

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, MARCH 12, 2019, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – TUESDAY, MARCH 5, 2019**
5. **EXECUTIVE SESSION** – The Commissioners, County Administrator and the Human Resource Director met in Executive Session to discuss a personnel matter at 8:30 a.m. on Wednesday, March 6th.

6. **PUBLIC COMMENT**

7. **UPCOMING MEETINGS:**

Wednesday, March 13, 2019		
Thursday, March 14, 2019	9:30 a.m.	Retirement Board (Conference Room 2B, 2 nd Fl.)
	10:30 a.m.	Salary Board (Conference Room 2B, 2 nd Fl.)
Friday, March 15, 2019		
Monday, March 18, 2019	3:00 p.m.	ABCD Corp. Board Mtg. (Devorris Center for Business)
Tuesday, March 19, 2019	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Fl.)
	6:00 p.m.	Library System Board Mtg. (Altoona Public Library)
Wednesday, March 20, 2019	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, 2 nd Fl.)
Thursday, March 21, 2019	7:30 a.m.	Convention & Sports Facilities Auth. (Convention Center)
	8:30 a.m.	Prison Board (At the Prison)
	10:00 a.m.	Records Improvement (Conference Room 2B, 2 nd Fl.)
	7:30 p.m.	Ag Land Preservation Board (1407 Blair St., Hollidaysburg)
Friday, March 22, 2019		
Monday, March 25, 2019		
Tuesday, March 26, 2019	10:00 a.m.	Commissioners Business Session (Conference Room 2B, 2 nd Fl.)

8. **COMMISSIONERS COMMENTS:**

9. **CONSENT AGENDA:**

Resolution 100-2019:

- a. Payment of three (3) Warrant Lists dated 03/11/19 in the amounts of \$331,246.87, \$151,317.12 and \$111,396.28 which include payments of the following invoices:
 - **JJ Keller Family Limited**, in the amount of \$1,975.00, for April 2019 CYF Office Rent.
 - **McCartney's**, in the total amount of \$80.81, for office supplies.
 - **2017 Project Fund/Bond/Courthouse Water Infiltration**: John Rita, in the total amount of \$500.00, for professional services rendered during the month of February 2019.
 - **2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project**: Stelco Inc., Invoice #6, in the total amount of \$72,051.57.

- b. **2018 Budget Transfer**: The following budget transfer is for capital purchases budgeted and planned in 2018 but to be purchased in 2019:

<u>TO</u>	<u>\$</u>	<u>FROM</u>
36101-46030-Capital Reserve	\$8,736.00	011038BM-46030 Building Maintenance

- c. **2019 Budget Transfer**: The following budget transfer is for the AssetWorks renewal software licensing agreement not budgeted due to new MUNIS software; but is still needed in order to complete the 2018 audit.

<u>TO</u>	<u>\$</u>	<u>FROM</u>
01136-42080-Finance	\$1,600.00	01101GCO-41999-Contingency

- d. **2019 Budget Transfer**: The following budget transfers represent charges received from Justifacts for the month of February 2019:

<u>FROM</u>	<u>\$</u>	<u>TO</u>
01101GCO-42000-General County Operations	\$115.75	01155-42000-Costs & Fines
01101GCO-42000-General County Operations	\$130.25	01160-42000-Court Admin.
01101GCO-42000-General County Operations	\$115.75	01161AB-42000-Blattenberger
01101GCO-42000-General County Operations	\$1,654.15	01209PO-42000-Prison
42000-General County Operations	\$151.25	01151-42000-Sheriff's Office
01101GCO-42000-General County Operations	\$231.50	01603-42000-Veterans Affairs

- e. **Blair County Children, Youth & Families Advisory Board:** Requesting approval of the resignation of Anita Kendziora from the advisory board effective March 5, 2019. Term to expire December 31, 2019.
- f. **Employment:** Telsa N. Brallier, PT, Office Assistant, Public Defender, \$10.00/hr., effective 03/11/19; and Bobbi A. Schmitt, PT, Telecommunicator, 911 Center, \$22.31/hr., effective 01/21/19.

10. UNFINISHED BUSINESS:

Adoption of Resolutions:

None

11. OLD BUSINESS:

1906 Exterior Window Restoration:

Discussion concerning amending the contract to include mansard roof repair work and the protection of the stained glass windows.

12. NEW BUSINESS:

Blair County Social Services:

- a. Requesting approval for the submission of a FY 2017 Emergency Solutions Grant (ESG) #C000067036 Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as follows:

Family Services, Inc.

- Increase existing activity for the Rapid Rehousing/Rental Assistance from \$57,600 to \$57,986 for a total net increase of \$386
- Increase existing activity for Rapid Rehousing/Financial Assistance from \$23,500 to \$23,668 for a total net increase of \$168
- Reduce existing activity for Rapid Rehousing/Services from \$2,500 to \$1,946 for a total decrease of \$554

Blair Community Action Agency

- Reduce existing activity for Rapid Rehousing/Financial Assistance from \$5,053 to \$4,153 for a total net decrease of \$900
- Increase existing activity for Rapid Rehousing/Rental Assistance from \$21,515 to \$22,415 for a total net increase of \$900

- b. Requesting approval to enter into Sub-Recipient Agreements for the FY 2018 Emergency Solutions Grant (ESG) #C000070320 between the County of Blair and the following:

- Blair County Community Action Agency in the amount of \$112,121.00 for Rapid Re-housing and Homeless Prevention Activities undertaken within the County of Blair.
- Family Services, Inc., in the amount of \$41,900.00 for Rapid Re-housing Activities to be undertaken within the County of Blair.
- Family Services, Inc., in the amount of \$182,854.00 for Renovations under the Emergency Shelter Component.

Affordable Housing Trust Fund Advisory Board:

Discussion concerning a modification to Ordinance 10-01, Section 2a., to allow the Department of Social Services staff to approve projects for the First Time Home Buyers Program up to \$3,000.00 and the Weatherization Program up to \$5,000.00 without first being reviewed by the Affordable Housing Trust Fund Advisory Board.

Salvation Army:

Requesting approval of a Letter Agreement for an Interim Addendum to the Program Management Agreement for The Emergency Food Assistance Program (TEFAP) clarifying a federal regulatory requirement relating to participation of the County of Blair in the TEFAP.

Blair County Park and Recreation Advisory Board:

- a. Requesting approval for an allocation of Park and Recreation Funds, in the total amount of \$7,250.00, for the Central Blair Recreation Commission (CBRC) Summer Playground Program (\$3,750.00), one-1 Extra Leader for the Summer Playground Program (\$750.00) and for the Summer Concert in the Park Series (\$2,750.00).

- b. Requesting approval for the Altoona Healthy Kids Running Series to use Valley View Park on 4/7/19, 4/14/19, 4/29/19, 5/5/19 and 5/12/19 from 3 pm to 5 pm to conduct a running program for children ages 2-14.

Department of Conservation and Natural Resources (DCNR) Grant Application:

Requesting approval for a proposal from Keller Engineers, Inc. for the preparation of a DCNR Bureau of Recreation and Conservation Partnerships Program Grant Application for County Bridge 26 (White Bridge) located in Frankstown Township, Blair County in the amount of \$1,690.00.

Pennsylvania County Risk Pool (PCoRP) Grant Modification:

Requesting approval to submit a grant modification in the amount of \$20,000.00 to PCoRP for the FY 17/18 grant period moving money from a security consultant to Security Equipment at the prison, installation of the Rapiscan Equipment and first aid supply cabinets.

13. **ADJOURN**

BUSINESS SESSION: TUESDAY, MARCH 12, 2019, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Kay Stephens (Altoona Mirror), Jim Hudack, Melissa Gillin, and Trina Illig (Social Services), Joseph A. Zolna and Joseph D. Claar (Public), Sarah Chuff and Jenn Sleppy (Finance), Marshall Keely (WTAJ-TV 10), A.C. Stickel (Controller), James Ott (Sheriff), Rocky Greenland (Public Works), Brian Wisner (Keller Engineers), Melissa Harpster and Nicole Hemminger (Commissioners Office).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – TUESDAY, MARCH 5, 2019:

Commissioner Erb called for corrections or changes to the minutes of Tuesday, March 5, 2019. **There were no corrections or changes noted.**

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to accept the minutes as prepared.

EXECUTIVE SESSION: The Commissioners, County Administrator and the Human Resource Director met in Executive Session to discuss a personnel matter at 8:30 a.m. on Wednesday, March 6th.

Kay Stephens, Altoona Mirror Reporter, stated that the media and public are entitled to have more detail on the personnel matter being discussed. County Administrator Schmitt stated that it was a personnel matter to discuss the performance of an individual employee.

PUBLIC COMMENT:

Commissioner Erb called for public comment.

Joseph D. Claar, Greenfield Township Resident, expressed his concern about the poor condition of County Road 101 and the safety concerns with the poor condition, especially near the Claysburg-Kimmel Schools.

The Board acknowledged Mr. Claar's safety concerns and Rocky Greenland, Public Works Director stated that work should begin once the weather breaks.

UPCOMING MEETINGS:

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Friday, March 15, 2019		
Monday, March 18, 2019	3:00 p.m.	ABCD Corp. Board Mtg. (Devorris Center for Business)
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	10:00 a.m.	Records Improvement (Conference Room 2B, 2 nd Fl.)
	7:30 p.m.	Ag Land Preservation Board (1407 Blair St., Hollidaysburg)

Friday, March 22, 2019
Monday, March 25, 2019
Tuesday, March 26, 2019

10:00 a.m. Commissioners Business Session
(Conference Room 2B, 2nd Fl.)

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments.

Commissioner Tomassetti and Commissioner Beam– nothing.

Commissioner Erb asked Jim Hudack, Director of the Blair County Department of Social Services to share the information presented at a press conference held prior to today's Commissioners Business Session Meeting.

Mr. Hudack announced the launch of Columbia Protocol, a free smartphone app, sponsored by Blair County. The app gives residents instant access to a few simple questions to assess the mental health of an individual. Mr. Hudack stated that this is the first app of its kind in the country that uses the Columbia-Suicide Severity Rating Scale (C-SSRS) while also providing local contact information to nearby crisis centers for individuals at risk for suicide.

Commissioner Erb stated that if this app can save one person's life, this app is worth everything.

CONSENT AGENDA:

Resolution 100-2019:

- a. Payment of three (3) Warrant Lists dated 03/11/19 in the amounts of \$331,246.87, \$151,317.12 and \$111,396.28 which include payments of the following invoices:
- **JJ Keller Family Limited**, in the amount of \$1,975.00, for April 2019 CYF Office Rent.
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 - **2017 Project Fund/Bond/Courthouse Water Infiltration**: John Rita, in the total amount of \$500.00, for professional services rendered during the month of February 2019.
 - **2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project**: Stelco Inc., Invoice #6, in the total amount of \$72,051.57.
- b. **2018 Budget Transfer**: The following budget transfer is for capital purchases budgeted and planned in 2018 but to be purchased in 2019:
- | <u>TO</u> | <u>\$</u> | <u>FROM</u> |
|-----------------------------|------------|-------------------------------------|
| 36101-46030-Capital Reserve | \$8,736.00 | 011038BM-46030 Building Maintenance |
- c. **2019 Budget Transfer**: The following budget transfer is for the AssetWorks renewal software licensing agreement not budgeted due to new MUNIS software; but is still needed in order to complete the 2018 audit.
- | <u>TO</u> | <u>\$</u> | <u>FROM</u> |
|---------------------|------------|----------------------------|
| 01136-42080-Finance | \$1,600.00 | 01101GCO-41999-Contingency |
- d. **2019 Budget Transfer**: The following budget transfers represent charges received from Justifacts for the month of February 2019:
- | <u>FROM</u> | <u>\$</u> | <u>TO</u> |
|--|------------|------------------------------|
| 01101GCO-42000-General County Operations | \$115.75 | 01155-42000-Costs & Fines |
| 01101GCO-42000-General County Operations | \$130.25 | 01160-42000-Court Admin. |
| 01101GCO-42000-General County Operations | \$115.75 | 01161AB-42000-Blattenberger |
| 01101GCO-42000-General County Operations | \$1,654.15 | 01209PO-42000-Prison |
| 01101GCO-42000-General County Operations | \$151.25 | 01151-42000-Sheriff's Office |
| 01101GCO-42000-General County Operations | \$231.50 | 01603-42000-Veterans Affairs |
- e. **Blair County Children, Youth & Families Advisory Board**: Requesting approval of the resignation of Anita Kendziora from the advisory board effective March 5, 2019. Term to expire December 31, 2019.
- f. **Employment**: Telsa N. Brallier, PT, Office Assistant, Public Defender, \$10.00/hr., effective 03/11/19; and Bobbi A. Schmitt, PT, Telecommunicator, 911 Center, \$22.31/hr., effective 01/21/19.

Commissioner Tomassetti noted his abstention on voting due to a conflict of interest on the payment of invoices to JJ Keller Family Limited, McCartney's, and John Rita.

Commissioner Beam voted Nay to the payment of an invoice to John Rita, with Commissioner Erb voting Yea and Commissioner Tomassetti abstaining due a professional relationship with Mr. Rita. There being a tie vote and as permitted by the Ethics Act, Commissioner Tomassetti again noted his conflict, and then proceeded to cast his vote in favor of payment of the invoice to John Rita, in light of the fact that the County has a previously approved contract with Mr. Rita.

Motion by Commissioner Beam, second by Commissioner Tomassetti and approved, with abstentions and nay votes noted, to adopt Resolution 100-2019.

UNFINISHED BUSINESS:

Adoption of Resolutions:

None

OLD BUSINESS:

1906 Exterior Window Restoration:

Discussion concerning amending the contract to include mansard roof repair work and the protection of the stained glass windows.

No discussion was presented.

NEW BUSINESS:

Blair County Social Services:

- a. Trina Illig requested approval for the submission of a FY 2017 Emergency Solutions Grant (ESG) #C000067036 Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as follows:

Family Services, Inc.

1. Increase existing activity for the Rapid Rehousing/Rental Assistance from \$57,600 to \$57,986 for a total net increase of \$386
2. Increase existing activity for Rapid Rehousing/Financial Assistance from \$23,500 to \$23,668 for a total net increase of \$168
3. Reduce existing activity for Rapid Rehousing/Services from \$2,500 to \$1,946 for a total decrease of \$554

Blair Community Action Agency

1. Reduce existing activity for Rapid Rehousing/Financial Assistance from \$5,053 to \$4,153 for a total net decrease of \$900
2. Increase existing activity for Rapid Rehousing/Rental Assistance from \$21,515 to \$22,415 for a total net increase of \$900

Discussion followed.

Resolution 101-2019: A resolution approving the submission of a FY 2017 Emergency Solutions Grant (ESG) #C000067036 Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED).

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 101-2019.

- b. Trina Illig requested approval to enter into Sub-Recipient Agreements for the FY 2018 Emergency Solutions Grant (ESG) #C000070320 between the County of Blair and the following:

- Blair County Community Action Agency in the amount of \$112,121.00 for Rapid Rehousing and Homeless Prevention Activities undertaken within the County of Blair.
- Family Services, Inc., in the amount of \$41,900.00 for Rapid Re-housing Activities to be undertaken within the County of Blair.
- Family Services, Inc., in the amount of \$182,854.00 for Renovations under the Emergency Shelter Component.

Discussion followed.

Resolution 102-2019: A resolution approving to enter into Sub-Recipient Agreements for the FY 2018 Emergency Solutions Grant (ESG) #C000070320 Between the County of Blair, Blair County Community Action, and Family Services, Inc.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 102-2019.

Affordable Housing Trust Fund Advisory Board:

Jim Hudack presented discussion concerning a modification to Ordinance 10-01, Section 2a., to allow the Department of Social Services staff to approve projects for the First Time Home Buyers Program up to \$3,000.00 and the Weatherization Program up to \$5,000.00 without first being reviewed by the Affordable Housing Trust Fund Advisory Board.

Solicitor Karn stated that Mr. Hudack's discussion is to modify the Resolution adopted on December 18, 2001 pertaining to the Affordable Housing Trust Fund administration pursuant to Ordinance Number 10-01.

Mr. Hudack stated that presently the Resolution states that applications made for funds are to be reviewed by the Blair County Affordable Housing Trust Fund Advisory Board and recommended, by the Advisory Board, to the Board of Commissioners. He stated that currently the First Time Home Buyer Program and Weatherization Program applications are vetted, reviewed and approved through Blair County Community Action, prior to going before the Advisory Board and then on to the Commissioners for approval.

Mr. Hudack stated that due to the emergency nature of most of the applications made to the First Time Home Buyer or Weatherization Programs the applications need to be acted upon quickly. He stated that the Affordable Housing Trust Fund Advisory Board discussed and approved a recommendation for the Board of Commissioners to allow the Department of Social Services staff to approve applications for the First Time Home Buyers Program up to \$3,000.00, and the Weatherization program up to \$5,000.00, without the Advisory Boards review.

Solicitor Karn stated that he would summarize Mr. Hudack's "carve out" modification request in the form of a Resolution for consideration at the next Commissioner's Meeting.

Discussion followed.

Salvation Army:

County Administrator Schmitt requested approval of a Letter Agreement for an Interim Addendum to the Program Management Agreement for The Emergency Food Assistance Program (TEFAP) clarifying a federal regulatory requirement relating to participation of the County of Blair in the TEFAP.

Mrs. Schmitt stated that the Program Management Agreement for The Emergency Food Assistance Program (TEFAP) will expire in 2021. She stated that notification was received that the Pennsylvania Department of Agriculture recently had a review by the United States Department of Agriculture who is requiring that additional federal regulations be added to the Program Management Agreement relating to commodity food safety and/or a food recall.

Solicitor Karn stated that when the new agreement is issued at the end of the term in 2021 the requested Interim Addendum provisions will be included in the Program Management Agreement.

Discussion followed.

Resolution 103-2019: A resolution approving a Letter Agreement for an Interim Addendum to the Program Management Agreement for The Emergency Food Assistance Program (TEFAP) clarifying a federal regulatory requirement relating to participation of the County of Blair in the TEFAP.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 103-2019.

Blair County Park and Recreation Advisory Board:

- a. Commissioner Beam requested approval for an allocation of Park and Recreation Funds, in the total amount of \$7,250.00, for the Central Blair Recreation Commission (CBRC) Summer Playground Program (\$3,750.00), one-1 Extra Leader for the Summer Playground Program (\$750.00) and for the Summer Concert in the Park Series (\$2,750.00).

Commissioner Beam stated that this is an annual allocation request and that the Advisory Board has reviewed and approved the request for recommendation to the Board of Commissioners. It was noted that the required Certificate of Liability Insurance has been requested from CBRC.

Discussion followed.

Resolution 104-2019: A resolution approving an allocation of Park and Recreation Funds, in the total amount of \$7,250.00, for the Central Blair Recreation Commission (CBRC) Summer Playground Program (\$3,750.00), one-1 Extra Leader for the Summer Playground Program (\$750.00) and for the Summer Concert in the Park Series (\$2,750.00), pending receipt of the required Certificate of Liability Insurance.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 104-2019.

- b. Commissioner Beam requested approval for the Altoona Healthy Kids Running Series to use Valley View Park on 4/7/19, 4/14/19, 4/29/19, 5/5/19 and 5/12/19 from 3 pm to 5 pm to conduct a running program for children ages 2-14.

Commissioner Beam stated that the running series was held last spring and fall at Valley View Park with over 100 runners participating. It was noted that the required Certificate of Liability Insurance has been requested from the program coordinator who stated she would have the certificate to us by March 19, 2019.

Discussion followed.

Resolution 105-2019: A resolution approving the Altoona Healthy Kids Running Series to use Valley View Park on 4/7/19, 4/14/19, 4/29/19, 5/5/19 and 5/12/19 from 3 pm to 5 pm to conduct a running program for children ages 2-14, pending receipt of the required Certificate of Liability Insurance.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 105-2019.

Department of Conservation and Natural Resources (DCNR) Grant Application:

Brian Wisner presented a proposal from Keller Engineers, Inc. for the preparation of a DCNR Bureau of Recreation and Conservation Partnerships Program Grant Application for County Bridge 26 (White Bridge) located in Frankstown Township, Blair County in the amount of \$1,690.00.

Mr. Wisner stated that the project is to retrofit the existing, closed Blair County Bridge #26 known as the White Bridge located in Frankstown Township. He stated that the proposal includes 1) obtaining requested information from the county for inclusion on the grant application 2) completion of all sections of the online grant application 3) coordination and completion of the Pennsylvania Natural Diversity Inventory (PNDI) data base review with the appropriate Commonwealth agencies 4) preparation of a conceptual project sketch, including the location of the proposed pedestrian bridge, associated trail and roadway construction and 5) certification and submission of the completed grant application.

Mr. Wisner stated that the amount for design and permitting for the grant application is \$1,650.00, plus reimbursable expenses of \$40.00, for a total amount of \$1,690.00.

Discussion followed.

Resolution 106-2019: A resolution approving a proposal from Keller Engineers, Inc. for the preparation of a DCNR Bureau of Recreation and Conservation Partnerships Program Grant Application for County Bridge 26 (White Bridge) located in Frankstown Township, Blair County in the amount of \$1,690.00.

Commissioner Tomassetti noted his abstention on the adoption of Resolution 106-2019 due to a conflict of interest.

Motion - Commissioner Beam, Seconded - Commissioner Erb to approve the adoption of Resolution 106-2019. Votes are as follows: Commissioner Beam – Aye, Commissioner Erb – Aye, Commissioner Tomassetti – Abstain. Motion carried 2 to 1.

Pennsylvania County Risk Pool (PCoRP) Grant Modification:

Assistant County Administrator Hemminger requested approval to submit a grant modification in the amount of \$20,000.00 to PCoRP for the FY 17/18 grant period moving money designated for a security consultant to security equipment at the prison, installation of the Rapiscan equipment and first aid supply cabinets.

Mrs. Hemminger stated that the county had previously been awarded PCoRP Grant Funds for FY 17/18 in the amount of \$20,000.00, with the awarded funds to be used for the services of a security consultant to guide security upgrades. Mrs. Hemminger stated that the courthouse security project has not progressed to the point of needing the services of a consultant. She stated that in order for the funds for this grant period to be used the submission of a grant modification is required. Input has been obtained from the Security Team, Safety Committee, Department Heads and Elected Officials and the following projects were identified to submit as a grant modification:

- Security equipment at the Prison
- Installation of Rapiscan equipment
- Purchase of first aid supply cabinets

Discussion followed.

Resolution 107-2019: A resolution approving to submit a grant modification in the amount of \$20,000.00 to PCoRP for the FY 17/18 grant period moving money from a security consultant to security equipment at the prison, installation of the Rapiscan equipment and first aid supply cabinets.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 107-2019.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator