

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, DECEMBER 11, 2018, 10:00 A.M.**

1. CALL TO ORDER
2. MOMENT OF SILENT REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF MINUTES – NOVEMBER 27 AND DECEMBER 4, 2018
5. PUBLIC COMMENT
6. UPCOMING MEETINGS

Wednesday, December 12, 2018	3:00 p.m.	Blair HealthChoices (Hollidaysburg, PA)
Thursday, December 13, 2018	9:00 a.m.	Retirement Board (Conference Room 2B, 2 nd Fl.)
	10:15 a.m.	(Salary Board (Conference Room 2B, 2 nd Fl.)
Friday, December 14, 2018		
Monday, December 17, 2018	3:00 p.m.	ABCD Corp. Board Meeting (ABCD Corp. Board Room)
Tuesday, December 18, 2018	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Fl.)
Wednesday, December 19, 2018		
Thursday, December 20, 2018	8:30 a.m.	Prison Board (Blair County Prison)
	10:00 a.m.	Records Improvement (Conference Room 2B, 2 nd Fl.)
	7:30 p.m.	Agricultural Land Preservation Bd. (1407 Blair St., Hollidaysburg)
Friday, December 21, 2018		
Monday, December 24, 2018	Christmas Eve	Courthouse Closed
Tuesday, December 25, 2018	Christmas Day	Courthouse Closed

7. COMMISSIONERS COMMENTS

8. CONSENT AGENDA

Resolution 449 – 2018:

- a. Payment of three (3) Warrant Lists dated December 10, 2018 in the amounts of \$1,258.73, \$545,094.52, and \$33,442.35. which include payments of the following invoices:
 - **2017 Project Fund/Bond/Historic Finish Restoration/Courthouse Phase 1, Courtroom #1 Project:** Application #3 and #4, received from Albert Michaels Conservation, in the amounts of \$99,775.92, and \$80,715.00, respectfully.
 - **2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project:** Application #3, received from Marc Service, Inc., in the amount of \$66,636.00, and Application #3, received from Stelco, Inc., in the amount of \$34,149.78.
 - **2017 Project Fund/Bond/Courthouse and Prison Roof Replacement Projects:** An Invoice received from Keller Engineers, Inc., in the amount of \$7,475.11, for design, specifications, documentation, bidding, construction consultation and project management and an Invoice received from Hollidaysburg Borough in the amount of \$757.00 for building and zoning permits.
 - **Department of Social Services:** Payment of an Invoice to UPMC Altoona, in the amount of \$757.52.
- b. Ratification of Payroll for the Period Ending December 7, 2018, in the amount of \$757,558.87.
- c. **Budget Transfer:** This transfer is for Prison Legal Fees from Campbell Durrant through November 6, 2018 originally budgeted in Human Resources now being transferred to the appropriate department for payment.

<u>From</u>	<u>\$</u>	<u>To</u>
01105-44080 Human Resources	\$5,871.86	01209PO-44080 Prison
- d. **Budget Transfer:** The following transfers are for Justifacts charges originally budgeted in Human Resources now being transferred to the appropriate departments for payment:

<u>From</u>	<u>\$</u>	<u>To</u>
01105-42000 Human Resources	\$597.69	01209PO-42000 Prison
01105-42000 Human Resources	\$134.75	01153-42000 Prothonotary
01105-42000 Human Resources	\$ 63.75	01151-42000 Sheriff

- e. **Budget Transfer:** Expenditures not originally budgeted in the department, being transferred from Contingency:

From	\$	To
01101-41999-Commissioner's	\$200.00	01161BJ-46070-MDJ Jones

- f. **Budget Transfer:** Expenditures not originally budgeted in the department, being transferred from Contingency:

From	\$	To
01101-41999 – Commissioners	\$5,495.00	01158-46060 Dist. Attn.
01101-41999 – Commissioners	\$ 417.58	01158-42080 Dist. Attn.
01101-41999 – Commissioners	\$ 50.00	01158-43050 Dist. Attn.

- g. **Employment:** Matthew J. Criste and Justin S. Cooper, PT/Fill-In, Corrections Officer, Prison, \$14.42/hr., effective 12/10/18; Jessica N. Woomer, FT, Correctional Case Manager, \$18,491.20/yr., effective 12/10/18; Tiffany J. Bowser, FT, Tipstaff, Court Administration, \$16,088.80/yr., effective 12/10/18; Christine M. Hogan, Temporary, Department Assistant, Treasurer's Office, \$9.18/hr., effective 12/10/18; Kim M. Krumenaker, From, FT, Custody Clerk Receptionist, Custody, \$8.84/hr., To FT, Administrative Assistant, Assessment, \$8.94/hr., effective 12/10/18.
- h. **Resignations:** Ellen M. Diehl, PT/Fill-In Corrections Officer, Prison, \$14.42/hr., effective 11/29/18; Bradley J. Bert, PT, Deputy Coroner, \$75.00/per shift, 11/28/18; Christie J. Bartley, FT, Clerk Typist II-Contracts, CYF, \$18,559.58/yr., effective 12/14/18; Danielle A. Nash, FT, Administrative Staff, MDJ Blattenberger, \$16,536.00/yr., effective 12/14/18.

