

**BUSINESS SESSION**  
**BLAIR COUNTY BOARD OF COMMISSIONERS**  
**CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE**  
**TUESDAY, OCTOBER 2, 2018, 10:00 A.M.**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. PUBLIC COMMENT**
- 5. UPCOMING MEETINGS**

Wednesday, October 3, 2018	12:30 p.m.	Public Budget Meeting (Budget Meeting Room, Basement)
Thursday, October 4, 2018	8:30 a.m.	Park & Recreation Advisory Board (Conference Room 2B, 2 <sup>nd</sup> Floor)
	6:30 p.m.	Fort Roberdeau Association (White Oak Hall, Fort Roberdeau)
Friday, October 5, 2018		
Monday, October 8, 2018	6:00 p.m.	Blair County Airport Authority (Blair County Airport)
Tuesday, October 9, 2018	10:00 a.m.	Commissioner's Work Session (Conference Room 2B, 2 <sup>nd</sup> Floor)
Wednesday, October 10, 2018		
Thursday, October 11, 2018	9:00 a.m.	Retirement Board (Conference Room 2B, 2 <sup>nd</sup> Floor)
	10:15 a.m.	Salary Board (Conference Room 2B, 2 <sup>nd</sup> Floor)
Friday, October 12, 2018		
Monday, October 15, 2018	11:00 a.m.	2019 Preliminary Budget Meeting (Conference Room 2B, 2 <sup>nd</sup> Floor)
	3:00 p.m.	ABCD Corp. Board of Director's (ABCD Corp. Board Room)
Tuesday, October 16, 2018	10:00 a.m.	Commissioner's Business Session (Conference Room 2B, 2 <sup>nd</sup> Floor)
	7:00 p.m.	2019 Preliminary Budget Meeting (Northern Blair County Recreation Center)

**6. COMMISSIONERS COMMENTS**

**7. PROCLAMATION**

Proclaiming October 2018 at Domestic Violence Awareness Month.

**8. CONSENT AGENDA**

**Resolution 359-2018:**

- a. Payment of one (1) Warrant List dated September 26, 2018 in the amount of \$19,221.28, one (1) Warrant List dated September 28, 2018 in the amount of \$278.33 and three (3) Warrant Lists dated October 1, 2018, in the amounts of \$194,121.14, \$155,841.93 and \$100.00, which include payments of the following invoices:
  - **2017 Project Fund/Bond/Window Restoration:** Requesting approval for payment of an invoice received from Albert Michaels Conservation, in the amount of \$19,221.28 for work completed from April 21, 2018 through July 31, 2018.
  - **2017 Project Fund/Bond/Courtrooms 1 & 2 Project:** Requesting approval for payment of an invoice received from Burgmeier's Hauling, in the amount of \$419.68, for trash removal.
  - **Four (4) Invoices received from Keller Engineers, Inc., as follows:**
  - **ECMS Invoice #5,** in the amount of \$835.76 for Blair County Bridge #10/Friesville; an **Invoice for 2018 Engineering Services for the months of June and July 2018** in the amount of \$2,718.75; an **Invoice for Repairs to Bridges #45, #56 and #69,** in the amount of \$861.84; an **Invoice for 2018 Engineering Services for the month of August 2018,** in the amount of \$812.50.
- b. Payment of one (1) Preliminary Check Writing Report for the Department of Social Services dated September 21, 2018, in the amount of \$39,539.76, which include payments of the following invoices:
  - Home Nursing Agency, in the amounts of \$86.65 and \$1,629.02.
- c. Ratification of Payroll for the Period Ending September 28, 2018 in the amount of \$779,903.47.
- d. **Budget Transfer:** September Justifacts invoices for background and/or reference checks originally charged to Human Resources and now being charged to the appropriate departments:

