



# BLAIR COUNTY PRISON BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

## Blair County Prison Board Meeting of January 16, 2020 at 8:30 AM In Commissioners' Meeting Room

### Board Members in Attendance:

Commissioner Laura Burke, District  
Attorney Richard Consiglio, President  
Judge Elizabeth Doyle, Commissioner  
Bruce Erb, Sheriff James Ott, Controller  
A.C. Stickel, Commissioner Amy Webster

### Non-Board Members in Attendance:

Lisa Brumbaugh, Deputy Warden James Eckard, Nicole Hemminger, Deputy Warden James McMahon, Warden Abbie Tate, Don Weakland (IT,) Deputy Warden Jay Whitesel

### Board Members not in Attendance:

NONE

### Primecare Representatives in

Attendance: NONE

**Quorum:** Present

**AFSCME:** NONE

### Prison Society Members in Attendance:

Dr. Osgood

### Media in Attendance:

Kay Stephens,  
Altoona Mirror

**Call to Order:** Commissioner Bruce Erb called the meeting to order at 8:30 a.m.

**Pledge of Allegiance to the Flag:** Led by Commissioner Bruce Erb.

**Call for Public Comment on Prison Board Items:** Commissioner Erb called for public comment on Prison items. There were no comments.

**Reorganization of Prison Board:** A motion was made by Commissioner Webster and seconded by Commissioner Burke to nominate Controller Stickel as Chair of Prison Board. The motion was unanimously carried.

A motion was made by President Judge Doyle and seconded by Commissioner Webster to nominate Commissioner Erb as Vice-Chair of Prison Board. The motion was unanimously carried.

A motion was made by Commissioner Burke and seconded by Commissioner Erb to nominate President Judge Doyle as Secretary of Prison Board. The motion was unanimously carried. Controller Stickel explained that his Administrative Assistant will continue to record minutes and have them approved by Secretary, President Judge Doyle and himself before distributing to board members.

**Approval of Minutes:** A motion was made by Sheriff Ott and seconded by Commissioner Burke that the minutes from December 19, 2019 be approved. The motion carried unanimously.

Meeting of January 16, 2020 continued. . .

**Recognition of BCP Employee:** Warden Tate recognized Corrections Officer Lisa Brumbaugh for her excellent job performance, especially in Committing. Controller Stickel commented that Lisa works well with the Controller's office on the implementation of the Prison ATM system.

**Inmate Population Report:** Warden Tate provided an updated Inmate Population Report which will be kept on file with the minutes.

**Inmate Services Report:** Deputy Warden McMahon reviewed the Inmate Services Report which will be kept on file with the minutes.

Commissioner Erb commented that Susan Whistler from the Southern Alleghenies Work Force Development Board told him that we have been awarded the Department of Labor and Industry grant again this year. Deputy Warden McMahon is meeting with them next week.

**Warden's Report:** Warden Tate reviewed the Warden's Report which will be kept on file with minutes.

Warden Tate explained that the attached agreement for the PA Networks update is the correct one (the agreement distributed at the November meeting was the wrong one.) She further explained that the next step is to get the WiFi system installed and then to get the Guardian system installed. The WiFi system is necessary for camera upgrades in the future.

Warden Tate reported that 2<sup>nd</sup> interviews for the Kitchen Manager have been completed with two candidates and she hopes to make an offer soon.

**Staffing Update:** Deputy Warden Eckard provided a Staffing Report which will be kept on file with the minutes.

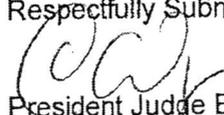
**Financial Report:** Controller A. C. Stickel provided a report for December 2019 which will be kept on file with the minutes. Controller Stickel explained that the 2019 year-to-date report could be updated as late as February.

Controller Stickel commented that, as Chair of the Prison Board, he will meet with Warden Tate and necessary Prison staff twice monthly.

**Adjournment:** There being no further business to come before the board, a motion was made by Controller Stickel and seconded by Sheriff Ott to adjourn the meeting at 8:50 a.m. The motion was unanimously carried.

THE NEXT MONTHLY MEETING WILL BE HELD FEBRUARY 20, 2020  
AT 8:30 AM IN THE COMMISSIONERS' MEETING ROOM.

Respectfully Submitted,



President Judge Elizabeth A. Doyle  
Secretary