

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, JULY 10, 2018, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – June 26 and 29, 2018**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **CONSENT AGENDA**

Resolution 247-2018:

- a. Payment of two (2) Warrant Lists dated July 9, 2018, in the amounts of \$211,910.69 and \$311,617.02 which include payments of the following invoices:
 - **2017 Project Fund/Bond/Courtroom #1 Project:** Payment of an invoice received from Empire Communications, in the amount of \$4,458.50 for Courtroom #1 Audio System.
 - **2017 Project Fund/Bond/Courtroom #1 and #2 Projects:** Payment of three (3) invoices received from Lowes, in the amounts of \$137.56, \$106.56 and \$8.88, for miscellaneous building supplies.
- b. Payment of two (2) Preliminary Check Writing Reports for the Department of Social Services, in the amounts of \$51,151.97 dated July 5, 2018 and \$5,435.00 dated July 9, 2018.
- c. **Budget Transfer:** For the payment of invoice #17-026288, dated May 16, 2018, from Nova Casualty Company for an insurance deductible.

From	\$	To
01101-41999 Contingency	\$904.00	01158-44960 – District Attorney

Budget Transfer: For the payment of invoices #852839, #852840 and #852841 from McNees Wallace for legal services originally budgeted in HR, being moved to the appropriate departments.

From	\$	To
01105-44080	\$2,220.49	01101-44080 Commissioners
01105-44080	\$171.50	01101-44080 Prison
01105-44080	\$392.00	01103HW-44080 Highway
01105-44080	\$59.93	01150-44080 Register and Recorder
01105-44080	\$35.43	01109-44080 Treasurer
01105-44080	\$35.43	01158-44080 District Attorney
01105-44080	\$133.43	01160ED-44080 Courts
01151-44080	\$59.93	01151-44080 Sheriff
01151-44080	\$35.43	01159-44080 Prothonotary
01105-44080	\$35.43	01112-44080 Controller
01105-44080	\$98.00	01122-44080 911/EMA

- d. **Blair County Children, Youth and Families Advisory Board:** Requesting approval for the appointment of John D. Querry to the Advisory Board for the period of July 10, 2018 through December 31, 2019, filling the expired term of Leslie Estep.
- e. **Internship:** One (1) Saint Francis University Student Intern, Jordan C. O’Farrell, Controller’s Office, for the period of July 16, 2018 through September 1, 2018. Internship is for credit only and at no cost to the county.
- f. **Employment:** Veronica DeFancesco, FT, Corrections Officer, Prison, \$19.54/hr., effective 7/6/18; Troy Selip, FT, CDL Truck Driver, Highway, \$16.43/hr., effective 7/9/18; Austin Shuey, FT, Deputy, Sheriff, \$13.74/hr., effective 7/6/18; Anna Smith, PT, Temp Assistant, Treasurer, \$10.03/hr., effective 7/9/18; Melissa Peterson, from GIS Specialist I \$17.66/hr. to GIS Specialist II 40,000.22/yr., effective 1/1/18; Shaun Edmundson, from FT, Corrections Officer, Prison, \$19.80/hr. to FT, Sergeant, Prison, \$21.85/hr., effective 6/28/18; Joshua Cherish, from FT, Corrections Officer, Prison, \$19.63/hr. to FT, Sergeant, Prison, \$21.85/hr., effective 6/28/18; Brian Crawford, from FT, Corrections Officer, Prison, \$20.16/hr. to FT, Sergeant, Prison, \$21.85/hr., effective 6/28/18,
- g. **Resignations:** John Edwards, FT, Deputy, Sheriff, \$13.74/hr., effective 7/6/18.
- h. **Terminations:** Greg McConnell, FT, Quality Assurance & Housing Coordinator, Social Services, \$40,000.22/yr., effective 7/5/18.

8. **UNFINISHED BUSINESS**

Adoption of Resolutions:

Resolution 248-2018: A resolution approving authorization to submit a FY 2018 Emergency Solutions Grant (ESG) to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED), in the amount of \$920,667.00, for homeless shelter housing and service providers.

Resolution 249-2018: A resolution approving an Agreement for Monitoring and Associated Services between the County of Blair, Adult Parole and Probation and Corrections Development, Inc., for an initial one (1) year term commencing on the date of execution of agreement by both parties. Said agreement shall automatically renew for additional one (1) year terms unless terminated according to the terms and conditions outlined in section 9 of the agreement. Costs for monitoring and associated services vary and have been budgeted in the 2018 Adult Supervision Fee Budget.

9. **OLD BUSINESS**

None

10. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Blair Senior Services:**

- i. Requesting approval of a Contract between the County of Blair and Blair Senior Services Inc., effective 07/01/18 through 06/30/19 for administration of the FY 2018-2019 Medical Assistance Transportation Program funds.
- ii. Requesting approval of the Medical Assistance Transportation Program Participation Grant Agreement (MATP) and Assurance of Compliance between the County of Blair and the Commonwealth of Pennsylvania Department of Public Welfare, Bureau of Managed Care Operations for FY 2018-2019 in the initial allocation amount of \$1,495,892.00.

B. **Blair County Juvenile Probation:**

Requesting approval of two (2) FY 17/18 School Based Probation Agreements between the County of Blair on behalf of the Blair County Juvenile Probation Office and: (1) the Altoona Area School District and (2) the Hollidaysburg Area School District to ensure the success of the Blair County School Based Probation Program for the period of August 1, 2018 through June 30, 2019. These two agreements are renewed annually.

C. **Emergency Management Agency:**

- i. Discussion concerning the ratification of the adoption of a Declaration of Disaster Emergency for damages sustained during July 2, 2018 flooding rains.
- ii. Requesting approval of a Professional Services Agreement between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group for the annual Emergency Services Table Top Exercise, Functional Exercise and EOC Leadership Training involving the transportation of hazardous materials, in an amount not to exceed \$17,325.00, with 80% paid by the FFY 2018 Hazardous Materials Emergency Preparedness Grant Program (HMEP), and the remaining 20% paid by the LEPC, or in like-kind donation, including room rental, or any combination thereof, equaling a value of no less than \$3,465.00. This item is paid for 100% by grant and Act 165 monies.

D. **Blair County Children, Youth and Families:**

- i. Requesting approval of an agreement between the County of Blair on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$6,211.35, for CAPS Version 14 Upgrade, effective January 22, 2018.
- ii. Requesting approval of an Amendment to the CAPS Version 14 Upgrade Agreement dated January 22, 2018 between the County of Blair on behalf of Blair County Children, Youth and Families and Avanco International adding language to augment Section 4.0 Terms and Condition of the CAPS Version 14 Upgrade Statement of Work.
- iii. Requesting approval of an agreement between the County of Blair on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$1,662.43, for CWIS 1.3 Release 1 Upgrade to the Child Accounting and Profile System, effective March 1, 2018 through October 30, 2018.
- iv. Requesting approval of an agreement between the County of Blair on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$5,149.58, for CWIS 2.0 FY 17/18 Upgrade to the Child Accounting and Profile System, effective February 1, 2018 through June 30, 2018.

E. Blair County Human Resources:

- i. Requesting approval of a Collective Bargaining Agreement between the County of Blair and PSSU, SEIU, Local 668, Children, Youth Service Workers, effective January 1, 2018 through and including December 31, 2020.
- ii. Requesting approval of a Side Letter Agreement to the Collective Bargaining Agreement between the County of Blair and PSSU, SEIU Local 668, Children, Youth Service Workers, modifying certain terms and conditions of employment for employees identified as “Wrap-Around Assessment Caseworkers”, effective January 1, 2018 through and including December 31, 2020.
- iii. Requesting approval for the adoption of a new Blair County Policy (Policy #201) Americans with Disabilities Act (ADA), Pregnancy Discrimination Act (PDA) and Religious Accommodations.

F. Volunteer Liability Insurance:

Requesting approval of two (2) renewal volunteer insurance coverage policies with AXIS Insurance Company, through the County Commissioner’s Association of Pennsylvania Insurance Programs, for the period of July 14, 2018 through July 14, 2019 for Emergency Services Volunteers, in the annual amount of \$390.00, and July 17, 2018 through July 17, 2019 for County Volunteers, in the annual amount of \$684.00.

G. Conservation District/Intergovernmental Stormwater Committee

Requesting a letter of support for a Growing Greener Plus Grant Application: Regional Collaboration Improves Water Quality and acknowledgement of a National Fish and Wildlife Foundation Grant Application, on behalf of the Intergovernmental Stormwater Committee for design, permitting and construction project to enhance green infrastructure along Brush run preceding the Lakemont Reservoir.

H. Blair County Coroner:

Requesting approval to submit a grant application for \$10,000.00 to the Pennsylvania Department of Health.

I. Award of Bids:

Discussion concerning the award or rejection of bids for General Construction, HVAC, Plumbing and Electrical Work for the interior alterations and HVAC improvements to the second floor of the historical side of the Courthouse. Action to award or reject bids must take place 30 days from the bid opening of June 27, 2018.

J. Lawyers Lobby Covenant:

Requesting approval of a Declaration of Covenant for the Courthouse as to ensure the maintenance and preservation of the architectural and historical characteristics of the structure under the provisions of the National Historic Preservation Act of 1966.

K. Blair County Prison:

Requesting approval of a Special Event Trailer Lease Agreement between the County of Blair on behalf of the Blair County Prison and US Foods, Inc., for the lease of an outside refrigerated trailer, in the amount of 0 dollars, for the period of July 5, 2018 through July 9, 2018.

11. **ADJOURN**

WORK SESSION: TUESDAY, JULY 10, 2018, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, County Administrator Schmitt, Solicitor Karn.

Members Absent: Commissioner Beam.

Others Present: Sergio Carmona (Blair County Community Action Agency), Jon Frank (JPO), Dennis Wisor (Blair Senior Services), Kerrie Baughman and Amy Wertz (CYF), Jenn Sleppy and Sarah Chuff (Finance), Katherine Swigart (Human Resources), Holly Garner (Prison), Cris Frederickson and Mark Taylor (911E Center), Kay Stephens (Altoona Mirror), Donna Fisher (Conservation District), Cory Seymour (APO), James Ott (Sheriff), Rocky Greenland (Public Works), AC Stickel (Controller), Nicole Hemminger and Melissa Harpster (Commissioners Office).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – JUNE 26 AND JUNE 29, 2018:

Commissioner Erb called for changes or corrections to the minutes of June 26 and 29, 2018.

There were no changes or corrections noted.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments.

Commissioner Tomassetti – nothing.

Commissioner Erb extended sympathies on the passing of Laurie Smith a long-term board member and former president of the Children and Youth Advisory Board.

Commissioner Erb stated that there would be one (1) addition to today's agenda. He stated that Sergio Carmona of the Blair County Community Action Agency would provide a brief presentation on the First-time Homebuyer Assistance Program.

PRESENTATION:

Mr. Carmona provided an outline of the first-time homebuyer assistance program. He stated that the program through Blair County Community Action Agency is designed to assist qualified first-time homebuyers that are pre-approved for a fixed rate mortgage loan of up to \$5,000.00 to be used towards down payment or closing costs. Mr. Carmona explained the requirements for participation in the program.

Mr. Carmona stated that Blair County Community Action Agency, which is located at 2100 6th Avenue, Altoona, will hold an informational meeting with local lenders on August 1, 2018 to introduce them to the program. He encouraged anyone interested in learning more about the program to contact the Agency by phone at 814-946-3651 or by visiting the website at www.blaircap.org

CONSENT AGENDA:

Resolution 247-2018:

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- g. **Resignations:** John Edwards, FT, Deputy, Sheriff, \$13.74/hr., effective 7/6/18.
- h. **Terminations:** Greg McConnell, FT, Quality Assurance & Housing Coordinator, Social Services, \$40,000.22/yr., effective 7/5/18.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 247-2018.

UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 248-2018: A resolution approving authorization to submit a FY 2018 Emergency Solutions Grant (ESG) to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED), in the amount of \$920,667.00, for homeless shelter housing and service providers.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 248-2018.

Resolution 249-2018: A resolution approving an Agreement for Monitoring and Associated Services between the County of Blair, Adult Parole and Probation and Corrections Development, Inc., for an initial one (1) year term commencing on the date of execution of agreement by both parties. Said agreement shall automatically renew for additional one (1) year terms unless terminated according to the terms and conditions outlined in section 9 of the agreement. Costs for monitoring and associated services vary and have been budgeted in the 2018 Adult Supervision Fee Budget.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 249-2018.

OLD BUSINESS:

None

STAFF REPORTS & SPECIAL BUSINESS:

Blair Senior Services:

- i. Dennis Wisor requested approval of a Contract between the County of Blair and Blair Senior Services Inc., effective 07/01/18 through 06/30/19 for administration of the FY 2018-2019 Medical Assistance Transportation Program funds.

Mr. Wisor stated that the only change to the contract was that the trip rate increased from \$18.81 to \$21.00.

Discussion followed.

- ii. Dennis Wisor requested approval of the Medical Assistance Transportation Program Participation Grant Agreement (MATP) and Assurance of Compliance between the County of Blair and the Commonwealth of Pennsylvania Department of Public Welfare, Bureau of Managed Care Operations for FY 2018-2019 in the initial allocation amount of \$1,495,892.00.

Mr. Wisor stated that the allocation amount is significantly higher (\$200,000.00) than the last fiscal year.

Discussion followed.

Blair County Juvenile Probation:

Jon Frank requested approval of two (2) FY 17/18 School Based Probation Agreements between the County of Blair on behalf of the Blair County Juvenile Probation Office and: (1) the Altoona Area School District and (2) the Hollidaysburg Area School District to ensure the success of the Blair County School Based Probation Program for the period of August 1, 2018 through June 30, 2019.

Mr. Frank stated that the agreements have been reviewed by Assistant Solicitor Muriceak and his requested changes to the agreements have been made. He stated that the agreements are renewed annually and there is no cost to the county associated with either agreement.

Discussion followed.

Resolution 250-2018: A resolution approving two (2) FY 17/18 School Based Probation Agreements between the County of Blair on behalf of the Blair County Juvenile Probation Office and: (1) the Altoona Area School District and (2) the Hollidaysburg Area School District to ensure the success of the Blair County School Based Probation Program for the period of August 1, 2018 through June 30, 2019. These two agreements are renewed annually.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 250-2018.

Emergency Management Agency:

- i. Mark Taylor presented discussion concerning the ratification of the adoption of a Declaration of Disaster Emergency for damages sustained during July 2, 2018 flooding rains.

Mr. Taylor stated that there were approximately one-hundred (100) homes within Duncansville Borough and Allegheny and Blair Townships that sustained damage due to flooding rains. Of those one-hundred (100) homes, only three (3) sustained major damage, and that two (2) of those three (3) homes are covered by flood insurance.

Mr. Taylor stated that after the initial assessment of the damages sustained, he does not feel that there is enough damage to meet the financial threshold for award of federal funding.

Mr. Taylor stated that a workshop is being arranged with the Pennsylvania Emergency Management Agency (PEMA) for the residents affected by the flash flooding. He stated that if twenty-five (25) people attend there is a possibility that loans, through the Small Business Administration, might be offered. Mr. Taylor reiterated that this is only a possibility and not a certainty.

Discussion followed.

Resolution 251-2018: A resolution ratifying the adoption of the following Declaration of Disaster Emergency, dated July 5, 2018, for damages sustained during July 2, 2018 flooding rains:

DECLARATION OF DISASTER EMERGENCY

WHEREAS, on or about July 2, 2018, flash flooding has caused or threatens to cause injury, damage, and suffering to the persons and property of Blair County; and

WHEREAS, the flash flooding has endangered the health, safety and welfare of a substantial number of persons residing in Blair County, and threatens to create problems greater in scope than Blair County may be able to resolve; and

WHEREAS, emergency management measures are required to reduce the severity of this disaster and to protect the health, safety and welfare of affected residents in Blair County;

NOW, THEREFORE, we, the undersigned Commissioners of Blair County, pursuant to the provisions of Section 7501 of the Pennsylvania Emergency Management Services Code, (35 PA C.S., Section 7501), as amended, do hereby proclaim the existence of a disaster emergency in Blair County.

FURTHER, we direct the Blair County Emergency Management Coordinator to coordinate the activities of the emergency response, to take all appropriate action needed to alleviate the effects of this disaster, to aid in the restoration of essential public services, and to take any other emergency response action deemed necessary to respond to this emergency.

STILL FURTHER, we authorize officials of Blair County to act as necessary to meet the current demands of this emergency, namely: by the employment of temporary workers, by the rental of equipment, by the purchase of supplies and materials, and by entering into such contracts and agreements for the performance of public work as may be required to meet the emergency, all without regard to those time-consuming procedures and formalities normally prescribed by law, mandatory constitutional requirements excepted.

This Proclamation shall take effect immediately.

DULY, adopted by the Commissioners of the County of Blair, Pennsylvania this 5th day of July, 2018.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 251-2018.

- ii. Cris Fredrickson requested approval of a Professional Services Agreement between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group for the annual Emergency Services Table Top Exercise, Functional Exercise and EOC Leadership Training involving the transportation of hazardous materials, in an amount not to exceed \$17,325.00, with 80% paid by the FFY 2018 Hazardous Materials Emergency Preparedness Grant Program (HMEP), and the remaining 20% paid by the LEPC, or in like-kind donation, including room rental, or any combination thereof, equaling a value of no less than \$3,465.00. This item is paid for 100% by grant and Act 165 monies.

Mrs. Fredrickson stated that the tabletop exercise for area first responders is a yearly event with approximately one-hundred (100) participants. She stated that the agreement was reviewed by Assistant Solicitor Muriceak and the event is paid for by grant and Act 165 funds.

Discussion followed.

Resolution 252-2018: A resolution approving a Professional Services Agreement between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group for the annual Emergency Services Table Top Exercise, Functional Exercise and EOC Leadership Training involving the transportation of hazardous materials, in an amount not to exceed \$17,325.00, with 80% paid by the FFY 2018 Hazardous Materials Emergency Preparedness Grant Program (HMEP), and the remaining 20% paid by the LEPC, or in like-kind donation, including room rental, or any combination thereof, equaling a value of no less than \$3,465.00. This item is paid for 100% by grant and Act 165 monies.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 252-2018.

Blair County Children, Youth and Families:

- i. Amy Wertz requested approval of an agreement between the County of Blair on behalf of Blair County Children, Youth and Families, and Avanco International, in the amount of \$6,211.35, for CAPS Version 14 Upgrade, effective January 22, 2018.

Ms. Wertz stated that the agreement has been reviewed by Solicitor Karn.

Discussion followed.

Resolution 253-2018: A resolution approving an agreement between the County of Blair on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$6,211.35, for CAPS Version 14 Upgrade, effective January 22, 2018.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 253-2018.

- ii. Amy Wertz requested approval of an Amendment to the CAPS Version 14 Upgrade Agreement dated January 22, 2018 between the County of Blair on behalf of Blair County Children, Youth and Families and Avanco International adding language to augment Section 4.0 Terms and Condition of the CAPS Version 14 Upgrade Statement of Work.

Ms. Wertz stated that the agreement has been reviewed by Solicitor Karn.

Discussion followed.

Resolution 253A-2018: A resolution approving an Amendment to the CAPS Version 14 Upgrade Agreement dated January 22, 2018 between the County of Blair on behalf of Blair County Children, Youth and Families and Avanco International adding language to augment Section 4.0 Terms and Condition of the CAPS Version 14 Upgrade Statement of Work.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 253A-2018.

- iii. Amy Wertz requested approval of an agreement between the County of Blair on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$1,662.43, for CWIS 1.3 Release 1 Upgrade to the Child Accounting and Profile System, effective March 1, 2018 through October 30, 2018.

Ms. Wertz stated that the agreement has been reviewed by Solicitor Karn.

Resolution 253B-2018: A resolution approving an agreement between the County of Blair on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$1,662.43, for CWIS 1.3 Release 1 Upgrade to the Child Accounting and Profile System, effective March 1, 2018 through October 30, 2018.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 253B-2018.

- iv. Amy Wertz requested approval of an agreement between the County of Blair on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$5,149.58, for CWIS 2.0 FY 17/18 Upgrade to the Child Accounting and Profile System, effective February 1, 2018 through June 30, 2018.

Ms. Wertz stated that the agreement has been reviewed by Solicitor Karn.

Resolution 253C-2018: A resolution approving an agreement between the County of Blair on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$5,149.58, for CWIS 2.0 FY 17/18 Upgrade to the Child Accounting and Profile System, effective February 1, 2018 through June 30, 2018.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 253C-2018.

Blair County Human Resources:

- i. Katherine Swigart requested approval of a Collective Bargaining Agreement between the County of Blair and PSSU, SEIU, Local 668, Children, Youth Service Workers, effective January 1, 2018 through and including December 31, 2020.

Miss Swigart stated that all of the changes regarding wages have been made to the agreement and that the PSSU Business Agent has signed her section of the agreement. She asked that the board consider taking action on approval of the agreement.

Discussion followed.

Resolution 254-2018: A resolution approving a Collective Bargaining Agreement between the County of Blair and PSSU, SEIU, Local 668, Children Youth Service Workers, effective January 1, 2018 through and including December 31, 2020.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 254-2018.

- ii. Katherine Swigart requested approval of a Side Letter Agreement to the Collective Bargaining Agreement between the County of Blair and PSSU, SEIU Local 668, Children, Youth Service Workers, modifying certain terms and conditions of employment for employees identified as “Wrap-Around Assessment Caseworkers”, effective January 1, 2018 through and including December 31, 2020.

Miss Swigart stated that the side letter agreement addresses new terminology and stipulations regarding the newly formed Triage B Unit. This agreement replaces a prior side letter agreement dated January 1, 2018, specific to Wrap-Around Assessment Caseworkers.

Resolution 255-2018: A resolution approving a Side Letter Agreement to the Collective Bargaining Agreement between the County of Blair and PSSU, SEIU Local 668, Children, Youth Service Workers, modifying certain terms and conditions of employment for employees identified as “Wrap-Around Assessment Caseworkers”, effective January 1, 2018 through and including December 31, 2020.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 255-2018.

- iii. Katherine Swigart requested approval for the adoption of a new Blair County Policy (Policy #201) Americans with Disabilities Act (ADA), Pregnancy Discrimination Act (PDA) and Religious Accommodations.

Miss Swigart stated that the policy was recommended and written by legal counsel for adoption by the county.

Discussion followed.

Resolution 256-2018: A resolution approving the adoption of a new Blair County Policy (Policy #201) Americans with Disabilities Act (ADA), Pregnancy Discrimination Act (PDA) and Religious Accommodations.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 256-2018.

Volunteer Liability Insurance:

County Administrator Schmitt requested approval of two (2) volunteer insurance policies with AXIS Insurance Company, through the County Commissioner’s Association of Pennsylvania Insurance Programs, for the period of July 14, 2018 through July 14, 2019 for Emergency Services Volunteers, in the annual amount of \$390.00, and July 17, 2018 through July 17, 2019 for County Volunteers, in the annual amount of \$684.00.

Mrs. Schmitt stated that approval was given at the last meeting for the submission of the applications for the volunteer insurance policies. The applications were submitted and the rates have now been received. The rates remain the same from last year, however, the number of volunteers has increased.

Discussion followed.

Resolution 257-2018: A resolution approving two (2) volunteer insurance coverage policies with AXIS Insurance Company, through the County Commissioner’s Association of Pennsylvania Insurance Programs, for the period of July 14, 2018 through July 14, 2019 for Emergency Services Volunteers, in the annual amount of \$390.00, and July 17, 2018 through July 17, 2019 for County Volunteers, in the annual amount of \$684.00.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 257-2018.

Conservation District/Intergovernmental Stormwater Committee

Donna Fisher requested (1) a letter of support for a Growing Greener plus Grant Application: Regional Collaboration Improves Water Quality and accompanying Landowner Letter of Commitment, and (2) acknowledgement of a National Fish and Wildlife Foundation Grant Application, on behalf of the Intergovernmental Stormwater Committee for design, permitting

and construction project to enhance green infrastructure along Brush Run preceding the Lakemont Reservoir.

Miss Fisher stated that the Conservation District will be applying on behalf of the Intergovernmental Stormwater Committee for a proposed two phased project entitled Regional Collaboration Improves Water Quality. She stated the funding for the first phase would be used to enhance green infrastructure along Brush Run preceding the Lakemont Reservoir. This initiative has an overall goal to reduce sediment load within the watershed by 10% through 2023. The proposed project is located within the Beaverdam Branch Watershed of Blair County.

Miss Fisher stated that the National Fish and Wildlife Foundation is opening a grant which closes in September. The Conservation District would like to combine this grant application in conjunction with the Growing Greener Plus Grant for the most impact on sediment reduction.

Discussion followed.

Resolution 258-2018: A resolution approving (1) a letter of support for a Growing Greener Plus Grant Application: Regional Collaboration Improves Water Quality and accompanying Landowner Letter of Commitment and (2) acknowledgement of a National Fish and Wildlife Foundation Grant Application, on behalf of the Intergovernmental Stormwater Committee for design, permitting and construction project to enhance green infrastructure along Brush run preceding the Lakemont Reservoir.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 258-2018.

Blair County Coroner:

Requesting approval to submit a grant application for \$10,000.00 to the Pennsylvania Department of Health.

No discussion or action taken due to non-representation by the Coroner's Office to introduce the agenda item.

Award of Bids:

Discussion concerning the award or rejection of bids for General Construction, HVAC, Plumbing and Electrical Work for the interior alterations and HVAC improvements to the second floor of the historical side of the Courthouse. Action to award or reject bids must take place 30 days from the bid opening of June 27, 2018.

No action was taken.

Lawyers Lobby Covenant:

Commissioner Tomassetti requested approval of a Declaration of Covenant for the Courthouse to ensure the maintenance and preservation of the architectural and historical characteristics of the structure under the provisions of the National Historic Preservation Act of 1966.

Commissioner Tomassetti stated that as a condition of funding under the provisions of the National Historic Preservation Act of 1966, a Declaration of Covenant between the Commonwealth of Pennsylvania, acting by and through the Pennsylvania Historical and Museum Commission, and the County of Blair must be entered into to ensure the architectural and historical characteristics of the old courthouse structure are maintained and preserved in accordance with the Secretary of Interior's Standards for the Treatment of Historic Properties.

Discussion followed.

Resolution 259-2018: A resolution approving a Declaration of Covenant for the Blair County Courthouse as to ensure the maintenance and preservation of the architectural and historical characteristics of the structure under the provisions of the National Historic Preservation Act of 1966.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 259-2018.

Blair County Prison:

Holly Garner requested approval of a Special Event Trailer Lease Agreement between the County of Blair, on behalf of the Blair County Prison, and US Foods, Inc., for the lease of an outside refrigerated trailer, in the amount of 0 dollars, for the period of July 5, 2018 through July 9, 2018.

Mrs. Garner stated that late in the day on July 5, 2018, they realized the prison freezer was not functioning properly. She called and arranged for US Foods to park a freezer truck on the prison property as a temporary measure until a replacement compressor could be delivered and installed. She stated that US Foods was gracious enough to provide the freezer truck at no charge.

Mrs. Garner stated that the agreement was reviewed by Solicitor Karn and that the requested changes have been forwarded to US Foods, however, the revised agreement has not yet been returned. She requested that the board consider approving the agreement pending receipt of a revised agreement from US Foods.

Discussion followed.

Resolution 260-2018: A resolution approving a Special Event Trailer Lease Agreement between the County of Blair on behalf of the Blair County Prison and US Foods, Inc., for the lease of an outside refrigerated trailer, in the amount of 0 dollars, for the period of July 5, 2018 through July 9, 2018, pending receipt of a revised agreement from US Foods, Inc.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 260-2018.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator