



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of May 14, 2020

10:30 AM By Conference Call

Board Members in Attendance:

Commissioner Laura Burke, Commissioner Bruce Erb, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance:

NONE

Quorum: Present

Non-Board Members in Attendance:

Georgette Ayers, President Judge Elizabeth Doyle¹, Rocky Greenland, Nicole Hemminger, Jim Hudack, Robin Patton², Sarah Seymour, Jennifer Sleppy, Katherine Swigart, Craig Swineford, Peter Weeks³

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 9:30 a.m.

Commissioner Erb explained the ground rules for today's teleconference. Only voting members of the Salary Board may leave their telephones unmuted during the entire meeting, but we would request each avoids excess noise from your location. All other participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker MUST state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The role was called by Wendy Long, Controller's Office Administrative Assistant.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Burke and seconded by Commissioner Webster that the minutes from the April 28, 2020 meeting be approved. The motion was unanimously carried.

Positions:**Court Administration**

Law Clerk: A motion was made by President Judge Doyle and seconded by Commissioner Burke to re-create this position as Non-Union, Excluded (Salary,) Full-time at 35.00 hours per week, \$1,480.77 bi-weekly and \$38,500.02 annually. This vacancy is due to the resignation of Warren Crilly effective 05/08/2020. The motion was unanimously carried.

Requested by President Judge Doyle

¹ President Judge Elizabeth Doyle is a voting member for items listed under Court Administration.

² Prothonotary Robin Patton is a voting member for items listed under Prothonotary's Office.

³ District Attorney Peter Weeks is a voting member for items listed under the District Attorney's Office.

District Attorney's Office

Requested by District Attorney Weeks

Administrative Clerk: A motion was made by District Attorney Weeks and seconded by Commissioner Burke to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Full-time at 35.00 hours per week, \$10.2500 hourly, \$717.50 estimated bi-weekly, and \$18,655.00 estimated annually. This vacancy is due to the resignation of Sadie Nowoczynski effective 05/29/2020. The motion was unanimously carried.

Children, Youth & Families

Requested by Ashley Smyder

Clerk Typist II – Contracts and Support: A motion was made by Commissioner Burke and seconded by Commissioner Webster to re-create this position as PSSU, Non-Exempt (Hourly,) Full-time at 37.50 hours per week, \$10.0000 hourly, \$750.00 estimated bi-weekly, and \$19,500.00 estimated annually. This vacancy is due to the resignation of Erin Franks effective 03/11/2020. The motion was unanimously carried.

Children, Youth & Families

Requested by Ashley Smyder

Clerk Typist II – Fiscal Aide: A motion was made by Commissioner Burke and seconded by Commissioner Webster to re-create this position as PSSU, Non-Exempt (Hourly,) Full-time at 37.50 hours per week, \$10.0000 hourly, \$750.00 estimated bi-weekly, and \$19,500.00 estimated annually. This vacancy is due to the resignation of Holly Bradshaw effective 03/18/2020. The motion was unanimously carried.

Children, Youth & Families

Requested by Ashley Smyder

Social Services Aide I: A motion was made by Commissioner Burke and seconded by Commissioner Webster to re-create this position as PSSU, Non-Exempt (Hourly,) Full-time at 37.50 hours per week, \$10.0000 hourly, \$750.00 estimated bi-weekly, and \$19,500.00 estimated annually. This vacancy is due to the resignation of Denise Gummo, Aide II, effective 01/10/2020. The motion was unanimously carried.

Children, Youth & Families

Requested by Ashley Smyder

Caseworker Supervisor: A motion was made by Commissioner Burke and seconded by Commissioner Webster to re-create TWO of this position as Non-Union, Exempt (Salary,) Full-time at 35.00 hours per week, at a new starting salary of \$1,368.00 bi-weekly and \$35,568.00 annually. These vacancies are due to the resignations of Renee Peters effective 02/14/2020 and Maria Gibson effective 05/21/2020. This new starting salary is for title to match wage test to retain exempt status according to Department of Labor and Industry figure effective 01/01/2020 from current figure established 02/08/2016 of \$1,298.08 bi-weekly and \$33,750.08 annually. The motion was unanimously carried.

Elections/Voter Registration

Requested by Sarah Seymour, Director

Department Assistant - Temporary: A motion was made by Commissioner Webster and seconded by Controller Stickel to create FOUR of this position as Non-Union, Non-Exempt (Hourly,) Full-time at 35.00 hours per week, at various rates. Four temporary positions are needed to provide assistance to the department in processing mail-in and absentee ballots. See attached comments. The motion was unanimously carried.

Elections/Voter Registration

Requested by Sarah Seymour, Director

Department Assistant - Temporary: A motion was made by Commissioner Webster and seconded by Controller Stickel to create THREE of this position as Non-Union, Non-Exempt (Hourly,) Full-time at 37.50 hours per week, \$10.0000 hourly, \$750.00 estimated bi-weekly and \$4,215.00 estimated annually. Three additional temporary positions are needed to provide assistance to the department in processing mail-in and absentee ballots. UMWA-Residual full-time furlough list is exhausted, and internal personnel are pitching in through May 15th. Full-time project-dedicated personnel are needed May 18th to June 1st, for what could be six days a week and overtime. Max spend will be \$10.00 per hour times anticipated maximum of 57 hours per week, including overtime, times three hires is \$4,215.00 total. The motion was unanimously carried.

Highway Department

Requested by Rocky Greenland, Public Works Director

Auto Mechanic: A motion was made by Commissioner Webster and seconded by Commissioner Burke to re-create this position as SEIU, Non-Exempt (Hourly,) Full-time at 40.00 hours per week, \$17.2000 hourly, \$1,376.00 estimated bi-weekly, and \$35,776.00 estimated annually. This vacancy is due to the resignation of Donald McNulty effective 03/27/2020. The motion was unanimously carried.

Prothonotary's Office

Requested by Prothonotary Robin Patton

Clerk Typist: A motion was made by Prothonotary Patton and seconded by Commissioner Webster to re-create this position as UMWA – Court, Non-Exempt (Hourly,) Full-time at 35.00 hours per week, \$10.2500 hourly, \$717.50 estimated bi-weekly, and \$18,655.00 estimated annually. This vacancy is due to the retirement of Nancy Garlena effective 03/31/2020. The motion was unanimously carried.

Social Services

Requested by Jim Hudack, Director

Fiscal Specialist: A motion was made by Commissioner Erb and seconded by Controller Stickel to re-create this position as UMWA – Residual Unit, Non-Exempt (Hourly,) Full-time at 35.00 hours per week, \$13.6508 hourly, \$955.56 estimated bi-weekly, and \$24,844.46 estimated annually. This vacancy is due to the resignation of Lindsey Dempsie effective 05/08/2020. Ms. Swigart noted that the starting figure changed from a range to these figures and that this change has been approved by UMWA. The motion was unanimously carried.

Veterans' Affairs

Requested by Craig Swineford, Director

Assistant Director: A motion was made by Commissioner Webster and seconded by Commissioner Burke to re-create this position as Non-Union, Non-Exempt (Hourly,) Part-time at 19.00 hours per week, \$11.5000 hourly, \$437.00 estimated bi-weekly, and \$11,488.50 estimated annually. This vacancy is due to the promotion of Craig Swineford to Director effective 03/30/2020. Mike Campagna will work two days per week – 14 hours – and this second part-timer will work the remaining 15 hours per week. The motion was unanimously carried.

Children, Youth & Families

Requested by Commissioner Burke

Administrator: Request is to set a new starting salary for this position as Non-Union, Excluded (Salary,) Full-time at 35.00 hours per week, at a new starting salary of \$2,250.00 bi-weekly and \$58,500.00 annually. Starting salary range was approved at its 2016 figure of \$2,192.31 to \$2,384.62 bi-weekly and \$57,000.06 to \$62,000.12 annually at the March 12, 2020 Salary Board meeting. This request was tabled until tomorrow's re-convened meeting.

Meeting of May 14, 2020 continued. . .

Overtime Report – Controller Stickel presented the April overtime report for the information of the board.

There being no further business to discuss, the meeting was recessed at 10:55 a.m. and will be re-convened tomorrow, May 15, 2020 at 2:30 p.m.

The next regular Salary Board Meeting will be held on May 14, 2020 at 10:30AM by conference call.

Meeting re-convened on Thursday, May 15, 2020 at 2:30p.m. by conference call.

Board Members in Attendance:

Commissioner Laura Burke, Commissioner Bruce Erb, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance: Nicole Hemminger, Katherine Swigart

Media in Attendance: Kay Stephens, Altoona Mirror

Board Members not in Attendance: NONE

Quorum: Present

Call to Order: Commissioner Erb called the meeting to order at 2:30 p.m.

The role was called by Wendy Long, Controller’s Office Administrative Assistant.

Children, Youth & Families

Requested by Commissioner Burke

Administrator: Request is to set a new starting salary for this position as Non-Union, Excluded (Salary,) Full-time at 35.00 hours per week, at \$2,250.00 bi-weekly and \$58,500.00 annually.

Starting salary range was approved at its 2016 figure of \$2,192.31 to \$2,384.62 bi-weekly and \$57,000.06 to \$62,000.12 annually at the March 12, 2020 Salary Board meeting.

This request was tabled from yesterday’s regular Salary Board meeting.

No action is being taken at this time.

There being no further business to discuss, the meeting was adjourned at 2:33 p.m.

Respectfully Submitted,



August C. Stickel IV
Secretary