<b>FROM</b>	01105-42000	Human Resources	<b>TO</b>	01107-42000	Assessment	\$158.25
	01105-42000	Human Resources		01112-42000	Controller	\$130.25
	01105-42000	Human Resources		34156-42000	Domestic Relations	\$140.75
	01105-42000	Human Resources		01103BM-42000	Maintenance	\$218.50
	01105-42000	Human Resources		01209PO-42000	Prison	\$83.25
	01105-42000	Human Resources		01153-42000	Prothonotary	\$288.50
	01105-42000	Human Resources		01150-42000	Register and Recorder	\$120.25

- e. **Employment:** Bernice D. Cates, FT, Case Manager, Domestic Relations, \$23,205.00/yr., effective 10/01/18; Bonita A. McHugh, FT, Elections/Voter Registration Assistant, \$15,688.40/hr., effective 10/01/18; Tasha M. Morse, FT, Administrative Assistant, Assessment, \$16,270.80/yr., effective 10/01/18; Barbara J. Moyer, Temporary, Department Assistant, Elections/Voter Registration, \$9.18/hr., effective 10/01/18; Jared L. Stirling, from PT Fill-In, Corrections Officer, Prison, \$14.42/hr., to FT, Corrections Officer, Prison, \$19.54/hr., effective 07/16/18; Anthony J. Fawks and Kurt W. Lightner, from PT Fill-In, Corrections Officer, Prison, \$14.42/hr., to FT, Corrections Officer, Prison, \$19.54/hr., effective 09/29/18; and Sadie F. Nowczynski, from PT Administrative Clerk, District Attorney's Office, \$9.18/hr., to FT Administrative Clerk, District Attorney's Office, \$8.82/hr., effective 10/01/18.
- f. **Resignations:** Jon R. Marquis, FT, Tipstaff, Court Administration, \$16,088.80/yr., effective 09/27/18.

## 9. UNFINISHED BUSINESS

### Adoption of Resolutions:

**Resolution 360-2018:** A resolution approving a FFY 2018 State Homeland Security Grant Program Agreement between the Pennsylvania Emergency Management Agency (PEMA) and the South Central Mountains Regional Counter Terrorism Task Force (Sub-recipient), in the amount of \$472,804.00, for supporting the planning, organization, equipment maintenance, training and exercise needs to address acts of terrorism and other catastrophic events, for the performance period of September 1, 2018 through August 31, 2021.

## 10. OLD BUSINESS

Update – Blair County Airport Authority.

## 11. NEW BUSINESS

### Department of Emergency Services:

- a. Introducing the New Smart911 App to Better Protect Residents in Emergencies.
- b. Requesting approval for the submission of the FFY 2018-2019 Hazardous Materials Emergency Preparedness Grant Application (HMEP) to the Pennsylvania Emergency Management Agency (PEMA), who serves as the grant administrator on behalf of the United States Department of Transportation, in the amount of \$48,532.00 for the period of October 1, 2018 through September 30, 2019 for hazardous materials training and planning, and encompasses 10 (ten) proposed projects.
- c. Requesting approval of a US Department of Homeland Security FFY 2018 Emergency Management Performance Grant Program Agreement (EMPG) between the Pennsylvania Emergency Management Agency (PEMA) and the County of Blair, in the award amount of \$106,570.00 for the period of October 1, 2017 through September 30, 2018, to enhance and sustain all-hazards emergency management capabilities.

### Department of Social Services:

Requesting approval of three (3) FY 2018-2019 renewal contracts between the county of Blair, and Big Brothers Big Sisters, in the maximum contract amount of \$20,000.00; Blair HealthChoices, in the maximum contract amount of \$65,000.00; and Skills of Central Pennsylvania, Inc., in the maximum contract amount of \$413,545.00, for the period of July 1, 2018 through June 30, 2019.

### Department of Children, Youth and Families:

- a. Requesting approval of a FY 2016-2017 renewal Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Kids First for the period of July 1, 2016 through June 30, 2017 as follows:

Kids First	
Support	\$61.96 per day
Family Preservation Support	\$61.96 per day
Reunification Support	\$61.96 per day
Parenting from Prison Program	\$61.96 per day
Parent/Child Interaction Therapy	\$61.96 per day
Promoting Responsible Fatherhood	\$30,600.00 yearly
Strengths- Based Family Workers Credentialing	\$126,000.00 yearly

- b. Requesting approval of two (2) FY 2017-2018 renewal Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the Children’s Home of York; and Kids First, for the period of July 1, 2017 through June 30, 2018 as follows:

Children’s Home of York	
• Foster Care	\$71.82 per day
Kids First	
• Support	\$61.96 per day
• Family Preservation Support	\$61.96 per day
• Reunification Support	\$61.96 per day
• Parenting from Prison Program	\$61.96 per day
• Parent/Child Interaction Therapy	\$61.96 per day
• Promoting Responsible Fatherhood	\$30,600.00 yearly
• Strengths- ➤ Based Family Workers Credentialing	\$126,000.00 yearly

**Controller’s Office:**

Requesting approval of a second amendment to an agreement dated December 6, 2016 and amended May 1, 2018 between the County of Blair, and Tyler Technologies removing the Applicant Tracking Tyler Software from the agreement as of the execution date of the second amendment, in the credit amount of \$4,400.00 to be applied to software license fees for Tyler Software Products hereafter acquired by the county; and a credit in the amount of \$1,039.50 of maintenance fees paid for the period of December 15, 2017 through December 14, 2018. The county may apply said credit to any fees due to Tyler Technologies under the agreement.

**Courthouse Interior Alterations & HVAC Improvements:**

- a. Requesting approval of Change Order #CO-KB11, received from Kretina Builders, Inc., in the amount of \$4,200.00, to furnish all labor and materials to remove the portion of stone in the clock tower required for the preparation of the new HVAC access opening in full, undamaged pieces of the dressed exterior material, with stone being lowered to the 3<sup>rd</sup> floor for the removal by others.
- b. Discussion concerning the request for three (3) Change Order Proposals as follows:
- i. **Request for Change Order Proposal RFP CO-MSI1 (Anticipated Deduct)**  
HVAC Construction Request of cost from Marc Service, Inc. to furnish electric fintube perimeter supplemental heat units in lieu of VRF Heat Pump System, and to limit existing equipment and pipe demolition in the 1875 stair towers limited access upper portions.
  - ii. **Request for Change Order Proposal RFP CO-KBI2 (Anticipated Add)**  
General Construction Request of cost from Kretina Builders, Inc. to construct an equipment closet in the 2<sup>nd</sup> floor Hall behind the 1875 Courtroom bench for the location of the A/V Control Cabinet, per request of IT department.
  - iii. **Request for Change Order Proposal RFP CO-SEI1 (Possible Wash)**  
Electrical Construction Request of cost from Stelco Electric, Inc. to wire the fintube in lieu of VRF system, and revise A/V termination and power for new A/V cabinet location.

**Heating Fuel:**

Ratification of action taken Friday, September 28, 2018, fixing the gas rate at \$2.695/Dth for 50% of the county’s gas used thru October 31, 2019.

**BUSINESS SESSION: TUESDAY, OCTOBER 2, 2018, 10:00 A.M.:**

Location: Conference Room 2B, 2<sup>nd</sup> Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Cris Fredrickson and Kate Rimbeck (EMA/911), Tracy Plessinger (Blair County Airport Authority), Kerrie Baughman (CYF), James Ott (Sheriff), Theresa Rudy (Social Services), Ashely Gay Voccu, Tory Schwarze and Jessi Harris (Family Services), Kay Stephens (Altoona Mirror), Rocky Greenland (Public Works), Dave Albright (Architect), Jamie Ritchey (Kretina), Nicole Hemminger and Melissa Harpster (Commissioner's Office).

**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

**PUBLIC COMMENT:**

Commissioner Erb called for public comment. **There were no comments noted.**

**UPCOMING MEETINGS:**

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	6:30 p.m.	Fort Roberdeau Association (White Oak Hall, Fort Roberdeau)
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	7:00 p.m.	2019 Preliminary Budget Meeting (Northern Blair County Recreation Center)

**COMMISSIONERS COMMENTS:**

Commissioner Erb called for commissioners comments.

Commissioner Tomassetti stated that the Community Outreach Meeting held this past Tuesday evening, September 25, 2018 at the Roaring Spring Library was well received with six (6) persons in attendance from the community.

Commissioner Tomassetti expressed a thank you to Jenn Sleppy, Finance Director and Sarah Chuff, Fiscal Assistant for their outstanding work on the 2019 Budget and on the Public Budget Meetings presently being held. He stated that everything has been very well prepared and organized.

Commissioner Erb extended an invitation to the fifth annual Community Resources Fair hosted by Blair County Children, Youth and Families to be held on Thursday, October 4, 2018 from 12 noon until 3 pm at the Jaffa Shrine. He stated that admission is free, refreshments will be served and there will be fun activities for children as well as over 80 (eighty) vendors in attendance.

Commissioner Erb stated that on October 24, 2018 from 2 pm to 5 pm a Voting Machine Forum will be held at the Blair County Convention Center. He stated that this is an opportunity for voters to view the machines and to see how the machines operate by casting a sample ballot.

Commissioner Beam – nothing.

**PROCLAMATION:**

Proclaiming October 2018 as Domestic Violence Awareness Month.

Commissioner Erb welcomed staff members from Family Services Incorporated.

Commissioner Erb read the following proclamation proclaiming October 2018 as Domestic Violence Awareness Month and presented the proclamation to Jessi Harris, Victim Services Coordinator at Family Services, Incorporated:

**DOMESTIC VIOLENCE AWARENESS MONTH  
2018  
PROCLAMATION**

**WHEREAS**, the crime of domestic violence violates an individual's privacy and dignity, security and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse including abuse to children and the elderly.

**WHEREAS**, the problems of domestic violence are not confined to any group or groups of people, but cut across all economic, racial and societal barriers, and are supported by societal indifferences, and

**WHEREAS**, the impact of domestic violence is wide ranging, directly effecting individuals and society as a whole, here in Blair County, throughout the United States and the world, and

**WHEREAS**, it is battered women themselves who have been in the forefront of efforts to bring peace and equality to the home.

**NOW THEREFORE**, in recognition of the important work done by domestic violence programs, We, the Blair County Board of Commissioners do hereby proclaim the month of October to be **DOMESTIC VIOLENCE AWARENESS MONTH** and urge all Blair County citizens to actively participate in the scheduled activities and programs to work toward improving victim safety and holding perpetrators of domestic abuse accountable for their actions against individual victims and our society as a whole.

**DULY ADOPTED** Tuesday, October 2, 2018.

**BLAIR COUNTY  
BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Bruce R. Erb, Chairman

**ATTEST:**

\_\_\_\_\_  
Terry Tomassetti, Vice-Chairman

\_\_\_\_\_  
Helen P. Schmitt, County Administrator

\_\_\_\_\_  
Ted Beam, Jr., Secretary

Motion by Commissioner Erb, second by Commissioner Beam and unanimously approved to adopt the Proclamation.

Ms. Harris shared a few brief words on the seriousness of domestic violence in Blair County. She stated that there are 575 victims currently being served in Blair County with 32 active cases involving children.

Ms. Harris stated that the Victim Services Program will be sponsoring several events during the month of October to raise awareness. She stated that October 25, 2018 will be Purple Thursday where community members are ask to wear purple to show support in ending domestic violence and to support the victims who are among us. Purple Ribbons will be distributed to area businesses and agencies and to individuals wishing to participate. On October 26, 2018 from 11 am to 2 pm a Lunch and Learn event will be held at the Hollidaysburg Church of the Brethren. Reservations to this event can be made by contacting Family Services, Incorporated at 814-944-3583 or by registering online at [www.familyservicesinc.net](http://www.familyservicesinc.net).

**CONSENT AGENDA:**

**Resolution 359-2018:**

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- f. **Resignations:** Jon R. Marquis, FT, Tipstaff, Court Administration, \$16,088.80/yr., effective 09/27/18.

Commissioner Tomassetti noted his abstention due to conflict of interest on the payment of invoices received from Keller Engineers, Inc.

Commissioner Erb noted his abstention due to conflict of interest on the payment of invoices to the Home Nursing Agency.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 359-2018.

**UNFINISHED BUSINESS:**

**Adoption of Resolutions:**

**Resolution 360-2018:** A resolution approving a FFY 2018 State Homeland Security Grant Program Agreement between the Pennsylvania Emergency Management Agency (PEMA) and the South Central Mountains Regional Counter Terrorism Task Force (Sub-recipient), in the amount of \$472,804.00, for supporting the planning, organization, equipment maintenance, training and exercise needs to address acts of terrorism and other catastrophic events, for the performance period of September 1, 2018 through August 31, 2021.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 360-2018.

**OLD BUSINESS:**

Update – Blair County Airport Authority.

Tracy Plessinger stated that over the past week he spoke with each member of the Airport Authority individually, and that all members have shown support to reduce the USDA loan term to thirty (30) years with two (2) years interest only and amortizing the payment schedule for a twenty (20) year repayment plan. He also stated that all members supported a super majority vote of 5/7 to change the twenty (20) year amortization payments.

Mr. Plessinger stated that Attorney Pertile is preparing the necessary Resolution for adoption by the authority at their meeting scheduled for Monday, October 8, 2018.

Mr. Plessinger stated that all authority members showed their support to provide the \$100,000.00 to the County for a sinking fund in case of default on the loan guarantee. Mr. Plessinger confirmed with the USDA and M & T Bank that the funds for the sinking fund can come from the proceeds of the M&T Line of Credit. He also stated that the USDA has confirmed it's obligation of funding for this fiscal year at the 3.85% interest rate for a loan amount not to exceed \$1,957,570.00. The official award letter from the USDA will be coming within the next couple of weeks and will be provided to M & T Bank as further commitment for the line of credit application.

Mr. Plessinger stated that he has been in contact with Attorney Pertile and Attorney Brewer and the necessary Ordinances, etc., are being prepared for the county. He stated that he discussed the timeline of advertising for bids this week, opening bids at the authority's November 6<sup>th</sup> meeting with the award of contract at the authority's December 10<sup>th</sup> meeting and Attorney Brewer was fine with this timeline. Mr. Plessinger stated that construction would begin in May of 2019 and the project scheduled for completion sometime in September of 2019.

Mr. Plessinger stated that an appraisal for the property necessary for stormwater remediation is to be completed this week. Afterward, a Sales Agreement for the land can then be drafted. A meeting with PennDot is scheduled for October 16, 2018, regarding funding for the remediation project.

Discussion followed.

**NEW BUSINESS:**

**Courthouse Interior Alterations & HVAC Improvements:**

- a. Dave Albright requested approval of Change Order #CO-KB11, received from Kretina Builders, Inc., in the amount of \$4,200.00, to furnish all labor and materials to remove the portion of stone in the clock tower required for the preparation of the new HVAC access opening in full, undamaged pieces of the dressed exterior material, with stone being lowered to the 3<sup>rd</sup> floor for the removal by others.

Mr. Albright stated that in order to make an opening big enough for an HVAC Unit to pass through, an interior wall, which that at one time had been an exterior sandstone wall, would need to be removed. Public Works Director Rocky Greenland suggested that the stone be removed intact rather than demolished into smaller pieces for easy removal, and stored for future stone repairs. Mr. Albright stated that the county has experienced some issues obtaining sandstone to repair the exterior of the courthouse and that salvaging the entire piece would be of great benefit to the county. Mr. Albright approached Kretina Builders, Inc. and requested a dollar amount for making this change to the contract. Kretina Builders, Inc. quoted a price of approximately \$8,400.00. Mr. Albright discussed the significant impact of such an amount on the project. Kretina Builders, Inc., understanding the importance of the Courthouse Preservation Project and need to keep costs to a minimum, offered to reduce the change order amount by 50% to \$4,200.00, as their contribution to preserving this historic building.

Mr. Albright introduced Jamie Ritchey of Kretina Builders, Inc. The Commissioners thanked Mr. Ritchey for this generous contribution to the project and to Blair County.

**Resolution 361-2018:** A resolution approving Change Order #CO-KB11, received from Kretina Builders, Inc., in the amount of \$4,200.00, to furnish all labor and materials to remove the portion of stone in the clock tower required for the preparation of the new HVAC access opening in full, undamaged pieces of the dressed exterior material, with stone being lowered to the 3<sup>rd</sup> floor for the removal by others.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 361-2018.

b. Dave Albright presented discussion concerning the request for three (3) Change Order Proposals as follows:

**i. Request for Change Order Proposal RFP CO-MSI1**  
**(Anticipated Deduct)**

HVAC Construction Request of cost from Marc Service, Inc. to furnish electric fintube perimeter supplemental heat units in lieu of VRF Heat Pump System, and to limit existing equipment and pipe demolition in the 1875 stair towers limited access upper portions.

**ii. Request for Change Order Proposal RFP CO-KBI2**  
**(Anticipated Add)**

General Construction Request of cost from Kretina Builders, Inc. to construct an equipment closet in the 2<sup>nd</sup> floor Hall behind the 1875 Courtroom bench for the location of the A/V Control Cabinet, per request of IT department.

**iii. Request for Change Order Proposal RFP CO-SEI1**  
**(Possible Wash)**

Electrical Construction Request of cost from Stelco Electric, Inc. to wire the fintube in lieu of VRF system, and revise A/V termination and power for new A/V cabinet location.

**Resolution 362-2018:** A resolution approving the following three-3 requests for Change Order Proposals pertaining to the Courthouse Interior Alterations and HVAC Improvement Projects:

**i. Request for Change Order Proposal RFP CO-MSI1**  
**(Anticipated Deduct)**

HVAC Construction Request of cost from Marc Service, Inc. to furnish electric fintube perimeter supplemental heat units in lieu of VRF Heat Pump System, and to limit existing equipment and pipe demolition in the 1875 stair towers limited access upper portions.

**ii. Request for Change Order Proposal RFP CO-KBI2**  
**(Anticipated Add)**

General Construction Request of cost from Kretina Builders, Inc. to construct an equipment closet in the 2<sup>nd</sup> floor Hall behind the 1875 Courtroom bench for the location of the A/V Control Cabinet, per request of IT department.

**iii. Request for Change Order Proposal RFP CO-SEI1**  
**(Possible Wash)**

Electrical Construction Request of cost from Stelco Electric, Inc. to wire the fintube in lieu of VRF system, and revise A/V termination and power for new A/V cabinet location.

Mr. Albright provided a brief summary of each Change Order Proposal request with discussion following.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 362-2018.

**Department of Emergency Services:**

- a. Kate Rimbeck introduced the New Smart911 App to Better Protect Residents in Emergencies.

Mrs. Rimbeck announced that Blair County residents will now be able to download the new Smart911 mobile app to share and receive information needed during an emergency. She stated that there is no charge or additional fees for the new Smart911 app to Blair County Residents.

Mrs. Rimbeck stated that the benefits of the Smart911 app include:

- Residents who previously did not have home internet access or a computer can register from their mobile phones.
- Current Smart911 users can access their safety profile via the app and easily update their information in real-time.
- Residents can create a Smart911 Safety Profile via the app, which includes verified phone numbers, easily updatable information for dispatchers, and upload photos.

- The Smart911 app automatically displays alerts from the National Weather Service on an interactive map for a more advanced warning (available to anyone, including those in areas that their 911 center does not utilize Smart911 capabilities).

Mrs. Rimbeck stated that to download the app search “Smart911” in the mobile app store or text “Smart911” to 67283 to receive the download link via text message.

Discussion followed.

- b. Cris Fredrickson requested approval for the submission of the FFY 2018-2019 Hazardous Materials Emergency Preparedness Grant Application (HMEP) to the Pennsylvania Emergency Management Agency (PEMA), who serves as the grant administrator on behalf of the United States Department of Transportation, in the amount of \$48,532.00, for the period of October 1, 2018 through September 30, 2019, for hazardous materials training and planning for 10 (ten) proposed projects.

Mrs. Fredrickson stated that the HMEP grant funds are used for planning and training for incidents with the transportation of hazardous materials. She stated that the grant award is up to \$48,532.00, which requires a 20% match for the projects that will take place during the grant period from 2017-2019. Anything over 20% of the projects will be an expense of the LEPC.

Mrs. Fredrickson stated that the application is due to PEMA by October 5, 2018 and does not require signatures by the Board of Commissioners.

Discussion followed.

**Resolution 363-2018:** A resolution approving the submission of the FFY 2018-2019 Hazardous Materials Emergency Preparedness Grant Application (HMEP) to the Pennsylvania Emergency Management Agency (PEMA), who serves as the grant administrator on behalf of the United States Department of Transportation, in the amount of \$48,532.00 for the period of October 1, 2018 through September 30, 2019 for hazardous materials training and planning, and encompasses 10 (ten) proposed projects.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 363-2018.

- c. Cris Fredrickson requested approval of a US Department of Homeland Security FFY 2018 Emergency Management Performance Grant Program Agreement (EMPG) between the Pennsylvania Emergency Management Agency (PEMA) and the County of Blair, in the award amount of \$106,570.00, for the period of October 1, 2017 through September 30, 2018, to enhance and sustain all-hazards emergency management capabilities.

Mrs. Fredrickson stated that the award amount of \$106,570.00 will reimburse up to 50%, for wages and benefits of the Emergency Management Director, Operations & Training Officer, and Administrative Assistant. She stated that the agreement does require the Board of Commissioners signature and is due to PEMA by October 19, 2018.

Discussion followed.

**Resolution 364-2018:** A resolution approving a US Department of Homeland Security FFY 2018 Emergency Management Performance Grant Program Agreement (EMPG) between the Pennsylvania Emergency Management Agency (PEMA) and the County of Blair, in the award amount of \$106,570.00 for the period of October 1, 2017 through September 30, 2018, to enhance and sustain all-hazards emergency management capabilities.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 364-2018.

#### **Department of Social Services:**

Theresa Rudy requested approval of three (3) FY 2018-2019 renewal contracts between the County of Blair and: Big Brothers Big Sisters, in the maximum contract amount of \$20,000.00; Blair HealthChoices, in the maximum contract amount of \$65,000.00; and Skills of Central Pennsylvania, Inc., in the maximum contract amount of \$413,545.00, for the period of July 1, 2018 through June 30, 2019.

Mrs. Rudy stated that the county boilerplate contract and business associates agreement have been approved by Solicitor Karn. She stated that the agencies have secured the required cyber liability insurance and that there has been no increase to the Pennsylvania Department of

Discussion followed.

**Resolution 365-2018:** A resolution approving three (3) FY 2018-2019 renewal contracts between the county of Blair, and Big Brothers Big Sisters, in the maximum contract amount of \$20,000.00; Blair HealthChoices, in the maximum contract amount of \$65,000.00; and Skills of Central Pennsylvania, Inc., in the maximum contract amount of \$413,545.00, for the period of July 1, 2018 through June 30, 2019.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 365-2018.

**Department of Children, Youth and Families:**

- a. Kerrie Baughman requested approval of a FY 2016-2017 renewal Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Kids First for the period of July 1, 2016 through June 30, 2017 as follows:

Kids First	
Support	\$61.96 per day
Family Preservation Support	\$61.96 per day
Reunification Support	\$61.96 per day
Parenting from Prison Program	\$61.96 per day
Parent/Child Interaction Therapy	\$61.96 per day
Promoting Responsible Fatherhood	\$30,600.00 yearly
Strengths-Based Family Workers Credentialing	\$126,000.00 yearly

Mrs. Baughman stated that services are provided on a fee for service basis based on the needs of the child(ren) and family. She stated that there is no rate increase from the previous contract period, and there is 80% reimbursement from the state through Act 148 with an estimated county cost of 20%.

Discussion followed.

**Resolution 366-2018:** A resolution approving a FY 2016-2017 renewal Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Kids First for the period of July 1, 2016 through June 30, 2017.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 366-2018.

- b. Kerrie Baughman requested approval of two (2) FY 2017-2018 renewal Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the Children’s Home of York; and Kids First, for the period of July 1, 2017 through June 30, 2018 as follows:

Children’s Home of York	
• Foster Care	\$71.82 per day
Kids First	
• Support	\$61.96 per day
• Family Preservation Support	\$61.96 per day
• Reunification Support	\$61.96 per day
• Parenting from Prison Program	\$61.96 per day
• Parent/Child Interaction Therapy	\$61.96 per day
• Promoting Responsible Fatherhood	\$30,600.00 yearly
• Strengths- ➤ Based Family Workers Credentialing	\$126,000.00 yearly

Mrs. Baughman stated that services are provided on a fee for service basis based on the needs of the child(ren) and family. She stated that there is no rate increase from the previous contract period, and there is 80% reimbursement from the state through Act 148 with an estimated county cost of 20%.

Discussion followed.

**Resolution 367-2018:** A resolution approving two (2) FY 2017-2018 renewal Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the Children’s Home of York and Kids First, for the period of July 1, 2017 through June 30, 2018.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 367-2018.

**Controller's Office:**

County Administrator Schmitt requested approval of a second amendment to an agreement dated December 6, 2016 and amended May 1, 2018 between the County of Blair, and Tyler Technologies removing the Applicant Tracking Tyler Software from the agreement as of the execution date of the second amendment, in the credit amount of \$4,400.00, to be applied to software license fees for Tyler Software Products hereafter acquired by the county; and a credit in the amount of \$1,039.50 of maintenance fees paid for the period of December 15, 2017 through December 14, 2018. The county may apply said credit to any fees due to Tyler Technologies under the agreement.

Solicitor Karn stated that he has reviewed the amendment to the agreement and the amendment allows the county a credit to be applied to any fees due to Tyler Technologies under the agreement.

Discussion followed.

**Resolution 368-2018:** A resolution approving a second amendment to an agreement dated December 6, 2016 and amended May 1, 2018 between the County of Blair, and Tyler Technologies removing the Applicant Tracking Tyler Software from the agreement as of the execution date of the second amendment, in the credit amount of \$4,400.00 to be applied to software license fees for Tyler Software Products hereafter acquired by the county; and a credit in the amount of \$1,039.50 of maintenance fees paid for the period of December 15, 2017 through December 14, 2018. The county may apply said credit to any fees due to Tyler Technologies under the agreement.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 368-2018.

**Heating Fuel:**

County Administrator Schmitt requested ratification of action taken Friday, September 28, 2018, fixing the gas rate at \$2.695/Dth for 50% of the county's gas used thru October 31, 2019.

Discussion followed.

**Resolution 369-2018:** A resolution approving the ratification of action taken Friday, September 28, 2018, fixing the gas rate at \$2.695/Dth for 50% of the county's gas used thru October 31, 2019.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 369-2018.

**ADJOURN:**

Meeting Adjourned,

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Helen P. Schmitt, County Administrator