



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of December 5, 2019 10:30 AM

### Blair County Courthouse, Conference Room 2B

#### Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Ted Beam, Commissioner Terry Tomassetti, Deputy Controller Angela Wagner<sup>1</sup>

#### Board Members not in Attendance:

Controller A.C. Stickel

**Quorum:** Present

#### Non-Board Members in Attendance:

Georgette Ayers, District Attorney Rich Consiglio<sup>2</sup>, President Judge Elizabeth Doyle<sup>3</sup>, Robin Gindlesperger, Nicole Hemminger, Janice Meadows, Helen Schmitt, Katherine Swigart

**Media in Attendance:** NONE

- 
1. **Call to Order:** Commissioner Erb called the meeting to order at 10:30 a.m.

Commissioner Erb recognized that Controller Stickel is not present at today's meeting and is represented by Deputy Controller Wagner.

2. **Call for Public Comment:** Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.
3. **Approval of Minutes:** A motion was made by Commissioner Beam and seconded by Commissioner Tomassetti that the minutes from the November 14, 2019 and the November 18, 2019 meetings be approved. The motion was unanimously carried.

#### Positions:

1. **Costs and Fines** **Requested by S. Adams & A. Phillips, Co-Chiefs**  
Receptionist: A motion was made by President Judge Doyle and seconded by Commissioner Beam to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Part-Time at 20 hours per week, \$10.00 hourly, \$400.00 estimated bi-weekly, and \$10,400.00 estimated annually. This vacancy is due to the resignation of Sherry Winters effective 11/21/2019. The motion was unanimously carried.
2. **Magisterial District Court 24-3-01 (Miller) Requested by President Judge E. Doyle**  
District Court Administrative Staff: A motion was made by President Judge Doyle and seconded by Commissioner Tomassetti to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Full-Time at 35 hours per week, \$10.00 hourly, \$700.00 estimated bi-weekly

---

<sup>1</sup> The Deputy Controller is authorized to represent the Controller in his absence

<sup>2</sup> District Attorney Rich Consiglio is a voting member for agenda items listed under Victim Witness

<sup>3</sup> President Judge Doyle is a voting member for agenda items listed under APO and Domestic Relations

and \$18,200.00 estimated annually. This vacancy is due to the resignation of Jennifer Keen effective 12/31/2019. The motion was unanimously carried.

3. **Victim Witness Advocate Requested by Sue Griep, Victim Witness Director**  
Victim Witness Advocate: A motion was made by District Attorney Consiglio and seconded by Commissioner Beam to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Full-Time at 35 hours per week, \$11.21 hourly, \$784.45 estimated bi-weekly and \$20,395.65 estimated annually. This vacancy is due to the resignation of Linda Jarema effective 09/27/2019. The motion was unanimously carried.
4. **Children, Youth and Families Requested by Ashley Gehrdes, CYF Administrator**  
Clerk Typist I: A motion was made by Commissioner Erb and seconded by Commissioner Beam to re-create this position as PSSU, Non-Exempt (Hourly,) Full-Time at 37.50 hours per week, \$10.00 hourly, \$750.00 estimate bi-weekly and \$19,500.00 estimated annually. This vacancy is due to the retirement of Betty Davis effective 12/20/2019. The motion was unanimously carried.
5. **Commissioner's Office Requested by Helen Schmitt, County Administrator**  
Assistant County Administrator: A motion was made by Commissioner Erb and seconded by Commissioner Beam is to re-create this position as Non-Union, Exempt (Salary,) Full-time at 35 hours per week, at a range of \$1,346.16 to \$1,538.47 bi-weekly and \$35,000.16 to \$40,000.22 annually. This vacancy is due to the promotion of Nicole Hemminger to County Administrator effective 01/04/2020. The motion was unanimously carried.
6. **Veterans' Affairs Requested by Commissioner Ted Beam**  
Assistant Director: A motion was made by Commissioner Beam and seconded by Deputy Controller Wagner to approve a temporary wage increase for both employees in this position during the absence of the Veterans' Affair Director. There are two part-time assistant directors who, combined, work no more than 1500 hours per anniversary year. Incumbents who perform duties above their job classification are traditionally paid 5% above their rate for an extended period of out-of-class work. Because there are two people similarly performing out of class, the request is 2.5% for each, which would make the hourly rates of both Mike Campagna and Craig Swineford \$11.7875 effective 12/07/2019 until further notice. Additionally, to provide coverage of the office, Mr. Swineford is agreeable to work full-time hours (35 hours per week) and Mr. Campagna is agreeable to work 21 hours per workweek.

Commissioner Erb noted that both employees will stay under the 1000 hours per anniversary year limit so that contributions to the Retirement Plan will not be required.

The motion was unanimously carried.

Meeting of December 5, 2019 continued. . .

4. Adjournment: There being no further business to come before the board, Commissioner Erb adjourned the meeting at 10:40 a.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is written in a cursive style with a large, stylized initial "A".

August C. Stickel IV  
Secretary