alert, and informed on the best practices for identifying and eliminating potential hazards in the workplace; and

WHEREAS, unsafe work practices can have consequences for both businesses and employees, including personal injury, lost time from work, increased medical costs, and workers’ compensation claims; and

WHEREAS, all employees are essential to ensuring that the County of Blair, Pennsylvania is a safe and great place to work, to live, and to visit; and

WHEREAS, the County of Blair and its Accident & Illness Prevention and Safety Committee encourage all employees to commit to safety and to work together to eliminate hazards and prevent injuries; and

NOW, THEREFORE, WE, the Blair County Board of Commissioners, do hereby proclaim June, 2019, as “SAFETY AWARENESS MONTH” and commend its observance to all citizens and county employees.

DULY, adopted by the Commissioners of the County of Blair, Pennsylvania this 4th Day of June, 2019.

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce Erb, Chairman

Terry Tomassetti, Vice-Chairman

Ted Beam, Jr., Secretary

ATTEST:

Helen P. Schmitt, County Administrator

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt the Proclamation.

Mr. Stapleton shared a few brief words and offered his appreciation to the committee members for a job well done. The board also extended their thanks and appreciation as well.

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments.

Commissioner Erb announced that a Ribbon Cutting Ceremony will take place tonight at 4:00 pm at the newly renovated Lakemont Park.

CONSENT AGENDA:

Resolution 232-2019:

- a. Ratification of two (2) Warrant Lists dated June 6, 2019 #190610FC, in the amount of \$275,967.02; and June 7, 2019 #190607TL, in the amount of \$89,609.10.
- b. Payment of one (1) Warrant List dated June 10, 2019 #190611MW, in the amount of \$288,442.33, which includes payments of the following invoices:
 - UPMC Altoona, in the total amount of \$700.00.
 - 2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project: Marc Services, Inc., Application #9, in the total amount of \$29,599.16.
- c. Ratification of Total Payroll for the Check Date of June 6, 2019, in the total amount of \$776,432.98.

2019 Budget Transfer: Justifact charges for May 2019:

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-4200 General County Operation’s	\$202.50	01161AB-42000 MDJ Blattenberger
01101GCO-General County Operation’s	\$101.15	01150-42000 Register & Recorder
01101GCO General County Operation’s	\$298.45	01151-42000 Sheriff
01101GCO General County Operation’s	\$622.25	01209PO-42000 Prison

2019 Budget Transfer: McNees Wallace charges for April 2019:

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operation’s	\$628.33	01112-44080 Controller
01101GCO-44080 General County Operation’s	\$955.50	01158-44080 District Attorney
01101GCO-44080 General County Operation’s	\$530.33	44122-44080 911 Center
01101GCO-44080 General County Operation’s	\$499.00	01151-44080 Sheriff
01101GCO-44080 General County Operation’s	\$393.00	01161AB-44080 MDJ Blattenberger
01101GCO-44080 General County Operation’s	\$147.00	01158-44080 District Attorney
01101GCO-44080 General County Operation’s	\$147.00	01157-44080 Public Defender
01101GCO-44080 General County Operation’s	\$179.50	01109-44080 Treasurer

01101GCO-44080 General County Operation's	\$85.50	01103HW-44080 Highway
01101GCO-44080 General County Operation's	\$49.00	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operation's	\$149.50	01112-44080 Controller
01101GCO-44080 General County Operation's	\$295.75	01158-44080 District Attorney
01101GCO-44080 General County Operation's	\$295.75	01157-44080 Public Defender
01101GCO-44080 General County Operation's	\$367.00	01112-44080 Controller

- f. Employment:** Keith D. Calhoun, FT, Domestic Relations Director, Domestic Relations, \$60,000.20/yr., effective 06/10/19, Hailey M. Claycomb, Marty Sekerak, Ben Sekerak, and Casandra L. Brumbaugh, PT, Summer Worker, Highway/Public Works, \$10.00/hr., effective 06/10/19; and Matthew Walters, PT, Summer Worker, Highway/Public Works, \$10.00/hr., effective 06/11/19.
- g. Resignations:** Thaddeous M. Campanaro, FT, Corrections Officer, Prison, \$19.54/hr., effective 06/01/19; Parker J. McClellan, PT, Summer Worker, Highway/Public Works, \$10.00/hr., effective 05/24/19 and Karen L. Brandt, FT, Domestic Relations Secretary II, Domestic Relations, \$18,200.00/yr., effective 05/31/19.

