



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of July 9, 2020 at 10:30 AM
by Conference Call

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

AGENDA

1. Call to Order Commissioner Laura Burke
2. Roll Call
3. Call for Public Comment on Salary Board Items
4. Approval of Minutes from the June 25, 2020 Meeting

Positions:

- 5. Cost & Fines** **Requested by President Judge Elizabeth Doyle**
Co-Chief: Request is to abolish 1 of 2 of this position as Non-Union, Full-Time (Salary,) and Exempt. With the resignation of Amber Phillips effective 05/22/2020, the office is being restructured.
- 6. Cost & Fines** **Requested by President Judge Elizabeth Doyle**
Director: Request is to change salary of incumbent. Position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week with a bi-weekly salary of \$1,560.31 and an annual salary of \$40,568.06. Change title from co-chief (abolished) to Director.
- 7. Cost & Fines** **Requested by President Judge Elizabeth Doyle**
Enforcement Officer: Request is to create a new position as UMWA-Court, Non-Exempt (Hourly), Full-Time, 35.00 hours per week at an hourly rate of \$10.2500, \$717.50 estimated bi-weekly and \$18,655.00 estimated annually. Adding a 2nd enforcement officer after abolishing 1 co-chief role; replace co-chief vacated (then abolished) with this title.
- 8. Court Administration** **Requested by President Judge Elizabeth Doyle**
Receptionist: Request is to re-create this position as UMWA-Court, Non-Exempt (Hourly,) and Full-Time at 35.00 hours per week at an hourly rate of \$10.2500, \$717.50 estimated bi-weekly and \$18,655.00 estimated annually. This vacancy is due to the resignation of Esther Myers effective 07/07/2020.
- 9. Controller** **Requested by Controller A.C. Stickel**
Accounts Payable Specialist: Request to re-create this position as Non-Union, Non-Exempt (hourly), Full-Time at 35 hours per week with an hourly rate of \$11.0181, \$771.27 estimated bi-weekly and \$20,053.02 estimated annually. This vacancy is due to the resignation of Kendra Gallina, effective July 10, 2020.



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10. Controller

Requested by Controller A.C. Stickel

Accounts Payable Specialist (Part-Time Temporary): Request to create a temporary part time position as Non-Union, Non-Exempt (hourly), at a maximum average of 19 hours per week, \$418.69 estimated bi-weekly and \$5,442.97 estimated maximum annually. The position would be effective July 11, 2020 and would be in place until the Full-Time position is filled, not to exceed 5 months and 29 days.

11. Emergency Management

Requested by Cris Fredrickson

Emergency Management & Hazmat Planner (Part Time): Request is to re-create this position as Non-Union, Non-Exempt (Hourly,) Part-time at 29.00 hours weekly, hourly rate of \$16.2100, \$940.18 estimated bi-weekly and \$24,444.68 estimated annually. This vacancy is due to the resignation of Derek Carlins effective 07/10/2020.

12. Human Resources

Requested by Katherine Swigart

Benefits Administrator: Request to re-create this position as Non-Union, Non-Exempt (hourly), at 35 hours per week at an hourly rate of \$17.8037, \$1,246.26 estimated bi-weekly and \$32,402.76 estimated annually. This vacancy is due to the resignation of Michelle Barnett effective 07/02/2020.

13. Records Management

Requested by Heather Rininger

Records Management Archivist: Request is to re-create this position as UMWA-Residual Unit, Non-Exempt (Hourly,) Part-time at 29.00 hours weekly, \$10.2500 hourly, \$594.50 estimated bi-weekly, and \$15,457.00 estimated annually. This vacancy is due to the resignation of Suzanne Rowland effective 06/30/2020.

14. Register & Recorder

Requested by Anita Terchanik

First Deputy Register and Recorder (Temporary): In compliance with the UMWA contract, request is to temporarily change the salary of Rosemarie Bodenski by 5% while she is temporarily filling the position of First Deputy Register & Recorder effective 7/14/2020. The increase is \$.8039 per hour, to \$16.8831 per hour with an estimated bi-weekly wage of \$1,181.82 and an estimated annual wage of \$ 30,727.32. The temporary rate is expected to be in place for approximately 90 days, with a maximum of 180 days.

15. Overtime Report

16. Adjournment

The next regular Salary Board Meeting will be held on July 23, 2020 at 10:30AM by conference call.