

GREIVANCE PROCEDURE

Provided to you by the Blair County Victim Witness Department

This Complaint form is not designed for the correction of specific victims' rights violations, but is instead to request corrective or disciplinary action against Blair County Victim Witness employees who may have failed to provide or have violated the rights of a crime victim under the Crime Victims' Rights Act of 2004. A crime victim includes any person who has been directly and proximately harmed as a result of the commission of a legal offense in the county of Blair.

All complaints must be submitted within 5 days of the victim's knowledge of a violation by the Blair County Victim Witness Department employee. Receipt of complaints will be acknowledged in writing.

The information provided herein will be used along with other information developed during the investigation to resolve or otherwise determine the merits of this complaint. The information may be furnished to designated officers and employees of agencies and departments of Blair County in order to resolve or otherwise determine the merits of this complaint.

Personal Information

Name:

Address:

Telephone No:

Defendant Information

Defendant's Name:

Case No:

Stage of Criminal Justice Process:

Investigation	Arrest	Arraignment	Preliminary Hearing
	Guilty Plea	Sentencing	Other

Information About the Criminal Complaint

What is the name of the office that is the subject of your complaint?

Is your complaint against a specific person in that office? Yes No

If yes, please identify the person(s) who failed to provide the rights about which you are complaining.

Which of the following rights afforded by the Crime Victim's Rights Act of 2007, 18 U.S.C. § 3771, do you feel you were denied. Please check all that apply.

The right to be reasonably protected from the accused.

The right to reasonable, accurate, and timely notice of any public court proceeding, or any parole proceeding, involving the crime or of any release or escape of the accused.

The right not to be excluded from any such public court proceeding, unless the court, after receiving clear and convincing evidence, determines that testimony by the victim would be materially altered if the victim heard other testimony at the proceeding.

The right to be reasonably heard at any public release, plea, sentencing or parole proceeding.

The reasonable right to confer with the attorney for the Commonwealth in the case.

The right to full and timely restitution as provided by law.

The right to proceedings free from unreasonable delay.

The right to be treated with fairness and with respect for the victim's dignity and privacy.

Statement of Complaint

Please provide as much detailed information about your complaint against the Blair County Victim Witness Department employee(s), including the date(s) of the alleged violation(s), and an explanation of how the violation(s) occurred. However, you should not discuss the facts of the criminal investigation or case in which you are a victim. You may attach additional pages or documents to this complaint.