9. UNFINISHED BUSINESS:

None

10. OLD BUSINESS:

- a. Home Rule – Commissioner Tomassetti
- b. Continued discussion concerning completion of repairs and restoration of the 1875 courtroom including: (1) proposal received from Correctional Industries for the construction and installation of a Judge's bench, witness stand, jury box and deputy desk(s) and for the refinishing of pews/benches, chairs, counsel podium, counsel desks and cloak rack, and (2) flooring for the courtroom, and budget expenses for remaining items.

11. NEW BUSINESS:

Adoption of the 2019 General Funds and Reserve Accounts Budget:

Adoption of the 2019 General Fund and following Reserve Accounts: Liquid Fuels, Hotel Tax, Bond Fund, Hazardous Emergency Response, Fort Roberdeau, Juvenile Probation Grant, Coroner Vital Statistics, Tax Claim, Workers Comp Trust Fund, Unemployment Comp, Domestic Relation Title IV-E, Recreation Fund, Capital Reserve, Technology Fund, Victim Witness ARD, 911 Project, Juvenile Probation Office, Central Booking, Marcellus Shale Fund, Juvenile Title IV-E, Act 44 Bridge Fund, Juvenile Supervision Fee, Social Services, Offender Supervision, and Blair County Retirement Fund.

Community and Development Block Grant (CDBG) and HOME:

- a. Discussion concerning authorizing James Hudack, Blair County Social Services Director, to draw down funds from the Commonwealth of Pennsylvania, Department of Community and Economic Development, on behalf of the County of Blair for the CDBG and HOME grants.
- b. Requesting approval for the submission of the following two (2) Budget Revisions to the Commonwealth of Pennsylvania, Department of Community and Economic Development:

FY 2015 County of Blair (Contract #C000064337)

1. Reduce existing activity for the Drainage Improvement Project (N 9th Street area) of Antis Township from \$46,183.00 (including delivery costs) to \$41,175.42 for a total deduction of \$5,007.58.
2. Increase existing activity for Housing Rehabilitation in the Township of Antis from \$37,000.00 (including delivery costs) to \$42,007.58 (including delivery costs) for a total increase of \$5,007.58.

FY 2016 County of Blair (Contract #C000066602)

1. Reduce existing activity for Removal of Architectural Barriers at the Claysburg Community Center from \$30,385.00 (including delivery costs) to \$3,238.00 for a total deduction of \$27,147.00

2. Increase existing activity for Removal of Architectural Barriers at the Claysburg Community Park from \$38,767.00 (including delivery costs) to \$65,914.00 (including delivery costs) for a total increase of \$27,147.00.
- c. Requesting approval for the submission of the following Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development:

FY 2016 County of Blair – Contract #C000066602

1. Delete activity for Housing Rehabilitation within the Non-Entitlements in the amount of \$187,869.00 for a new project total of \$0.
 2. Create activity for Substantial Rehabilitation of 424-426 W First Street in Williamsburg Borough in the amount of \$187,869.00.00 for a new project total of \$187,869.00.
- d. Requesting approval for the Submission of a Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development:

FY 2017 Emergency Solutions Grant (ESG) – Contract #C000067036

Family Services Inc.

1. Reduce existing activity for Rapid Rehousing/Financial Assistance from \$27,342.00 to \$25,199.00 for a total net decrease of \$2,143.00.
2. Increase existing activity for Rapid Rehousing/Services from \$4,670.00 to \$5,270.00 for a total increase of \$600.00
3. Increase existing activity for Rapid Rehousing/Rental Assistance from \$82,426.00 to \$83,369.00 for a total net increase of \$943.00.
4. Reduce existing activity for Homeless Prevention/Services from \$3,670.00 to \$3,615.00 for a total decrease of \$55.00.
5. Increase existing activity for Homeless Prevention/Rental Assistance from \$19,926.00 to \$19,981.00 for a total increase of \$55.00.
6. Increase existing activity for HMIS from \$2,455.00 to \$3,055.00 for a total increase of \$600.00.

Blair County Human Resources:

- a. Requesting approval of a Ratified Tentative Agreement between the County of Blair and United Mine Workers of America (UMWA), Court-Related and Residual Units, effective January 1, 2019 through and including December 31, 2021.
- b. Requesting approval for the adoption of Blair County Policy No. 211, Service Animals effective December 11, 2018.

Blair County Conservation District:

Requesting approval for Ratification of a Letter of Support for participation in a state-wide PAsmart Next Generation Industry Partnership Grant by the Blair County Conservation District and the Southern Alleghenies Planning and Development Commission.

Heating Fuel:

Ratification of action taken December 5, 2018, fixing the gas rate at \$3.420/Dth for the remaining 50% of the county's gas used thru October 31, 2019.

Blair County Bridge #45/Snyder Township over the Little Juniata River:

Requesting approval of a Change Order to the Clearwater Construction Contract in the amount of \$12,771.25 for additional supplies necessary for the emergency repair to the bridge.

Blair County Park and Recreation Advisory Board:

Requesting approval of a 2018 Park and Recreation Grant Award Project Extension request received from Camp Anderson Corporation to extend the completion of their metered trail project until June 30, 2019 due to the extremely rainy summer/fall season.

12. ADJOURN:

BUSINESS SESSION: TUESDAY, DECEMBER 11, 2018, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Beam, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Jenn Sleppy and Sarah Chuff (Finance), Nicole Hemminger and Melissa Harpster (Commissioners Office), A.C. Stickel (Controller), Beth Futrick (Conservation District), Joran Futrick (Hollidaysburg Borough), Rocky Greenland (Public Works), Trina Illig (Social Services), Brian Wiser (Keller Engineers), James Ott (Sheriff), Kay Stephens (Altoona Mirror), Katherine Swigart (Human Resources), and Janice Meadows (Court Administration).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – NOVEMBER 27 AND DECEMBER 4, 2018:

Commissioner Erb called for corrections or changes to the meeting minutes of November 27 and December 4, 2018. **There were no corrections or changes noted.**

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

UPCOMING MEETINGS:

Wednesday, December 12, 2018	3:00 p.m.	Blair HealthChoices (Hollidaysburg, PA)
Thursday, December 13, 2018	9:00 a.m.	Retirement Board (Conference Room 2B, 2 nd Fl.)
	10:15 a.m.	(Salary Board (Conference Room 2B, 2 nd Fl.)
Friday, December 14, 2018		
Monday, December 17, 2018	3:00 p.m.	ABCD Corp. Board Meeting (ABCD Corp. Board Room)
Tuesday, December 18, 2018	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Fl.)
Wednesday, December 19, 2018		
Thursday, December 20, 2018	8:30 a.m.	Prison Board (Blair County Prison)
	10:00 a.m.	Records Improvement (Conference Room 2B, 2 nd Fl.)
	7:30 p.m.	Agricultural Land Preservation Bd. (1407 Blair St., Hollidaysburg)
Friday, December 21, 2018		
Monday, December 24, 2018	Christmas Eve	Courthouse Closed
Tuesday, December 25, 2018	Christmas Day	Courthouse Closed

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments. **There were no comments noted.**

CONSENT AGENDA:

Resolution 449 – 2018:

- a. Payment of three (3) Warrant Lists dated December 10, 2018 in the amounts of \$1,258.73, \$545,094.52, and \$33,442.35. which include payments of the following invoices:
 - **2017 Project Fund/Bond/Historic Finish Restoration/Courthouse Phase 1, Courtroom #1 Project:** Application #3 and #4, received from Albert Michaels Conservation, in the amounts of \$99,775.92, and \$80,715.00, respectfully.
 - **2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project:** Application #3, received from Marc Service, Inc., in the amount of \$66,636.00, and Application #3, received from Stelco, Inc., in the amount of \$34,149.78.

- **2017 Project Fund/Bond/Courthouse and Prison Roof Replacement Projects:**
An Invoice received from Keller Engineers, Inc., in the amount of \$7,475.11, for design, specifications, documentation, bidding, construction consultation and project management and an Invoice received from Hollidaysburg Borough in the amount of \$757.00 for building and zoning permits.
 - **Department of Social Services:** Payment of an Invoice to UPMC Altoona, in the amount of \$757.52.
- b. Ratification of Payroll for the Period Ending December 7, 2018, in the amount of \$757,558.87.
- c. **Budget Transfer:** This transfer is for Prison Legal Fees from Campbell Durrant through November 6, 2018 originally budgeted in Human Resources now being transferred to the appropriate department for payment.
- | <u>From</u> | <u>\$</u> | <u>To</u> |
|-----------------------------|------------------|----------------------|
| 01105-44080 Human Resources | \$5,871.86 | 01209PO-44080 Prison |
- d. **Budget Transfer:** The following transfers are for Justifacts charges originally budgeted in Human Resources now being transferred to the appropriate departments for payment:
- | <u>From</u> | <u>\$</u> | <u>To</u> |
|-----------------------------|------------------|--------------------------|
| 01105-42000 Human Resources | \$597.69 | 01209PO-42000 Prison |
| 01105-42000 Human Resources | \$134.75 | 01153-42000 Prothonotary |
| 01105-42000 Human Resources | \$ 63.75 | 01151-42000 Sheriff |
- e. **Budget Transfer:** Expenditures not originally budgeted in the department, being transferred from Contingency:
- | <u>From</u> | <u>\$</u> | <u>To</u> |
|----------------------------|------------------|-------------------------|
| 01101-41999-Commissioner's | \$200.00 | 01161BJ-46070-MDJ Jones |
- f. **Budget Transfer:** Expenditures not originally budgeted in the department, being transferred from Contingency:
- | <u>From</u> | <u>\$</u> | <u>To</u> |
|-----------------------------|------------------|-------------------------|
| 01101-41999 – Commissioners | \$5,495.00 | 01158-46060 Dist. Attn. |
| 01101-41999 – Commissioners | \$ 417.58 | 01158-42080 Dist. Attn. |
| 01101-41999 – Commissioners | \$ 50.00 | 01158-43050 Dist. Attn. |
- g. **Employment:** Matthew J. Criste and Justin S. Cooper, PT/Fill-In, Corrections Officer, Prison, \$14.42/hr., effective 12/10/18; Jessica N. Woomer, FT, Correctional Case Manager, \$18,491.20/yr., effective 12/10/18; Tiffany J. Bowser, FT, Tipstaff, Court Administration, \$16,088.80/yr., effective 12/10/18; Christine M. Hogan, Temporary, Department Assistant, Treasurer's Office, \$9.18/hr., effective 12/10/18; Kim M. Krumenaker, From, FT, Custody Clerk Receptionist, Custody, \$8.84/hr., To FT, Administrative Assistant, Assessment, \$8.94/hr., effective 12/10/18.
- h. **Resignations:** Ellen M. Diehl, PT/Fill-In Corrections Officer, Prison, \$14.42/hr., effective 11/29/18; Bradley J. Bert, PT, Deputy Coroner, \$75.00/per shift, 11/28/18; Christie J. Bartley, FT, Clerk Typist II-Contracts, CYF, \$18,559.58/yr., effective 12/14/18; Danielle A. Nash, FT, Administrative Staff, MDJ Blattenberger, \$16,536.00/yr., effective 12/14/18.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payment of an invoice received from Keller Engineers, Inc.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of an invoice received from UPMC Altoona.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 449-2018.

UNFINISHED BUSINESS:

None

OLD BUSINESS:

Home Rule – Commissioner Tomassetti:

Commissioner Tomassetti presented a summary of the general procedure to institute Home Rule in a county in Pennsylvania. He also provided handouts outlining the following information on the general procedure:

- Public Involvement and Approval.
- Initiation of Home Rule Consideration.
- Pennsylvania Department of Community and Economic Development Reports.
- Links to Reference Materials pertaining to Home Rule in Pennsylvania as follows:
 - <https://townshipofconcord.com/wp-content/uploads/2014/08Home-Rule-in-PA2015.pdf>
 - <https://dced.pa.gov/download/home-rule-pa-pdf/?wpdmdl=57752>

- Sample Home Rule Charter Study Commissioner Report for Luzerne County 2010:
 - <https://www.luzernecounty.or/DocumentCenter/View/4084/Luzerne-County-Home-Rule-Charter-PDF?bidld=>
- Sample County Home Rule Charters for the counties of Erie, Lehigh, Northampton and Luzerne County are available on each of the county websites.

Commissioner Tomassetti also encouraged those in attendance to read the *Handbooks and Guides for Local Government Officials on Home Rule in Pennsylvania* available through the Pennsylvania Governor’s Center for Local Government Services.

1875 Courtroom and Lawyer’s Lobby Furnishings:

Continued discussion concerning completion of repairs and restoration of the 1875 courtroom including: (1) proposal received from Correctional Industries for the construction and installation of a Judge’s bench, witness stand, jury box and deputy desk(s) and for the refinishing of pews/benches, chairs, counsel podium, counsel desks and cloak rack, and (2) flooring for the courtroom, and budget expenses for remaining items.

Commissioner Tomassetti provided the following updated working summary of the 1875 Courtroom and Lawyer’s Lobby Furnishings Costs as of December 10, 2018. He stated that the information provided lists those expenses for furnishings only, and that he is currently waiting on the cost proposals listed below as “to be determined” from Correctional Industries.

1875 COURTROOM FURNISHING COMPLETION ITEMS

Judge’s Bench		
	\$ 6,510.06	Bench.
	\$ 6,466.91	Backdrop.
	\$ 5,687.31	Witness Stand (1 ADA/1Regular.
Total	\$18,664.28	Bond Allocation is \$50,000.00
Accessory Staff (Prothonotary, Stenographer & Tipstaff)		
	\$ To Be Determined	Refinish and repair 2 original 1875 single pedestal desks.
	\$ 528.31	Refinish and repair 1 non-original double pedestal desk.
	\$ To Be Determined	Build small complementary style table for Deputy Sheriff same dimensions as the single pedestal desk. (No photo available)
Attorney/Litigant Related	\$ To Be Determined	Refinish existing original 1875 counsel tables.
	\$ 527.73	Refinish existing original 1875 attorney podium.
Seating for accessory staff and at counsel table	\$ 2,489.70 (\$248.97/per chair)	Refinish and repair 10 identical plain 1875 chairs for uniform seating.
Jurors	\$ To Be Determined	Jury Box for 16 inclusive of 1 ADA seat. (No photo available) Bond Allocation is \$25,000.00
Public Seating	\$15,330.95	Refinish and repair 15 public pews/benches with 2 cushions per bench. (No photo available)
	\$ 9,958.80 (\$248.97/per chair)	Refinish and repair 40 identical 1906 barrel back chairs for needed additional seating in courtroom.
Lawyer’s Lobby		
Deputy Sheriff’s	\$ To Be Determined	Deputy Sheriff’s – 2 desks one for each deputy for each judge at opposite ends of the room for security.
Litigants, Counsel, Public	\$ 3,734.55 (\$248.97/per chair)	Refinish and repair 15 identical 1906 closed back chairs for uniform seating for litigants per current use.
Other	\$ 695.53 (per rack-3 racks for 2 nd floor)	Refinish and repair antique clothes rack.
	\$ To Be Determined	Refinish and repair antique coat tree located in Judge Doyle’s Chambers.
Total of quoted charges	\$18,664.28	Judges Bench
	\$33,265.87	All Other (Except Coat Racks – 3 for \$2,086.59)
Total	\$51,929.85	

Commissioner Erb asked Commissioner Tomassetti whether or not the items quoted could be acted on piece by piece. Commissioner Tomassetti responded that they could be acted on in part or in whole, however, freight would need to be added for each time Correctional Institute makes a trip to the Courthouse. Commissioner Erb stated that he does not feel comfortable taking action on the whole proposal whenever there are still items that need to be quoted.

Discussion followed.

Resolution 450-2018: A resolution approving the proposal received from Correctional Industries for the completion of repairs and refinishing of fifteen (15) pews/benches with two (2) cushions per bench for the 1875 Courtroom Public Seating, in the amount of \$15,330.95.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 450-2018.

NEW BUSINESS:

Adoption of the 2019 General Funds and Reserve Accounts Budget:

Jenn Sleppy requested adoption of the 2019 General Fund and following Reserve Accounts: Liquid Fuels, Hotel Tax, Bond Fund, Hazardous Emergency Response, Fort Roberdeau, Juvenile Probation Grant, Coroner Vital Statistics, Tax Claim, Workers Comp Trust Fund, Unemployment Comp, Domestic Relation Title IV-E, Recreation Fund, Capital Reserve, Technology Fund, Victim Witness ARD, 911 Project, Juvenile Probation Office, Central Booking, Marcellus Shale Fund, Juvenile Title IV-E, Act 44 Bridge Fund, Juvenile Supervision Fee, Social Services, Offender Supervision, and Blair County Retirement Fund.

Mrs. Sleppy stated that the 2019 Budget was introduced on November 13, 2018 and that since that time there have been no changes to the Reserve Account Budget and only slight changes to the General Fund Budget. She stated that there was an increase in Revenue in the amount of \$96,000.00; a change in Expenditures due to last month's Salary Board action; a change in travel amounts for Elected Officials to cover conferences with the remainder of the Revenue Increase being placed in the General Fund Operations - Contingency line item. Tax Millage will remain unchanged at 3.925 mills.

Mrs. Sleppy stated that Revenue totals \$54,669,730.00 and Expenditures total \$55,316,863.00 with a Shortfall of \$647,133.00.

Discussion followed.

Resolution 451-2018: A RESOLUTION OF THE COUNTY OF BLAIR, and the Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the County Government, hereinafter set forth, during the current fiscal year.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Commissioners of the County of Blair, Pennsylvania:

SECTION 1. That a tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2019, as follows: **Tax rate for general County purposes, the sum of three and five hundred seventeen thousandths (3.517) mills on each dollar of assessed valuation [or the sum of thirty-five and sixty-four hundredths cents (\$.3517)] on each one hundred dollars of assessed valuation; for debt purposes, the sum of three hundred seventy-seven thousandths (0.377) mills on each one hundred dollars of assessed valuation [or the sum of three and seventy-seven hundredths cents (\$.0377)] on each one hundred dollars of assessed valuation; for libraries the sum of nineteen thousandth (.019) mill on each dollar of assessed valuation [or the sum of nineteen hundredths cents (\$.0019)] on each one hundred dollars of assessed valuation; and for parks and recreation the sum of twelve thousandth (.012) mill on each dollar of assessed valuation [or the sum of twelve hundredths cents (\$.0012)] on each one hundred dollars of assessed valuation; for a grand total of three and nine hundred twenty-five thousandths (3.925) mills.**

SECTION 2. That for the expenses of the County for the fiscal year 2019 the following amounts are hereby appropriated from the revenues available for the fiscal year for the specific purposes set forth below, which amounts are more fully itemized in the County Budget Form on file in the office of the County Commissioners.

SUMMARY OF ESTIMATED RECEIPTS

Cash and Securities for Appropriation		\$5,740,756
Taxes	\$33,718,643	
Court Costs, Fines and Forfeits	\$752,760	
Interest	\$33,330	
Grants & Gifts	\$17,067,359	
Departmental Charges & Reimbursements	\$2,199,337	
Payments in Lieu of Taxes	\$230,000	

TOTAL REVENUE RECEIPTS	\$54,001,429
TOTAL NON-REV. RECEIPTS	\$668,301
TOTAL EST. BAL. & RECEIPTS	\$60,410,486

SUMMARY OF APPROPRIATIONS

GENERAL GOVERNMENT

ADMINISTRATIVE

Commissioners	\$822,269
Solicitor	\$132,312
County Buildings	\$1,434,558
Human Resources	\$481,689
Conduct of Elections	\$461,596
Tax Assessment	\$761,597
Treasurer	\$240,871
Tax Collectors	\$115,434
Tax Claim	\$580,907
Controller	\$471,442
GIS	\$104,510
Planning and Zoning	\$50,318
Central Telephone and Postage	\$5,721
Information Technology	\$681,138
Central Purchasing	\$37,482
Records Management	\$143,803
Office Services	\$136,407
911	\$741,807
Finance	\$143,949

TOTAL ADMINISTRATION \$7,547,810

JUDICIAL

Register of Wills	\$491,521
Sheriff	\$1,812,601
Coroner	\$472,496
Prothonotary	\$754,058
Costs & Fines	\$199,872
Domestic Relations	\$239,278
Public Defender	\$816,382
District Attorney	\$1,435,238
Law Library	\$48,033
Courts	\$2,162,803
District Justices	\$1,365,345
Victim Witness	\$217,585

TOTAL JUDICIAL \$10,015,212

TOTAL GENERAL GOVERNMENT \$17,563,022

CORRECTIONS

Adult Probation and Parole	\$735,453
Juvenile Probation and Parole	\$1,109,118
Juvenile Detention Home	\$136,665
Adjudicated Juveniles	\$724,185
Prison Operations	\$10,656,794
TOTAL CORRECTIONS	\$13,362,215

WELFARE

Adult Day Care Center	\$4,000
Blair Senior Services	\$1,516,049

TOTAL ADULT WELFARE \$1,520,049

JUVENILE WELFARE

Children Youth and Families	\$15,855,284
-----------------------------	--------------

TOTAL JUVENILE WELFARE \$15,855,284

TOTAL WELFARE \$17,375,333

TOTAL HIGHWAY \$625,431

OTHER GOVERNMENTAL EXPENDITURES

Emergency Management	\$225,700
Military Affairs	\$105,680
Employee Benefits	\$11,184
Insurance	\$247,500
Agricultural Extension	\$110,469
Soil Conservation	\$178,882

TOTAL OTHER GOVERNMENTAL EXPENDITURES	\$879,415
TOTAL GOVERNMENTAL EXPENDITURES	\$49,805,416
NON GOVERNMENTAL EXPENDITURES	\$5,511,447
TOTAL EXPENDITURES	\$55,316,863
TOTAL BALANCE DECEMBER 31, 2019	\$5,093,623

SECTION 3. That any resolutions, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution passed finally by the Board of County Commissioners this 11th day of December 2018.

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Date: December 11, 2018

Bruce R. Erb, President

Terry Tomassetti, Vice-President

Ted. Beam, Jr., Secretary

Attest:

Helen P. Schmitt, County Administrator

Motion - Commissioner Beam, Seconded - Commissioner Erb to adopt the 2019 General Fund and Reserve Accounts. Votes are as follows: Commissioner Erb – Aye, Commissioner Tomassetti – Nay, Commissioner Beam – Aye. Motion carried 2 to 1 to adopt Resolution 451-2018.

Community and Development Block Grant (CDBG) and HOME:

- a. Discussion concerning authorizing James Hudack, Blair County Social Services Director, to draw down funds from the Commonwealth of Pennsylvania, Department of Community and Economic Development, on behalf of the County of Blair for the CDBG and HOME grants.

Mrs. Illig requested that the board consider designating James Hudack the Executive Director of the Blair County Department of Social Services as the delegated individual with signing authority to submit any financial invoices for the Community Development Block Grant contract numbers listed below for the duration of the contract activity period:

<u>Program Type</u>	<u>FFY</u>	<u>Contract Number</u>
CDBG Entitlement	2013	#C000059083
CDBG Entitlement	2014	#C000061796
CDBG Entitlement	2015	#C000064337
CDBG Competitive	2016	#C000064947
CDBG Entitlement	2016	#C000066602
CDBG Competitive	2017	#C000069635
CDBG Entitlement	2017	#C000069656

Discussion followed.

Resolution 452-2018: A resolution approving authorizing James Hudack, Executive Director, Blair County Department of Social Services as the delegated individual with signing authority to submit any financial invoices for the Community Development Block Grant.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 452-2018.

- b. Trina Illig requested approval for the submission of the following two (2) Budget Revisions to the Commonwealth of Pennsylvania, Department of Community and Economic Development:

FY 2015 County of Blair (Contract #C000064337)

- 1. Reduce existing activity for the Drainage Improvement Project (N 9th Street area) of Antis Township from \$46,183.00 (including delivery costs) to \$41,175.42 for a total deduction of \$5,007.58.

2. Increase existing activity for Housing Rehabilitation in the Township of Antis from \$37,000.00 (including delivery costs) to \$42,007.58 (including delivery costs) for a total increase of \$5,007.58.

Mrs. Illig stated that the Drainage Improvement Project has been completed. The remaining funding is being moved to Housing Rehab.

FY 2016 County of Blair (Contract #C000066602)

1. Reduce existing activity for Removal of Architectural Barriers at the Claysburg Community Center from \$30,385.00 (including delivery costs) to \$3,238.00 for a total deduction of \$27,147.00
2. Increase existing activity for Removal of Architectural Barriers at the Claysburg Community Park from \$38,767.00 (including delivery costs) to \$65,914.00 (including delivery costs) for a total increase of \$27,147.00.

Mrs. Illig stated that the engineering estimate for the Community Park Project in Greenfield Township came in higher than expected and requires additional funding.

Resolution 453-2018: A resolution approving the submission of the following two (2) Budget Revisions to the Commonwealth of Pennsylvania, Department of Community and Economic Development:

FY 2015 County of Blair (Contract #C000064337)

1. Reduce existing activity for the Drainage Improvement Project (N 9th Street area) of Antis Township from \$46,183.00 (including delivery costs) to \$41,175.42 for a total deduction of \$5,007.58.
2. Increase existing activity for Housing Rehabilitation in the Township of Antis from \$37,000.00 (including delivery costs) to \$42,007.58 (including delivery costs) for a total increase of \$5,007.58.

FY 2016 County of Blair (Contract #C000066602)

1. Reduce existing activity for Removal of Architectural Barriers at the Claysburg Community Center from \$30,385.00 (including delivery costs) to \$3,238.00 for a total deduction of \$27,147.00
2. Increase existing activity for Removal of Architectural Barriers at the Claysburg Community Park from \$38,767.00 (including delivery costs) to \$65,914.00 (including delivery costs) for a total increase of \$27,147.00.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 453-2018.

- c. Trina Illig requested approval for the submission of the following Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development:

FY 2016 County of Blair – Contract #C000066602

1. Delete activity for Housing Rehabilitation within the Non-Entitlements in the amount of \$187,869.00 for a new project total of \$0.
2. Create activity for Substantial Rehabilitation of 424-426 W First Street in Williamsburg Borough in the amount of \$187,869.00.00 for a new project total of \$187,869.00.

Mrs. Illig requested authorization to modify the county's FY 2016 Community Development Block Grant allocation in the amount of \$187,869.00 from Housing Rehabilitation to Substantial Rehabilitation. She stated that this project is a follow-up project after completing a previous public health and safety project under FY 2012 Interim Assistance.

Mrs. Illig stated that the Budget Modification is currently open for public comment and is not ready for action at this time.

Discussion followed.

- d. Trina Illig requested approval for the Submission of a Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development:

Family Services Inc.

1. Reduce existing activity for Rapid Rehousing/Financial Assistance from \$27,342.00 to \$25,199.00 for a total net decrease of \$2,143.00.
2. Increase existing activity for Rapid Rehousing/Services from \$4,670.00 to \$5,270.00 for a total increase of \$600.00
3. Increase existing activity for Rapid Rehousing/Rental Assistance from \$82,426.00 to \$83,369.00 for a total net increase of \$943.00.
4. Reduce existing activity for Homeless Prevention/Services from \$3,670.00 to \$3,615.00 for a total decrease of \$55.00.
5. Increase existing activity for Homeless Prevention/Rental Assistance from \$19,926.00 to \$19,981.00 for a total increase of \$55.00.
6. Increase existing activity for HMIS from \$2,455.00 to \$3,055.00 for a total increase of \$600.00.

Discussion followed.

Blair County Human Resources:

- a. Katherine Swigart requested approval for the adoption of Blair County Policy No. 211, Service Animals effective December 11, 2018.

Miss Swigart stated that the policy has been reviewed by labor counsel.

Discussion followed.

Resolution 454-2018: A resolution approving the adoption of Blair County Policy No. 211, Service Animals effective December 11, 2018.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 454-2018.

- b. Miss Swigart requested approval of a Ratified Tentative Agreement between the County of Blair and United Mine Workers of America (UMWA), Court-Related and Residual Units, effective January 1, 2019 through and including December 31, 2021.

Miss Swigart presented the tentative contracts effective January 1, 2019 stating that the contracts are still in “red-lined” editing status, and that the Union Ratified the contracts on November 29, 2018. She stated that the county needs to provide approval for the tentative contracts now and that she will return to a future meeting for signatures on the completed contracts once she has them back from the Union.

Discussion followed.

Resolution 455-2018: A resolution approving a Ratified Tentative Agreement between the County of Blair and United Mine Workers of America (UMWA), Court-Related and Residual Units, effective January 1, 2019 through and including December 31, 2021.

Motion - Commissioner Erb, Seconded - Commissioner Beam to approve the Resolution 455-2018. Votes are as follows: Commissioner Erb – Aye, Commissioner Tomassetti – Nay, Commissioner Beam – Aye. Motion carried 2 to 1.

Blair County Conservation District:

Beth Futrick requested approval for Ratification of a Letter of Support for participation in a state-wide PAsmart Next Generation Industry Partnership Grant by the Blair County Conservation District and the Southern Alleghenies Planning and Development Commission.

Ms. Futrick stated that the Conversation District is partnering with the Southern Alleghenies Planning and Development Commission in the submission of a state-wide grant proposal for PAsmart Next Generation Industry Partnership Grant Funds. She stated that awarded funding will be used to develop a local agricultural advisory council that will work to develop a more robust local food system in our region.

Ms. Futrick requested that the board approve Ratification of a Letter of Support for participation in the grant.

Discussion followed.

Resolution 456-2018: A resolution approving Ratification of a Letter of Support for participation in a state-wide PAsmart Next Generation Industry Partnership Grant by the Blair County Conservation District and the Southern Alleghenies Planning and Development Commission.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 456-2018.

Heating Fuel:

County Administrator Schmitt requested approval of Ratification of action taken December 5, 2018, fixing the gas rate at \$3.420/Dth for the remaining 50% of the county's gas used thru October 31, 2019.

Discussion followed.

Resolution 457-2018: A resolution approving Ratification of action taken December 5, 2018, fixing the gas rate at \$3.420/Dth for the remaining 50% of the county's gas used thru October 31, 2019.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 457-2018.

Blair County Bridge #45/Snyder Township over the Little Juniata River:

Brian Wisner requested approval of a Change Order to the Clearwater Construction Contract in the amount of \$12,771.25, for additional supplies necessary for the emergency repair to the bridge.

Mr. Wisner stated that Keller Engineers have performed a field inspection and have reviewed the subsequent construction documentation required by contract for the repair project. He stated that all contracted field construction work was completed by Clearwater Construction and that they have found all completed work to be acceptable.

Mr. Wisner stated that during the field construction phase additional undermining of the bridge pier was identified and a Change Order to the construction contract in the amount of \$12,771.25, for the installation of additional intrusion grout resulted.

Discussion followed.

Resolution 458-2018: A resolution approving a Change Order to the Clearwater Construction Contract in the amount of \$12,771.25 for additional supplies necessary for the emergency repair to Bridge #45/Snyder Township over the Little Juniata River.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the voting on adoption of Resolution 458-2018.

Motion by Commissioner Beam, seconded by Commissioner Erb to adopt Resolution 458-2018. Votes as follows: Commissioner Beam – Yah, Commissioner Erb – Yah, Commissioner Tomassetti – Abstain. Motion carried 2-1.

Blair County Park and Recreation Advisory Board:

Commissioner Beam requested approval of a 2018 Park and Recreation Grant Award Project extension request received from Camp Anderson Corporation to extend the completion of their metered trail project until June 30, 2019 due to the extremely rainy summer/fall season.

Commissioner Beam stated that the Park and Recreation Advisory Board reviewed Camp Anderson Corporation's extension request and approved the recommendation to the Board of Commissioner's for their approval.

Discussion followed.

Resolution 459-2018: A resolution approving a 2018 Park and Recreation Grant Award Project Extension request received from Camp Anderson Corporation to extend the completion of their metered trail project until June 30, 2019 due to the extremely rainy summer/fall season.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 459-2018.

ADJOURN:

Meeting Adjourned,