



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of September 12, 2019 10:30 AM

Blair County Courthouse, Conference Room 2B

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Terry Tomassetti, Commissioner Ted Beam, Controller A.C. Stickel

Board Members not in Attendance:

NONE

Quorum: Present

Non-Board Members in Attendance:

Mary Ann Bennis¹, Laura Burke, Keith Calhoun, President Judge Elizabeth Doyle², Jon Frank, Nicole Hemminger, Janice Meadows, Jennifer Sleppy, Katherine Swigart, Amy Webster, Molly Wink

Media in Attendance: Kay Stephens, The Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Beam and seconded by Commissioner Tomassetti that the minutes from the August 22, 2019 Salary Board Meeting be approved. The motion was unanimously carried.

Positions:**Court Administration/Custody****Requested by President Judge Elizabeth Doyle**

Custody Clerk/Receptionist: A motion was made by President Judge Doyle and seconded by Commissioner Tomassetti to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Full-time at 35 hours per week, with a starting rate of \$10.00 hourly, \$700.00 estimated bi-weekly, and \$18,200.00 estimated annually. This vacancy is due to the resignation of Ashley Bem effective 09/10/2019. The motion was unanimously carried.

Domestic Relations Section**Requested by President Judge Elizabeth Doyle**

Case Manager: A motion was made by President Judge Doyle and seconded by Commissioner Tomassetti to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Full-time at 35 hours per week, with a starting rate of \$13.1325 hourly, \$919.28 estimated bi-weekly, and \$23,901.15 estimated annually. This vacancy is due to the termination of Cheryl Moser effective 08/09/2019. The motion was unanimously carried.

¹ Register and Recorder Mary Ann Bennis is a voting member for items listed under Register and Recorder

² President Judge Elizabeth Doyle is a voting member for items listed under Court Administration, Domestic Relations and Juvenile Probation

Juvenile Probation Office

Requested by Jon Frank, JPO Chief

Juvenile Probation Supervisor: A motion was made by President Judge Doyle and seconded by Commissioner Tomassetti to set the starting salary for Clark Sheehe in this position at \$1,303.69 bi-weekly and \$33,896.00 annually (excluding longevity) effective September 14, 2019. This position was re-created at the June 13, 2019 Salary Board meeting at a range of \$32,000.02 to \$40,000.22 annually. The motion was unanimously carried.

Juvenile Probation Office

Requested by Jon Frank, JPO Chief

Juvenile Probation Officer: A motion was made by President Judge Doyle and seconded by Commissioner Tomassetti to re-create two positions as UMWA-Court, Non-Exempt (Hourly,) Full-time at 37.50 hours per week, with a starting rate of \$12.57 hourly, \$942.45 estimated bi-weekly and \$24,511.50 estimated annually. These vacancies are due to the retirement of Beth Thomas effective 08/30/2019 and the promotion of Clark Sheehe to Juvenile Probation Supervisor effective 09/14/2019. The motion was amended to include the UMWA approved four-digit rate of pay as \$12.5660 hourly, \$942.45 estimated bi-weekly and \$24,503.70 estimated annually. The motion was unanimously carried.

Controller's Office

Requested by A.C. Stickel, Controller

Administrative Assistant: A motion was made by Controller Stickel and seconded by Commissioner Erb to set a new starting wage for this position as Non-Union, Non-Exempt (Hourly,) Full-time at 35.00 hours per week, with a starting rate of \$12.75 hourly, \$892.50 estimated bi-weekly and \$23,205.00 estimated annually. The requested effective date is Monday, October 7, 2019. Current wage is \$12.0494 hourly, \$843.46 estimated bi-weekly and \$21,929.96 estimated annually. Revised job description attached. The motion was unanimously carried.

Register and Recorder

Requested by Mary Ann Bennis, Register and Recorder

First Deputy Register and Recorder: A motion was made by Register and Recorder Mary Ann Bennis and seconded by Commissioner Erb to increase wages by 5% to \$16.4714 hourly for Rosemarie Bodenski – 2nd Deputy Register and Recorder – while she performs the duties of 1st Deputy Register and Recorder. This request is retroactive to 08/26/2019 and may not exceed the 12 week long FMLA leave of the regular incumbent. Current wage is \$15.687 hourly. \$.783 increase times 35 hours weekly times 12 weeks is \$328.86. The motion was unanimously carried.

Overtime Report: The report was presented by Controller Stickel and will be kept on file.

THE NEXT REGULAR MEETING WILL BE HELD SEPTEMBER 26, 2019 AT 10:30 AM IN CONFERENCE ROOM 2B.

Adjournment: There being no further business to discuss, the meeting was adjourned at 10:50 a.m.

Meeting of September 12, 2019 continued. . .

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is written in a cursive style with a large initial 'A' and a distinct 'S'.

August C. Stickel IV
Secretary