

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE  
TUESDAY, JANUARY 22, 2019, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – JANUARY 15, 2019**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **PROCLAMATION – School Choice Week in Blair County January 20-26, 2019**
8. **CONSENT AGENDA**

**Resolution 25-2019:**

- a. Payment of three (3) Warrant Lists dated January 18, 2019 in the amounts of \$354,206.29, \$290,879.16, \$337,150.08, which include payments of the following invoices:
  - UPMC Altoona, in the total amount of \$173,079.00.
  - JJ Keller Family Limited, in the amount of \$1,975.00 for CYF Office Rent.
  - Keller Engineers, in the total amount of \$999.46, for Bridge #45, #56 and #69 Repairs.
  - Keller Engineers, in the total amount of \$1,789.28, for 2018 Engineering Services.
  - 2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project: Application #4, received from Marc Services, Inc., in the total amount of \$56,851.11.
- b. Ratification of Payroll for the Check Date of January 17, 2019, in the total amount of \$763,980.29.
- c. **Budget Transfers for the Period Ending December 31, 2018:** The following transfers represent McNeese Wallace Legal Fees for the above stated period:
 

<u>From</u>	<u>\$</u>	<u>To</u>
01105-44080 Human Resources	\$85.75	01157-44080 Public Defender
01105-44080 Human Resources	\$85.75	01158-44080 District Attorney
01105-44080 Human Resources	\$668.00	01103HW-44080 Highway
01105-44080 Human Resources	\$997.50	01103HW-44080 Highway
01105-44080 Human Resources	\$370.50	01101-44080 Commissioners
01105-44080 Human Resources	\$955.50	01122-44080 911 Center
01105-44080 Human Resources	\$955.50	01151-44080 Sheriff
01105-44080 Human Resources	\$812.00	01101-44080 Commissioners
01105-44080 Human Resources	\$49.00	01603-44080 Veterans' Affairs
01105-44080 Human Resources	\$367.50	01603-44080 Veterans' Affairs
01105-44080 Human Resources	\$672.17	01158-44080 District Attorney
01105-44080 Human Resources	\$574.17	01122-44080 911 Center
01105-44080 Human Resources	\$57.16	01157-44080 Public Defender
01105-44080 Human Resources	\$342.00	01112-44080 Controller
- d. **Budget Transfer (2018):** The following budget transfer represents legal fees for the Prison received from Campbell Durrant:
 

<u>From</u>	<u>\$</u>	<u>To</u>
01105-44080 Human Resources	\$3,729.63	01209PO-44080 Prison
- e. **Budget Transfer (2018):** The following budget transfer represents expenses received from MedExpress:
 

<u>From</u>	<u>\$</u>	<u>To</u>
01105-42000 Human Resources	\$75.00	01209PO-42000 Prison
- f. **Budget Transfer (2018):** The following budget transfers represent charges received from HealthForce for worker's compensation related drug tests, alcohol tests, and/or medical appointments:
 

<u>From</u>	<u>\$</u>	<u>To</u>
01105-42000 Human Resources	\$245.00	01209PO-42000 Prison
01105-42000 Human Resources	\$160.00	01103BM-42000 Building Maintenance
- g. **Employment:** Michael A. Gabella and Tiffany M. Ross, PT, Fill-In, Corrections Officer, Prison, \$14.42/hr., effective 01/22/19; Melissa A. Howard, From, FT, Secretary II, Domestic Relations, \$11.55/hr., To, FT, Office Manager, \$11.55/hr., effective 10/01/18.
- h. **Resignations:** Jade L. Walter, FT, Clerk Typist 1, Prothonotary, \$18,200.00/yr., effective 01/11/19.

9. **STAFF REPORTS & SPECIAL BUSINESS**

**A. Blair County Agricultural Land Preservation Program:**

Requesting approval of an Agreement for the Sale and Purchase of an Agricultural Conservation Easement to the Commonwealth of Pennsylvania and the County of Blair Jointly in Perpetuity and Robert O. Bailey (134.34 acres located in Taylor Township) for the purchase price of \$167,925.00 (Commonwealth shall pay \$117,925.00 and the County shall pay \$50,000.00).

**B. Engineer Designation Services:**

Requesting approval of an agreement between the County of Blair and Keller Engineers, Inc., for Engineer Designation Services for 2019 at the following hourly rates:

- President \$155.00
- Vice President \$140.00
- Senior Professional Engineer \$130.00
- Professional Engineer \$115.00
- Landscape Architect \$100.00
- Professional Surveyor \$132.50
- Surveyor \$ 76.50
- Survey Assistant \$ 61.50
- Senior Designer \$ 102.00
- Designer \$ 78.00
- Senior Technician \$ 80.00
- Technician \$ 55.00
- Resident Project Representative \$ 75.00
- Administrative Assistant \$ 42.00
- Mileage (IRS Allowable) \$0.54/mile
- Report Copies (8 ½ x 11) \$0.15/page (black and white) \$1.00/page (color)
- Report Copies (11 x 17) \$0.50/page (black and white) \$2.50/page (color)
- Prints (22" x 34") \$2.75/sheet (black and white) \$8.75/sheet (color)
- Hourly rates include wages, required taxes, insurance, overhead and profit. This form of pricing is used primarily for cost plus fees. Our work for you will be negotiated for a lump sum amount in most cases.

**C. ECC/911 Communication Room Upgrade Project:**

- i. Requesting approval of a Proposal received from Power-Up Electrical Design Services, in the amount of \$4,500.00 for Power Systems Study and Evaluations associated with the Emergency Command Center (ECC) Upgrade Project; with the following fees not included in the proposed amount:
  - Additional services for approved scope additions or revisions - \$75.00/hour.
  - Rental of a recording power meter to acquire load data of existing EPSS and Power Systems - \$300.00/week for first week and \$150.00/week for each additional week.
  - Sub-contract to local service provider to connect, program and disconnect meter as necessary in various locations - \$55.00/hour.
- ii. Requesting approval for the online submission of the FY 18 Tier II Chemical Reporting Information and Fee Exemption Forms to the Pennsylvania Department of Labor and Industry for onsite chemicals at the 911 Center.
- iii. Requesting approval of a state FY 19 Hazardous Materials Response Fund Grant Agreement (HMRF) between the County of Blair and the Pennsylvania Emergency Management Agency (PEMA) in the amount of \$23,795.55 to support the normal operating activities of the Local Emergency Planning Committee (LEPC) and the county hazardous materials response fund for the period of July 1, 2018 through June 30, 2019.
- iv. Requesting approval of a Training Membership Program Contract between the County of Blair, Emergency Management Agency and Bucks County Community College, Department of Public Safety Training and Certification, in an amount not to exceed \$1,200.00, for 200 teaching hours of required training to EMA, 911 and county employees, as well as local emergency coordinators, police, fire, EMS and volunteers for the period of January 1, 2019 through December 31, 2019. Said contract will be paid 100% by the Hazardous Materials Response Fund Grant (HMRF).

**D. Blair County Department of Social Services:**

- i. Requesting approval of the Blair County Demolition Fund Guidelines that will allow Blair County municipalities and redevelopment authorities to apply for funding for the demolition of properties that meet Act 152 requirements and the requirements of the Demolition Fund Guidelines.
- ii. Requesting approval of an Administrative Entity Operating Agreement between the County of Blair and the Pennsylvania Department of Human Services, Office of Developmental Programs, effective March 1, 2019 and remaining in full force and effect until it is:
  - Altered by a change in law,
  - Superseded by another agreement or amendment to this Agreement, or
  - Terminated as outlined in subsections 12.2 and 12.3 of said Agreement.

- iii. Requesting approval for the submission of an Emergency Solutions Grant (ESG) Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as follows:

**FY 2017 ESG (Contract #C000067036):**

**Family Services, Inc.**

- Reduce existing activity for the Rapid Rehousing/Rental Assistance from \$61,900 to \$57,600 for a total net decrease of \$4,300
- Increase existing activity for Rapid Rehousing/Financial Assistance from \$20,100 to \$23,500 for a total net increase of \$3,400
- Increase existing activity for Rapid Rehousing/Services from \$1,600 to \$2,500 for a total increase of \$900

**Blair Community Action Agency**

- Reduce existing activity for Rapid Rehousing/Financial Assistance from \$5,099 to \$5,053 for a total net decrease of \$46
- Increase existing activity for Rapid Rehousing/Rental Assistance from \$21,469 to \$21,515 for a total net increase of \$46
- Reduce existing activity for Homeless Prevention/Services from \$3,615 to \$2,699 for a total decrease of \$916
- Increase existing activity for Homeless Prevention/Rental Assistance from \$19,981 to \$20,897 for a total increase of \$916

**E. Southern Alleghenies Service Management Group:**

- i. Requesting approval of the FY 18/19 Intellectual Disabilities Contracts and accompanying Business Associate Agreements between the County of Blair and Bayada Home Health Care, Inc., and Service Access and Management, Inc. , for the period of July 1, 2018 through June 30, 2019.
- ii. Requesting approval of the FY 18/19 Intellectual Disabilities Renewal Contract and the accompanying Business Associate Agreement between the County of Blair and Denise Vanacore, CRNP, for the period of July 1, 2018 through June 30, 2019.

**F. Fort Roberdeau:**

- i. Requesting approval of a Professional Community Planning Services Agreement between the County of Blair, Fort Roberdeau and Richard C. Sutter and Associates, Inc., for professional planning services and grant development to support Fort Roberdeau grant applications and to research, identify and select other suitable sources of funding opportunities in an amount not to exceed \$10,000.00
- ii. Requesting approval of a ½ page four-color advertisement and two listings with photos in the Explore Altoona 2019 Visitor's Guide in the total amount of \$775.00, to be paid for by the Fort Roberdeau Association with the funds from the Blair County Tourism Marketing Grant Award.

**G. Intermunicipal Relations Committee:**

Requesting approval of for the submission of a 901 Grant Agreement Disbursement to the Department of Environmental Protection (DEP) by the Intermunicipal Relations Committee on behalf of the County of Blair.

10. **OLD BUSINESS**

**1875 Courtroom and Lawyer's Lobby Furnishings:**

Continued discussion concerning completion of repairs and restoration of the 1875 courtroom including: (1) proposal received from Correctional Industries for the construction and installation of a Judge's bench, witness stand, jury box and deputy desk(s) and for the refinishing of chairs, counsel podium, counsel desks and cloak rack, and (2) flooring for the courtroom, and budget expenses for remaining items.

**Resolution 26-2019:** A resolution approving the FY 17/18 Income and Expenditures Report for the Early Intervention Program.

11. **ADJOURN**

**WORK SESSION: TUESDAY, JANUARY 22, 2019, 10:00 A.M.:**

Location: Conference Room 2B, 2<sup>nd</sup> Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Jim Hudack, Melissa Gillin and Trina Illig (Social Services), Rich Huether (Farmland Preservation), Brian Wiser (Keller Engineers), Jamie Henry and Carol Hartman (Southern Alleghenies Service Management Group), Sarah Chuff (Finance), Glenn Nelson (Fort Roberdeau), Katrina Pope (Intermunicipal Relations Committee), James Ott (Sheriff), A.C. Stickel (Controller), Rocky Greenland (Public Works), Kay Stephens (Altoona Mirror), Cris Fredrickson (911/EMA), Nicole Hemminger and Melissa Harpster (Commissioners Office).

**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES – JANUARY 15, 2019:**

Commissioner Erb called for corrections or changes to the minutes of January 15, 2019. **There were no corrections or changes noted.**

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt the Minutes.