Commissioner Erb noted his abstention on the payment of invoice to UPMC Altoona due to a conflict of interest.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 232-2019 with abstention as noted.

UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 233-2019: A resolution approving the submission of an application to the Department of Community and Economic Development (DCED) for a FY 2019 Emergency Solutions Grant (ESG) on behalf of the homeless shelter housing and service providers as follows:

- Blair County Community Action Agency (Homeless/At Risk) \$252,581.60
- Family Services, Inc.(Homeless) \$162,000.00
- Family Services, Inc. (Teen Shelter Homeless Youth) \$ 35,000.00
- Total \$449,581.60

At the June 4th meeting, the board asked that Mrs. Illig to provide a breakdown of how the dollars are used that support the participants of the program and the residents of Blair County and a breakdown of the provider's administrative fees. Mrs. Illig summarized the following breakdown with discussion following:

EMERGENCY SOLUTIONS GRANT (ESG) FY 2019 APPLICATION REQUEST				
	Financial Assistance Security Dep/Fees	Rental Assistance Rents/Arrears	Housing Relocation & Stabilization Services	Total Request
Rapid Rehousing	\$ 44,720.00	\$225,520.00	\$20,218.00	\$290,458.00
	Blair County Community Action		\$18,018.00	
	Family Services, Inc.		\$2,200.00	
	Financial Assistance Security Dep/Fees	Rental Assistance Rents/Arrears	Housing Relocation & Stabilization Services	Total Request
Homeless Prevention	\$ 3,980.00	\$ 95,520.00	\$18,018.00	\$117,518.00
	Blair County Community Action		\$18,018.00	
	Renovations	Operations	Essential Services	Total Request
Emergency Shelter Component	\$ -	\$ 35,000.00	0	\$35,000.00
	Data Collection & Reporting System			Total Request
HMIS Component	\$ 6,606.00			\$ 6,606.00
	Blair County Community Action		\$5,606.00	
	Family Services, Inc		\$1,000.00	
	Administration Salary & Benefits			Total Request
Administration	\$ 15,000.00			\$15,000.00
(3.75% cap)	County of Blair		\$15,001.60	
	Blair County Community Action Agency	\$ 41,642.00		
	Family Services, Inc.	\$ 3,200.00		
	County of Blair	\$ 15,000.00		
		\$ 59,842.00		
Assistance is made to third party vendors (landlords, utility companies, etc.) no payments to clients are made.				
*Please note: ESG requires \$1 for \$1 match funding, providers are required to match the request in its entirety.				

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 233-2019.

OLD BUSINESS:

None

NEW BUSINESS:

Southern Alleghenies Planning and Development Corporation (SAP&DC):

County Administrator Schmitt requested approval of a Letter of Support for the submission of the Comprehensive Economic Development Strategy (CEDS) annual update to the Economic Development Administration (EDA).

Mrs. Schmitt stated that this is an annual request.

Discussion followed.

Resolution 234-2019: A resolution approving a Letter of Support for the submission of the Comprehensive Economic Development Strategy (CEDS) annual update to the Economic Development Administration (EDA).

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 234-2019.

Allegheny Township:

Silke Morrison requested approval of a Letter of Support for the submission of an application to the Appalachian Regional Commission (ARC) for funding under the ARC Local Access Road Grant Program, in the amount of \$455,302.00 to be utilized to make improvements to the intersection at Theater Drive off of SR 764.

Ms. Morrison stated the grant funds will be used to construct turning lanes on Theater Drive at the intersection of State Route 764 easing the flow of traffic out of the rapidly growing business park. Centene, a national company, is working on finalizing plans for the construction of a new facility in the business park. This could create over 300 new jobs. The added improvements to the intersection are not only greatly needed but will also greatly benefit the businesses in that area.

Discussion followed.

Resolution 235-2019: A resolution approving a Letter of Support for the submission of an application to the Appalachian Regional Commission (ARC) for funding under the ARC Local Access Road Grant Program, in the amount of \$455,302.00 to be utilized to make improvements to the intersection at Theater Drive off of SR 764.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 235-2019.

Blair County Human Resources:

Katherine Swigart requested approval of a Student Internship Placement Agreement between the County of Blair and Juniata College for three (3) student interns (Logan Ulsh, Nikolas Iacovelli and Molly Harris) beginning June 11, 2019 for a time period not to exceed August 30, 2019.

Miss Swigart stated that each of the three (3) student interns receive either a scholarship or a fellowship from the college to pursue an internship. The three (3) internships were not offered for credit through the school. The county is obligated to document how placements otherwise eligible to receive wages are getting paid. The funding provided by the college in turn serves as wages.

Miss Swigart stated that the Student Internship Placement Agreement was prepared by labor counsel and was reviewed and approved by Solicitor Karn.

Discussion followed.

Resolution 236-2019: A resolution approving a Student Internship Placement Agreement between the County of Blair and Juniata College for three (3) student interns (Logan Ulsh, Nikolas Iacovelli and Molly Harris) beginning June 11, 2019 for a time period not to exceed August 30, 2019.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 236-2019.

Blair County Emergency Management Agency:

Cris Fredrickson requested approval of an amendment of the FFY 2017-2018 Hazardous Materials Emergency Preparedness Grant Agreement (HMEP), to include FFY 2018 for the performance period of October 1, 2017 through September 30, 2019 in the amount of \$38,532.00 for the transportation of hazardous materials planning and training activities.

Mrs. Fredrickson stated that the fully executed FFY 2017-2018 HMEP grant reflects the performance period of October 2, 2017 through September 30, 2019, which includes FFY 2018-2019. She stated that in lieu of issuing another grant agreement for FFY 2018-2019, she is requesting approval to submit to the Pennsylvania Emergency Management Agency (PEMA) an amendment to the FFY 2017-2018 grant agreement to provide additional funds for the approved projects identified in the FFY 2018 HEMP Project Budget.

Discussion followed.

Resolution 237-2019: A resolution approving an amendment of the FFY 2017-2018 Hazardous Materials Emergency Preparedness Grant Agreement (HMEP), to include FFY 2018 for the performance period of October 1, 2017 through September 30, 2019 in the amount of \$38,532.00 for the transportation of hazardous materials planning and training activities.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 237-2019.

1999 Courthouse and Prison Roof Replacement Project:

Mr. Wisner stated that two (2) bids were received for the 1999 Courthouse and Prison Roof Replacement Project. He stated that the following bids were opened at 2 pm on June 7, 2019:

CONTRACTOR	BID AMOUNT
TRS Roofing, Inc. 120 Long Road Williamsburg, Pa 16693	\$510,300.00
JM Young and Son Po Box 808 Belleville, Pa 17004	\$490,000.00

Mr. Wisner stated that it appears that there may be an addition error to the bid received from JM Young and Son and that he is currently awaiting confirmation of that error. He recommended that the board consider accepting the bids for review at this time.

Discussion followed.

Brian Wisner requested acceptance of bids received for review and rejection or award within 30 days of June 7, 2019..

Resolution 238-2019: A resolution approving the acceptance of the two (2) bids received for the 1999 Courthouse and Prison Roof Replacement Project for review and award or rejection within 30 days of the bid opening date of June 7, 2019.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 238-2019.

HVAC Improvement and Interior Alterations Project:

County Administrator Schmitt requested approval of Change Order #CO-KBI10, received from Kretina Builders, Inc., in the increased amount of \$4,976.05, to lay 1/4" Lauan plywood underlayment and related leveling compound in the location of all wall to wall carpet on the existing Courtroom #2 floor.

Public Works Director, Rocky Greenland stated that due to the uneven flooring surface in the 1875 Courtroom there is a need for the installation of an underlayment to level the surface before the carpeting can be installed.

Discussion followed.

Resolution 239-2019: A resolution approving Change Order #CO-KBI10, received from Kretina Builders, Inc., in the increased amount of \$4,976.05, to lay 1/4" Lauan plywood underlayment and related leveling compound in the location of all wall to wall carpet on the existing Courtroom #2 floor.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 239-2019.

Blair County Park and Recreation Advisory Board:

- a. Joe Keller requested approval to obtain quotes for the following work at Valley View Park:

Obtain a price per ton quote for PADOT 2A Aggregate for waterline/electric conduit bedding and backfill.
Obtain quotes for electric work (installation of panel, receptacles, lights and related work) to the two (2) new pavilions.
Obtain quotes for constructing a 200 foot drainage swale; 250 feet of 4” underdrain, grading, seeding and mulching of the wet area adjacent to the two (2) new pavilions.
Note: If the quotes for 2 and 3 exceed \$20,600.00 the quotes would be rejected and the projects bid with prevailing wage rates.

Mr. Keller provided an update on the scope of work needed to complete the electrical and water installation to the two new pavilions at the park. He stated that once the electrical and water installations are completed the area adjacent to the pavilions will need to be graded, seeded and mulched for proper drainage.

Mr. Keller stated that he feels the projects will fall under the bidding threshold of \$20,600, however, if not, the quotes received would be rejected and the projects would bid to include prevailing wage rates, as necessary.

Discussion followed.

Resolution 240-2019: A resolution approving authorization for Joe Keller, Keller Engineers, Inc., to obtain quotes for the work at Valley View Park.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 240-2019.

- b. Joe Keller requested approval for the purchase of supplies and materials to replace the roof and windows to the bathroom at Valley View Park in the estimated amount of \$5,000.00 to be paid from the Park and Recreation Reserve Account (#035).

Mr. Keller stated that the Advisory Board voted to recommend to the Board of Commissioners the purchase of supplies and materials to replace the roof and windows on the bathroom at Valley View Park. He stated that Public Works Director, Rocky Greenland, estimated the amount of \$5,000.00 for the replacement project. The work will be completed by county employees.

Discussion followed.

Resolution 241-2019: A resolution approving the purchase of supplies and materials to replace the roof and windows to the bathroom at Valley View Park in the estimated amount of \$5,000.00 to be paid from the Park and Recreation 035 Reserve Account.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 241-2019.

- c. Joe Keller requested approval for the purchase of supplies and materials to install three (3) grills at Valley View Park in an amount not to exceed \$150.00 to be paid from the Park and Recreation 035 Reserve Account.

Mr. Keller stated that the Advisory Board voted to recommend to the Board of Commissioners the purchase of the supplies and materials to complete the installation of the three grills purchased last year. He stated that one grill is replacing a badly worn grill on an existing pavilion and the other two grills will be installed at the two new pavilions.

Discussion followed.

Resolution 242-2019: A resolution approving the purchase of supplies and materials to install three (3) grills at Valley View Park in an amount not to exceed \$150.00 to be paid from the Park and Recreation 035 Reserve Account.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 242-2019.

- d. Joe Keller requested approval for the purchase of one (1) wall mount first aid kit with supplies for use at Valley View Park in the amount of \$112.49 to be paid from the Park and Recreation Reserve Account (#035).

Commissioner Beam stated that the park's groundskeeper informed the Advisory Board during their June meeting that the park is in need of a new first aid kit and supplies. The current kit is just a small handheld kit and most of the supplies have been used or are depleted. The Advisory Board voted to recommend to the Board of Commissioners the purchase of a wall mount first aid kit and supplies. He stated that Melissa Harpster has worked with the county's purchasing department to obtain the best pricing option.

Discussion followed.

Resolution 243-2019: A resolution approving the purchase of one (1) wall mount first aid kit with supplies for use at Valley View Park in the amount of \$112.49 to be paid from the Park and Recreation 035 Reserve Account.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 243-2019.

Health Insurance:

County Administrator Schmitt requested the acceptance and endorsement of the terms and provisions of the Pennsylvania County Health Insurance Purchasing Cooperative Business Associate Agreement by and between The Benecon Group, Inc., ConnectCare3, LLC, and Pennsylvania County Health Insurance Purchasing Cooperative ("PCHIP") and its Members. This document accompanies Resolution 142-2018 approved April 17, 2018.

Mrs. Schmitt stated that when the three (3) Business Associate agreements between the County of Blair on behalf of its Group Health Plan and Empower3 Center for Health LLC; The Benecon Group and the JJAN Financial Group, Inc. were signed back on April 17, 2018 the signing of the PCHIP Cooperative Business Associate agreement was inadvertently forgotten.

Discussion followed.

Resolution 244-2019: A resolution approving the acceptance and endorsement of the terms and provisions of the Pennsylvania County Health Insurance Purchasing Cooperative Business Associate Agreement by and between The Benecon Group, Inc., ConnectCare3, LLC, and Pennsylvania County Health Insurance Purchasing Cooperative ("PCHIP") and its Members. This document accompanies Resolution 142-2018 approved April 17, 2018.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 244-2019.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator