

BOROUGH COUNCIL MEETING MINUTES
THURSDAY, SEPTEMBER 9, 2010
7:00 PM COUNCIL CHAMBERS

This meeting was called to order at 7:00 P.M. by President John P. Stultz, Jr. A quorum was present including Michael McLanahan, Amy Webster Sill, Tim Baranik, Joseph Pompa, and Harold Burket. John Brenner was absent. Mayor Joseph Dodson, Borough Manager Mark G. Schroyer, Solicitor Nathan Karn, Finance Director Jim Gehret, and Director of Community Development Ethan Imhoff were there as well. Patti Duron was there to record the minutes. Eric Wolfe from Amtran and Eagle Scout Tyler Zeiders were there. Borough Secretary Ann Andrews, Councilman John Brenner and Junior Council Person Lindsay Sill were absent.

President Stultz led the Pledge of Allegiance to the Flag, followed by a moment of silence.

It was moved by Mr. McLanahan and seconded by Mr. Pompa to approve the minutes from the previous meeting, dated August 12, 2010. Motion carried 6-0.

President Stultz called for **Staff Reports and Special Business**.

Eagle Scout Tyler Zeiders reported on his Eagle Scout Project for the installation of lighting at the Canal Basin Park. Tyler presented a handout with price quotes to the members. He advised that the light poles will be donated and that he has the help of an electrician. He also reported that he has the approval of the Eagle Scout Board and that he will be organizing a sandwich sale to raise funds for the project. Council advised that they wish to be notified of the sale date so that they may support his efforts.

Eric Wolfe, General Manager of Amtran, was there to discuss the Amtran Services. Mr. Wolfe talked about the Smart Bus Program, Trolley Works and Act 44.

Finance Director Jim Gehret reported on the Borough's monthly finances discussing the August Financial Report.

Borough Manager Mark Schroyer announced that Dave Zeek had requested that he advise that the Truck Housing Ceremony needed to be rescheduled. Mr. Schroyer advised that it is necessary to appoint a formal safety committee at this time. The Safety Committee will meet at the second staff meeting of each month. Mr. Schroyer reported the state would offer a five percent reduction in Workers' Compensation Insurance premiums as a result of the formation of this Safety Committee. He said that it also raises awareness. A motion to form the committee was made by Mr. Pompa and seconded by Mrs. Webster Sill with motion carrying, 6-0. Mr. Schroyer advised that AFSCME Contract negotiation meetings are beginning to take place. SAPDC has solicited the Borough to receive grant funding to upgrade signal lights to LED. He discussed the Borough's current policy to handle enforcement of the grass cutting ordinance with Mr. Schroyer advising that a third party not be used to cut the grass when a property is foreclosed on and the owner does not

maintain the property. He advised that the Borough's Public Works crews cut the grass only when no other options exist. At this time, Manager Schroyer asked for Council's input on the property maintenance issues. It was the consensus of Council to authorize the Borough Manager to proceed with this policy change. Further discussion took place with Attorney Karn regarding the lien procedure. Mr. Schroyer announced that MPO funding had been awarded to the Borough to initiate a sidewalk project.

At this time, Mr. Schroyer called on Mr. Imhoff to discuss the sidewalk project for the south side of Montgomery Street from Garber Street to the Hollidaysburg Area School District property. PennDOT had authorized \$225,000.00 for this sidewalk construction under the Safe Routes to School Program.

President Stultz called on Jamie Baser, Main Street Manager, to give her update. Jamie reported on the continuing Farmer's Market, the last Downtown Live! Concert to be held September 16th, Pumpkin Festival to take place on Saturday, October 16th, the Hollidaysburg Haul 5K, and her upcoming training seminar.

President Stultz acknowledged Mayor Dodson for his report. Mayor Dodson thanked the Police Department for their continuing good work. He also thanked the PVFD for watering the newly planted trees at Patriot Park. He acknowledged Ethan Imhoff and Linda Russo, of the Hollidaysburg Area School District and congratulated them in the acquisition of the MPO Grant for the sidewalks. The Mayor advised that he would like to see the grass cutting ordinance notice be shortened to just five days to be cut and that he thought that there could be a change to the ordinance regulating signs in the right of ways to have a separate clause for realtors, allowing them to post signs in rights of ways.

As Junior Council Person Lindsay Sill was absent, Mrs. Webster Sill gave an update to say that Lindsay anticipated that two junior council applications would be forthcoming.

No one was there to offer any **public comment**.

Under **Open Agenda**, Mr. Burket read a letter regarding a citizen's concern for the condition of Highland Hall, Mr. Baranik thanked Junior Council for assisting with the Safe Routes To School grant and thanked Mr. Imhoff for his hard work toward that grant funding. He also thanked the Mayor for his work on Patriot Park. Mrs. Webster Sill advised that she is excited about the new sidewalk on Montgomery Street, and also reported that the dedication of Patriot Park was a wonderful occasion.

RESOLUTION NO. 2010-43

A RESOLUTION APPROVING CONSENT AGENDA

President Stultz recognized Borough Manager Mark Schroyer to present the **Consent Agenda**. The following items were presented:

- 1) Bill List No. 9-A
- 2) Borough Manager Mark G. Schroyer is hereby reappointed as the Chief Administrative Officer for the Borough Non-Uniformed and Uniformed Pension Plans
- 3) The Minimum Municipal Obligation (MMO) for the Uniformed Pension Plan for 2011 has been duly filed and is hereby accepted
- 4) The Minimum Municipal Obligation (MMO) for the Non-uniformed Pension Plan for 2011 has been duly filed and is hereby accepted.
- 5) Approve Certificates of Appropriateness

It was moved by Mr. Burket and seconded by Mr. Baranik to adopt Resolution No. 43 approving the Consent Agenda.

RESOLUTION NO. 2010-43

A RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that:

- 1) Bill List No. 9 dated September 9, 2010, authorizes payment of expenses totaling \$213,271.24 consisting of accounts payable and owing the Borough of Hollidaysburg from duly appropriated monies, is hereby approved.
- 2) Borough Manager Mark G. Schroyer is hereby appointed as the Chief Administrative Officer for the Borough Non-Uniformed and Uniformed Pension Plans.
- 3) The Minimum Municipal Obligation (MMO) for the Uniformed Pension Plan for 2011 has been duly filed and is hereby accepted.
- 4) The Minimum Municipal Obligation (MMO) for the Non-uniformed Pension Plan for 2011 has been duly filed and is hereby accepted.

- 5) The following Certificates of Appropriateness are hereby approved and the Zoning Officer is authorized to issue a Certificate of Appropriateness:
- a) 304 Wayne Street - front door, sidelight, and transom replacement
 - b) 315 Allegheny Street - new awning and window repair
 - c) 219 Allegheny Street - business signage
 - d) 508 Allegheny Street - business signage
 - e) 309 Allegheny Street - business signage

DULY adopted by the Council of the Borough of Hollidaysburg this 9th day of September, 2010.

(s) John P. Stutz, Jr.
President of Council

ATTEST:

(s)Ann M. Andrews
Secretary

There being no objection to the motion, Resolution No. 2010-43 approving the Consent Agenda .was unanimously adopted, 6-0.

The following **Unfinished Business** was presented.

Solicitor Karn advised that an advertisement should be made for item 11.a, regarding an ordinance to amend Chapter 26, Part 20, Act 2 Release of Liability Underground Storage Tank Remediation, and this amendment could then be adopted at the October meeting.

Mr. Schroyer began discussion of item 11.b, Traffic Ordinance. Rick Pope of the Public Works Department was there to present a summary. He distributed the summary to the members. Mr. Pope advised that after placing traffic counters and conducting a traffic study, and in accord with the national standards, that the placement of additional stop signs was not warranted. He also advised that factors change and the traffic study could be repeated in the future. Mr. Pope was requested to check as to whether the use of “slow” signs (painted on the roadway) was legal.

Under item 11.c, Jake Brake Ordinance, Mr. Imhoff reported that this ordinance would need to be approved by PennDOT. Mrs. Webster Sill moved that Borough Staff should proceed with the process to contact PennDOT to review North Juniata Street and Blair Street regarding a Jake Brake Ordinance. This motion was then seconded by Mr. Pompa and with no objection, motion carried, 6-0.

RESOLUTION NO. 2010-44

RESOLUTION AUTHORIZING RENEWAL OF AMTRAN SERVICES

Under New Business items, a motion was made to approve Resolution No. 201-44, Renewing the Amtran Contract Through June 30, 2011, by Mrs. Webster Sill.

RESOLUTION NO. 2010-44

RESOLUTION AUTHORIZING RENEWAL OF AMTRAN SERVICES

BE IT RESOLVED by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that it does hereby approve the proposal from AMTRAN for continuation of public transportation services in the Borough of Hollidaysburg, as described in Attachment A. Said service shall be authorized from July 1, 2010, through June 30, 2011. Fee for said service shall not exceed \$11,527.00.

DULY adopted by the Council of the Borough of Hollidaysburg this 9th day of September, 2010.

(s) John P. Stultz, Jr.
Council President

ATTEST:

(s) Ann M. Andrews
Secretary

This motion was seconded by Mr. Baranik, and with no objections, motion carried, 6-0.

RESOLUTION NO. 2010-45

A RESOLUTION ADOPTING AN ANTI-DISPLACEMENT PLAN

Continuing with New Business, President Stultz recognized Mr. Imhoff to introduce item 12.b,

Resolution No. 2010-45, A Resolution Adopting an Anti-Displacement Plan. The Department of Community Development requires all recipients of community development block grant funds to adopt an anti-displacement plan. Mrs. Webster Sill made a motion that Borough Council adopt Resolution No. 2010-45.

RESOLUTION NO. 2010-45

A RESOLUTION ADOPTING AN ANTI-DISPLACEMENT PLAN

BE IT RESOLVED by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that the Residential Anti-Displacement and Relocation Assistance Plan, attached hereto as Exhibit A, is hereby adopted.

DULY adopted by the Council of the Borough of Hollidaysburg this 9th day of September, 2010.

(s) John P. Stultz, Jr.
Council President

ATTEST:

(s) Ann M. Andrews
Borough Secretary

This motion was seconded by Mr. Baranik and there being no objection, motion carried, 6-0.

With further discussion, a motion was made by Mr. Pompa to direct staff to research if it would be advisable to write a resolution that Borough Council would adopt stating that it was the policy of the Borough NOT to displace anyone. Mr. Burket seconded this motion and, there being no objection, motion carried, 6-0.

RESOLUTION NO. 2010-46

BLAIR COUNTY HAZARD MITIGATION PLAN

A motion to adopt Resolution No. 2010-46, a resolution to adopt a Blair County Hazard Mitigation Plan, was made by Mr. McLanahan.

RESOLUTION NO. 2010-46

BLAIR COUNTY HAZARD MITIGATION PLAN

WHEREAS, the Borough of Hollidaysburg, Blair County, Pennsylvania is vulnerable to natural hazards like flooding, wind and weather hazards, drought, earthquakes, wildfires and landslides that can result in property loss, loss of life, economic hardship and threats to public health and safety; and

WHEREAS, a Blair County Hazard Vulnerability Assessment and Mitigation Plan has been developed by the Blair County Hazard Mitigation Planning Committee and the people of Blair County; and

WHEREAS, the Blair County Hazard Vulnerability Assessment and Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by the natural hazards that face the Borough of Hollidaysburg.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Hollidaysburg that:

- The Blair County Hazard Vulnerability Assessment and Mitigation Plan is hereby adopted as an official plan of the Borough of Hollidaysburg.
- By September 30 each year, the Blair County Hazard Mitigation Planning Committee shall prepare and deliver an annual evaluation report to the President of the Council of the Borough of Hollidaysburg.
- The respective Borough officials and agencies identified in the strategy of the Plan are hereby directed to implement the recommended activities assigned to them. They will consult semi-annually with the Blair County Hazard Mitigation Planning Committee on the progress of their activities.

DULY adopted by the Council of the Borough of Hollidaysburg this 9th day of September, 2010.

ATTEST:

(s) Ann M. Andrews
Borough Secretary

This motion was seconded by Harold Burket and there being no objection, motion carried, 6-0.

RESOLUTION NO. 2010-47

**A RESOLUTION APPOINTING BOROUGH MANAGER TO
BLAIR COUNTY TAX COLLECTION COMMITTEE**

As a formality, the Tax Committee is requesting that Borough Manager Mark G. Schroyer be appointed to the Blair County Tax Committee retroactive to June 21, 2010. A motion to recommend that Borough Council adopt Resolution No. 2010-47, Appointing Manager Mark G. Schroyer to Blair County Tax Committee was made by Mrs. Webster Sill.

RESOLUTION NO. 2010-47

**A RESOLUTION APPOINTING BOROUGH MANAGER TO
BLAIR COUNTY TAX COLLECTION COMMITTEE**

BE IT RESOLVED by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that Borough Manager Mark G. Schroyer is hereby appointed to the Blair County Tax Collection Committee. Said appointment effective June 21, 2010.

DULY adopted by the Council of the Borough of Hollidaysburg this 9th day of September, 2010.

(s) John P. Stultz, Jr.
Council President

ATTEST:

(s) Ann M. Andrews
Secretary

This motion was then seconded by Harold Burket. There being no objection, motion carried, 6-0.

With no other business, President Stultz adjourned the meeting at 8:50 P.M.