**PUBLIC COMMENT:**

Commissioner Erb called for public comment. **There were no comments noted.**

**COMMISSIONERS COMMENTS:**

Commissioner Erb called for commissioners comments. **There were no comments noted.**

**PROCLAMATION – SCHOOL CHOICE WEEK IN BLAIR COUNTY JANUARY 20-26, 2019:**

Commissioner Beam read the following proclamation and motioned for the adoption of the proclamation:

**PROCLAMATION**  
*Blair County School Choice Week*

**WHEREAS** all children in Blair County should have access to the highest-quality education possible; and,

**WHEREAS** Blair County recognizes the important role that an effective education plays in preparing all students in Blair County to be successful adults; and,

**WHEREAS** quality education is critically important to the economic vitality of Blair County; and,

**WHEREAS** Blair County is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

**WHEREAS** educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

**WHEREAS** Blair County has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

**WHEREAS** School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

**NOW, THEREFORE, WE, THE BLAIR COUNTY BOARD OF COMMISSIONERS,** do hereby recognize January 20-26, 2019 as Blair County School Choice Week, and call this observance to the attention of all Blair County citizens.

**DULY,** adopted by the Commissioners of the County of Blair, Pennsylvania this 22<sup>nd</sup> Day of January 2019.

**BLAIR COUNTY**  
**BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Bruce Erb, Chairman

\_\_\_\_\_  
Terry Tomassetti, Vice-Chairman

**Attest:**

\_\_\_\_\_  
Ted Beam, Jr., Secretary

\_\_\_\_\_  
Helen P. Schmitt, County Administrator  
January 22, 2019

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt the proclamation.

**CONSENT AGENDA:**

**Resolution 25-2019:**

- a. Payment of three (3) Warrant Lists dated January 18, 2019 in the amounts of \$354,206.29, \$290,879.16, \$337,150.08, which include payments of the following invoices:
  - UPMC Altoona, in the total amount of \$173,079.00.
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e. **Budget Transfer (2018):** The following budget transfer represents expenses received from MedExpress:

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f. **Budget Transfer (2018):** The following budget transfers represent charges received from HealthForce for worker's compensation related drug tests, alcohol tests, and/or medical appointments:

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g. **Employment:** Michael A. Gabella and Tiffany M. Ross, PT, Fill-In, Corrections Officer, Prison, \$14.42/hr., effective 01/22/19; Melissa A. Howard, From, FT, Secretary II, Domestic Relations, \$11.55/hr., To, FT, Office Manager, \$11.55/hr., effective 10/01/18.

h. **Resignations:** Jade L. Walter, FT, Clerk Typist 1, Prothonotary, \$18,200.00/yr., effective 01/11/19.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of invoices to UPMC Altoona.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payment of invoices to JJ Keller Family Limited and Keller Engineers.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 25-2019.

**STAFF REPORTS & SPECIAL BUSINESS:**

**Blair County Agricultural Land Preservation Program:**

Rich Huether requested approval of an Agreement for the Sale and Purchase of an Agricultural Conservation Easement between the Commonwealth of Pennsylvania and the County of Blair Jointly in Perpetuity and Robert O. Bailey (134.34 acres located in Taylor Township) for the purchase price of \$167,925.00 (Commonwealth shall pay \$117,925.00 and the County shall pay \$50,000.00).

Mr. Huether stated that this is the 52<sup>nd</sup> easement to be added in to the Farmland Preservation Program, and that the Bailey farm consists of 134.34 acres located in Taylor Township, Blair County. He stated that the easement price was determined by an appraisal, and the funds for the purchase are available in the Farmland Preservation Reserve Account.

**Resolution 27-2019:** A resolution approving an Agreement for the Sale and Purchase of an Agricultural Conservation Easement between the Commonwealth of Pennsylvania and the County of Blair Jointly in Perpetuity and Robert O. Bailey (134.34 acres located in Taylor Township) for the purchase price of \$167,925.00 (Commonwealth shall pay \$117,925.00 and the County shall pay \$50,000.00).

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 27-2019.

**Engineer Designation Services:**

Brian Wisner requested approval of an agreement between the County of Blair and Keller Engineers, Inc., for Engineer Designation Services for 2019 at the following hourly rates:

- President \$155.00
- Vice President \$140.00
- Senior Professional Engineer \$130.00
- Professional Engineer \$115.00
- Landscape Architect \$100.00
- Professional Surveyor \$132.50
- Surveyor \$ 76.50
- Survey Assistant \$ 61.50
- Senior Designer \$102.00
- Designer \$ 78.00
- Senior Technician \$ 80.00
- Technician \$ 55.00
- Resident Project Representative \$ 75.00
- Administrative Assistant \$ 42.00
- Mileage (IRS Allowable) \$0.54/mile
- Report Copies (8 ½ x 11) \$0.15/page (black and white) \$1.00/page (color)
- Report Copies (11 x 17) \$0.50/page (black and white) \$2.50/page (color)
- Prints (22" x 34") \$2.75/sheet (black and white) \$8.75/sheet (color)
- Hourly rates include wages, required taxes, insurance, overhead and profit. This form of pricing is used primarily for cost plus fees. Our work for you will be negotiated for a lump sum amount in most cases.

Mr. Wisner stated that the rates this year reflect very modest increases from last year's rates, which were held at the 2017 rates. He stated that the terms and conditions of the agreement remain unchanged.

Discussion followed.

**Resolution 28-2019:** A resolution approving an agreement between the County of Blair and Keller Engineers, Inc., for Engineer Designation Services for 2019.

Commissioner Tomassetti noted his abstention on voting for the adoption of Resolution 28-2019 due to a conflict of interest.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 28-2019.

**ECC/911 Communication Room Upgrade Project:**

- a. Rocky Greenland requested approval of a proposal received from Power-Up Electrical Design Services, in the amount of \$4,500.00 for Power Systems Study and Evaluations associated with the Emergency Command Center (ECC) Upgrade Project; with the following fees not included in the proposed amount:

- Additional services for approved scope additions or revisions - \$75.00/hour.
- Rental of a recording power meter to acquire load data of existing EPSS and Power Systems - \$300.00/week for first week and \$150.00/week for each additional week.
- Sub-contract to local service provider to connect, program and disconnect meter as necessary in various locations - \$55.00/hour.

Mr. Greenland stated that due to the nature of the services provided at the Emergency Command Center the electrical power systems and related standby and emergency power supply systems are critical to sustain the operation of the center 24 hours a day, 7 days a week, 365 days per year.

Mr. Greenland stated that the services outlined in the proposal received from Power-Up Electrical Design Services will evaluate and study the power supply systems at the Emergency Command Center and will provide recommendations for improvement to the current power supply system to handle the current load and any future needs.

Discussion followed.

**Resolution 29-2019:** A resolution approving a proposal received from Power-Up Electrical Design Services, in the amount of \$4,500.00 for Power Systems Study and Evaluations associated with the Emergency Command Center (ECC) Upgrade Project.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 29-2019.

- b. Cris Fredrickson requested approval for the online submission of the FY 18 Tier II Chemical Reporting Information and Fee Exemption Forms to the Pennsylvania Department of Labor and Industry for onsite chemicals at the 911 Center.

Mrs. Fredrickson stated that the information being reported is for chemicals that are onsite at the 911 Center. In the past it was necessary to report on chemicals stored at the Highway yard but there are no longer chemicals located at the county highway yard to be reported. Online submission must be completed by March 1, 2019. The submission will generate the documents that require commissioner signatures.

Discussion followed.

- c. Cris Fredrickson requested approval of a state FY 19 Hazardous Materials Response Fund Grant Agreement (HMRF) between the County of Blair and the Pennsylvania Emergency Management Agency (PEMA) in the amount of \$23,795.55 to support the normal operating activities of the Local Emergency Planning Committee (LEPC) and the county hazardous materials response fund for the period of July 1, 2018 through June 30, 2019.

Mrs. Fredrickson stated that the funds are used to support the day-to-day expenses of the LEPC and the county HMRF. She stated that eSignatures will be required as outlined in an email from PEMA within 30 days from the date the email is received by the commissioners from PEMA.

Discussion followed.

**Resolution 30-2019:** A resolution approving a state FY 19 Hazardous Materials Response Fund Grant Agreement (HMRF) between the County of Blair and the Pennsylvania Emergency Management Agency (PEMA) in the amount of \$23,795.55 to support the normal operating activities of the Local Emergency Planning Committee (LEPC) and the county hazardous materials response fund for the period of July 1, 2018 through June 30, 2019.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 30-2019.

- d. Cris Fredrickson requested approval of a Training Membership Program Contract between the County of Blair, Emergency Management Agency and Bucks County Community College, Department of Public Safety Training and Certification, in an amount not to exceed \$1,200.00, for 200 teaching hours of required training to EMA, 911 and county employees, as well as local emergency coordinators, police, fire, EMS and volunteers for the period of January 1, 2019 through December 31, 2019. Said contract will be paid 100% by the Hazardous Materials Response Fund Grant (HMRF).

Mrs. Fredrickson stated that this is an annual contract request and that the contract will be paid 100% by the HMRF Grant. She stated that the HMRF Grant period ends June 30, 2019 and that all training provided will be for 2019.

Discussion followed.

**Resolution 31-2019:** A resolution approving a Training Membership Program Contract between the County of Blair, Emergency Management Agency and Bucks County Community College, Department of Public Safety Training and Certification, in an amount not to exceed \$1,200.00, for 200 teaching hours of required training to EMA, 911 and county employees, as well as local emergency coordinators, police, fire, EMS and volunteers for the period of January 1, 2019 through December 31, 2019. Said contract will be paid 100% by the Hazardous Materials Response Fund Grant (HMRF).

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 31-2019.

#### **Blair County Department of Social Services:**

- a. Jim Hudack requested approval of the Blair County Demolition Fund Guidelines that will allow Blair County municipalities and redevelopment authorities to apply for funding for the demolition of properties that meet Act 152 requirements and the requirements of the Demolition Fund Guidelines.

Mr. Hudack stated that Act 152 provided authorization for counties to raise additional revenues by assessing a fee to each deed recorded with the County. These fees are deposited into the Blair County Demolition Fund and are to be used for the demolition of blighted properties. He stated that the fund currently has a balance of \$66,000.00, and average revenues of approximately \$4,000.00 per month..

Mr. Hudack stated that currently Blair County has at least 30 housing units that meet the definition of blighted property. With the current fund balance approximately 6 blighted properties could be demolished. Mr Hudack requested the commissioner's approval of the Demolition Guidelines so that municipalities and redevelopment authorities within Blair County will be able to apply for funding for the demolition of properties that meet Act 152 requirements.

Discussion followed.

- b. Jim Hudack requested approval of an Administrative Entity Operating Agreement between the County of Blair and the Pennsylvania Department of Human Services, Office of Developmental Programs, effective March 1, 2019 and remaining in full force and effect until it is:

- Altered by a change in law,
- Superseded by another agreement or amendment to this Agreement, or
- Terminated as outlined in subsections 12.2 and 12.3 of said Agreement.

Mr. Hudack requested approval of the Agreement and stated that the Agreement was last revised in 2014.

Discussion followed.

- c. Trina Illig requested approval for the submission of an Emergency Solutions Grant (ESG) Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as follows:

**FY 2017 ESG (Contract #C000067036):**

**Family Services, Inc.**

- Reduce existing activity for the Rapid Rehousing/Rental Assistance from \$61,900 to \$57,600 for a total net decrease of \$4,300
- Increase existing activity for Rapid Rehousing/Financial Assistance from \$20,100 to \$23,500 for a total net increase of \$3,400
- Increase existing activity for Rapid Rehousing/Services from \$1,600 to \$2,500 for a total increase of \$900

Mrs. Illig stated that ESG Rapid Rehousing Funds Transfer Request received from Family Services, Inc., is due to increase in client activity. She stated that three (3) new clients during the month of December used more than the previously budgeted request and there is anticipation for at least six (6) new clients during the months of January and February (2019) that will need financial assistance and that the previous transfer amount will not be sufficient to finish the grant.

**Blair Community Action Agency**

- Reduce existing activity for Rapid Rehousing/Financial Assistance from \$5,099 to \$5,053 for a total net decrease of \$46
- Increase existing activity for Rapid Rehousing/Rental Assistance from \$21,469 to \$21,515 for a total net increase of \$46
- Reduce existing activity for Homeless Prevention/Services from \$3,615 to \$2,699 for a total decrease of \$916
- Increase existing activity for Homeless Prevention/Rental Assistance from \$19,981 to \$20,897 for a total increase of \$916

Mrs. Illig stated that Blair Community Action Agency is requesting to move funds related to Rapid Rehousing from Financial Assistance to Rental Assistance. Blair Community Action Agency is also requesting to move funds related to Homeless Prevention from Services to Rental Assistance.

Discussion followed.

**Southern Alleghenies Service Management Group:**

- a. Jamie Henry requested approval of the FY 18/19 Intellectual Disabilities Contracts and accompanying Business Associate Agreements between the County of Blair and Bayada Home Health Care, Inc., and Service Access and Management, Inc., for the period of July 1, 2018 through June 30, 2019.

Mr. Henry stated that the two FY 18/19 contracts are for new providers and that the expense for the contracts are included in their current budget.

Discussion followed.

- b. Jamie Henry requested approval of the FY 18/19 Intellectual Disabilities Renewal Contract and the accompanying Business Associate Agreement between the County of Blair and Denise Vanacore, CRNP, for the period of July 1, 2018 through June 30, 2019.

Mr. Henry stated that this is a renewal contract for FY 18/19 and that the expense for the contract is included in their current budget.

Discussion followed.

**Fort Roberdeau:**

- a. Glenn Nelson requested approval of a Professional Community Planning Services Agreement between the County of Blair, Fort Roberdeau and Richard C. Sutter and Associates, Inc., for professional planning services and grant development to support Fort Roberdeau grant applications and to research, identify and select other suitable sources of funding opportunities in an amount not to exceed \$10,000.00.

Mr. Nelson stated that this is a new agreement for consulting services that will be used to help assist the Fort Roberdeau Association in securing grants for capital projects to the buildings, facilities and grounds of Fort Roberdeau. He stated that the expense was included in the Fort Roberdeau Budget.

Discussion followed.

**Resolution 32-2019:** A resolution approving a Professional Community Planning Services Agreement between the County of Blair, Fort Roberdeau and Richard C. Sutter and Associates, Inc., for professional planning services and grant development to support Fort Roberdeau grant applications and to research, identify and select other suitable sources of funding opportunities in an amount not to exceed \$10,000.00.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 32-2019.

- b. Glenn Nelson requested approval of a ½ page four-color advertisement and two listings with photos in the Explore Altoona 2019 Visitor's Guide in the total amount of \$775.00, to be paid for by the Fort Roberdeau Association with the funds from the Blair County Tourism Marketing Grant Award.

Mr. Nelson stated that this is an annual advertising request. He stated that the advertisement and listings will be paid for with funds received from the Blair County Tourism Marketing Grant Award.

Discussion followed.

**Resolution 33-2019:** A resolution approving a ½ page four-color advertisement and two listings with photos in the Explore Altoona 2019 Visitor's Guide in the total amount of \$775.00, to be paid for by the Fort Roberdeau Association with the funds from the Blair County Tourism Marketing Grant Award.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 33-2019.

**Intermunicipal Relations Committee:**

Katrina Pope requested approval for the submission of a 901 Grant Agreement Disbursement to the Department of Environmental Protection (DEP) by the Intermunicipal Relations Committee (IRC) on behalf of the County of Blair.

Ms. Pope stated that this is an annual submission to DEP by the IRC on behalf of the county. The 901 Grant is for environmental education training on local and regional issues.

Discussion followed.

**Resolution 34-2019:** A resolution approving the submission of a 901 Grant Agreement Disbursement to the Department of Environmental Protection (DEP) by the Intermunicipal Relations Committee on behalf of the County of Blair.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 34-2019.

**OLD BUSINESS:**

**1875 Courtroom and Lawyer's Lobby Furnishings:**

Continued discussion concerning completion of repairs and restoration of the 1875 courtroom including: (1) proposal received from Correctional Industries for the construction and installation of a Judge's bench, witness stand, jury box and deputy desk(s) and for the refinishing of chairs, counsel podium, counsel desks and cloak rack, and (2) flooring for the courtroom, and budget expenses for remaining items.

No discussion.

**Resolution 26-2019:** A resolution approving the FY 17/18 Income and Expenditures Report for the Early Intervention Program.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 26-2019.

**ADJOURN:**

Meeting Adjourned,