

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, MARCH 19, 2019, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – TUESDAY, MARCH 12, 2019**
5. **EXECUTIVE SESSION** – The Commissioners, County Administrator and the Human Resource Director met in Executive Session at 8:30 a.m. on Friday, March 15th to discuss a personnel matter concerning the performance of an individual employee.
6. **PUBLIC COMMENT**
7. **COMMISSIONER COMMENT**
8. **PROCLAMATION** – Pennsylvania 811 Safe Digging Month
9. **CONSENT AGENDA**
 - a. **Resolution 108-2019:**
 - a. Payment of three (3) Warrant Lists dated 03/18/19 in the amounts of \$288,268.63; \$158,223.71; and \$173,442.09, which include payments of the following invoices:
 - **McCartney’s**, in the total amount of \$179.70 for office supplies.
 - **UPMC Altoona**, in the total amount of \$6,948.93.
 - **2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project**: Marc Service, Inc., Application #6, in the total amount of \$161,628.57.
 - **2017 Project Fund/Bond/MUNIS**: Tyler Technologies, in the total amount of \$12,183.18, for implementation services.
 - b. Ratification of Payroll for the Check Date of March 14, 2019 in the total amount of \$793,761.25.
 - c. **NBIS Bridge Inspection and Inventory**: Payment of Invoice #24 and #25 received from Stiffler McGraw (ECMS Invoice #11), in the amounts of \$966.85 and \$963.34 respectively for the following: Bridge 48, Irish Flats Lane Over the Little Juniata River, \$966.85 and Bridge #73, Mountain Road over Frankstown Branch of Juniata River, \$963.34. (Expenses will be paid from the Act 44 Reserve Account #59 and are 80% reimbursable.)
 - d. **2019 Budget Transfer**: The following budget transfer is for payment of an insurance claim deductible.
From: 01101GCO-41999 Contingency To: 012011-44960 APO \$356.40
 - e. **2019 Budget Transfer**: The following budget transfer is for payment for repairs to the Coroner’s vehicle:
From: 01101GCO – 41999 Contingency To: 01152 – 44960 – Coroner \$2,750.00
 - f. **Employment**: Nikki L. Burley, FT, Clerk Typist 1, Prothonotary, \$18,200.00/yr., effective 03/18/19; Joseph W. Dively, PT, Fill-In, Corrections Officer, Prison, \$15.08/hr., effective 03/18/19; Heidi R. Schratzmeier, FT, Specialty Court Administrative Assistant, APO, \$22,870.12/yr., effective 03/18/19; Amanda L. O’Hare, From, PT, Telecommunicator Trainee, 911 Center, \$13.21/hr., To, FT, Telecommunicator, 911 Center, \$14.32/hr., effective 02/14/19
 - g. **Resignations**: Carlie J. Hatch, FT, District Court Administrative Staff, MDJ DeAntonio, \$18,200.00/yr., effective 03/11/19; Adrian J. Poux, FT, Sheriff’s Deputy, Sheriff’s Office, \$14.65/hr., effective 03/12/19.
 - h. **Retirements**: Deborah K. Shields, FT, District Court Administrative Staff, MDJ Aigner, \$23,642.06/yr., effective 03/11/19.
10. **OLD BUSINESS**
 - a. **Resolution 109-2019:** A resolution approving a modification to the 50th Resolution in the Resolution Book dated 2001 to 2003, and also the 9th Resolution bearing an approval date of December 18, 2001, amending paragraph 2 to allow the Department of Social Services staff to approve projects for the First Time Home Buyers Program up to \$3,000.00 and the Weatherization Program up to \$5,000.00 without first being reviewed by the Affordable Housing Trust Fund Advisory Board.

1906 Exterior Window Restoration:
Discussion concerning amending the contract to include mansard roof repair work and the protection of the stained glass windows.
11. **STAFF REPORTS & SPECIAL BUSINESS**
 - A. **2018 Audit Status Update:**

B. Blair County Bridge #67 (West Loop Road):

- a. Requesting approval of a Contract received from Keller Engineers for Preliminary Engineering Design Services (Part 1) for replacement of Blair County Bridge #67, West Loop Road, located in Frankstown Township in the amount of \$251,769.13.

Blair County Bridge #10 (Evergreen Road):

- b. Requesting approval for the submission of a General Permit Application (BWM-GP-11) to the Pennsylvania Department of Environmental Protection (DEP) to obtain waterway approval for the replacement of Blair County Bridge #10 (Evergreen Road) over South Poplar Run located in Greenfield Township. Additional improvements include placement of rip rap protection along both footings of the proposed structure and minor approach roadway work.

Blair County Bridge #70:

- c. Requesting approval to amend Resolution 22-2019 (approved 1/15/19) granting Helen P. Schmitt, County Administrator, retroactive authority to bind the County of Blair as it relates to the acceptance and approval of Agreement Number R18090006, and her execution of this agreement is affirmed.

Blair County Bridge #82:

- d. Requesting approval to amend Resolution 22-2019 (approved 1/15/19) granting Helen P. Schmitt, County Administrator, retroactive authority to bind the County of Blair as it relates to the acceptance and approval of Agreement Number R18090005, and her execution of this agreement is affirmed.

C. 311 Union Street Building Alteration Project (Magisterial District Justice Aigner's Office):

Requesting approval of an Agreement between the County of Blair and McKissick Kasun Architects, Inc., for architectural services for building alteration to 311 Union Street, Hollidaysburg, PA (Magisterial District Justice Aigner's Office) in an amount not to exceed \$17,200.00.

D. Blair County Department of Social Services:

Requesting approval for an allocation of Marcellus Shale (Unconventional Well) Funds in an amount up to \$10,000.00 to be used to cover the administration staff costs to support the Community Development Program with coordination and cooperation with municipal officials, housing authorities, other housing agency providers as well as the social service agencies in the development of affordable housing options through Blair County.

E. Blair County Drug and Alcohol:

Requesting approval for the submission of a FY 18/20 County Intermediate Punishment Program Grant (28560) Modification to the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency in the amount of \$21,120.00 to cover employee benefits of a probation officer for the first year that is assigned to specialty courts.

F. Blair County Retirement Board:

Requesting approval of a Consultant Services Agreement between the County of Blair and CBIZ Benefits and Insurance Service, Inc., in the yearly amount of \$5,500.00, for preparation of an Actuarial Other Post-Employment Benefits Evaluation Report ("the OPEB Report").

G. Blair County Court Administration:

- a. Requesting approval for a grant submission to the Administrative Office of PA Courts (AOPC) for the reimbursement of staff support and facilities for Senior Judges in the amount of \$10,916.00.
- b. Requesting approval for a grant submission to the Administrative Office of PA Courts (AOPC) for the reimbursement of interpreter expenditures during 2018 in the amount of \$4,515.64.

WORK SESSION: TUESDAY, MARCH 19, 2019, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Jenn Sleppy and Sarah Chuff (Finance), Allison Evanitz (PA One Call), Laura Burke and Joseph Zolna (Public), David Scott and Jamie Johnson (Young, Oakes, Brown), Angela Wagner and A.C. Stickel (Controller's Office), Jim Hudack and Trina Illig (Social Services), Brian Wiser (Keller Engineers), Rocky Greenland (Public Works), James Ott (Sheriff), Kay Stephens (Altoona Mirror), Janice Meadows (Court Administration), Judy Rosser (Drug and Alcohol), Jim Carothers (Treasurer), Melissa Harpster and Nicole Hemminger (Commissioners Office).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – TUESDAY, MARCH 12, 2019:

Commissioner Erb called for changes or corrections to the minutes of Tuesday, March 12, 2019. **There were no changes or corrections noted.**

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to accept the minutes as prepared.

EXECUTIVE SESSION:

County Administrator Schmitt stated that she, the Commissioners, and the Human Resource Director met in Executive Session at 8:30 a.m. on Friday, March 15th to discuss a personnel matter concerning the performance of an individual employee.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

COMMISSIONER COMMENTS:

Commissioner Erb called for commissioner comments.

Commissioner Beam extended congratulations to the Bellwood Antis Girls Basketball Team on their win of the AA Basketball Semi-Final Championship. He also extended well wishes to the Bishop Gilfoyle Boys Basketball Team on their game tonight in the PIAA Semifinals with a hopeful win and advancement to the Class 2A Boys State Championship game to be held on Friday, March 22nd.

Commissioner Tomassetti announced that the Board of Elections has placed demonstration videos for two of the potential vendors of election equipment demo online. These can be viewed by visiting the county's website (www.blairco.org) and selecting the Elections/Voter Registration page. The Election Board has asked the public to provide their feedback of the election equipment prior to the selection of equipment on April 2, 2019.

Commissioner Tomassetti announced that the Blair County Courthouse Renovation Project received national recognition by being featured in the CorrectionalNews design+construction+operations publication revealing the restored 1906 Lawyer's Lobby and the restored ceiling in the 1875 courtroom. Commissioner Tomassetti provided copies of the featured article for those in attendance at today's meeting.

Commissioner Erb announced that recently Operation Out Town recognized two Blari County Sheriff's Deputies: Brandon Ross and Trinitie Applas for going above and beyond to help in the apprehension of a felony suspect who fled from Law Enforcement. While doing so they were able to determine that the suspect was in possession of additional drugs, resulting in addition felony charges. Also recognized by Operation Our Town current Blair County Assistant District Attorney Nicole Smith and former Blair County Assistant District Attorney Amanda Jacobson for their service to the Organization.

PROCLAMATION:

Pennsylvania 811 Safe Digging Month

Commissioner Beam read the following Proclamation:

Proclamation

WHEREAS, The County of Blair, Pennsylvania is designating the month of April 2019 as “Pennsylvania 811 Safe Digging Month.”

WHEREAS, As engineers, designers, excavators and homeowners work to keep pace with this Commonwealth’s unprecedented economic development, it is important to minimize damage to underground utility lines, danger to workers, environmental pollution and loss of utility service to Pennsylvania citizens; and

WHEREAS, The Pennsylvania One Call System, a utility service information center celebrating its 47th year of continuous service to the Commonwealth, is key to preventing injuries and damage when excavating; and

WHEREAS, This unique service provides easy, one-call notification about construction and excavation projects which may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

WHEREAS, This vital service, which began with only six utility companies in western Pennsylvania and the City of Pittsburgh, now serves more than 100,000 excavators and over 3,600 critical infrastructure owners throughout this Commonwealth; and

WHEREAS, Each year, the Pennsylvania One Call System receives more than 750,000 notification requests and transmits more than six million notifications, providing protection to utility companies, their employees and customers;

NOW, THEREFORE, BE IT RESOLVED, WE, the Blair County Board of Commissioners designate the month of April 2019 as “Pennsylvania 811 Safe Digging Month” to encourage all excavators and homeowners of Blair County to Dial 8-1-1 or 1-800-242-1776 at least three business days before digging in order to “Know What’s Below,” avoid injury, protect the environment, and prevent millions of dollars in damages and to remind excavators that three business days’ notice is the law, for safe digging is no accident, and that more information may be obtained by visiting www.pa811.org.

ATTEST:

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce R. Erb, Chairman

Terry Tomassetti, Vice-Chairman

Helen P. Schmitt, County Administrator
March 19, 2019

Ted Beam, Jr., Secretary

Commissioner Beam introduced Allison Evanitz of PA One Call and presented the Proclamation to her.

Ms. Evanitz shared a few words on the PA One Call System and thanked the Board of Commissioners for their issuance of the Proclamation.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt the Proclamation.

CONSENT AGENDA:

Resolution 108-2019:

- a. Payment of three (3) Warrant Lists dated 03/18/19 in the amounts of \$288,268.63; \$158,223.71; and \$173,442.09, which include payments of the following invoices:
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- f. **Employment:** Nikki L. Burley, FT, Clerk Typist 1, Prothonotary, \$18,200.00/yr., effective 03/18/19; Joseph W. Dively, PT, Fill-In, Corrections Officer, Prison, \$15.08/hr., effective 03/18/19; Heidi R. Schratzmeier, FT, Specialty Court Administrative Assistant, APO, \$22,870.12/yr., effective 03/18/19; Amanda L. O'Hare, From, PT, Telecommunicator Trainee, 911 Center, \$13.21/hr., To, FT, Telecommunicator, 911 Center, \$14.32/hr., effective 02/14/19.
- g. **Resignations:** Carlie J. Hatch, FT, District Court Administrative Staff, MDJ DeAntonio, \$18,200.00/yr., effective 03/11/19; Adrian J. Poux, FT, Sheriff's Deputy, Sheriff's Office, \$14.65/hr., effective 03/12/19.
- h. **Retirements:** Deborah K. Shields, FT, District Court Administrative Staff, MDJ Aigner, \$23,642.06/yr., effective 03/11/19.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payment of invoices to McCartney's.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of invoices to UPMC Altoona.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 108-2019 with the abstentions noted.

OLD BUSINESS:

Resolution 109-2019: A resolution approving a modification to the 50th Resolution in the Resolution Book dated 2001 to 2003, and also the 9th Resolution bearing an approval date of December 18, 2001, amending paragraph 2 to allow the Department of Social Services staff to approve projects for the First Time Home Buyers Program up to \$3,000.00 and the Weatherization Program up to \$5,000.00 without first being reviewed by the Affordable Housing Trust Fund Advisory Board.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 109-2019.

1906 Exterior Window Restoration:

Discussion concerning amending the contract to include mansard roof repair work and the protection of the stained glass windows.

There was no discussion held.

STAFF REPORTS & SPECIAL BUSINESS:

2018 Audit Status Update:

Dave Scott of Young, Oakes, Brown and Company (YOBCO) stated that the contract for the annual audit of the county's 2018 financial records has a completion date of May 31, 2019. Mr. Scott stated that the progress of the audit is not as far along as prior audits due to the county's general fund, payroll and prison funds not being reconciled in the MUNIS Accounting System, he anticipates requesting a 30 day extension on completion of the audit and stated that the extension still may not be enough time. Mr. Scott also stated that should additional staff be needed to complete the audit as outlined in the agreement there will be an additional cost to the county.

Commissioner Erb stated that an extension request of more than 30 days is not an option. Solicitor Karn advised that an extension greater than 30 days would be a violation of the county's bond agreements.

Treasurer Jim Carothers stated that all County funds are reconciled according to the pre-MUNIS procedures. Several posting errors have been identified which will need resolved prior to being able to balance the funds for 2018 using the MUNIS reconciling procedures.

The Board of Commissioners requested the Treasurer's Office, Controller's Office, Finance Office, and County Administrator set a meeting to come up with a plan to resolve the reconciliation issues. The Commissioners asked Treasurer Carothers for weekly presentations at the Commissioner's Meetings on the progress of the Reconciliations.

Discussion followed.

Blair County Bridge #67 (West Loop Road):

- a. Brian Wisner requested approval of a Contract received from Keller Engineers for Preliminary Engineering Design Services (Part 1) for replacement of Blair County Bridge #67, West Loop Road, located in Frankstown Township in the amount of \$251,769.13.

Mr. Wisner stated that the ECMS proposal has been reviewed by PennDOT. He stated that the proposal is for Part 1 - Preliminary Engineering Design Services for the Bridge #67 replacement project. The total proposal amount for Part 1 is \$251,769.13. The county will be responsible for 5% of the total which will be paid from Marcellus Shale Legacy Funds.

Discussion followed.

Resolution 110-2019: A resolution approving a Contract received from Keller Engineers for Preliminary Engineering Design Services (Part 1) for replacement of Blair County Bridge #67, West Loop Road, located in Frankstown Township in the amount of \$251,769.13.

Commissioner Tomassetti noted his abstention on voting on the adoption of Resolution 110-2019 due to a conflict of interest.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 110-2019 with abstentions noted.

Blair County Bridge #10 (Evergreen Road):

- b. Brian Wisner requested approval for the submission of a General Permit Application (BWM-GP-11) to the Pennsylvania Department of Environmental Protection (DEP) to obtain waterway approval for the replacement of Blair County Bridge #10 (Evergreen Road) over South Poplar Run located in Greenfield Township. Additional improvements include placement of rip rap protection along both footings of the proposed structure and minor approach roadway work.

Mr. Wisner provided a summary of the general permit application contents, as well as a summary of the additional improvements to be completed during the replacement project.

Discussion followed.

Resolution 111-2019: A resolution approving the submission of a General Permit Application (BWM-GP-11) to the Pennsylvania Department of Environmental Protection (DEP) to obtain waterway approval for the replacement of Blair County Bridge #10 (Evergreen Road) over South Poplar Run located in Greenfield Township. Additional improvements include placement of rip rap protection along both footings of the proposed structure and minor approach roadway work.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 111-2019.

Blair County Bridge #70:

- c. County Administrator Schmitt requested approval to amend Resolution 22-2019 (approved 1/15/19) granting Helen P. Schmitt, County Administrator, retroactive authority to bind the County of Blair as it relates to the acceptance and approval of Agreement Number R18090006, and her execution of this agreement is affirmed.

Discussion followed.

Resolution 112-2019: A resolution approving to amend Resolution 22-2019 (approved 1/15/19) granting Helen P. Schmitt, County Administrator, retroactive authority to bind the County of Blair as it relates to the acceptance and approval of Agreement Number R18090006, and her execution of this agreement is affirmed

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 112-2019.

Blair County Bridge #82:

- d. County Administrator Schmitt requested approval to amend Resolution 22-2019 (approved 1/15/19) granting Helen P. Schmitt, County Administrator, retroactive authority to bind the County of Blair as it relates to the acceptance and approval of Agreement Number R18090005, and her execution of this agreement is affirmed.

Discussion followed.

Resolution 113-2019: A resolution approving to amend Resolution 22-2019 (approved 1/15/19) granting Helen P. Schmitt, County Administrator, retroactive authority to bind the County of Blair as it relates to the acceptance and approval of Agreement Number R18090005, and her execution of this agreement is affirmed.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 113-2019.

311 Union Street Building Alteration Project (Magisterial District Justice Aigner's Office):

Assistant County Administrator Hemminger requested approval of an Agreement between the County of Blair and McKissick Kasun Architects, Inc., for architectural services for building alteration to 311 Union Street, Hollidaysburg, PA (Magisterial District Justice Aigner's Office) in an amount not to exceed \$17,200.00.

Mrs. Hemminger stated that the agreement is for architectural services (bidding documents, drawings, abbreviated specifications and construction oversight) associated with the project. She stated that the agreement is in an amount not to exceed \$17,200.00, and will be paid from the 2017 Bond Fund. Solicitor Karn has reviewed the agreement and his suggested changes have been made.

Discussion followed.

Resolution 114-2019: A resolution approving an Agreement between the County of Blair and McKissick Kasun Architects, Inc., for architectural services for building alteration to 311 Union Street, Hollidaysburg, PA (Magisterial District Justice Aigner's Office) in an amount not to exceed \$17,200.00.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 114-2019.

Blair County Department of Social Services:

Jim Hudack requested approval for an allocation of Marcellus Shale (Unconventional Well) Funds in an amount up to \$10,000.00, to be used to cover the administration staff costs to support the Community Development Program with coordination and cooperation with municipal officials, housing authorities, other housing agency providers as well as the social service agencies in the development of affordable housing options throughout Blair County.

Mr. Hudack stated that some of the grants managed by his department allow for reimbursement of administrative fees associated with the management of the grant funds. The percentage of administration varies from 3% to 18% of the grant award depending on the program. Often administrative expenses exceed the allowable reimbursement amount. The Marcellus Shale Unconventional Well fund allows for reimbursement of the excess administrative fees.

Discussion followed.

Resolution 115-2019: A resolution approving an allocation of Marcellus Shale (Unconventional Well) Funds in an amount up to \$10,000.00, to be used to cover the administration staff costs to support the Community Development Program with coordination and cooperation with municipal officials, housing authorities, other housing agency providers as well as the social service agencies in the development of affordable housing options throughout Blair County.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 115-2019.

Blair County Drug and Alcohol:

Judy Rosser requested approval for the submission of a FY 18/20 County Intermediate Punishment Program Grant (28560) Modification to the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency in the amount of \$21,120.00, to cover employee benefits of a probation officer for the first year that is assigned to specialty courts.

Mrs. Rosser stated that, as permissible by the state, additional funds may be dispersed to counties who show an additional need. Mrs. Rosser stated that this type of an expense had been included in previous grants.

Discussion followed.

Resolution 116-2019: A resolution approving submission of a FY 18/20 County Intermediate Punishment Program Grant (28560) Modification to the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency in the amount of \$21,120.00, to cover employee benefits of a probation officer for the first year that is assigned to specialty courts.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 116-2019.

Blair County Retirement Board:

A.C. Stickel requested approval of a Consultant Services Agreement between the County of Blair and CBIZ Benefits and Insurance Service, Inc., in the yearly amount of \$5,500.00, for preparation of an Actuarial Other Post-Employment Benefits Evaluation Report (“the OPEB Report”).

Controller Stickel stated that new Governmental Accounting Standards Board (GASB) regulations now require OPEB to be reported as a liability by the County on their balance sheet. CBIZ will calculate this total liability for reporting purposes. He stated that the agreement was reviewed by Solicitor Karn and comes at the recommendation of the Retirement Board. The fee for this agreement will be paid from the Retirement fund.

Discussion followed.

Resolution 117-2019: A resolution approving a Consultant Services Agreement between the County of Blair and CBIZ Benefits and Insurance Service, Inc., in the yearly amount of \$5,500.00, for preparation of an Actuarial Other Post-Employment Benefits Evaluation Report (“the OPEB Report”).

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 117-2019.

Blair County Court Administration:

- a. Janice Meadows requested approval for a grant submission to the Administrative Office of PA Courts (AOPC) for the reimbursement of staff support and facilities for Senior Judges in the amount of \$10,916.00.

Mrs. Meadows stated that this is an annual submission with a due date to the AOPC prior to April 1, 2019. She stated that the reimbursement request for 2018 is \$10,916.00.

Commissioner Erb commented on the amount approved by the AOPC for Law Clerks (\$20.00/hr.), and that the county’s hourly rate plus benefits far exceeds the reimbursement amount.

Discussion followed.

Resolution 118-2019: A resolution approving a grant submission to the Administrative Office of PA Courts (AOPC) for the reimbursement of staff support and facilities for Senior Judges in the amount of \$10,916.00.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 118-2019.

- b. Janice Meadows requested approval for a grant submission to the Administrative Office of PA Courts (AOPC) for the reimbursement of interpreter expenditures during 2018 in the amount of \$4,515.64.

Mrs. Meadows stated that this is an annual submission with a due date to the AOPC prior to April 1, 2019. She stated that the reimbursement request for 2018 is \$4,515.64.

Discussion followed.

Resolution 119-2019: A resolution approving a grant submission to the Administrative Office of PA Courts (AOPC) for the reimbursement of interpreter expenditures during 2018 in the amount of \$4,515.64.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 119-2019.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator