

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, OCTOBER 23, 2018, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES** – Special Meeting October 15 and Business Session Meeting of October 16, 2018.
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
MDJ Aigner’s Building - Mural
Hollidaysburg Arts Council -Deb Bunnell and Marie Little

Blair County Planning Commission - Dave McFarland

Commissioner Tomassetti
7. **CONSENT AGENDA**
Resolution 377-2018:
 - a. Payment of five (5) Warrant Lists dated October 15, October 16, and October 22, 2018, in the amounts of \$6,624.94, \$6,037.00, \$236,882.42, \$189,250.06, and \$287,804.32, respectively, which include payments of the following invoices:
 - **Three (3) Invoices to Keller Engineers, Inc.,** in the amounts of \$891.88 for MS4 Coordination; \$3,747.60 for Bridge #45, #56 and #69 Repairs, and \$656.25 for the County Bridge Directory Update.
 - **Invoices to the Home Nursing Agency from the Department of Social Services,** in the total amount of \$59,267.19.
 - **2017 Project Fund/Bond/ The HVAC Improvement & Interior Alterations Project: Application #1,** received from **Stelco, Inc.,** in the amount of \$4,552.00, for services rendered; and an **Invoice to Mutual Benefit Group,** in the amount of \$6,037.00, for a builder’s risk policy associated with the project.
 - **2017 Project Fund/Bond/Courthouse Water Infiltration Project: Invoice #31, received from David Albright Architect,** in the amount of \$1,545.26, for work performed during the period of June 23, 2018 through September 14, 2018.
 - b. **Public Defender’s Office:** Requesting approval for one (1) Penn State Altoona Intern, Moira Corrigan, for the period of January 7, 2019 through April 19, 2019. Internship is for credit only and at no cost to the county.
 - c. **Employment:** Shannon N. Snyder, FT, Administrative Staff, MDJ D’Antonio’s Office, \$15,724.80/yr., effective 10/22/18; Jacob E. Frederick and Michael M. Myers, FT, Corrections Officer, Prison, \$19.54/hr., effective 10/22/18; Brenna Wright, FT, Parole and Probation Officer, APO, \$23,790.00/yr., effective 10/22/18.
 - d. **Resignations:** Elijah C. Gage, FT, Corrections Officer, Prison, \$19.54/hr., effective 10/15/18; Thaddeus B Willey, FT, Corrections Officer, Prison, \$19.54/hr., effective 10/17/18; Krystal L. Payton, FT, Correctional Case Manager, Prison, \$18,491.20/yr., effective 10/18/18; Aaron B. Strohm, FT, Corrections Officer, Prison, \$19.63/hr., effective 10/24/18.
 - e. **Terminations:** Theresa D. Dimmack, FT, Caseworker 1, CYF, \$30,381.00/yr., effective 10/16/18.
8. **STAFF REPORTS & SPECIAL BUSINESS**
 - A. **Blair County Road 101:**
Requesting approval to close County Road 101 from the intersection of Bedford Street and Church Street to Community Park Road to conduct the annual Claysburg Volunteer Fire Company Christmas Parade on Saturday, November 24, 2018 from 2:30 p.m. until 3:30 p.m.
 - B. **Blair County Bridge #10/Friesville:**
Requesting approval for authorization of Notice to Proceed with L-00239, Part 2, Final Design.
 - C. **Blair County Juvenile Probation:**
Requesting approval for the submission of the FY 2018/2019 Juvenile Court Judges’ Commission Grant-In-Aid Notification/Invoice #G-18-19-7), in the amount of \$146,839.00, for reimbursement of Juvenile Probation Services for the period of July 1, 2018 through June 30, 2019.

D. Blair County Human Resources:

- i. Requesting approval to renew an agreement between the County of Blair and Workable for Recruitment Management Services, in the amount of \$2,990.00, for the period of 10/26/18 to 10/25/19.
- ii. Requesting approval to Amend the Consulting Agreement dated June 19, 2018, between the County of Blair and Felice Associates, Inc., to conduct a Classification and Pay Study, amending the Agreement with respect to the invoicing schedule as follows: The county shall be billed in six (6) equal installments of \$12,416.67, plus expenses on the following dates: November 15, 2018; January 15, 2019; March 15, 2019; May 15, 2019; July 15, 2019; and September 15, 2019. All other terms and conditions of the Agreement shall remain in full force and effect.

E. Blair County Department of Emergency Services:

Requesting approval to renew a maintenance and warranty agreement between the County of Blair, Department of Emergency Services/911E and Gen-Mark (formerly Renmark and Schneider Electric), for the VA Galaxy 5000 uninterrupted power supply system, in the amount of \$4,598.00, for the period of 11/1/18 through 10/31/19.

F. Blair County Prison:

Requesting approval of an agreement between the County of Blair, Blair County Prison and WestLaw in the monthly amount of \$156.45, for a West Complete Library Subscription, for a minimum 36-month term, effective from date of agreement signing to October 31, 2021.

G. IT Department and Assessment Office:

Requesting approval of a quote received from CDW-G, in the total amount of \$18,666.89, for the purchase of a BOMGAR Privileged Access Management System. (\$8,919.06 Assessment Technology Fund/\$9,747.83 IT)

H. Blair County Bridge #45, Snyder Township, over Little Juniata River

Requesting approval of a Submerged Lands License Agreement between the County of Blair and the Pennsylvania Department of Environmental Protection, granting Blair County permission to occupy the submerged lands of the Commonwealth in the bed of the Little Juniata River for the repairs to the bridge piers.

I. HVAC and Interior Alterations Project

Requesting a Change Order to the contract between the County of Blair and Kretina Builders, Inc. (General Contractor) in the amount of \$7,619.78, for the labor associated with the installation of a Service Platform (Blair County will purchase the materials) and in the amount of \$8,699.92, for labor and materials associated with the modifications to the existing Ships Ladder.

9. **OLD BUSINESS**

Resolution 378 – 2018: A resolution approving Benecon’s 2019 Medical and Prescription Renewal proposal received from JJAN Financial.

Resolution 379 – 2018: A resolution approving to enter into six (6) Cooperative Agreements between the County of Blair and the following townships and boroughs as an “on behalf of” for the FY 2018 Community Development Block Grant (CDBG) Program Application, in the amount of \$625,273.00, which shall be disbursed as follows:

Hollidaysburg Borough	\$105,705.00
Tyrone Borough	\$102,684.00
Antis Township	\$112,515.00
Blair Township	\$ 93,229.00
Frankstown Township	\$120,999.00
Greenfield Township	\$ 90,141.00
Total Entitlement Municipalities	\$625,273.00
Total Sixteen (16) Non-Entitlement Municipalities	\$243,413.00
Total Grant Funds to be Disbursed	\$868,686.00

Resolution 380 – 2018: A resolution approving the submission of the FY 2018 Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the sixteen (16) non-entitlement boroughs and townships and the six (6)-entitlement borough and townships, in the total amount of \$868,686.00.

Resolution 381 – 2018: A resolution approving to re-designate the appointment of the Chief Clerk/County Administrator as the Section 504 Officer and for the adoption of the FY 2018 Grievance Procedure.

Resolution 382 – 2018: A resolution approving the adoption of the FY 2018 Fair Housing Resolution.

Resolution 383 – 2018: A resolution approving to enter into Sub-Recipient Agreements between the County of Blair and the following:

- County of Blair Redevelopment & Housing Authorities (COBRAH) under Antis Township's FY 2016 Community Development Block Grant funds in the amount of \$84,843.00.
- County of Blair Redevelopment & Housing Authorities (COBRAH) under Blair Township's FY 2016 Community Development Block Grant funds in the amount of \$71,317.00.
- County of Blair Redevelopment & Housing Authorities (COBRAH) under Frankstown Township's FY 2016 Community Development Block Grant funds in the amount of \$63,556.00.

10. **ADJOURN**

WORK SESSION: TUESDAY, OCTOBER 23, 2018, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Nicole Hemminger and Melissa Harpster (Commissioner's Office), Nicholas Sefchok (JJAN Financial), John Frank (JPO), Rep. John McGinnis (79th District Office), Don Weakland (IT Department), Kay Stephens (Altoona Mirror), Sarah Chuff and Jenn Sleppy (Finance), Jayme McMahan (Blair County Prison), Rocky Greenland (Public Works), Christine Leslie (Claysburg PAST), Katherine Swigart (Human Resources), Trina Illig (Social Services), Deb Bunnell and Marie Little (Blair County Arts Council-Mural Painting), James Ott (Sheriff), and David Albright (Architect).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES: Special Meeting October 15 and Business Session Meeting of October 16, 2018.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment.

County Administrator Schmitt announced a change to the Consent Agenda, letter a, second bullet. She stated that behavioral health services now fall under Behavioral Health of the Alleghenies and not the Home Nursing Agency as listed on the agenda. **There were no comments noted.**

COMMISSIONERS COMMENTS:

MDJ Aigner's Building – Mural:

Commissioner Erb introduced Deb Bunnell and Marie Little of the Hollidaysburg Arts Council, and extended a sincere thank you on behalf of the Board of Commissioners and the county to all those who were involved with the repainting of the mural on the side of Magisterial District Judge Aigner's Building.

Ms. Bunnell and Mrs. Little both shared a few words regarding the repainting project and expressed their gratitude toward the county for allowing them to complete this project. Ms. Bunnell stated that the paint used in the repainting project should withstand twenty (20) years before needing to be repainted.

Discussion followed.

Commissioner Erb stated that the Blair County Planning Commission announcement would be moved to the agenda of October 30, 2018.

Commissioner Tomassetti provided a statement on The Case for Home Rule in Blair County, which included:

OUTLINE:

- Effect of Combination of Executive And Legislative Powers In A Three-Member Board of Commissioners.
- Blair County's Major Financial Problems.
- Causation-Contributing Factors.
- Remedy.

OTHER CONSIDERATIONS:

- Public Information and Transparency.

- Examples of Operational and Financial Efficiency.
- Historical Reasons.

GENERAL PROCEDURE.

- As a general rule under our state statute, home rule procedure requires that an election be held with a question about forming a government study commission.
- The government study commission serves as a representation of the community at large in examining the current local government, considering alternatives, reaching decisions on how the local government might best be run and presenting recommendations to the voters.
- The members serve without pay and the commission is disbanded once its work is complete.
- A sample ballot question would be something like: "Shall a government study commission of (seven, nine or eleven) members be elected to study the existing form of government of the municipality, to consider the advisability of the adoption of a home rule charter, and if advisable, to draft and to recommend a home rule charter?"
- The commission can be authorized by ordinance of the governing body or upon petition of the voters.
- The commission has up to nine months to complete this study. If the commission decides that the current form of government is inadequate, it has nine more months to undertake its second task, which is to write a new charter, which would then be placed on the ballot as a referendum for citizens to accept or reject.
- A home rule municipality drafts and amends its own charter and can exercise any power or perform any function not denied by the state Constitution, the General Assembly or its home rule charter.

Commissioner Erb stated that Commissioner Tomassetti's presentation provided a lot of valuable information that is worthy of consideration.

Discussion followed.

CONSENT AGENDA:

Resolution 377-2018:

- a. Payment of five (5) Warrant Lists dated October 15, October 16, and October 22, 2018, in the amounts of \$6,624.94, \$6,037.00, \$236,882.42, \$189,250.06, and \$287,804.32, respectively, which include payments of the following invoices:
 - **Three (3) Invoices to Keller Engineers, Inc.,** in the amounts of \$891.88 for MS4 Coordination; \$3,747.60 for Bridge #45, #56 and #69 Repairs, and \$656.25 for the County Bridge Directory Update.
 - **Invoices to the Behavioral Health of the Alleghenies from the Department of Social Services,** in the total amount of \$59,267.19.
 - **2017 Project Fund/Bond/ The HVAC Improvement & Interior Alterations Project: Application #1,** received from **Stelco, Inc.,** in the amount of \$4,552.00, for services rendered; and an **Invoice to Mutual Benefit Group,** in the amount of \$6,037.00, for a builder's risk policy associated with the project.
 - **2017 Project Fund/Bond/Courthouse Water Infiltration Project: Invoice #31,** received from **David Albright Architect,** in the amount of \$1,545.26, for work performed during the period of June 23, 2018 through September 14, 2018.
- b. **Public Defender's Office:** Requesting approval for one (1) Penn State Altoona Intern, Moira Corrigan, for the period of January 7, 2019 through April 19, 2019. Internship is for credit only and at no cost to the county.
- c. **Employment:** Shannon N. Snyder, FT, Administrative Staff, MDJ D'Antonio's Office, \$15,724.80/yr., effective 10/22/18; Jacob E. Frederick and Michael M. Myers, FT, Corrections Officer, Prison, \$19.54/hr., effective 10/22/18; Brenna Wright, FT, Parole and Probation Officer, APO, \$23,790.00/yr., effective 10/22/18.
- d. **Resignations:** Elijah C. Gage, FT, Corrections Officer, Prison, \$19.54/hr., effective 10/15/18; Thaddeus B Willey, FT, Corrections Officer, Prison, \$19.54/hr., effective 10/17/18; Krystal L. Payton, FT, Correctional Case Manager, Prison, \$18,491.20/yr., effective 10/18/18; Aaron B. Strohm, FT, Corrections Officer, Prison, \$19.63/hr., effective 10/24/18.
- e. **Terminations:** Theresa D. Dimmack, FT, Caseworker 1, CYF, \$30,381.00/yr., effective 10/16/18.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payment of the three (3) invoices to Keller Engineer's, Inc.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti to adopt Resolution 377-2018. Votes are as follows: Commissioner Erb – Aye, Commissioner Beam – Aye, Commissioner Tomassetti – Abstained due to a conflict of interest. Motion carried.

STAFF REPORTS & SPECIAL BUSINESS:

Blair County Road 101:

County Administrator Schmitt requested approval to close County Road 101 from the intersection of Bedford Street and Church Street to Community Park Road to conduct the annual Claysburg Volunteer Fire Company Christmas Parade on Saturday, November 24, 2018 from 2:30 p.m. until 3:30 p.m.

Mrs. Schmitt stated that this is an annual request and that the appropriate Certificate of Liability Insurance has been received.

Discussion followed.

Resolution 384-2018: A resolution approving to close County Road 101 from the intersection of Bedford Street and Church Street to Community Park Road to conduct the annual Claysburg Volunteer Fire Company Christmas Parade on Saturday, November 24, 2018 from 2:30 p.m. until 3:30 p.m.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 384-2018.

Blair County Bridge #10/Friesville:

County Administrator Schmitt requested approval for authorization of Notice to Proceed with Part II Engineering Final Design for Blair County Bridge #10 (PennDOT/EMS Reimbursement Agreement L-00239)

Mrs. Schmitt stated that PennDot has reviewed the work completed to date on this project and has approved the issuance of the Notice to Proceed to Keller Engineer's for preparation of the Final Design.

Discussion followed.

Resolution 385-2018: A resolution approving authorization of Notice to Proceed with L-00239, Part 2, Final Design for Bridge #10/Friesville to Keller Engineer's.

Commissioner Tomassetti noted his abstention on voting for the adoption of Resolution 385-2018 due to conflict of interest.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 385-2018.

Blair County Juvenile Probation:

Jon Frank requested approval for the submission of the FY 2018/2019 Juvenile Court Judges' Commission Grant-In-Aid Notification/Invoice #G-18-19-7), in the amount of \$146,839.00, for reimbursement of Juvenile Probation Services for the period of July 1, 2018 through June 30, 2019.

Discussion followed.

Resolution 386-2018: A resolution approving the submission of the FY 2018/2019 Juvenile Court Judges' Commission Grant-In-Aid Notification/Invoice #G-18-19-7), in the amount of \$146,839.00, for reimbursement of Juvenile Probation Services for the period of July 1, 2018 through June 30, 2019.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 386-2018.

Blair County Human Resources:

- i. Katherine Swigart requested approval to renew an agreement between the County of Blair and Workable for Recruitment Management Services, in the amount of \$2,990.00, for the period of 10/26/18 to 10/25/19.

Miss Swigart stated that nearly all departments are using the Workable for Recruitment Management Services web-based system currently in place to managing candidates throughout the hiring process. She stated that the MUNIS system would eventually replace Workable.

Miss Swigart stated that Workable is not available via a month-to-month plan. She stated that the agreement is due to renew on 10/25/18, however, there are still pending suggested revisions to the contract.

Discussion followed.

Resolution 387-2018: A resolution approving a renewal agreement between the County of Blair and Workable for Recruitment Management Services, in the amount of \$2,990.00, for the period of 10/26/18 to 10/25/19, pending receipt of a revised agreement.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 387-2018.

- ii. County Administrator Schmitt requested approval to Amend the Consulting Agreement dated June 19, 2018, between the County of Blair and Felice Associates, Inc., to conduct a Classification and Pay Study, amending the Agreement with respect to the invoicing schedule as follows: The county shall be billed in six (6) equal installments of \$12,416.67, plus expenses on the following dates: November 15, 2018; January 15, 2019; March 15, 2019; May 15, 2019; July 15, 2019; and September 15, 2019. All other terms and conditions of the Agreement shall remain in full force and effect.

Mrs. Schmitt stated that due to some delays with starting this project she has requested a change to the invoicing schedule that Felice Associates agreed to accept. She stated that all other terms of the agreement would remain in full force and effect.

Discussion followed.

Resolution 388-2018: A resolution approving to Amend the Consulting Agreement dated June 19, 2018, between the County of Blair and Felice Associates, Inc., to conduct a Classification and Pay Study, amending the Agreement with respect to the invoicing schedule as follows: The county shall be billed in six (6) equal installments of \$12,416.67, plus expenses on the following dates: November 15, 2018; January 15, 2019; March 15, 2019; May 15, 2019; July 15, 2019; and September 15, 2019. All other terms and conditions of the Agreement shall remain in full force and effect.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 388-2018.

Blair County Department of Emergency Services:

County Administrator Schmitt requested approval to renew a maintenance and warranty agreement between the County of Blair, Department of Emergency Services/911E and Gen-Mark (formerly Renmark and Schneider Electric), for the VA Galaxy 5000 uninterrupted power supply system, in the amount of \$4,598.00, for the period of 11/1/18 through 10/31/19.

Mrs. Schmitt stated that the price reflects an increase of \$177.00 from last year and that the funds will be paid from the 911 Reserve Account (Munis Fund 44). She stated that the agreement was reviewed and approved by the Solicitor.

Resolution 389-2018: A resolution approving a renewal maintenance and warranty agreement between the County of Blair, Department of Services Services/911E and Gen-Mark (formerly Renmark and Schneider Electric), for the VA Galaxy 5000 uninterrupted power supply system, in the amount of \$4,598.00, for the period of 11/1/18 through 10/31/19.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 389-2018.

Blair County Prison:

Jayne McMahan requested approval of an agreement between the County of Blair, Blair County Prison and WestLaw in the monthly amount of \$156.45, for a West Complete Library Subscription, for a minimum 36-month term, effective from date of agreement signing to October 31, 2021.

Mr. McMahan stated that when the online agreement was prepared and approved this past June, the hardcopy subscription was not included in the agreement. He stated that the county is under a court order to use WestLaw and is required to have this hardcopy subscription available for use.

Discussion followed.

Resolution 390-2018: A resolution approving an agreement between the County of Blair, Blair County Prison and WestLaw in the monthly amount of \$156.45, for a West Complete Library Subscription, for a minimum 36-month term, effective from date of agreement signing to October 31, 2021.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 390-2018.

IT Department and Assessment Office:

Don Weakland requested approval of a quote received from CDW-G, in the total amount of \$18,666.89, for the purchase of a BOMGAR Privileged Access Management System. (\$8,919.06 Assessment Technology Fund/\$9,747.83 IT)

Mr. Weakland stated that the IT Department has been engaged in a project this year to limit vendor access to the secure county network. The purchase of the BOMGAR system will provide for secure and audited access by outside vendors to the secure county network.

Mr. Weakland stated that the total purchase cost is \$18,666.89, and that the cost would be split between the Assessment Technology Fund and IT. Departments that need this access would be charged back a portion of the fee that IT would be paying.

Mr. Weakland stated that CDW-G is a Costar's vendor for BOMGAR, however, the Costar's contract which will expire in November has not been renewed.

Discussion followed regarding approving the request pending final approval by the Solicitor of the Costar's Contract. No action was taken and the request will be further discussed at the October 30 meeting.

Blair County Bridge #45, Snyder Township, over Little Juniata River

Rocky Greenland requested approval of a Submerged Lands License Agreement between the County of Blair and the Pennsylvania Department of Environmental Protection, granting Blair County permission to occupy the submerged lands of the Commonwealth in the bed of the Little Juniata River for the repairs to the bridge piers.

Discussion followed.

Resolution 392-2018: A resolution approving a Submerged Lands License Agreement between the County of Blair and the Pennsylvania Department of Environmental Protection, granting Blair County permission to occupy the submerged lands of the Commonwealth in the bed of the Little Juniata River for the repairs to the bridge piers.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 392-2018.

HVAC and Interior Alterations Project

David Albright requested approval a Change Order to the contract between the County of Blair and Kretina Builders, Inc. (General Contractor) in the amount of \$7,619.78, for the labor associated with the installation of a Service Platform (Blair County will purchase the materials) and in the amount of \$8,699.92, for labor and materials associated with the modifications to the existing Ships Ladder.

Mr. Albright provided a brief outline of the requested Change Orders. He stated that first Kretina will construct a permanent access platform in the former skylight shaft that is immediately adjacent to the Clock Tower. They will provide the labor and the county will provide the materials for this project. Mr. Albright stated that the access platform would allow future access to the area by the county.

Secondly, Mr. Albright stated that Kretina will make framing modifications to the bell support platform, which are necessary to accommodate access ladder and hatch installation, and needed to stabilize the structure.

Discussion followed.

Resolution 393-2018: A resolution approving two (2) General Construction Change Orders received from Kretina Builders, Inc., for the Courthouse Interior Alterations and HVAC Improvement Project as follows:

Change Order No. CO-KBI2, in the amount of \$7,619.78, to furnish all labor to construct a permanent access platform in the former skylight shaft adjacent to the Clock Tower, with materials provided by the county, to facilitate future maintenance access to the area by the county; and **Change Order No. CO-KBI3,** in the amount of \$8,699.92, to furnish all labor and material to make framing modifications to the bell support platform to accommodate access ladder and hatch installation and to stabilize the structure.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 393-2018.

OLD BUSINESS:

Resolution 378 – 2018: A resolution approving Benecon’s 2019 Medical and Prescription Renewal proposal received from JJAN Financial.

Commissioner Erb stated that the Commissioners have had the opportunity in the last week to discuss individually with Mr. Sefchok the 2019 Medical and Prescription Renewal Proposal and ask any questions regarding his recommended option proposal.

Mr. Sefchok recommended that the board consider accepting Funding Option B, with an annual renewal premium of \$1,554,325.00 for fixed costs and \$4,804,288.00, which represents 90% of the maximum anticipated utilization, to be paid in monthly payments over the calendar year. This option also allows for investment of \$533,810.00 of reserves in a separate interest-bearing account, to be held by Benecon, for use upon demand should the county’s fund balance become depleted.

Discussion followed.

Resolution 378-2018: A resolution approving the following healthcare and prescription funding, effective January 1, 2019 through December 31, 2019:

- An annual renewal premium of \$1,554,325 for Fixed Cost and \$4,804,288, which represents 90% of the maximum anticipated utilization, to be paid in monthly payments over the calendar year, and placing \$533,810.00 in to a separate account held by Benecon for use upon demand should the county’s fund balance become depleted.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 378-2018.

Resolution 379 – 2018: A resolution approving to enter into six (6) Cooperative Agreements between the County of Blair and the following townships and boroughs as an “on behalf of” for the FY 2018 Community Development Block Grant (CDBG) Program Application, in the amount of \$625,273.00, which shall be disbursed as follows:

Hollidaysburg Borough	\$105,705.00
Tyrone Borough	\$102,684.00
Antis Township	\$112,515.00
Blair Township	\$ 93,229.00
Frankstown Township	\$120,999.00
Greenfield Township	\$ 90,141.00
Total Entitlement Municipalities	\$625,273.00
Total Sixteen (16) Non-Entitlement Municipalities	\$243,413.00
Total Grant Funds to be Disbursed	\$868,686.00

Discussion followed.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 379-2018.

Resolution 380 – 2018: A resolution approving the submission of the FY 2018 Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the sixteen (16) non-entitlement boroughs and townships and the six (6)-entitlement borough and townships, in the total amount of \$868,686.00.

Discussion followed.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 380-2018.

Resolution 381 – 2018: A resolution approving to re-designate the appointment of the Chief Clerk/County Administrator as the Section 504 Officer and for the adoption of the FY 2018 Grievance Procedure.

Discussion followed.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 381-2018.

Resolution 382 – 2018: A resolution approving the adoption of the FY 2018 Fair Housing Resolution.

Discussion followed.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 382-2018

Resolution 383 – 2018: A resolution approving to enter into Sub-Recipient Agreements between the County of Blair and the following:

- County of Blair Redevelopment & Housing Authorities (COBRAH) under Antis Township's FY 2016 Community Development Block Grant funds in the amount of \$84,843.00.
- County of Blair Redevelopment & Housing Authorities (COBRAH) under Blair Township's FY 2016 Community Development Block Grant funds in the amount of \$71,317.00.
- County of Blair Redevelopment & Housing Authorities (COBRAH) under Frankstown Township's FY 2016 Community Development Block Grant funds in the amount of \$63,556.00.

Discussion followed.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 383-2018.

Prior to adjournment Commissioner Erb stated that he would like to extend a Thank You to Representative John McGinnis and his office staff for their faithful attendance at the weekly Commissioner's Meetings.

Commissioner Erb announced that a Public Budget Presentation will be held later this evening beginning at 7:00 p.m. at the Spring Cove Middle School.

Commissioner Beam announced that the Voting Machine Forum will be held on Wednesday, October 24, 2018 from 2:00 p.m. until 5:00 p.m. at the Blair County Convention Center.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator