



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of March 28, 2019 10:30 AM

Blair County Courthouse, Conference Room 2B

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Ted Beam, Controller A.C. Stichel

Board Members not in Attendance:

Commissioner Terrence Tomassetti

Non-Board Members in Attendance:

President Judge Elizabeth Doyle¹, Robin Gindlesperger, Nicole Hemminger, Janice Meadows, Prothonotary Robin Patton², Helen Schmitt, Jennifer Sleppy, Katherine Swigart, Mark Taylor, Angela Wagner, Grant Wills

Quorum: Present

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Beam and seconded by Commissioner Erb that the minutes from the March 14, 2019 Salary Board Meeting be approved. The motion was unanimously carried.

Positions:**Court Administration**

Jury Coordinator: A motion was made by President Judge Doyle and seconded by Commissioner Beam to re-create this position as Non-Union, Non-Exempt (Hourly,) Full-Time at 35 hours per week, \$12.36 hourly, \$865.20 bi-weekly, and \$22,495.20 annually. This vacancy is due to the resignation of Vicki Pike effective 04/19/2019. Following some discussion, the motion was amended to a starting rate of \$12.3203 per hour, \$862.42 bi-weekly, \$22,422.92 annually which includes the starting wage of \$11.54 per hour plus the 2018 and 2019 non-union increases. The motion was unanimously carried.

President Judge Doyle's Office

President Judge's Secretary: A motion was made by President Judge Doyle and seconded by Commissioner Beam to re-create this position as Non-Union, Non-Exempt (Hourly,) Full-Time at 35 hours per week, \$10.00 per hour, \$700.00 bi-weekly, and \$18,200.00 annually. This position includes a stipend of \$115.3846 bi-weekly, \$3,000.00 annually in addition to the hourly rate. This stipend is paid from the Offender Supervision Fee Fund and covers a portion of wages and employer costs for this position. This vacancy is due to the resignation of Tracy

¹ President Judge Elizabeth Doyle is a voting member for items listed under Court Administration, Judge Doyle's Office, Domestic Relations, and Magisterial District Court Offices

² Prothonotary Robin Patton is a voting member for items listed under the Prothonotary's Office

Farabaugh effective 04/05/2019. President Judge Doyle explained the reasons for the stipend which includes additional duties required of the President Judge's Secretary that are not required of other judges' secretaries. The motion was unanimously carried.

Domestic Relations

Director: A motion was made by President Judge Doyle and seconded by Commissioner Beam to re-create this position as Non-Union, Excluded (Salary,) Full-Time at 35 hours per week, at a range of \$2,192.31 to \$2,384.62 bi-weekly, \$57,000.06 to \$62,000.12 annually. This vacancy is due to the termination of Joe Scoran effective 03/19/2019. It was noted that this salary and employer costs is paid from Domestic Relations income and does not affect the county general fund. The motion was unanimously carried.

Deputy Director: A motion was made by President Judge Doyle and seconded by Commissioner Beam to re-create this position as Non-Union, Excluded (Salary,) Full-Time at 35 hours per week, at a range of \$1,730.77 to \$1,829.10 bi-weekly, \$45,000.02 to \$47,556.60 annually. This vacancy is due to the termination of Erin Au effective 03/19/2019. It was noted that this salary and employer costs is paid from Domestic Relations income and does not affect the county general fund. The motion was unanimously carried.

Department Clerk II: A motion was made by President Judge Doyle and seconded by Commissioner Beam to re-create this position as UMWA – Court, Non-Exempt (Hourly,) Full-Time at 35 hours per week, \$10.25 per hour, \$717.50 bi-weekly, and \$18,655.00 annually. This vacancy is due to the resignation of Nichole Rickabaugh effective 03/22/2019. After some discussion, the motion was amended to a rate of \$10.00 per hour, \$700.00 bi-weekly, and \$18,200.00 annually. It was noted that this salary and employer costs is paid from Domestic Relations income and does not affect the county general fund. The motion was unanimously carried.

Magisterial District Court Offices

Administrative Staff: A motion was made by President Judge Doyle and seconded by Controller Stickel to re-create this position at each of three MDJ Offices – Judge Aigner, Judge DeAntonio and Judge Blattenberger - as UMWA-Court, Non-Exempt (Hourly,) Full-Time at 35 hours per week, \$10.00 per hour, \$700.00 bi-weekly, and \$18,200.00 annually. These vacancies are due to the retirement of Debbie Shields effective 03/11/2019, the resignation of Carlie Hatch effective 03/11/2019, and the retirement of Patti Metz effective 05/10/2019. The motion was unanimously carried.

Emergency Management

Administrative Assistant: A motion was made by Commissioner Beam and seconded by Controller Stickel to re-create this position as Non-Union, Non-Exempt (Hourly,) Full-Time at 35 hours per week, \$11.77 per hour, \$823.90 bi-weekly, and \$21,421.40 annually. This vacancy is due to the resignation of Kathleen Rimbeck effective 03/29/2019. 50% of the salary for this position is covered under the PEMA EMPG (Emergency Management Performance) grant program. It was noted that this pay rate includes 2018 and 2019 non-union increases from the existing starting wage of \$11.00 per hour for this position. The motion was unanimously carried.

Fort Roberdeau

Meeting of March 28, 2019 continued. . .

Seasonal Tour Guides: A motion was made by Controller Stickel and seconded by Commissioner Beam to re-create two positions as Non-Union, Non-Exempt (Hourly,) at 35 hours per week, \$8.24 per hour, \$576.80 bi-weekly, and \$3,708.00 annually. These two positions are seasonal and are included in the Fort Roberdeau budget for a total of 450 hours from May 1 to October 31, 2019. The motion was unanimously carried.

GIS

GIS Specialist II: A motion was made by Commissioner Erb and seconded by Commissioner Beam to seek approval of wage intended to be offered to final candidate of \$1,500.00 bi-weekly and \$39,000.00 annually. Starting range for this title was approved at the 02/14/2019 meeting of Salary Board for the job's re-creation, and remained at the 06/28/18-effective figures from when the job was originally created - \$36,000.12 to \$40,000.22 annual. This position is Non-Union, Exempt (Salary,) Full-time at 35 hours per week. Commissioner Erb noted that Grant Wills provided documentation to justify the wage requested. The motion was unanimously carried.

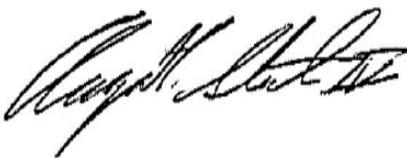
Prothonotary

Temporary Court Room Deputy: A motion was made by Prothonotary Patton and seconded by Commissioner Beam to create this position as Non-Union, Non-Exempt (Hourly,) Part -Time at 16 hours per week, \$18.00 per hour, \$576.00 bi-weekly, and \$6,912.00 annually. This position is needed to assist with jury selection and other proceedings that need coverage by the Prothonotary's Office and would be for a maximum of 5 months and 29 days. The anticipated incumbent would be Carol Newman, retired Prothonotary. Prothonotary Patton explained that the requested wage is not included in her budget and would come from the contingency fund. She further explained that Ms. Newman would be training two Prothonotary employees as courtroom deputies. Ms. Newman's effective date will be Monday, May 13, 2019. The motion was amended to "up to 16 hours per week." The motion was unanimously carried.

THE NEXT MEETING WILL BE HELD APRIL 11, 2019 AT 10:30 AM IN CONFERENCE ROOM 2B.

Adjournment: There being no further business to discuss, the meeting was adjourned at 11:05 a.m.

Respectfully Submitted,



August C. Stickel IV
Secretary