

**AGENDA
BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING ROOM, BLAIR COUNTY COURTHOUSE
TUESDAY, MAY 01, 2018, 10:00 A.M.**

1. CALL TO ORDER

2. MOMENT OF SILENT REFLECTION

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. APPROVAL OF MINUTES – APRIL 17, 2018

5. PUBLIC COMMENT

6. UPCOMING MEETINGS:

Wednesday, May 2, 2018

Thursday, May 3, 2018 8:30 a.m. Park and Recreation Advisory Board
(Conference Room 2B, 2nd Floor)

Friday, May 4, 2018

Monday, May 7, 2018

Tuesday, May 8, 2018 10:00 a.m. Commissioner’s Work Session
(Commissioner’s Mtg. Rm., Basement)

Wednesday, May 9, 2018

Thursday, May 10, 2018 9:00 a.m. Retirement Board
(Commissioner’s Mtg. Rm., Basement)

10:15 a.m. Salary Board
(Commissioner’s Mtg. Rm., Basement)

6:00 p.m. Commissioner’s Community Outreach Mtg.
(Bellwood Antis Public Library)

Friday, May 11, 2018

Monday, May 14, 2018

Tuesday, May 15, 2018 Primary Election Day Courthouse Closed Except to Voters
(Commissioners, Election/Voter Registration &
Prothonotary Offices Open)

Wednesday, May 16, 2018 7:30 a.m. Blair County Convention & Sports Facilities
(Blair County Convention Center)

10:00 a.m. Board of Assessment Appeals
(Conference Room 2B, 2nd Floor)

Thursday, May 17, 2018 8:30 a.m. Prison Board
(Commissioner’s Mtg. Rm., Basement)

10:00 a.m. Records Improvement Meeting
(Commissioner’s Mtg. Rm., Basement)

Friday, May 18, 2018

Monday, May 21, 2018

7. PROCLAMATIONS

Proclaiming the Month of May National Foster Care Appreciation Month

Proclaiming the Month of May Lyme Disease Awareness Month

8. PUBLIC ANNOUNCEMENT

Strategic Innovation Grants

Introduction of the updated blairco.org website.

9. COMMISSIONERS COMMENTS

10. CONSENT AGENDA

Resolution 150-2018:

a. Payment of two (2) Warrant Lists dated 04/30/18 in the amounts of \$311,908.55 and \$168,139.82, respectively which include payments of the following invoices:

- **2017 Project Fund/Bond/Courthouse Water Infiltration:** An Invoice received from Johnson & Griffiths, in the amount of \$10,200.00, for photo documentation of the exterior masonry restoration and professional services for masonry testing, evaluation and recommendations.
- **2017 Project Fund/Bond/Elevator Modernization:** An Invoice received from JPT Architects, in the amount of \$3,670.00, for professional services rendered 03/01/18 through 03/31/18.
- **2017 Project Fund/Bond/Lawyer’s Lobby:** Invoice #1, received from Boyer Refrigeration, in the amount of \$21,344.75, for Lawyer’s Lobby HVAC work.
- **2014 Project Fund/Bond/Reassessment:** An Invoice received from Eastburn and Gray, PC, in the amount of \$367.50, for legal services rendered.

- b. Payment of one (1) Bill List for the Department of Social Services dated 04/25/18, in the amount of \$261,943.26.
- c. Ratification of Payroll for the Period Ending 04/27/18, in the amount of \$727,860.87.
- d. **Blair County Park and Recreation Advisory Board:** Requesting approval of the resignation of Rod Feather from the Advisory Board, effective April 25, 2018. Term expiration date May 1, 2018.
- e. **Employment:** Donald W. Wertz, FT, Accountant, Controller's Office, \$35,000.16/yr., effective 04/23/18; Chantel W. DeGennaro, FT, Administrative Accounting Assistant, \$18,564.00/yr., effective 04/23/18; Audra Borowski, FT, Caseworker II, CYF, \$32,116.50/yr., effective 04/30/18; Ashley Bowmaster and Sheila Willey, FT, Juvenile Court Aide, JPO, \$17,945.20/yr., effective 04/23/18 and 04/30/18, respectively; Carl Mollica, FT, Parole and Probation Officer, APO, \$23,790.00/yr., effective 04/30/18; Karin Bruich, FT, Benefits Administrator, HR, \$30,612.40/yr., effective 04/30/18; Christina L. Gunsallus, From, PT, Clerk Typist 1, Prothonotary, \$9.18/hr., To, FT, Administrative Assistant, Assessment Office, \$8.94/hr., effective 05/03/18; Amanda Grazier, Seasonal, Tour Guide, Fort Roberdeau, \$8.00/hr., effective 05/01/18; Benjamin P. Novak, PT, Law Clerk, Court Administration, \$18.00/hr., effective 05/07/18; James Noye, FT, Parole and Probation Officer, APO, \$23,790.00/yr., effective 05/07/18.
- f. **Resignations:** Joshua B. Luther, FT, Corrections Officer, Prison, \$19.63/hr., effective 04/18/18; David A. Urish, FT, Corrections Officer, Prison, \$19.63/hr., effective 04/18/18; Chad A. Walter, PT, Fill-In Corrections Officer, Prison, \$14.42/hr., effective 04/16/18; Ashley D. Bowmaster, FT, Juvenile Court Aide, JPO, \$17,945.20/yr., effective 04/27/18.
- g. **Terminations:** Samantha Wills, FT, Clerk Typist 1, Prothonotary, \$14,141.40/yr., effective 04/24/18.
- h. **Retirements:** Alex H. Elyar, FT, Correctional Case Manager, Prison, \$29,120.26/yr., effective 05/21/18; Michael F. Hughes, FT, Sergeant, Sheriff's Office, \$14.75/hr., effective 04/27/18.

11. UNFINISHED BUSINESS

Blair County Sheriff's Office:

Acceptance of a donation to the County of Blair, Blair County Sheriff's Office of a 1993 International 4700 series specialized vehicle from the Association of Blair County Law Enforcement (ABLE) at the fee of title transfer for ownership.

12. OLD BUSINESS - None

13. NEW BUSINESS

Blair County Agricultural Land Preservation Program:

Requesting approval of a proposal of service contract between the County of Blair and Keller Engineers, Inc., for the performance of an easement survey of the Gary L. and Claudia L. Bechtel Farm located in North Woodbury Township, Blair County, in the lump sum total of \$3,150.00, which will be paid from the Agricultural Land Preservation Reserve Fund.

Blair County Bridge #10/Friesville:

Requesting approval of Supplement #1, increasing the amount of the Engineering Agreement dated 04/12/17 by \$7,980.14 for the addition of Navarro & Wright, Inc., and Archeology data collection; transferring the remaining effort in Part 1 Tasks 1, 13 and 14; and transferring Part 2 Tasks 1 and 5 from Raudenbush Engineering, Inc., to Navarro & Wright, Inc., due to ownership change of firm.

Southern Alleghenies Service Management Group:

Requesting approval of a FY 2017-2018 Purchase of Services Agreement between the County of Blair, Mental Health, Intellectual Disabilities, Early Intervention Program Office, and Sign Language Specialists of Western Pennsylvania, in the amount of \$60.00 per hour with a two (2) hour minimum, for American Sign Language interpreting and/or transliterating services, for the period of 05/01/18 through 06/30/18.

Blair County Department of Social Services:

- a. Requesting approval of a Conditional Award of Funds Agreement between the County of Blair and the Pennsylvania Housing Finance Agency (PHFA), in an amount not to exceed \$40,000.00 for the Blair County Rental Assistance Program.
- b. Requesting approval of a Conditional Award of Funds Agreement between the County of Blair and the Pennsylvania Housing Finance Agency (PHFA), in an amount not to exceed \$150,000.00 for the Blair County Water/Sewer Program.

Blair County Controller's Office:

Requesting approval of an Amendment to an Agreement dated December 6, 2016 between the County of Blair and Tyler Technologies, Inc., removing unused conversion services, in the total amount of \$23,300.00 from the agreement; and adding eighteen (18) ERP MUNIS Implementation Days at the unit price of \$1,275.00, in the total amount of \$22,950.00. Payment of fees and costs shall conform to the following terms:

- a. Fees for services, plus expenses, will be invoiced as provided and/or incurred.
- b. Travel expenses will be billed in accordance with the Business Travel Policy attached to Schedule 1 to Exhibit B to the Agreement.
- c. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement with all other terms and conditions of the Agreement remaining in full force and effect.

Blair County Human Resources:

Requesting approval of two (2) Memorandums of Understanding between the County of Blair and the United Mine Workers of America (UMWA) Court Related Units and the Residual Unit Collective Bargaining Agreements for the period of January 1, 2016 through December 31, 2018 acknowledging, understanding and agreeing to an amendment to the County's Pension Plan dated December 14, 2017.

Elevator Modernization Project (General, Mechanical Plumbing and Electrical Construction):

- a. Acceptance of bids received.
- b. Authorization to Advertise for general construction work.

14. **ADJOURN**

BUSINESS SESSION: TUESDAY, MAY 1, 2018, 10:00 A.M.:

Location: Commissioner's Meeting Room, Basement, New Addition.

Members Present: Commissioner Erb, Commissioner Beam, County Administrator Schmitt, and Solicitor Karn.

Members Absent: Commissioner Tomassetti.

Others Present: Jenn Sleppy and Sarah Chuff (Finance), Heather Rininger (Records Management), Don Weakland (Information Technology), Kerrie Baughman and Nancy Bernecky (Children, Youth & Families - CYF), Carol Hartman (SASMG), Luke Bowser (Rep. John McGinnis' Office), Chris Tatar (Sheriff's Office), Angela Wagner (Controller's Office), Brian Wiser (Keller Engineers), Amber Altiero, Lisa Worrell and Jim Beauchamp (PA Lyme Resource Network), Rocky Greenland (Public Works), Katherine Swigart (HR), Janice Meadows (Court Administration), Kay Stephens (Altoona Mirror), Trina Illig (Social Services), Nicole Hemminger and Melissa Harpster (Commissioner's Office).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – APRIL 17, 2018:

Commissioner Erb called for changes or corrections to the meeting minutes of April 17, 2018. There were no changes or corrections noted.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to accept the minutes as prepared.

ANNOUNCEMENT:

Commissioner Erb announced that there would be one additional agenda item presented for discussion pertaining to a proposal received from McCartney's in the amount of \$624.00, for office designs for Judges Kagarise and Bernard.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

UPCOMING MEETINGS:

Wednesday, May 2, 2018		
Thursday, May 3, 2018	8:30 a.m.	Park and Recreation Advisory Board (Conference Room 2B, 2 nd Floor)
Friday, May 4, 2018		
Monday, May 7, 2018		
Tuesday, May 8, 2018	10:00 a.m.	Commissioner's Work Session (Commissioner's Mtg. Rm., Basement)
Wednesday, May 9, 2018		
Thursday, May 10, 2018	9:00 a.m.	Retirement Board (Commissioner's Mtg. Rm., Basement)
	10:15 a.m.	Salary Board (Commissioner's Mtg. Rm., Basement)
	6:00 p.m.	Commissioner's Community Outreach Mtg. (Bellwood Antis Public Library)
Friday, May 11, 2018		
Monday, May 14, 2018		
Tuesday, May 15, 2018		Primary Election Day Courthouse Closed Except to Voters (Commissioners, Election/Voter Registration & Prothonotary Offices Open)
Wednesday, May 16, 2018	7:30 a.m.	Blair County Convention & Sports Facilities (Blair County Convention Center)
	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, 2 nd Floor)
Thursday, May 17, 2018	8:30 a.m.	Prison Board (Commissioner's Mtg. Rm., Basement)
	10:00 a.m.	Records Improvement Meeting (Commissioner's Mtg. Rm., Basement)
Friday, May 18, 2018		

Monday, May 21, 2018

Commissioner Erb announced that the next Commissioner's Community Outreach Meeting will be held on Thursday, May 10, 2018 beginning at 6 p.m. at the Bellwood Antis Public Library.

Commissioner Erb stated that there will be no meeting on Tuesday, May 15, 2018 due to the Primary Election however, a Business Session Meeting will be held on Monday, May 14, 2018, beginning at 10 a.m., in the Commissioner's Meeting Room, located in the basement of the new addition.

Commissioner Beam stated that the Blair County Airport Authority will meet on Monday, May 14, 2018 beginning at 6 p.m. at the Airport.

PROCLAMATIONS:

Proclaiming the Month of May National Foster Care Appreciation Month:

Commissioner Beam read the following proclamation.

PROCLAMATION

**NATIONAL FOSTER CARE APPRECIATION MONTH
MAY 2018**

WHEREAS, the family, serving as the primary source of love, identity, self-esteem and support, is the very foundation of our communities and our State, and

WHEREAS, all young people in foster care need a meaningful connection to a caring adult who becomes a supportive and lasting presence in their lives, and

WHEREAS, foster, kinship and adoptive families, who open their homes and hearts and support children whose families are in crisis, play a vital role in helping children and families heal and reconnect; thereby, launching young people into successful adulthood, and

WHEREAS, there are numerous individuals, public and private organizations who work to increase public awareness of the needs of children in and leaving foster care as well as the enduring and valuable contribution of resource parents, and the foster care "system" is only as good as those who choose to be part of it,

NOW, therefore we the Blair County Commissioners in recognition of this event, do hereby proclaim May 2018 **NATIONAL FOSTER CARE APPRECIATION MONTH** in Blair County Pennsylvania and urge all citizens to recognize the invaluable service and sacrifice of our County's dedicated resource families.

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce R. Erb, Chairman

Terry Tomassetti, Vice-Chairman

Ted Beam, Jr., Secretary

ATTEST:

Helen P. Schmitt, County Administrator
05/01/18

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt the Proclamation.

Commissioner Beam presented the proclamation to Nancy Bernecky from CYF. Mrs. Bernecky shared a few words and thanked the Commissioner's for adopting the proclamation.

Mrs. Bernecky stated that there are currently one-hundred-ninety (190) children in the foster care system in Blair County which reflects a 37% increase from the previous year. She offered a Thank You to the Altoona Curve and Blair Hope for offering a night at the Curve for all foster care children and families.

Proclaiming the Month of May Lyme Disease Awareness Month:

Commissioner Erb read the following proclamation.

**PROCLAMATION
BLAIR COUNTY, COMMONWEALTH OF PENNSYLVANIA**

WHEREAS, Lyme disease, a bacterial infection transmitted by the bite of a tick, continues to spread across Blair County, and

WHEREAS, Pennsylvania has ranked number one in reported cases of Lyme disease in the U.S. for the past seven years, with the Centers for Disease Control (CDC) estimating that the number of people diagnosed with Lyme disease is ten times higher than the number of reported cases, and

WHEREAS, fewer than 50% of people with Lyme disease recall a tick bite and fewer than 50% of people with Lyme disease recall any rash, and

WHEREAS, Lyme disease testing is unreliable, making diagnosis difficult and leading to under-diagnosis or misdiagnosis, which can then lead to serious complications including neurological, cognitive, cardiac and musculoskeletal problems, it is imperative that all who may be exposed to Lyme disease receive immediate treatment, and

WHEREAS, warmer months are considered the most active time for exposure to ticks during outdoor activities, and ticks in the nymphal stage are much smaller than adult ticks, being about the size of a poppy seed and often looking like a speck of dirt, and

WHEREAS, the CDC reports that in most cases, a tick must be attached for 36-48 hours before Lyme disease can be transmitted, studies have shown that transmission of the bacteria can occur in as little as a few hours, and

WHEREAS, in addition to Lyme disease, ticks can transmit many other serious diseases, some in as little as 15 minutes, making diagnosis and treatment even more difficult in a person with co-infections, and

WHEREAS, the best solution to reduce the risk of contracting Lyme disease is awareness and education about the seriousness of the infection and the need to practice preventative techniques such as the use of repellent, frequent tick checks and proper tick removal. **NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners, County of Blair, Commonwealth of Pennsylvania, hereby proclaims May, 2018 as “**Lyme Disease Awareness Month**”. In doing so, we encourage Blair County residents to further educate themselves about Lyme disease prevention, diagnosis and treatment, while supporting those suffering from this debilitating disease.

BLAIR COUNTY BOARD OF COMMISSIONERS:

Bruce R. Erb, Chairman

Terry Tomassetti, Vice-Chairman

Ted Beam, Jr., Secretary

ATTEST:

Helen P. Schmitt, County Administrator

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt the Proclamation.

Commissioner Erb presented the proclamation to Amber Altiero, Lisa Worrell and Jim Beauchamp. Ms. Altiero shared a few words and thanked the Commissioner’s for adopting the proclamation.

PUBLIC ANNOUNCEMENT:
Assessment Office Water Damage:

County Administrator Schmitt announced that on Saturday, April 25, 2018 the IT Department was notified that the county’s phone system was down and upon arriving at the courthouse they discovered that a geothermal water line going into a wall heating unit in the Assessment Office had ruptured causing severe flooding to one area of the Assessment Office. She stated that damage occurred to electronic equipment, computers, the phone system, carpeting and walls and that a claim has been filed with the insurance carrier and immediate remediation work has begun.

Mrs. Schmitt requested approval of a resolution declaring a state of emergency, effective April 28, 2018.

Discussion followed.

Resolution 151-2018: A resolution declaring a state of emergency, effective April 28, 2018, authorizing the County of Blair to enter into a contract with Service Master for the remediation of water damages sustained in the Assessment Office, to include the removal of water, removal of carpeting, and removal of damaged walls, and authorizing for the solicitation of a contract for immediate repairs of damaged walls.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 151-2018.

Strategic Innovation Grants:

Commissioner Erb announced that the Southern Alleghenies Workforce Development Board has been awarded Strategic Innovation Grant Funds from the state in the amount of \$203,863.00, to provide intensive case management, workforce development services, and wrap-around support to ex-offenders and to develop a reintegration plan that supports success.

Commissioner Erb extended thanks and appreciation to the Development Board for their efforts in securing the grant funds.

Introduction of the updated blairco.org website:

Heather Rininger unveiled the recently completed Blair County Website redesigned. She encouraged everyone to go to blairco.org and explore the new site. Mrs. Rininger extended a thank you to all members of the Web Site Team who have worked diligently over the past year to make the new site a reality.

Commissioner's Erb and Beam extended congratulations to Mrs. Rininger, the IT Department and members of the Web Site Team for a job well done.

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments. **There were no comments noted.**

CONSENT AGENDA:

Resolution 150-2018:

- a. Payment of two (2) Warrant Lists dated 04/30/18 in the amounts of \$311,908.55 and \$168,139.82, which include payments of the following invoices:
 - o **2017 Project Fund/Bond/Courthouse Water Infiltration:** An Invoice received from Johnson & Griffiths, in the amount of \$10,200.00, for photo documentation of the exterior masonry restoration and professional services for masonry testing, evaluation and recommendations.
 - o **2017 Project Fund/Bond/Elevator Modernization:** An Invoice received from JPT Architects, in the amount of \$3,670.00, for professional services rendered 03/01/18 through 03/31/18.
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- b. Payment of one (1) Bill List for the Department of Social Services dated 04/25/18, in the amount of \$261,943.26.
- c. Ratification of Payroll for the Period Ending 04/27/18, in the amount of \$727,860.87.
- d. **Blair County Park and Recreation Advisory Board:** Requesting approval of the resignation of Rod Feather from the Advisory Board, effective April 25, 2018. Term expiration date May 1, 2018.
- e. **Employment:** Donald W. Wertz, FT, Accountant, Controller's Office, \$35,000.16/yr., effective 04/23/18; Chantel W. DeGennaro, FT, Administrative Accounting Assistant, \$18,564.00/yr., effective 04/23/18; Audra Borowski, FT, Caseworker II, CYF, \$32,116.50/yr., effective 04/30/18; Ashley Bowmaster and Sheila Willey, FT, Juvenile Court Aide, JPO, \$17,945.20/yr., effective 04/23/18 and 04/30/18, respectively; Carl Mollica, FT, Parole and Probation Officer, APO, \$23,790.00/yr., effective 04/30/18; Karin Bruich, FT, Benefits Administrator, HR, \$30,612.40/yr., effective 04/30/18; Christina L. Gunsallus, From, PT, Clerk Typist 1, Prothonotary, \$9.18/hr., To, FT, Administrative Assistant, Assessment Office, \$8.94/hr., effective 05/03/18; Amanda Grazier, Seasonal, Tour Guide, Fort Roberdeau, \$8.00/hr., effective 05/01/18; Benjamin P. Novak, PT, Law Clerk, Court Administration, \$18.00/hr., effective 05/07/18; James Noye, FT, Parole and Probation Officer, APO, \$23,790.00/yr., effective 05/07/18.
- f. **Resignations:** Joshua B. Luther, FT, Corrections Officer, Prison, \$19.63/hr., effective 04/18/18; David A. Urish, FT, Corrections Officer, Prison, \$19.63/hr., effective 04/18/18; Chad A. Walter, PT, Fill-In Corrections Officer, Prison, \$14.42/hr., effective 04/16/18; Ashley D. Bowmaster, FT, Juvenile Court Aide, JPO, \$17,945.20/yr., effective 04/27/18.
- g. **Terminations:** Samantha Wills, FT, Clerk Typist 1, Prothonotary, \$14,141.40/yr., effective 04/24/18.
- h. **Retirements:** Alex H. Elyar, FT, Correctional Case Manager, Prison, \$29,120.26/yr., effective 05/21/18; Michael F. Hughes, FT, Sergeant, Sheriff's Office, \$14.75/hr., effective 04/27/18.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 150-2018.

UNFINISHED BUSINESS:

Blair County Sheriff's Office:

Acceptance of a donation to the County of Blair, Blair County Sheriff's Office of a 1993 International 4700 series specialized vehicle from the Association of Blair County Law Enforcement (ABLE) at the fee of title transfer for ownership.

No discussion or action was taken.

OLD BUSINESS:

None

NEW BUSINESS:

Blair County Agricultural Land Preservation Program:

County Administrator Schmitt requested approval of a proposal of service contract between the County of Blair and Keller Engineers, Inc., for the performance of an easement survey of the Gary L. and Claudia L. Bechtel Farm located in North Woodbury Township, Blair County, in the lump sum total of \$3,150.00, which will be paid from the Agricultural Land Preservation Reserve Fund.

Discussion followed.

Resolution 152-2018: A resolution approving a proposal of service contract between the County of Blair and Keller Engineers, Inc., for the performance of an easement survey of the Gary L. and Claudia L. Bechtel Farm located in North Woodbury Township, Blair County, in the lump sum total of \$3,150.00, which will be paid from the Agricultural Land Preservation Reserve Fund.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 152-2018.

Blair County Bridge #10/Friesville:

Brian Wisner requested approval of Supplement #1, increasing the amount of the Engineering Agreement dated 04/12/17 by \$7,980.14, for the addition of Navarro & Wright, Inc., to perform archeology data collection and to transferring the remaining effort in Part 1 Tasks 1, 13 and 14 and Part 2 Tasks 1 and 5 from Raudenbush Engineering, Inc., to Navarro & Wright, Inc., due to ownership change of firm.

Mr. Wisner stated that due to an ownership change from Raudenbush Engineering, Inc., to Navarro & Wright, Inc., a transfer of funds to the new firm must take place. He stated that this transfer of funds is at zero (0) cost to the county.

Mr. Wisner stated that during the design process it was discovered that there is a need for archeological data collection. A preliminary assessment must be completed. This assessment is in the amount of \$7,980.14.

Discussion followed.

Resolution 153-2018: A resolution approving Supplement #1, increasing the amount of the Engineering Agreement dated 04/12/17 by \$7,980.14 for the addition of Navarro & Wright, Inc., and Archeology data collection; transferring the remaining effort in Part 1 Tasks 1, 13 and 14; and transferring Part 2 Tasks 1 and 5 from Raudenbush Engineering, Inc., to Navarro & Wright, Inc., due to ownership change of firm.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 153-2018.

Southern Alleghenies Service Management Group(SASMG):

Carol Hartman requested approval of a FY 2017-2018 Purchase of Services Agreement between the County of Blair, Mental Health, Intellectual Disabilities, Early Intervention Program Office, and Sign Language Specialists of Western Pennsylvania, in the amount of \$60.00 per hour with a two (2) hour minimum, for American Sign Language interpreting and/or transliterating services, for the period of 05/01/18 through 06/30/18.

Mrs. Hartman stated that this is a standard purchase of services agreement. She stated that they currently have one (1) client who requires sign language services.

Discussion followed.

Resolution 154-2018: A resolution approving a FY 2017-2018 Purchase of Services Agreement between the County of Blair, Mental Health, Intellectual Disabilities, Early Intervention Program Office, and Sign Language Specialists of Western Pennsylvania, in the amount of \$60.00 per hour with a two (2) hour minimum, for American Sign Language interpreting and/or transliterating services, for the period of 05/01/18 through 06/30/18.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 154-2018.

Blair County Department of Social Services:

- a. Trina Illig requested approval of a Conditional Award of Funds Agreement between the County of Blair and the Pennsylvania Housing Finance Agency (PHFA) for Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Funds in an amount not to exceed \$40,000.00 for the Blair County Rental Assistance Program.

Discussion followed.

Resolution 155-2018: A resolution approving a Conditional Award of Funds Agreement between the County of Blair and the Pennsylvania Housing Finance Agency (PHFA) for Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Funds in an amount not to exceed \$40,000.00 for the Blair County Rental Assistance Program.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 155-2018.

- b. Trina Illig requested approval of a Conditional Award of Funds Agreement between the County of Blair and the Pennsylvania Housing Finance Agency (PHFA) for Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) funds in an amount not to exceed \$150,000.00 for the Blair County Water/Sewer Program.

Discussion followed.

Resolution 156-2018: A resolution approving a Conditional Award of Funds Agreement between the County of Blair and the Pennsylvania Housing Finance Agency (PHFA) for Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) funds in an amount not to exceed \$150,000.00 for the Blair County Water/Sewer Program.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 156-2018.

Blair County Controller's Office:

Angela Wagner requested approval of an Amendment to an Agreement dated December 6, 2016 between the County of Blair and Tyler Technologies, Inc., removing unused conversion services, in the total amount of \$23,300.00, from the agreement and adding eighteen (18) Enterprise Resource Planning (ERP) MUNIS Implementation Days at the unit price of \$1,275.00, in the total amount of \$22,950.00. Payment of fees and costs shall conform to the following terms:

- a. Fees for services, plus expenses, will be invoiced as provided and/or incurred.
- b. Travel expenses will be billed in accordance with the Business Travel Policy attached to Schedule 1 to Exhibit B to the Agreement.
- c. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement with all other terms and conditions of the Agreement remaining in full force and effect.

Mrs. Wagner stated that the amendment is merely for moving unused conversion services over to services for payroll.

Discussion followed.

Resolution 157-2018: A resolution approving an Amendment to an Agreement dated December 6, 2016 between the County of Blair and Tyler Technologies, Inc., removing unused conversion services, in the total amount of \$23,300.00 from the agreement; and adding eighteen (18) ERP MUNIS Implementation Days at the unit price of \$1,275.00, in the total amount of \$22,950.00.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 157-2018.

Blair County Human Resources:

Katherine Swigart requested approval of two (2) Memorandums of Understanding effective January 1, 2018, between the County of Blair and the United Mine Workers of America (UMWA) Court Related Units and the Residual Unit Collective Bargaining Agreements for the period of January 1, 2016 through December 31, 2018, acknowledging, understanding and agreeing to an amendment to the County’s Pension Plan dated December 14, 2017.

Discussion followed.

Resolution 158-2018: A resolution approving two (2) Memorandums of Understanding effective January 1, 2018, between the County of Blair and the United Mine Workers of America (UMWA) Court Related Units and the Residual Unit Collective Bargaining Agreements for the period of January 1, 2016 through December 31, 2018 acknowledging, understanding and agreeing to an amendment to the County’s Pension Plan dated December 14, 2017.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 158-2018.

Elevator Modernization Project (Electrical, Mechanical Plumbing and General Construction):

- a. Assistant County Administrator Hemminger requested acceptance of bids received.
- b. Assistant County Administrator Hemminger requested authorization to Advertise for general construction work.

Assistant County Administrator Hemminger stated that the bids received for the electrical, mechanical-plumbing and general construction work for the Elevator Modernization Project were opened on Monday, April 23, 2018 at 2:01 pm at the Blair County Controller’s Office with the following persons present: Helen Schmitt County Administrator, Nicole Hemminger Assistant County Administrator, Rocky Greenland Public Works Director, Mike Persio Maintenance Supervisor, Jeffrey Eash and representatives from Bettwy Electric and Boyer Refrigeration.

Mrs. Hemminger stated that two (2) bids were received for electrical work: Bettwy Electric, Inc., Newry, PA in the amount of \$12,900.00, and from TSB Inc., dba Schultheis Electric, Inc., Latrobe, PA in the amount of \$32,575.00 and one (1) bid for mechanical-plumbing from Boyer Refrigeration, Bellwood, PA in the amount of \$33,667.00. No bids were received for general construction. She stated that all bidders have provided the required 10% bid bond.

Mrs. Hemminger requested that the board consider acceptance of the bids received for mechanical-plumbing and electrical for review and award or rejection to the lowest responsible bidder meeting specifications within 30 days of bid opening date of April 23, 2018 and also requested authorization to re-advertise for the general construction work.

Discussion followed.

Resolution 159-2018: A resolution approving the acceptance of the following bids received for General, Mechanical Plumbing and Electrical Construction for the Elevator Modernization Project for review, and award or rejection to the lowest responsible bidder meeting specifications within 30 days of bid opening date of April 23, 2018 and approving authorization to re-advertise for General Construction work:

Blair County Courthouse Elevator Related Work	Bid Tab Due April 23, 2018 2:00 p.m.		
Company	Type of Work	Base Bid	Bid Bond Attached
Bettwy Electric, Inc. PO Box 388 Newry, PA 16665	Electrical	\$12,900.00	Yes 10%
TSB Inc. dba Schultheis Electric, Inc. PO Box 798 Latrobe, PA 15650	Electrical	\$32,575.00	Yes 10%
Boyer Refrigeration PO Box 130 Bellwood, PA 16617	Mechanical Plumbing	\$33,667.00	Yes 10%
No Bids Received	General Construction		

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 159-2018.

Courthouse Renovations:

Janice Meadows presented discussion concerning a proposal received from McCartney, in the estimated amount of \$624.00 (\$39/hr.), for the preparation of an office design for the temporary relocation of Judge Kagarise and Judge Bernard.

Mrs. Meadows provided a brief outline of the services provided in the proposal. She stated that the work is estimated to take 16 hours. County Administrator Schmitt stated that this is an eligible 2017 Bond expense.

Discussion followed.

Resolution 160-2018: A resolution approving a proposal received from McCartney, in the estimated amount of \$624.00 (\$39/hr.), for preparation of an office design for the temporary relocation of Judge Kagarise and Judge Bernard.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 160-2018.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator