



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of February 14, 2019 10:30 AM

### Blair County Courthouse, Conference Room 2B

#### Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Ted Beam, Controller A.C. Stickel

#### Board Members not in Attendance:

Commissioner Terrence Tomassetti

**Quorum:** Present

#### Non-Board Members in Attendance:

Georgette Ayers, Mary Ann Bennis<sup>1</sup>, President Judge Elizabeth Doyle<sup>2</sup>, Robin Gindlesperger, Nicole Hemminger, Amanda Imler, Janice Meadows, Helen Schmitt, Beth Seidel, Corey Seymour, Jennifer Sleppy, Katherine Swigart, Grant Wills

**Media in Attendance:** Phil Ray, Altoona Mirror

**Call to Order:** Commissioner Erb called the meeting to order at 10:34 a.m.

**Call for Public Comment:** Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

**Approval of Minutes:** A motion was made by Commissioner Beam and seconded by Controller Stickel that the minutes from the January 24, 2019 Salary Board Meeting be approved. The motion was unanimously carried.

#### Positions:

##### **Adult Parole and Probation**

Specialty Court Administrative Assistant: A motion was made by President Judge Doyle and seconded by Commissioner Beam to re-create this position as UMWA-court, Non-Exempt (Hourly,) Full-Time at 35 hours per week, at the starting rate of \$12.56 per hour (actual hourly figure is \$12.5660,) \$879.62 bi-weekly, and \$22,870.12 annually. This vacancy is due to the resignation of Laura Shoeman, effective December 21, 2018. This is a general fund position and was budgeted for the 2019 fiscal year. The motion was unanimously carried.

##### **Children, Youth and Families**

Temporary Department Assistant: A motion was made by Commissioner Erb and seconded by Commissioner Beam to create this position as Non-Union, Non-Exempt (Hourly,) Part-Time at 16 hours per week, at the rate of \$20.50 per hour, \$656.00 bi-weekly, and \$7,872.00 annually. This temporary, part-time assistant is needed in the Fiscal Unit for up to 64 hours per month and for a maximum assignment limited to 5 months and 29 days. The anticipated incumbent is Lori Cushion, who retired as Fiscal Technician Supervisor in 2016. The proposed hourly rate reflects the skills and experience of the anticipated incumbent. If the hire is not Lori Cushion, the starting rate would be \$11.57 per hour. The motion was unanimously carried.

<sup>1</sup> Register and Recorder Mary Ann Bennis is a voting member for items listed under Register and Recorder

<sup>2</sup> President Judge Elizabeth Doyle is a voting member for items listed under Costs and Fines and Domestic Relations

Clerk Typist II – Fiscal Department, Contracts and Support: A motion was made by Commissioner Erb and seconded by Commissioner Beam to re-create this position as PSSU, Non-Exempt (Hourly,) Full-time at 37.50 hours per week, at the starting rate of \$9.29 per hour, \$696.75 bi-weekly, and \$18,115.50 annually. It has been proposed to and approved by PSSU to increase the wage to \$10.00 per hour, \$750.00 bi-weekly and \$19,500.00 annually. This vacancy is due to the resignation of Christie Bartley, effective December 14, 2018. The motion was unanimously carried.

Clerk Typist II – Fiscal Department, Fiscal Aide: A motion was made by Commissioner Erb and seconded by Commissioner Beam to create this position as PSSU, Non-Exempt (Hourly,) Full-time at 37.50 hours per week, at the starting rate of \$9.29 per hour, \$696.75 bi-weekly, and \$18,115.50 annually. It has been proposed to and approved by PSSU to increase the wage to \$10.00 per hour, \$750.00 bi-weekly and \$19,500.00 annually. This creation would be an addition to existing staff. Commissioner Erb noted that this position is included in the needs-based budget as well as in the county's budget. Ms. Ayers noted that once these two Clerk Typist positions are in place, the part-time assistant will no longer be needed. The motion was unanimously carried.

### **GIS**

GIS Specialist II: A motion was made by Commissioner Beam and seconded by Controller Stickel to re-create this position as Non-Union, Exempt (Salary,) Full-Time at 35.00 hours per week, at the starting rate of a range of \$1384.62 to \$1538.47 bi-weekly, and \$36,000.12 to \$40,000.22 annually. This vacancy is due to the resignation of Melissa Peterson effective February 1, 2019. Grant Wills noted that this position is shared with the Blair County Department of Emergency Services. They contribute 50% of the wages and benefits and that is reimbursed through PEMA state grant money. The motion was unanimously carried.

### **Victim Witness**

Victim Witness Advocate: A motion was made by Commissioner Beam and seconded by Controller Stickel to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Full-time at 35.00 hours per week, at the starting rate of \$11.20 per hour, \$784.45 bi-weekly, and \$20,395.65 annually. This vacancy is due to the resignation of Denean Delozier, effective February 8, 2019. This position is covered in the 2019 annual budget and is covered by two grants. The motion was unanimously carried.

**Register and Recorder** - The following three items were tabled at the January 10, 2019 Salary Board Meeting and again at the January 28, 2019 meeting.

Second Deputy-Register of Wills: A motion was made by Mary Ann Bennis and seconded by Commissioner Erb to re-create this position as UMWA – Court, Non-Exempt (Hourly,) Full-Time at 35 hours per week, at the starting hourly rate of \$10.34, \$723.88 bi-weekly and \$18,820.98 annually. This vacancy is due to the anticipated promotion of Polly McCabe to First Deputy-Register of Wills. (Actual hourly rate is \$10.3412.) Robin Gindlesperger explained that UMWA approved a starting hourly rate of \$11.00, \$770.00 bi-weekly, and \$20,020.00 annually. The motion was unanimously carried.

Second Deputy-Register of Wills: A motion was made by Mary Ann Bennis and seconded by Commissioner Erb to approve the wage of \$11.0522 per hour, \$773.65 bi-weekly and

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\$20,114.90 annually for this position. Sue Gingery is anticipated to be offered this position of Second Deputy-Register of Wills which was re-created in the previous motion. This is a union position and its starting hourly wage set in the previous motion \$11.00 hourly. The request is for Ms. Gingery to retain her current wage when advancing to this new position. This request has been approved by UMWA. The motion was unanimously carried.

Deputy-Register of Wills and Recorder of Deeds: A motion was made by Mary Ann Bennis and seconded by Commissioner Erb to re-create this position as UMWA – Court, Non-Exempt (Hourly,) Full-Time at 35 hours per week, at the starting hourly rate of \$10.00 per hour, \$700.00 bi-weekly and \$18,200.00 annually. This vacancy is due to anticipated promotion of Sue Gingery to Second Deputy-Register of Wills. The motion was unanimously carried.

THE NEXT MEETING WILL BE HELD FEBRUARY 28, 2019 AT 10:30 AM IN CONFERENCE ROOM 2B.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 10:50 a.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is fluid and cursive, with a large initial "A" and "S".

August C. Stickel IV  
Secretary