

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, MAY 14, 2019, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – TUESDAY, MAY 7, 2019**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**

7. **PROCLAMATION**
Lyme Disease Awareness Month

8. **SPECIAL RECOGNITION**
Cris Fredrickson EMA Certification

9. **SPECIAL PRESENTATION**
Update on the Long Range Operational and Capital Budget Plan.

10. **CONSENT AGENDA**
Resolution 183-2019:
 - a. Payment of four (4) Warrant Lists dated 05/13/19, in the amounts of \$11,791.66 (190514CI); \$446,811.81(190514TL); \$324,872.58 (190514CY); and \$86,408.37 (190514SS), which include payments of the following invoices:
 - **2017 Project Fund/Bond/911 Radio Upgrade Project:** ComPros, Inc., in the total amount of \$98,502.00.
 - **2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project:** Application #7, Kretina Builders, Inc., in the total amount of \$19,000.00; Application #8, Marc Service, Inc., in the total amount of \$94,377.51; and Application #8, Stelco, Inc., in the amount of \$1,966.59.
 - **2017 Project Fund/Bond/1906 Courthouse & Prison Roof Replacement Project:** Keller Engineers, Inc., in the total amount of \$7,082.50.
 - b. Ratification of one (1) Wire Transfer dated 05/07/19 (190507FS), in the amount of \$4,542.75 to Ameriflex.
 - c. Ratification of Payroll for the Check Date of May 9, 2019, Warrant #190509 dated May 7, 2019, in the total amount of \$784,725.70.
 - d. **2019 Budget Transfers:** The following transfers represent charges received from Justifacts for the month of April 2019:

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operation	\$484.65	012011-42000-APO
01101GCO-42000 General County Operation	\$236.75	01158-42000-District Attorney
01101GCO-42000 General County Operation	\$101.25	01151-42000-Sheriff
01101GCO-42000 General County Operation	\$834.00	01209PO-42000-Prison
 - e. **2019 Budget Transfers:** The following transfers represent charges received from a second invoice from HealthForce for the month of April 2019:

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operation	\$125.00	01209PO-42000 Prison
01101GCO-42000 General County Operation	\$ 50.00	01158-42000-District Attorney
01101GCO-42000 General County Operation	\$ 50.00	01164-42000-Victim Witness
01101GCO-42000 General County Operation	\$100.00	012011-42000-APO
01101GCO-42000 General County Operation	\$ 50.00	01161DD-42000-Custody
01101GCO-42000 General County Operation	\$100.00	01103HW-42000-Highway
01101GCO-42000 General County Operation	\$125.00	01151-42000-Sheriff
 - f. **Fort Roberdeau:** Requesting approval of two (2) Juniata College Student Interns, Nikolas Iacovelli and Logan Ulsh for the period of May 29, 2019 through August 9, 2019. Internships are for credit only and at no cost to the county.
 - g. **Employment:** Jay B. Whitesel, Jr., FT, Deputy Warden Operations, Prison, \$45,000.02/yr., effective 05/13/19; Robert C. Miller, PT, Training Coordinator, Prison, \$20.00/hr., effective 05/13/19; Robert E. O’Donald, FT, Sheriff Deputy, Sheriff’s Office, \$14.65/hr., effective 05/13/19; Carol A. Newman, PT, Temporary, Department Assistant, Prothonotary, \$18.00/hr., effective 05/13/19; Zachary T. Garlick, Brandon J. McClellan, Parker J. McClellan and Joseph J. Corey, PT, Summer Worker’s, Public Works/Highway, \$10.00/hr., effective 05/13/19; Molly B. Wink, From, FT, JPO Officer Supervisor, JPO, \$36,497.76/yr., To, FT, Deputy Chief JPO Officer, JPO, \$47,000.00/yr., effective 05/11/19.
 - h. **Resignations:** Christine M. Hogan, PT, Temporary Department Assistant, Treasurer’s Office, \$9.18/hr., effective 03/29/19; and Anthony L. Montessoro, FT, Sheriff’s Deputy, Sheriff’s Office, \$14.65/hr., effective 05/07/19.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. PCoRP Insurance Renewal:

Discussion concerning the PCoRP Insurance Renewal Proposal received for the period of June 1, 2019 through June 1, 2020.

B. Employee Health Insurance:

Discussion concerning the distribution of 50% of the County of Blair's 2018 plan year claim fund surplus. The County of Blair will receive \$434,459.91 either as a one-time distribution refund check or as a distribution to an established reserve account. Funds can be used to offset future insurance premium expenses.

C. Blair County Department of Emergency Services:

- a. Requesting approval of a proposed 911 Computer Aided Dispatch (CAD) System Server Hardware and Software Upgrade and Replacement Project, in the total amount of \$125,113.09, with needed project supply quotes received from the following two (2) CoStar vendors: Dell (\$104,058.12 hardware), CDW-G (\$19,472.75 hardware) and the following two (2) companies: PDU Whips (\$186.48 cabling) and Monoprice (\$516.10 cabling).
- b. Requesting approval of Change Order #1 to the contract dated December 27, 2017, between the County of Blair, the Southern Alleghenies 911 Cooperative and Mission Critical Partners, Inc., for Next Generation 9-1-1 Professional Consulting Services, removing ESInet Monitoring Services from the original Schedule A- Scope of Work, reducing the total contract amount from \$135,454.01 to \$105,454.01.
- c. Requesting approval of a Professional Services Agreement between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group, Inc., to conduct a Commodity Flow Study, involving a manner in which the transportation of hazardous materials flow through the County of Blair by highway, rail and pipeline, in an amount not to exceed \$10,000.00 with 80% paid by the FFY 2018 Hazardous Materials Emergency Preparedness Grant (HEMP), and the remaining 20% paid for by the LEPC. Project to be completed by September 30, 2019.
- d. Requesting approval of a proposal from Tyler for the server migration of CAD information necessary as a result of the upgrade in the amount of \$19,400.00.

D. Intermunicipal Relations Committee (IRC):

Requesting approval for the submission of a 2018/2019 Act 101, Section 901, Grant Application to the Pennsylvania Department of Environmental Protection (DEP) by the IRC, on behalf of the County of Blair in the total amount of \$80,234.00 (IRC required match in the amount of \$16,046.87; DEP reimbursement in the amount of \$64,187.13). Grant funds will be used for household hazardous waste education.

E. Blair County Bridge #66 Rehabilitation Project:

Acceptance of bids received

F. 1906 Courtroom Mural Border Restoration:

Discussion concerning Resolution 144-2019, approved April 9, 2019, (approving a proposal received from John Rita, in the amount of \$300.00, to investigate color analytics restoration to the 1906 Courtroom Mural Border.) Mr. Theodore J. Holland will be performing the analysis under the supervision of John Rita, and therefore the resolution will need to be amended.

Meeting Reconvened 05/23/19: Conference Room 2B, 2nd Floor, 9:00 a.m.:

CALL TO ORDER:

PUBLIC COMMENT:

- a. Payment of one (1) Warrant List dated 05/14/19 in the amount of \$1,100.00, and payment of (3) Warrant Lists dated 05/22/19 in the amounts of \$358,531.51; \$204,090.40; and \$456,550.31. Warrant Lists include payments of the following invoices:
 - JJ Keller Family Limited, in the total amount of \$1,975.00, for CYF Rent for the month of June 2019.
 - Keller Engineers, Inc., in the total amount of \$16,152.92, for Invoices #02895-0046-2, #02895-1151-1; #02895-0049-1 and #7-2019.
 - UPMC Altoona, in the total amounts of \$855.00 and \$225,325.14.

- **2017 Project Fund/Bond/Reassessment Project:** An invoice received from WBK, in the total amount of \$700.00, for professional services rendered during the months of March and April, 2019.
- b. Ratification of one (1) Warrant List dated 05/14/19 in the amount of \$2,335.23, to Ameriflex.
- c. Ratification of Total Payroll for the Check Date May 23, 2019, in the amount of \$800,812.51.
- d. **2019 Budget Transfer:** This transfer is for shredding performed for MDJ Jackson's Office.

From:	\$	To:
01101GCO-42840 General County Operations	\$379.25	01161SJ-42840 MDJ Jackson
- e. **Employment:** Domenic Roefaro and Joseph J. Corey, PT, Summer Worker, Highway/Public Works, \$10.00/hr., effective 05/20/19; Amanda L. Grazier and Amanda Partner, PT, Summer Worker, Fort Roberdeau, \$8.24/hr., effective 05/20/19; Shelsa L. Miller, Alex J. Sollenberger, Michael W. Wilt, Jr., and Joseph W. Dively, From, PT, Fill-In Corrections Officer, Prison, \$15.08/hr., To FT, Corrections Officer, Prison, \$19.54/hr., effective 05/06/19.

G. Blair County Prison:

Requesting approval of a First Amendment to the contract dated July 1, 2017 between the County of Blair on behalf of the Blair County Prison and Encartele, Inc., extending the term of the contract from June 30, 2022 to June 30, 2024 for additional technology to include ten (10) content broadcasting units, six (6) display enclosures and five (5) desk top scanners at no cost to the county

H. Blair County Juvenile Probation:

Requesting approval for the submission of an Operation Our Town Grant Application, in the amount of \$2,750.00, to assist the Juvenile Probation Office in purchasing incentives for youth subject probation supervision to reinforce positive and pro-social behaviors for the period of August 1, 2019 through August 31, 2020.

I. Blair County Sheriff's Office:

Requesting approval of a quote received from Rapiscan Systems, Inc., in the total amount of \$2,237.50, for a weekend relocation and installation of the existing Rapiscan System to the new employee entrance area. (Fee to be paid with the PCorP Grant Award.)

J. Pennsylvania County Risk Pool (PCoRP) Loss Prevention Grant Program Application:

Requesting approval of a 2018/2019 Grant Application to PCoRP in the maximum amount of \$20,000.00 for an updated access control system for increased security to the Blair County Courthouse.

K. HVAC Improvement & Interior Alterations Project:

Discussion concerning the following Change Orders received from Kretina Builders, Inc.:

- Change Order #CO-KBI7, in the increased amount of \$30,549.02 to construct new electrical and toilet room storage closets.
- Change Order #CO-KBI8, in the decreased amount of (\$11,680.55) to revise the scope and specifications of the 3rd Floor Toilet Rooms Ceramic Tile finishes.
- Change Order #CO-KBI9, in the increased amount of \$10,390.81 to revise framing of the Judge's Bench and Jury Box in Courtroom #2.

12. **OLD BUSINESS**

None

13. **ADJOURN**

WORK SESSION: TUESDAY, MAY 14, 2019, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Nick Sefchok and Max Crownover (JJAN Financial), James Ott (Sheriff), Cris Fredrickson, John Platt and Mark Taylor (911/E Center), Amber Altiero and Jim Beauchamp (PA Lyme – Altoona Area Lyme Disease Support Group), Katrina Pope (IRC), Mark Moschella and Carl Gingrich (Gingrich Insurance), Nicole Hemminger and Melissa Harpster (Commissioners Office), Jenn Sleppy and Sarah Chuff (Finance), Don Weakland (IT), Kay Stephens (Altoona Mirror), Brian Wisner and Shawn Ritchey (Keller Engineers), and Rocky Greenland (Public Works).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – TUESDAY, MAY 7, 2019:

Commissioner Erb called for corrections or changes to the minutes of Tuesday, May 7, 2019. **There were no corrections or changes noted.**

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt the Minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments:

Commissioner Tomassetti stated that his efforts to have approval for a government study commissioned for Home Rule continues. He stated that he will be speaking on the subject tonight at the Blair County Bar Association's Inns of Court.

Commissioner Tomassetti also presented and read inserts from a publication entitled, "Politically Uncorrected" by G. Terry Madonna and Michael L. Young. The article, *Pennsylvania's Primary Problem*, describes the many choices voters have for local government entities in Pennsylvania.

Commissioner Beam – nothing.
Commissioner Erb – nothing.

PROCLAMATION:

Lyme Disease Awareness Month.

Commissioner Erb read the following Proclamation:

**PROCLAMATION
County of Blair
Commonwealth of Pennsylvania**

WHEREAS, Lyme disease, a bacterial infection transmitted by the bite of a tick, continues to spread across Blair County, with additional strains of *Borrelia* undetectable through standard Lyme testing, and

WHEREAS, Pennsylvania has ranked number one in reported cases of Lyme disease in the U.S. since 2011, with the Centers for Disease Control (CDC) estimating that the number of people diagnosed with Lyme disease is ten times higher than the number of reported cases, and

WHEREAS, fewer than 50% of people with Lyme disease recall a tick bite and fewer than 50% of people with Lyme disease recall any rash, and

WHEREAS, Lyme disease testing is unreliable, making diagnosis difficult and leading to under-diagnosis or misdiagnosis, which can then lead to serious complications including neurological, cognitive, cardiac and musculoskeletal problems, it is imperative that all who may be exposed to Lyme disease receive immediate treatment, and

WHEREAS, warmer months are considered the most active time for exposure to ticks during outdoor activities, and ticks in the nymph stage are much smaller than adult ticks, being about the size of a poppy seed and often looking like a speck of dirt, and

WHEREAS, any length of tick attachment is a concern, with studies showing that transmission of the bacteria can occur in as little as a few hours, and some tick-borne diseases being transmitted in as little as a few minutes, and

WHEREAS, in addition to Lyme disease, ticks can transmit many other serious diseases, some in as little as a few minutes, making diagnosis and treatment even more difficult in a person with co-infections, and

WHEREAS, the best solution to reduce the risk of contracting Lyme disease is awareness and education about the seriousness of the infection and the need to practice preventative techniques such as the use of repellents for clothing and skin, frequent tick checks and proper tick removal.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners, County of Blair, Commonwealth of Pennsylvania, hereby proclaims May, 2019 as “**Lyme Disease Awareness Month**”. In doing so, we encourage Blair County residents to further educate themselves about Lyme disease prevention, diagnosis and treatment, while supporting those suffering from this debilitating disease.

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce R. Erb, Chairman

Terry Tomassetti, Vice-Chairman

Ted Beam, Jr., Secretary

ATTEST:

Helen P. Schmitt, County Administrator
May 14, 2019

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt the Proclamation.

Commissioner Erb presented the Proclamation to Amber Altiero and Jim Beauchamp of the PA Lyme Resource Network and the Altoona Area Lyme Disease Support Group.

Ms. Altiero provided an explanation as to what Lyme Disease is, its symptoms, the challenges patients endure regarding proper testing and diagnose, and steps for prevention of the disease. She also provided information on the various resources available for additional information on the disease.

Ms. Alteiro and Mr. Beauchamp thanked the commissioners for adopting the Proclamation.

SPECIAL RECOGNITION:

Cris Fredrickson EMA Certification.

Commissioner Beam introduced Cris Fredrickson and extended congratulations to her on behalf of the Board of Commissioners for her recent achievement of obtaining the required Basic Certification through the Pennsylvania Emergency Management Agency (PEMA) for her position as Operations and Training Officer at the Blair County Emergency Management Agency.

Mark Taylor, Blair County Director of Public Safety, stated that in order to obtain the certification Mrs. Fredrickson was required to successfully complete numerous training courses both in person and online totaling more than 40 hours, complete a written exam with a passing score, participate in a functional exercise and participate in an orientation session at the PEMA area office. Mr. Taylor extended his congratulations to Mrs. Fredrickson on a well-deserved achievement.

SPECIAL PRESENTATION:

Update on the Long Range Operational and Capital Budget Plan.

Jenn Sleppy, Blair County Finance Director, stated that on March 6, 2018, the Board of Commissioners adopted a new Budgetary Process Policy which included a requirement for the preparation and submission of an annual comprehensive long-range Operational and Capital Plan covering at least 3 to 5 years beginning in 2019. She stated that this plan will be due by July 1, 2019 and should be comprised of expected capital expenditures, staffing changes, space changes, expected changes pertaining to a department’s financial structure such as any new charges, fees, grants or new expenses anticipated for the following year.

Mrs. Sleppy stated that information for completion of the long-range Operational and Capital Plan has been distributed to Elected Officials and Departments Heads with a submission date of May 31, 2019. She stated that the information gathered will be presented at a public meeting in July and used in future budget planning.

CONSENT AGENDA:

Resolution 183-2019:

- a. Payment of four (4) Warrant Lists dated 05/13/19, in the amounts of \$11,791.66 (190514CI); \$446,811.81(190514TL); \$324,872.58 (190514CY); and \$86,408.37 (190514SS), which include payments of the following invoices:
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|---|-----------|-------------------------------|
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| 01101GCO-42000 General County Operation | \$236.75 | 01158-42000-District Attorney |
| 01101GCO-42000 General County Operation | \$101.25 | 01151-42000-Sheriff |
| 01101GCO-42000 General County Operation | \$834.00 | 01209PO-42000-Prison |
- e. **2019 Budget Transfers:** The following transfers represent charges received from a second invoice from HealthForce for the month of April 2019:
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| 01101GCO-42000 General County Operation | \$ 50.00 | 01158-42000-District Attorney |
| 01101GCO-42000 General County Operation | \$ 50.00 | 01164-42000-Victim Witness |
| 01101GCO-42000 General County Operation | \$100.00 | 012011-42000-APO |
| 01101GCO-42000 General County Operation | \$ 50.00 | 01161DD-42000-Custody |
| 01101GCO-42000 General County Operation | \$100.00 | 01103HW-42000-Highway |
| 01101GCO-42000 General County Operation | \$125.00 | 01151-42000-Sheriff |
- f. **Fort Roberdeau:** Requesting approval of two (2) Juniata College Student Interns, Nikolas Iacovelli and Logan Ulsh for the period of May 29, 2019 through August 9, 2019. Internships are for credit only and at no cost to the county.
- g. **Employment:** Jay B. Whitesel, Jr., FT, Deputy Warden Operations, Prison, \$45,000.02/yr., effective 05/13/19; Robert C. Miller, PT, Training Coordinator, Prison, \$20.00/hr., effective 05/13/19; Robert E. O’Donald, FT, Sheriff Deputy, Sheriff’s Office, \$14.65/hr., effective 05/13/19; Carol A. Newman, PT, Temporary, Department Assistant, Prothonotary, \$18.00/hr., effective 05/13/19; Zachary T. Garlick, Brandon J. McClellan, Parker J. McClellan and Joseph J. Corey, PT, Summer Worker’s, Public Works/Highway, \$10.00/hr., effective 05/13/19; Molly B. Wink, From, FT, JPO Officer Supervisor, JPO, \$36,497.76/yr., To, FT, Deputy Chief JPO Officer, JPO, \$47,000.00/yr., effective 05/11/19.
- h. **Resignations:** Christine M. Hogan, PT, Temporary Department Assistant, Treasurer’s Office, \$9.18/hr., effective 03/29/19; and Anthony L. Montessor, FT, Sheriff’s Deputy, Sheriff’s Office, \$14.65/hr., effective 05/07/19.

Commissioner Tomassetti noted his abstention on the payment of an invoice to Keller Engineers, Inc.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 183-2019 with abstention as noted.

STAFF REPORTS & SPECIAL BUSINESS:

Pennsylvania County Risk Pool (PCoRP) Insurance Renewal:

Mark Moschella presented discussion concerning the PCoRP Insurance Renewal Proposal received for the period of June 1, 2019 through June 1, 2020.

Mr. Moschella stated that the PCoRP Board of Directors met in April and adopted terms for the PCoRP’s program effective June 1, 2019. He stated that this year’s renewal reflects a renewal increase of 9% for the overall pool which consists of 57 counties. He also stated that this increase is a reflection of increased exposures and reinsurance premiums, and is directly related to a much higher than normal cost for liability claims.

Mr. Moschella stated that the county’s total premium for 2019/2020 is \$289,105.00.

County Administrator Schmitt recommended that the Board consider the 40%-30%-30% premium payment option with due dates of June 1, 2019, September 1, 2019 and December 1, 2019.

Discussion followed.

Resolution 184-2019: A resolution approving the PCoRP Commercial Insurance Renewal Proposal received in the total premium amount of \$289,105.00 for the period of June 1, 2019 through June 1, 2020 and the following 40% - 30% - 30% payment option as follows:

- June 1, 2019 \$115,641.00
- September 1, 2019 \$ 86,732.00
- December 1, 2019 \$ 86,732.00

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 184-2019.

Employee Health Insurance:

Nick Sefchok presented discussion concerning the distribution of 50% of the County of Blair's 2018 plan year claim fund surplus. The County of Blair will receive \$434,459.91 (\$393,780.91 surplus amount plus \$40,679.00 spec share surplus amount) either as a distribution refund check or as a distribution to an established reserve account to be used to offset future insurance premium expenses.

Mr. Sefchok stated that the county had a surplus of premiums paid in versus the amount of claims paid out during 2018, therefore the county is due a refund. He stated that there will be an additional refund check issued to the county at the end of the fourth quarter of the policy period in the amount of \$393,780.91. The refund can be kept in reserve with PChip, as a refund check to the county.

Discussion followed.

Resolution 185-2019: A resolution approving authorization for The Pennsylvania County Health Insurance Purchasing Cooperative to distribute 50% of the County of Blair's Claim Fund Surplus for the 2018 Plan Year in the form of a refund check as listed below:

- Surplus Amount to be distributed \$393,780.91
- Spec Share Surplus Amount to be distributed \$ 40,679.00

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 185-2019.

Blair County Department of Emergency Services:

- i. John Platt requested approval of a proposed 911 Computer Aided Dispatch (CAD) System Server Hardware and Software Upgrade and Replacement Project, in the total amount of \$125,113.09, with needed project supply quotes received from the following two (2) CoStar vendors: Dell (\$104,058.12 hardware), CDW-G (\$19,472.75 hardware) and the following two (2) companies: PDU Whips (\$186.48 cabling) and Monoprice (\$516.10 cabling).

Mr. Platt stated that the proposed upgrade and replacement project is necessary to keep current, stable and supported technology in place for critical 911 dispatch systems, as well as being necessary to allow for CAD-to-CAD replication to other counties to aid in redundant operations for Blair County 911 services.

Discussion followed.

Resolution 186-2019: A resolution approving a proposed 911 Computer Aided Dispatch (CAD) System Server Hardware and Software Upgrade and Replacement Project, in the total amount of \$125,113.09, with needed project supply quotes received from the following two (2) CoStar vendors: Dell (\$104,058.12 hardware), CDW-G (\$19,472.75 hardware) and the following two (2) companies: PDU Whips (\$186.48 cabling) and Monoprice (\$516.10 cabling).

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 186-2019.

- ii. John Platt requested approval of a proposal from Tyler for the server migration of CAD information necessary as a result of the upgrade in the amount of \$19,400.00.

Mr. Platt stated that this proposal is for the implementation of the server migration associated with the upgrade and replacement project listed above.

Discussion followed.

Resolution 187-2019: A resolution approving a proposal from Tyler for the server migration of CAD information necessary as a result of the upgrade in the amount of \$19,400.00.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 187-2019.

- iii. Mark Taylor requested approval of Change Order #1 to the contract dated December 27, 2017, between the County of Blair, the Southern Alleghenies 911 Cooperative and Mission Critical Partners, Inc., (MCP) for Next Generation 9-1-1 Professional Consulting Services, removing ESInet Monitoring Services from the original Schedule A- Scope of Work, reducing the total contract amount from \$135,454.01 to \$105,454.01.

Mr. Taylor stated that due to unforeseen challenges in the scope of services contained within the contract dated December 27, 2017, MCP was not able to provide any monitoring of the regional network during calendar year 2018. Therefore, the total of the contract is being reduced in the total amount of \$30,000.00.

Discussion followed.

Resolution 188-2019: A resolution approving Change Order #1 to the contract dated December 27, 2017, between the County of Blair, the Southern Alleghenies 911 Cooperative and Mission Critical Partners, Inc., (MCP) for Next Generation 9-1-1 Professional Consulting Services, removing ESInet Monitoring Services from the original Schedule A- Scope of Work, reducing the total contract amount from \$135,454.01 to \$105,454.01.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 188-2019.

- iv. Cris Fredrickson requested approval of a Professional Services Agreement between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group, Inc., to conduct a Commodity Flow Study, involving a manner in which the transportation of hazardous materials flow through the County of Blair by highway, rail and pipeline, in an amount not to exceed \$10,000.00 with 80% paid by the FFY 2018 Hazardous Materials Emergency Preparedness Grant (HMEP), and the remaining 20% paid for by the LEPC. Project to be completed by September 30, 2019.

Mrs. Fredrickson stated that the last Commodity Flow Study was completed five (5) years ago. She stated that the study will be conducted on vehicles traveling on I-99, US 22, US 220, State Route 764, and on active rail lines and pipelines located within Blair County.

Discussion followed.

Resolution 189-2019: A resolution approving a Professional Services Agreement between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group, Inc., to conduct a Commodity Flow Study, involving a manner in which the transportation of hazardous materials flow through the County of Blair by highway, rail and pipeline, in an amount not to exceed \$10,000.00 with 80% paid by the FFY 2018 Hazardous Materials Emergency Preparedness Grant (HMEP), and the remaining 20% paid for by the LEPC. Project to be completed by September 30, 2019.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 189-2019.

Intermunicipal Relations Committee (IRC):

Katrina Pope requested approval for the submission of a 2018/2019 Act 101, Section 901, Grant Application to the Pennsylvania Department of Environmental Protection (DEP) by the IRC, on behalf of the County of Blair in the total amount of \$80,234.00 (IRC required match in the amount of \$16,046.87; DEP reimbursement in the amount of \$64,187.13). Grant funds will be used for household hazardous waste education.

Ms. Pope stated that this is an annual submission by the IRC on behalf of the county and that there is no cost to the county.

Discussion followed.

Resolution 190-2019: A resolution approving the submission of a 2018/2019 Act 101, Section 901, Grant Application to the Pennsylvania Department of Environmental Protection (DEP) by the IRC, on behalf of the County of Blair in the total amount of \$80,234.00 (IRC required match in the amount of \$16,046.87; DEP reimbursement in the

amount of \$64,187.13). Grant funds will be used for household hazardous waste education.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 190-2019.

Blair County Bridge #66 Rehabilitation Project – Bids Received:

Brian Wisner stated that bids for the Blair County Bridge #66 (Woodbury) Rehabilitation Project were opened at 2:00 p.m. on Friday, May 10, 2019. He stated that a total of four (4) bids were received as follows:

CONTRACTOR	BID YES OR NOT	BID BOND	BID AMOUNT
Francis J. Palo	Yes	Yes	\$687,022.00
CH&D	Yes	Yes	\$711,219.84
George S. Hann And Son	Yes	Yes	\$594,147.77
Cottle's Asphalt Maintenance, Inc.	Yes	Yes	\$619,264.76

Mr. Wisner stated that in reviewing the bids received, it was noticed that two (2) of the bids had minor bid amount adjustments that needed to be made, those being George S. Hann and Son (\$594,165.77) and Cottle's Asphalt (\$619,281.75). He further stated that all bids have met the requested bidding specifications and that the project construction estimate was \$600,000.00. Mr. Wisner recommended that the Commissioners accept the bids received, and award the bid to George S. Hann and Son the lowest responsible bidder meeting specifications in the amount of \$594,147.77.

Discussion followed.

Resolution 191-2019: A resolution approving the acceptance of the bids received for the Blair County Bridge #66 (Woodbury) Rehabilitation Project and the award of bid to George S. Hann and Son, the lowest responsible bidder meeting specifications, in the amount of \$594,147.77.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 191-2019.

1906 Courtroom Mural Border Restoration:

County Administrator Schmitt presented discussion concerning Resolution 144-2019, approved April 9, 2019, (approving a proposal received from John Rita, in the amount of \$300.00, to investigate color analytics restoration to the 1906 Courtroom Mural Border.) Mrs Schmitt stated that . Theodore J. Holland will be performing the analysis under the supervision of John Rita, and therefore the resolution will need to be amended listing Theodore J. Holland and contractor.

Discussion followed.

Resolution 192-2019: A resolution approving to amend Resolution 144-2019, dated April 9, 2019, in that Mr. Theodore J. Holland will be performing the color analytics restoration investigation to the 1906 Courtroom Mural Border under the supervision of Mr. John Rita.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 192-2019.

Fort Roberdeau:

Assistant County Administrator Hemminger requested approval of an 1/8 page two-color advertisement in the 2020 Central Pennsylvania Visitors Guide promoting the summer tour season at the Fort, in the amount of \$472.00, to be paid from the Fort's advertising budget.

Mrs. Hemminger stated that this is an annual request.

Resolution 193-2019: A resolution approving an 1/8 page two-color advertisement in the 2020 Central Pennsylvania Visitors Guide promoting the summer tour season at the Fort, in the amount of \$472.00, to be paid from the Fort's advertising budget.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 193-2019.

Meeting Recessed:

Commissioner Erb announced that today's meeting would recess and reconvene at 9:00 a.m. on Thursday, May 23, 2019 in Conference Room 2B.

Meeting Reconvened 05/23/19: Conference Room 2B, 2nd Floor, 9:00 a.m.:

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: A. C. Stickel (Controller), Molly Wink and Jon Frank (JPO), David Albright (Architect), Jen Sleppy (Finance), Kay Stephens (Altoona Mirror), Rocky Greenland (Public Works), Abbie Tate (Prison), Chris Tater (Sheriff's Office), Nicole Hemminger and Melissa Harpster (Commissioners Office).

CALL TO ORDER:

Commissioner Erb called the reconvened meeting to order.

PUBLIC COMMENT:

Commissioner Erb called for public comment.

Commissioner Tomassetti announced that Blair County is being awarded a 2019 Pennsylvania Historic Preservation Construction Award for the county's significant rehabilitation contributions to the historic preservation of the courthouse. The award will be presented at the 2019 Statewide Conference on Heritage to be held on Wednesday, June 19, 2019 at Wilson College in Chambersburg, PA.

CONSENT AGENDA:

Resolution 194-2019:

- a. Payment of one (1) Warrant List dated 05/14/19 in the amount of \$1,100.00, and payment of (3) Warrant Lists dated 05/22/19 in the amounts of \$358,531.51; \$204,090.40; and \$456,550.31. Warrant Lists include payments of the following invoices:
 - JJ Keller Family Limited, in the total amount of \$1,975.00, for CYF Rent for the month of June 2019.
 - Keller Engineers, Inc., in the total amount of \$16,152.92, for Invoices #02895-0046-2, #02895-1151-1; #02895-0049-1 and #7-2019.
 - UPMC Altoona, in the total amounts of \$855.00 and \$225,325.14.
 - 2017 Project Fund/Bond/Reassessment Project: An invoice received from WBK, in the total amount of \$700.00, for professional services rendered during the months of March and April, 2019.
- b. Ratification of one (1) Warrant List dated 05/14/19 in the amount of \$2,335.23, to Ameriflex.
- c. Ratification of Total Payroll for the Check Date May 23, 2019, in the amount of \$800,812.51.
- d. **2019 Budget Transfer**: This transfer is for shredding performed for MDJ Jackson's Office.

<u>From:</u>	<u>\$</u>	<u>To:</u>
<hr/>		
01101GCO-42840 General County Operation's	\$379.25	01161SJ-42840 MDJ Jackson
- e. **Employment**: Domenic Roefaro and Joseph J. Corey, PT, Summer Worker, Highway/Public Works, \$10.00/hr., effective 05/20/19; Amanda L. Grazier and Amanda Partner, PT, Summer Worker, Fort Roberdeau, \$8.24/hr., effective 05/20/19; Shelsa L. Miller, Alex J. Sollenberger, Michael W. Wilt, Jr., and Joseph W. Dively, From, PT, Fill-In Corrections Officer, Prison, \$15.08/hr., To FT, Corrections Officer, Prison, \$19.54/hr., effective 05/06/19.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payment of invoices to JJ Keller Family Limited and Keller Engineers, Inc.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of invoices to UPMC Altoona.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 194-2019 with abstentions as noted.

HVAC Improvement & Interior Alterations Project:

Dave Albright presented discussion concerning the following Change Orders received from Kretina Builders, Inc.:

- Change Order #CO-KBI7, in the increased amount of \$30,549.02 to construct new electrical and toilet room storage closets.
- Change Order #CO-KBI8, in the decreased amount of (\$11,680.55) to revise the scope and specifications of the 3rd Floor Toilet Rooms Ceramic Tile finishes.
- Change Order #CO-KBI9, in the increased amount of \$10,390.81 to revise framing of the Judge's Bench and Jury Box in Courtroom #2.

CO-KBI7: Mr. Albright stated that in order to avoid creating an architectural impact on the second floor, the AV rack was to be placed in the tower. He stated that for improved access two (2) closets will be constructed between the lobby on the 2nd floor and the lawyer's lobby which will also consist of the construction of new walls and installation of new doors. There will also be a couple of closets constructed in the toilet rooms to provide extra supply storage space.

Discussion followed.

CO-KBI8: Mr. Albright stated that the original cost for the scope of work to the 3rd Floor Toilet Rooms was significant. The Change Order includes the downgrading to single-use toilet rooms and the downgrading of the wainscoting and tile work.

Discussion followed.

CO-KBI9: Mr. Albright stated that after initial framing and layout work was completed to Courtroom #2, there were concerns voiced by the courts about the height of the Judge's Bench and Jury Box from a security standpoint in regards to visibility and accessibility.

Discussion followed.

Resolution 195-2019: A resolution approving the following Change Orders received from Kretina Builders, Inc.:

- Change Order #CO-KBI7, in the increased amount of \$30,549.02 to construct new electrical and toilet room storage closets.
- Change Order #CO-KBI8, in the decreased amount of (\$11,680.55) to revise the scope and specifications of the 3rd Floor Toilet Rooms Ceramic Tile finishes.
- Change Order #CO-KBI9, in the increased amount of \$10,390.81 to revise framing of the Judge's Bench and Jury Box in Courtroom #2.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 195-2019.

Blair County Prison:

Warden Abbie Tate requested approval of a First Amendment to the contract dated July 1, 2017 between the County of Blair on behalf of the Blair County Prison and Encartele, Inc., extending the term of the contract from June 30, 2022 to June 30, 2024 for additional technology to include ten (10) content broadcasting units, six (6) display enclosures and five (5) desk top scanners at no cost to the county.

Discussion followed.

Resolution 196-2019: A resolution approving the First Amendment to the contract dated July 1, 2017 between the County of Blair on behalf of the Blair County Prison and Encartele, Inc., extending the term of the contract from June 30, 2022 to June 30, 2024 for additional technology to include ten (10) content broadcasting units, six (6) display enclosures and five (5) desk top scanners at no cost to the county.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 196-2019.

Blair County Juvenile Probation:

Jon Frank requested approval for the submission of an Operation Our Town Grant Application, in the amount of \$2,750.00, to assist the Juvenile Probation Office in purchasing incentives for youth subject probation supervision to reinforce positive and pro-social behaviors for the period of August 1, 2019 through August 31, 2020.

Mr. Frank stated that this is an annual submission request and awarded funds will be used to purchase incentives to be used to help in promoting positive social behaviors to youth who are under juvenile probation supervision.

Discussion followed.

Resolution 197-2019: A resolution approving the submission of an Operation Our Town Grant Application, in the amount of \$2,750.00, to assist the Juvenile Probation Office in purchasing incentives for youth subject probation supervision to reinforce positive and pro-social behaviors for the period of August 1, 2019 through August 31, 2020.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 197-2019.

Blair County Sheriff's Office:

Chris Tater requested approval of a quote received from Rapiscan Systems, Inc., in the total amount of \$2,237.50, for a weekend relocation and installation of the existing Rapiscan System to the new employee entrance area. (Fee to be paid with the PCorP Grant Award.)

Solicitor Karn stated that there are still requested revisions that need to be accepted by Rapiscan. He stated that he does not foresee Rapiscan not accepting the revisions, and if the Board wanted to take action on adopting the Resolution they could do so pending receipt of the requested revisions from Rapiscan.

Discussion followed.

Pennsylvania County Risk Pool (PCoRP) Loss Prevention Grant Program Application:

Assistant County Administrator Nicole Hemminger requested approval of a 2018/2019 Grant Application to PCoRP in the maximum amount of \$20,000.00 for an updated access control system for increased security to the Blair County Courthouse.

Mrs. Hemminger stated that awarded PCoRP Loss Prevention Grant funds will be used to improve the security and safety of the Courthouse by updating the access control system. She stated that the current system is outdated and unable to support the multiple key fobs necessary for entry into specific areas. She stated that with updates to the hardware and software additional security could be put into place, and some of the funds would be used for a video-monitored access control system for the Human Resources entryway allowing visitors access only after they have been properly identified and deemed appropriate for entrance to the office.

Mrs. Hemminger stated that the total project cost would be \$20,483.45 and the requested amount of the grant is \$20,000.00. The excess project cost would be paid from either the Human Resource or Public Works Budget(s).

Discussion followed.

Resolution 198-2019: A resolution approving a 2018/2019 Grant Application to PCoRP in the maximum amount of \$20,000.00 for an updated access control system for increased security to the Blair County Courthouse.

Motion by Commissioner Beam, seconded by Commissioner Tomasseti and unanimously approved to adopt Resolution 198-2019.

OLD BUSINESS:

None

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator