

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING ROOM, BLAIR COUNTY COURTHOUSE  
TUESDAY, APRIL 17, 2018, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – TUESDAY, APRIL 10, 2018**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **CONSENT AGENDA**
  - Resolution 138-2018:**
    - a. Payment of Warrant List dated 04/16/18 in the amount of \$1,541,454.85, which includes payment of the following invoices:
      - o **2017 Project Fund/Bond/Lawyer’s Lobby Project:** Invoice 3, received from Albert Michaels Conservation, Inc., in the amount of \$35,548.50, for restoration of select plaster, wood and marble.
      - o **2017 Project Fund/Bond/Elevator Modernization Project:** An invoice received from the Altoona Mirror, in the amount of \$824.21, for advertising.
      - o **2017 Project Fund/Bond/ MUNIS Project:** Payment of three (3) invoices received from Tyler Technologies, in the amounts of \$3,707.95, \$200.00, and \$3,366.04, for implementation services, airfare, per diem rates, auto rental, hotel lodging, and parking.
    - b. Payment of two (2) Bill Lists for the Department of Social Services dated 04/13/18, in the amounts of \$40,327.07 and \$131,734.20, which includes payment of the following checks:
      - o Check #33255, payable to UPMC Altoona, in the amount of \$13,153.93, and Check #33257, payable to the Home Nursing Agency, in the amount of \$63,000.42.
    - c. Ratification of Payroll for the period ending 04/14/18, in the total amount of \$734,119.99.
    - d. **Budget Transfers:** From 01202203-46060 \$25,000.00 Juvenile Probation FA Machinery and Equipment To 01107-44030 Assessment, Professional Services, From 01105-44080 HR \$990.00 To 01107-44080 Assessment, Legal Fees, From 01105-44080 HR \$1,920.00 To 01209PO-44080 Prison, Legal Fees, From 01105-44080 \$1,309.80 To 01209PO-44080 Prison, Legal Fees, From 01105-42000 \$142.75 HR To 01112-42000 Controller, Justifacts for background checks, From 01105-42000 \$88.25 HR To 01158-42000 District Attorney, Justifacts for background checks, From 01105-42000 \$118.25 HR To 011038BM-42000 Building Maintenance, Justifacts for background checks, From 01105-42000 \$69.50 HR To 01209PO Prison, Justifacts for background checks, From 01105-4200 \$109.25 HR To 01153-42000 Prothonotary, Justifacts for background checks, From 01105-42000 \$266.75 HR To 01151-42000 Sheriff, Justifacts for background checks.
    - e. **Employment:** Nathan A. Keagy, FT, GIS Mapper/UPI Coordinator 1, Assessment, \$24,624.60/yr., effective 04/11/18, Eric J. Lindskold, FT, Human Resources Generalist, HR, \$36,400.00/yr., effective 04/16/18, Erin H. Au, FT, Deputy Director, Domestic Relations, \$47,556.60/yr., effective 04/23/18, Francine M. Burk, FT, Administrative Staff, MDJ Jones, \$15,724.80/yr., effective 04/23/18, Robin L. Gindlesperger, FT, Human Resources Manager, HR, \$45,000.02/yr., effective 04/23/18, Donald M. McNulty, Jr., FT, Auto Mechanic, Highway, \$17.20/hr., effective 04/13/28, Mark A. Chavira, From FT Sheriff’s Deputy, Sheriff’s Office, \$13.74/hr., To FT Lieutenant, Sheriff’s Office, \$1,491.56/bi-weekly, effective 04/14/18, Christopher S. Tatar, From FT, Lieutenant, Sheriff’s Office, \$1,491.56/bi-weekly, To FT, Chief Deputy, Sheriff’s Office, \$1,730.16/bi-weekly, effective 04/14/18.
    - f. **Resignations:** David A. Reese, FT, Chief Deputy, Sheriff’s Office, \$44,984.16/yr., effective 04/13/18.

8. **STAFF REPORTS & SPECIAL BUSINESS**

**A. Legal Counsel Services:**

Requesting approval of a Fee Agreement for Legal Services between the County of Blair and Campbell, Durrant Beatty Palombo & Miller, PC at the following rates:

Principals	\$190.00/hourly
Senior Associates	\$165.00/hourly
Paralegals and Law Clerks	\$115.00/hourly
Incurred Expenses on county's behalf	Will be itemized separately and listed on billing statements. Expenses incurred will vary depending on services provided.

**B. Blair County 911/Department of Emergency Services:**

Requesting approval for authorization to issue an RFP for proposals for Dark Fiber and Lit Services to Support the Southwestern Pennsylvania Emergency Response Group (Region 13 Task Force) Emergency Services Internet Protocol Network (ESInet) Expansion.

**C. Healthcare/Employee Benefits:**

Requesting approval of (3) Business Associate Agreements *between the County of Blair on behalf of its Group Health Plan and Empower3 Center for Health LLC, between the County of Blair on behalf of its Group Health Plan and the Benecon Group, and between the County of Blair on behalf of its Group Health Plan and the JJAN Financial Group, Inc.* as required by the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the Health Information Technology for Economic and Clinical Health Act (HITECH) to maintain the confidentiality of the Protected Health Information (PHI) and Electronic Protected Health Information (ePHI) of the participants in the Group Health Plan.

**D. Blair County Park & Recreation Advisory Board:**

Requesting approval to award the following 2018 Parks and Recreation Grants in the amounts listed below per organization for a total award amount of \$20,000.00:

Organization	Project	Project Award Amounts
Frankstown PTO	Playground	\$2,622.50
Morrison's Cove Memorial Park	Park Electrical Upgrades	\$2,622.50
Central Blair Recreation Commission	LED scoreboard Vets Memorial	\$2,622.50
N Blair Recreation Center	Outdoor Soccer Goals	\$1,922.50
Tyrone Borough	Sensory Playground Reservoir Park	\$2,622.50
Tyrone Camp Anderson Corp.	ADA Trail around perimeter of camp	\$2,592.50
Bellwood Antis Little League	Install new bleachers	\$2,622.50
George B. Kelly Amateur Baseball	Bleacher Base at Geesey Park.	\$2,372.50

**E. Blair County Sheriff's Office:**

Requesting approval for the acceptance of a donation to the County of Blair, Blair County Sheriff's Office of a 1993 International 4700 series specialized vehicle from the Association of Blair County Law Enforcement (ABLE) at the fee of title transfer for ownership.

**F. Lawyer's Lobby:**

Discussion concerning a Change Directive to the contract between the County of Blair and Albert Michaels Conservation, Inc., for the replacement of glass in the skylight.

**G. Tax Claim**

- a. Discussion concerning a request from the City of Altoona, Fire Department to use the property located at 1429 Third Avenue, Altoona, which is currently in the county repository, for training purposes. In exchange, the city will demolish the property at no cost to the county. The City of Altoona has executed a waiver and release and have provided a Certificate of Insurance listing the County of Blair as an additional insured and noting that the city's policy is primary, noncontributory and not in excess of Blair County's insurance coverage.
- b. Requesting approval of an Agreement for Purchase and Sale of Real Estate between the County of Blair and Vincent J. Good, for the purchase of a repository property located at 328 Fifth Avenue, Altoona, in the amount of \$1,000.00. Mr. Good has obtained the necessary Performance Bond, and has contracted with Mike Ventre Excavating for the demolition of this property as well as a second property located 323 Fifth Avenue. The Certificate of Insurance required for this agreement is expected to arrive by or before April 20, 2018.

9. **OLD BUSINESS**

**Department of Social Services:**

Requesting approval to rescind Resolution 131-2018, dated 04/10/18, due to an additional Public Hearing that needed to take place prior to formal action by the Board of Commissioners.

**Resolution 131-201** approved the submission of a FY 2016 Community Development Block Grant (Contract #C000066602) Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development as follows:

1. Delete activity for Housing Rehabilitation in the amount of \$69,152.00, for a new project total of \$0
2. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Area Community Park in the amount of \$38,767.00 for a new project total of \$38,767.00.
3. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Community Center in the amount of \$30,385.00 for a new project total of \$30,385.00.

**Adoption of Resolution:**

**Resolution 139-2018:** A resolution approving the submission of a FY 2016 Community Development Block Grant (Contract #C000066602) Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development as follows:

1. Delete activity for Housing Rehabilitation in the amount of \$69,152.00, for a new project total of \$0
2. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Area Community Park in the amount of \$38,767.00 for a new project total of \$38,767.00.
3. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Community Center in the amount of \$30,385.00 for a new project total of \$30,385.00.

**Courthouse 1875 and 1906 Section HVAC/Restoration Project:**

Requesting approval of two (2) proposals received from Albert Michaels Conservation, Inc. for:

- Historic Finishes Restoration – Blair County Courthouse/Courtroom No. 2 – Phase 1, in the total amount of \$349,519.19.
- Historic Finishes Restoration – Blair County Courthouse/Courtroom No.2 – Phase 2, in the total amount of \$294,487.79.

**Assessment Office:**

- a. Continued discussion concerning SB 1007. Amending the Consolidated County Assessment Law – Provide for Training and Qualifications of Assessment Appeal Board and Auxiliary Appeal Board Members, Assessment Appeal Process, Certain Notifications to Property Owners and Penalties.
- b. Discussion concerning SB 1006. Amending the Consolidated County Assessment Law to further provide for building permits.

**RECONVENED MEETING: Friday, April 20, 2018, 10:00 A.M.:**

**CALL TO ORDER**

- a. Payment of two (2) Warrant Lists dated 04/19/18 in the amounts of \$388,656.63 and \$203,745.96, which include payment of the following invoices:
  - o **2017 Project Fund/Bond/Reassessment Project:** An invoice received from Eastburn and Gray PC, in the amount of \$30.00, for legal services rendered.
  - o **2017 Project Fund/Bond:** An invoice received from Wilmington Trust Bank, in the amount of \$780.00, for the annual base fee and out of pocket expenses for the general obligation bond series 2017.
  - o **2017 Project Fund/Bond/MUNIS Project:** An invoice received from Tyler Technologies, in the amount of \$1,600.00, for accounts payable master conversion.
- b. Payment of one (1) Bill List for the Department of Social Services dated 04/19/18 in the total amount of \$101,340.57.

**BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD:**

Requesting approval for the Nehemiah Track Club to use Valley View Park for practices from 5 pm to 7:30 pm, Monday, Tuesday and Thursday, from April 16, 2018 through the last week of June 2018.

10. **ADJOURN**

**WORK SESSION: TUESDAY, APRIL 17, 2018, 10:00 A.M.:**

Location: Commissioner's Meeting Room, Basement, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt, Assistant County Solicitor Muriceak.

Members Absent: Solicitor Karn.

Others Present: Jenn Sleppy and Sarah Chuff (Finance), Kay Stephens (Altoona Mirror), James Ott and Mark Chavira (Sheriff), Mark Taylor (911/EMA), Polly Cardone (Tax Claim), Chris Cook (Albert Michaels Conservation), Katie Buchanan (Rep. John McGinnis' Office), Trina Illig (Social Services), David Albright (Architect), DeAnna Heichel (Assessment), Nicole Hemminger and Melissa Harpster (Commissioner's Office).

**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES – TUESDAY, APRIL 10, 2018:**

Commissioner Erb called for corrections or changes to the meeting minutes of Tuesday, April 10, 2018. **There were no corrections or changes noted.**

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to accept the minutes as prepared.

**PUBLIC COMMENT:**

Commissioner Erb called for public comment. **There were no comments noted.**

**COMMISSIONERS COMMENTS:**

Commissioner Erb called for commissioners comments.

Commissioner Tomassetti announced that the county will be presented with the Southern Allegheny Museum of Arts "2018 Award for Architectural Excellence" for its historic courthouse restoration project. The award will be presented to the county at the Southern Allegheny Museum of Arts "Night of Distinction" program to be held on Saturday, April 20, 2018.

Commissioner Beam extended thanks and appreciation to the Blair County 911 Center Tele-communicators in observance of National Tele-communicators Week. Mark Taylor, Director of Public Safety shared a few brief words and thanked the commissioners for the recognition extended.

Commissioner Beam announced that the Intermunicipal Relations Commission (IRC) will be sponsoring a recycling event at PNC Field on Saturday, April 28, 2018, from 8 am until 1 pm.

Commissioner Erb announced that the county received notification of conditional award of funds from the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund for two (2) programs, \$40,000.00 for the Blair County Rental Assistance Program and \$150,000.00 for the Blair County Water/Sewer Program. He extended a thank you to Trina Illig, Melanie Boland and the Department of Emergency Services for their efforts on securing the award of funds.

Mrs. Illig shared a few brief words on the rental assistance and water/sewer programs.

**CONSENT AGENDA:**

**Resolution 138-2018:**

- a. Payment of Warrant List dated 04/16/18 in the amount of \$1,541,454.85, which includes payment of the following invoices:
  - o **2017 Project Fund/Bond/Lawyer's Lobby Project:** Invoice 3, received from Albert Michaels Conservation, Inc., in the amount of \$35,548.50, for restoration of select plaster, wood and marble.

- o **2017 Project Fund/Bond/Elevator Modernization Project:** An invoice received from the Altoona Mirror, in the amount of \$824.21, for advertising.
- o **2017 Project Fund/Bond/ MUNIS Project:** Payment of three (3) invoices received from Tyler Technologies, in the amounts of \$3,707.95, \$200.00, and \$3,366.04, for implementation services, airfare, per diem rates, auto rental, hotel lodging, and parking.
- b. Payment of two (2) Bill Lists for the Department of Social Services dated 04/13/18, in the amounts of \$40,327.07 and \$131,734.20, which includes payment of the following checks:
  - o Check #33255, payable to UPMC Altoona, in the amount of \$13,153.93, and Check #33257, payable to the Home Nursing Agency, in the amount of \$63,000.42.
- c. Ratification of Payroll for the period ending 04/14/18, in the total amount of \$734,119.99.
- d. **Budget Transfers:** From 01202203-46060 \$25,000.00 Juvenile Probation FA Machinery and Equipment To 01107-44030 Assessment, Professional Services, From 01105-44080 HR \$990.00 To 01107-44080 Assessment, Legal Fees, From 01105-44080 HR \$1,920.00 To 01209PO-44080 Prison, Legal Fees, From 01105-44080 \$1,309.80 To 01209PO-44080 Prison, Legal Fees, From 01105-42000 \$142.75 HR To 01112-42000 Controller, Justifacts for background checks, From 01105-42000 \$88.25 HR To 01158-42000 District Attorney, Justifacts for background checks, From 01105-42000 \$118.25 HR To 011038BM-42000 Building Maintenance, Justifacts for background checks, From 01105-42000 \$69.50 HR To 01209PO Prison, Justifacts for background checks, From 01105-4200 \$109.25 HR To 01153-42000 Prothonotary, Justifacts for background checks, From 01105-42000 \$266.75 HR To 01151-42000 Sheriff, Justifacts for background checks.
- e. **Employment:** Nathan A. Keagy, FT, GIS Mapper/UPI Coordinator 1, Assessment, \$24,624.60/yr., effective 04/11/18, Eric J. Lindskold, FT, Human Resources Generalist, HR, \$36,400.00/yr., effective 04/16/18, Erin H. Au, FT, Deputy Director, Domestic Relations, \$47,556.60/yr., effective 04/23/18, Francine M. Burk, FT, Administrative Staff, MDJ Jones, \$15,724.80/yr., effective 04/23/18, Robin L. Gindlesperger, FT, Human Resources Manager, HR, \$45,000.02/yr., effective 04/23/18, Donald M. McNulty, Jr., FT, Auto Mechanic, Highway, \$17.20/hr., effective 04/13/28, Mark A. Chavira, From FT Sheriff's Deputy, Sheriff's Office, \$13.74/hr., To FT Lieutenant, Sheriff's Office, \$1,491.56/bi-weekly, effective 04/14/18, Christopher S. Tatar, From FT, Lieutenant, Sheriff's Office, \$1,491.56/bi-weekly, To FT, Chief Deputy, Sheriff's Office, \$1,730.16/bi-weekly, effective 04/14/18.
- f. **Resignations:** David A. Reese, FT, Chief Deputy, Sheriff's Office, \$44,984.16/yr., effective 04/13/18.

Commissioner Erb noted his abstention on the payment of Consent Agenda, item b, the payment of the following checks, due to a conflict of interest:

- o Check #33255, payable to UPMC Altoona, in the amount of \$13,153.93, and Check #33257, payable to the Home Nursing Agency, in the amount of \$63,000.42.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 138-2018.

**STAFF REPORTS & SPECIAL BUSINESS:**

**Legal Counsel Services:**

County Administrator Helen Schmitt requested approval of a Fee Agreement for Legal Services between the County of Blair and Campbell Durrant Beatty Palombo & Miller, PC at the following rates:

Principals	\$190.00/hourly
Senior Associates	\$165.00/hourly
Paralegals and Law Clerks	\$115.00/hourly
Incurring Expenses on county's behalf	Will be itemized separately and listed on billing statements. Expenses incurred will vary depending on services provided.

Mrs. Schmitt stated that the contract between the County of Blair and Campbell Durant Beatty Palombo & Miller for legal counsel services for the Prison was approved on April 3, 2018. She asked that the board consider taking action on the fee agreement for legal services associated with that contract.

Discussion followed.

**Resolution 140-2018:** A resolution approving a Fee Agreement for Legal Services between the County of Blair and Campbell Durrant Beatty Palombo & Miller, PC at the following rates:

Principals	\$190.00/hourly
Senior Associates	\$165.00/hourly
Paralegals and Law Clerks	\$115.00/hourly
Incurred Expenses on county's behalf	Will be itemized separately and listed on billing statements. Expenses incurred will vary depending on services provided.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 140-2018.

**Blair County 911/Department of Emergency Services:**

Mark Taylor requested approval for authorization to issue an RFP for proposals for Dark Fiber and Lit Services to support the Southwestern Pennsylvania Emergency Response Group (Region 13 Task Force) Emergency Services Internet Protocol Network (ESInet) Expansion.

Mr. Taylor stated that the information associated with the RFP was reviewed by Solicitor Karn. Solicitor Karn's requested changes were submitted to Somerset County, who will serve as fiduciary for the project, and all the requested changes have been accepted by Somerset County. He stated that action is needed on this item by April 24, 2018.

Discussion followed.

**Resolution 141-2018:** A resolution approving authorization to issue an RFP for proposals for Dark Fiber and Lit Services to Support the Southwestern Pennsylvania Emergency Response Group (Region 13 Task Force) Emergency Services Internet Protocol Network (ESInet) Expansion.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 141-2018.

**Healthcare/Employee Benefits:**

County Administrator Helen Schmitt Requesting approval of (3) Business Associate Agreements *between the County of Blair on behalf of its Group Health Plan and Empower3 Center for Health LLC, between the County of Blair on behalf of its Group Health Plan and the Benecon Group, and between the County of Blair on behalf of its Group Health Plan and the JJAN Financial Group, Inc.* as required by the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the Health Information Technology for Economic and Clinical Health Act (HITECH) to maintain the confidentiality of the Protected Health Information (PHI) and Electronic Protected Health Information (ePHI) of the participants in the Group Health Plan.

Discussion followed.

**Resolution 142-2018:** A resolution approving of (3) Business Associate Agreements *between the County of Blair on behalf of its Group Health Plan and Empower3 Center for Health LLC, between the County of Blair on behalf of its Group Health Plan and the Benecon Group, and between the County of Blair on behalf of its Group Health Plan and the JJAN Financial Group, Inc.* as required by the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the Health Information Technology for Economic and Clinical Health Act (HITECH) to maintain the confidentiality of the Protected Health Information (PHI) and Electronic Protected Health Information (ePHI) of the participants in the Group Health Plan.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 142-2018.

**Blair County Park & Recreation Advisory Board:**

Commissioner Beam requested approval to award the following 2018 Parks and Recreation Grants in the amounts listed below per organization for a total award amount of \$20,000.00:

Organization	Project	Project Award Amounts
Frankstown PTO	Playground	\$2,622.50
Morrison's Cove Memorial Park	Park Electrical Upgrades	\$2,622.50
Central Blair Recreation Commission	LED scoreboard Vets Memorial	\$2,622.50

N Blair Recreation Center	Outdoor Soccer Goals	\$1,922.50
Tyrone Borough	Sensory Playground Reservoir Park	\$2,622.50
Tyrone Camp Anderson Corp.	ADA Trail around perimeter of camp	\$2,592.50
Bellwood Antis Little League	Install new bleachers	\$2,622.50
George B. Kelly Amateur Baseball	Bleacher Base at Geesey Park.	\$2,372.50

Commissioner Beam stated that the grant applications were thoroughly reviewed by the Park and Recreation Advisory Board who feel they are all worthwhile projects and the Advisory Board is recommending that the Board of Commissioners approve the award of the grants in the project amounts shown for a total award amount of \$20,000.00.

Discussion followed.

**Resolution 143-2018:** A resolution approving to award the following 2018 Parks and Recreation Grants in the amounts listed below per organization for a total award amount of \$20,000.00:

Motion by Commissioner Beam, seconded by Commissioner Tomasseti and unanimously approved to adopt Resolution 143-2018.

**Blair County Sheriff's Office:**

Sheriff Jim Ott requested approval for the acceptance of a donation to the County of Blair, Blair County Sheriff's Office of a 1993 International 4700 series specialized vehicle from the Association of Blair County Law Enforcement (ABLE) at the fee of title transfer for ownership.

Sheriff Ott stated that ownership of the vehicle is not a necessity for the county, but would be simply an added bonus. The vehicle would not be used as a tactical unit, but would be used for certain warrants that call for a larger deployment of deputies and officers. He stated that if the holding area at the Courthouse became full on heavy court case days, the vehicle could be parked at the courthouse and utilized as an additional holding area.

Sheriff Ott stated that the vehicle has 93,000 miles and was just overhauled and appears to be in good running order.

The Commissioner's and County Administrator Schmitt asked Sheriff Ott if he has any idea where the vehicle would be stored, what the impact would be on his department's insurance, what the potential liability issues are, what the cost of operation is, what the annual maintenance and repair costs are, as well as, how many times per year he feels the vehicle would be used and for what purposes other than those stated. Sheriff Ott responded that he has not obtained any of that information as of yet.

The Board requested that Sheriff Ott, prior to the May 1, 2018 meeting, provide answers to as many of those questions as possible.

Discussion followed.

**Lawyer's Lobby:**

Dave Albright presented discussion concerning a Change Directive to the contract between the County of Blair and Albert Michaels Conservation, Inc., for the replacement of glass in the skylight.

Mr. Albright stated that the skylight in the ceiling over the Lawyer's Lobby contains three (3) damaged glass panels. However, two (2) of the three (3) damaged panels only have cracks that may or may not need to be replaced. At this time, Mr. Albright is recommending that only the one (1) severely damaged panel be replaced.

Mr. Albright stated that he is only aware of two manufacturers that produce the replica glass plates which contain wire. In addition, safety glass will also need to be installed for the safety of employees and members of the public.

Discussion followed.

**Resolution 144-2018:** A resolution approving the Change Directive to the contract between the County of Blair and Albert Michaels Conservation, Inc., for the replacement of glass in the skylight.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 144-2018.

### **Tax Claim**

- a. Helen Schmitt presented discussion concerning a request from the City of Altoona, Fire Department to use the property located at 1429 Third Avenue, Altoona, which is currently in the county repository, for training purposes. In exchange, the city will demolish the property at no cost to the county. The City of Altoona has executed a waiver and release and have provided a Certificate of Insurance listing the County of Blair as an additional insured and noting that the city's policy is primary, noncontributory and not in excess of Blair County's insurance coverage.

Discussion followed.

**Resolution 145-2018:** A resolution approving a request from the City of Altoona, Fire Department to use the property located at 1429 Third Avenue, Altoona, which is currently in the county repository, for training purposes. In exchange, the city will demolish the property at no cost to the county.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 145-2018.

- b. Polly Cardone requested approval of an Agreement for Purchase and Sale of Real Estate between the County of Blair and Vincent J. Good, for the purchase of a repository property located at 321 Fifth Avenue, Altoona, in the amount of \$1,000.00. Mr. Good has obtained the necessary Performance Bond, and has contracted with Mike Ventre Excavating for the demolition of this property as well as a second property located 323 Fifth Avenue. The Certificate of Insurance required for this agreement is expected to arrive by or before April 20, 2018.

Discussion followed.

**Resolution 146-2018:** A resolution approving an Agreement for Purchase and Sale of Real Estate between the County of Blair and Vincent J. Good, for the purchase of a repository property located at 321 Fifth Avenue, Altoona, in the amount of \$1,000.00.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 146-2018.

### **OLD BUSINESS:**

#### **Department of Social Services:**

Trina Illig requested approval to rescind **Resolution 131-2018, dated 04/10/18**, to allow time to hold the additional Public Hearing necessary prior to formal action by the Board of Commissioners.

Discussion followed.

**Resolution 131a:** A resolution approving to rescind **Resolution 131-2018, dated 04/10/18**, due to an additional Public Hearing that needed to take place prior to formal action by the Board of Commissioners.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 131a.

Trina Illig stated that the required Public Hearing has been held. She requested approval to adopt Resolution 139-2018 as follows.

**Resolution 139-2018:** A resolution approving the submission of a FY 2016 Community Development Block Grant (Contract #C000066602) Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development as follows:

1. Delete activity for Housing Rehabilitation in the amount of \$69,152.00, for a new project total of \$0
2. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Area Community Park in the amount of \$38,767.00 for a new project total of \$38,767.00.

3. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Community Center in the amount of \$30,385.00 for a new project total of \$30,385.00.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 139-2018.

**Courthouse 1875 and 1906 Section HVAC/Restoration Project:**

Chris Cook requested approval of two (2) proposals received from Albert Michaels Conservation, Inc. for:

- Historic Finishes Restoration – Blair County Courthouse/Courtroom No. 2 – Phase 1, in the total amount of \$349,519.19.
- Historic Finishes Restoration – Blair County Courthouse/Courtroom No.2 – Phase 2, in the total amount of \$294,487.79.

Mr. Cook clarified the dollar amounts outlined in the proposals and footnotes, which were provided to the commissioners.

Discussion followed.

**Resolution 147-2018:** A resolution approving two (2) proposals received from Albert Michaels Conservation, Inc. for:

- Historic Finishes Restoration – Blair County Courthouse/Courtroom No. 2 – Phase 1, in the total amount of \$349,519.19.
- Historic Finishes Restoration – Blair County Courthouse/Courtroom No.2 – Phase 2, in the total amount of \$294,487.79.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 147-2018.

**Assessment Office:**

- Commissioner Tomassetti presented continued discussion concerning **SB 1007**. Amending the Consolidated County Assessment Law – Provide for Training and Qualifications of Assessment Appeal Board and Auxiliary Appeal Board Members, Assessment Appeal Process, Certain Notifications to Property Owners and Penalties.

Discussion followed.

- Commissioner Tomassetti presented discussion concerning **SB 1006**. Amending the Consolidated County Assessment Law to further provide for building permits.

Commissioner Tomassetti provided a brief narrative pertaining to Senate Bill 1006 and summarized the information provided in a handout outlining Senate Bill 1006. The handout provided a synopsis of the proposed bill, a summary and analysis of the key points in the bill, relevant current law, associated background and effect of the bill.

Discussion followed.

**Meeting Recessed**

Commissioner Erb announced that today's meeting will be recessed until 10:00 a.m., Friday, May 20, 2018, in the Commissioner Meeting Room.

**RECONVENED MEETING: Friday, April 20, 2018, 10:00 A.M.:**

Location: Commissioner's Meeting Room, Basement, New Addition.

Members Present: Commissioner Tomassetti, Commissioner Beam, and County Administrator Schmitt.

Members Absent: Commissioner Erb and Solicitor Karn.

Others Present: A.C. Stickel (Controller), Kay Stephens (Altoona Mirror), Nicole Hemminger and Melissa Harpster (Commissioner's Office.)

**CALL TO ORDER:**

Commissioner Tomassetti called the meeting to order.

**PUBLIC COMMENT:**

Commissioner Tomassetti called for public comment. **There were no comments noted.**

County Administrator Helen Schmitt requested approval of the payment of two (2) Warrant Lists and one (1) Bill List for the Department of Social Services as follows:

- a. Payment of two (2) Warrant Lists dated 04/19/18 in the amounts of \$388,656.63 and \$203,745.96, which include payment of the following invoices:
  - **2017 Project Fund/Bond/Reassessment Project:** An invoice received from Eastburn and Gray PC, in the amount of \$30.00, for legal services rendered.
  - **2017 Project Fund/Bond:** An invoice received from Wilmington Trust Bank, in the amount of \$780.00, for the annual base fee and out of pocket expenses for the general obligation bond series 2017.
  - **2017 Project Fund/Bond/MUNIS Project:** An invoice received from Tyler Technologies, in the amount of \$1,600.00, for accounts payable master conversion.
- b. Payment of one (1) Bill List for the Department of Social Services dated 04/19/18 in the total amount of \$101,340.57.

**Resolution 148-2018:** A resolution approving the payment of two (2) Warrant Lists dated 04/19/18 in the amounts of \$388,656.63 and \$203,745.96, which include payment of the following invoices:

- **2017 Project Fund/Bond/Reassessment Project:** An invoice received from Eastburn and Gray PC, in the amount of \$30.00, for legal services rendered.
- **2017 Project Fund/Bond:** An invoice received from Wilmington Trust Bank, in the amount of \$780.00, for the annual base fee and out of pocket expenses for the general obligation bond series 2017.
- **2017 Project Fund/Bond/MUNIS Project:** An invoice received from Tyler Technologies, in the amount of \$1,600.00, for accounts payable master conversion; and

Payment of one (1) Bill List for the Department of Social Services dated 04/19/18 in the total amount of \$101,340.57.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 148-2018.

**BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD:**

Commissioner Beam requested approval for the Nehemiah Track Club to use Valley View Park for practices from 5:00 pm to 7:30 pm, Monday, Tuesday and Thursday, from April 16, 2018 through the last week of June 2018.

Commissioner Beam stated that this is an annual request and that the request was approved by the Advisory Board Members for recommendation to the Board of Commissioners. He stated that the appropriate certificate of insurance has been received.

Discussion followed.

**Resolution 149-2018:** A resolution approving authorization for the Nehemiah Track Club to use Valley View Park for practices from 5 pm to 7:30 pm, Monday, Tuesday and Thursday, from April 16, 2018 through the last week of June 2018.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 149-2018.

**ADJOURN:**

Meeting Adjourned,

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Helen P. Schmitt, County Administrator