

**BUSINESS SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE  
TUESDAY, SEPTEMBER 18, 2018, 10:00 A.M.**

1. CALL TO ORDER
2. MOMENT OF SILENT REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. PUBLIC COMMENT
5. UPCOMING MEETINGS:

Wednesday, September 19, 2018	7:30 a.m.	Convention & Sports Facilities Auth. (Blair County Convention Center)
	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, 2 <sup>nd</sup> Floor)
Thursday, September 20, 2018	8:30 a.m.	Prison Board (At the Prison)
	10:00 a.m.	Records Improvement (Conference Room 2B, 2 <sup>nd</sup> Floor)
Friday, September 21, 2018		
Monday, September 24, 2018		
Tuesday, September 25, 2018	10:00 a.m.	Commissioner's Work Session (Conference Room 2B, 2 <sup>nd</sup> Floor)
	6:00 p.m.	Commissioner's Outreach Mtg. (Roaring Spring Library)
Wednesday, September 26, 2018	12:30 p.m.	Public Budget Session (Budget Meeting Room, Employee Lunchroom, Basement)
	3:00 p.m.	Blair HealthChoices (At Blair HealthChoices)
Thursday, September 27, 2018	10:15 a.m.	Salary Board (Conference Room 2B, 2 <sup>nd</sup> Floor)
	12:30 p.m.	Public Budget Session (Budget Meeting Room, Employee Lunchroom, Basement)
	7:30 p.m.	Ag Land Preservation Board (1407 Blair Street, Hollidaysburg)
Friday, September 28, 2018	12:30 p.m.	Public Budget Session (Budget Meeting Room, Employee Lunchroom, Basement)
Monday, October 1, 2018	12:30 p.m.	Public Budget Session (Budget Meeting Room, Employee Lunchroom, Basement)
Tuesday, October 2, 2018	10:00 a.m.	Commissioner's Business Session (Conference Room 2B, 2 <sup>nd</sup> Floor)
	12:30 p.m.	Public Budget Session (Budget Meeting Room, Employee Lunchroom, Basement)
Wednesday, October 3, 2018	12:30 p.m.	Public Budget Session (Budget Meeting Room, Employee Lunchroom, Basement)

6. COMMISSIONERS COMMENTS

7. PROCLAMATION

Kiwanis Club of Altoona – 100<sup>th</sup> Anniversary

8. CONSENT AGENDA

**Resolution 337-2018:**

a. Payment of one (1) Warrant List dated September 17, 2018, in the amount of \$234,608.75, which includes payment of the following items:

**2017 Project Fund/Bond/Lawyer's Lobby Restoration Project:** Application #4, received from Bettwy Electric, in the total amount of \$9,271.80.

**2017 Project Fund/Bond/Elevator Modernization Project: Two (2) invoices received from JPT Architects,** in the amount of \$4,129.08, for construction administration and reimbursable expenses for the period of June 1, 2018 through June 30, 2018; and in the amount of \$2,874.02, for professional services rendered for the period of July 1, 2018 through July 31, 2018.

b. Payment of two (2) Preliminary Check Writing Reports for the Department of Social Services dated September 13, 2018, in the amounts of \$91,128.65 and \$58,646.59, which include payments of the following invoices:

o The Home Nursing Agency, in the total amount of \$17,284.32; and UPMC Altoona, in the amount of \$3,608.70.

c. Ratification of Payroll for the Period Ending September 14, 2018, in the amount of \$745,551.79.

d. **Budget Transfer:** Charges for the month of August 2018 received from Justifacts for background and reference checks originally budgeted in Human Resources now being transferred to the appropriate department:

From				Department	Invoice
01105-42000	Human Resources	to	01122-42000	911 Center	\$285.00
01105-42000	Human Resources	to	01107-42000	Assessment	\$164.25
01105-42000	Human Resources	to	01161BJ-42000	MDJ Jones	\$120.74
01105-42000	Human Resources	to	01161DD-42000	MDJ DeAntonio	\$162.75
01105-42000	Human Resources	to	01209P0-42000	Prison	\$191.74
01105-42000	Human Resources	to	01153-42000	Prothonotary	\$151.75
01105-42000	Human Resources	to	01151-42000	Sheriff's Office	\$146.75

e. **County Road 101:** Requesting approval to close County Road 101, Bedford Street, Claysburg, PA on Saturday, October 20, 2018 from 1 pm until 3 pm, to conduct the annual Halloween Parade; and to close County Road 101, Bedford Street, Claysburg, PA on Saturday, September 22, 2018 from 2 pm until 4 pm, to conduct the Claysburg-Kimmel Alumni Association's Annual Homecoming Parade.

f. **Employment:** Logan E. Burket, Jr., PT, Probation Officer Support, APO, \$10.00/hr., effective 09/10/18; John A. Wilt, FT, Maintenance Technician, Maintenance, \$16.43/hr., effective 09/17/18; Wendy L. Long, FT, Administrative Assistant, Controller's Office, \$20,930.00/yr., effective 09/17/18; Laurie L. Holmberg, FT, Clerk Typist I, Prothonotary, \$14,141.40/yr., effective 09/24/18; Denise L. Wyant, PT, Tipstaff, Court Administration, \$9,18/hr., effective 09/17/18; Christian Kerstetter, PT, Assistant Public Defender, Public Defender's Office, \$25,002.64/yr., effective 09/17/18; Pamela A. Kauffman, from PT Receptionist/Clerk, Costs & Fines, \$9.18/hr., to PT Clerk Typist 1, limited to 1500 hours, Prothonotary, \$9.18/hr., effective 09/17/18; Candice L. Kamler, from FT, Correctional Case Manager, Prison, \$10.16/hr., to FT, Corrections Officer, Prison, \$19.43/hr., effective 09/17/18.

g. **Resignations:** Anna M. Ormsby, effective 07/27/18, Joseph J. Corey, effective 08/03/18, Chad A. Scoran, effective 08/09/18, Alec B. Bernard, effective 08/14/18, Michael A. Sanders, effective 08/16/18, Amanda C. Ickes, effective 08/17/18, Parker J. McClellan, effective 08/21/18, Nathaniel G. Simmers, effective 08/21/18, Benjamin C. Adams, effective 08/24/18, Tobias A. Mentzer, effective 08/24/18, Zachary T. Garlick, effective 08/25/18, Seasonal, Summer Employees, Highway Department, \$10.00/hr.; Cynthia M. Snyder, FT, District Court Administrative Staff, MDJ DeAntonio, \$15,724.80/yr., effective 09/07/18.

## 9. UNFINISHED BUSINESS

### Adoption of Resolutions:

**Resolution 338-2018:** A resolution approving to enter Sub-Recipient Agreements under the County of Blair's 2017 PHARE allocation for the Rental Assistance Program as follows:

- Blair Community Action Agency \$15,000.00
- Family Services, Inc. \$15,000.00
- Catholic Charities \$10,000.00

**Resolution 339-2018:** A resolution approving projects for inclusion in the FY 2018 Community Development Block Grant Application (CDBG) to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the sixteen (16) non-entitlement municipalities as follows:

Municipality or Agency Submitting Proposal	CDBG Project Category	Funds Requested
Duncansville Borough	Street & Drainage Improvements in the EAST end of the Borough. Proposed project area 8 <sup>th</sup> Street to 9 <sup>th</sup> Street from 3 <sup>rd</sup> Avenue to 6 <sup>th</sup> Avenue including Sunbrook Manor Drive	\$1,028,816 (New 2018 est.) Previous est. \$830,521
Juniata Township	Removal of Architectural Barriers at the Juniata Township Municipal Bldg. – 1119 Valley Forge Road	\$70,000
Woodbury Township	Housing Rehabilitation – Water Lateral Installations to LMI eligible households	\$75,000
COBRAH	Housing Rehabilitation – Owner Occupied, Single Unit Residential	\$199,599
	<b>Non-Public Services Projects:</b>	<b>\$1,373,415</b>
	<b>Public Services Projects:</b>	<b>\$0.00</b>

**Resolution 340-2018:** A resolution approving a 3-year Lease Agreement between the County of Blair and R&L Holdings, LLC, in the annual amount of \$24,000.00 / year, triple net lease, with an additional 3 year option at \$26,400.00/yr.

**Resolution 341-2018:** A resolution approving a one-year contract between the County of Blair and Young, Oakes, Brown & Company, P.C., in the amount of \$83,000.00, for calendar year 2018.

## 10. OLD BUSINESS

**Blair County Airport Authority:** Continued discussion concerning a request received for the county guarantee of proposed additional debt for the T-hanger project.

## 11. NEW BUSINESS

### **Blair County Human Resources:**

- a. Requesting approval of an agreement between the County of Blair and Rite Aid Headquarters Corporation, and authorization for Karin Bruich to sign the agreement on behalf of the County of Blair, for influenza, tetanus and pneumonia vaccine immunizations to Blair County Employees, with expense being billed directly to Cigna for eligible employees covered by the county's healthcare insurance or directly to the employees if not covered by the county's healthcare insurance.
- b. Requesting approval of a Vaccine Administration Program Agreement between the County of Blair and Empower3 Center for Health, LLC for providing immunizations as part of the Direct Pay Program Blair County is enrolled with as flu shots/immunizations are included in this program at no charge for eligible members.
- c. Requesting approval of a Services Agreement between the County of Blair and Barry A. Metz, Metz Consulting Group, in an amount not to exceed \$2,400.00, plus materials and travel, for supervisor coaching sessions with staff at the Emergency Communication Center.
- d. Requesting approval for Ratification of an Addendum to Agreement for Plan Supervisor CIGNA Payer Access Agreement between the County of Blair and CoreSource, Inc., and Cigna Health for access to Participating Providers included in the Cigna LifeSOURCE Transplant Network® ("Cigna LifeSOURCE").

### **Civil Litigation – Norman Stoltz v. Blair County Corrections**

Approval of settlement in the amount of \$8,000.00.

### **Fort Roberdeau:**

- a. Requesting approval of an advertisement in the 2019 Huntingdon County Visitor's Guide, "Raystown Moments" at the rate of \$659.00, to be paid for by the Fort Roberdeau Association.
- b. Requesting approval of a high-frequency commercial schedule on WALY 103.9 for twenty (25) sixty (60) second commercials promoting the Haunted Tour Event to be held at Fort Roberdeau at the rate of \$480.00, to be paid for by the Fort Roberdeau Association.
- c. Requesting approval of a 1/8 page full-color advertisement in the 2019 Central PA Visitor's Guide for promotion of the Fort's summer tour season at the rate of \$393.00, to be paid from the Fort Roberdeau advertising budget.

### **Blair County Bridge #45/Plummer Hollow Road over the Little Juniata River:**

- a. Discussion concerning the adoption of a resolution declaring an emergency situation.
- b. Requesting approval for Ratification of an Emergency Permit to the Commonwealth of Pennsylvania, Department of Environmental Protection, Bureau of Waterways Engineering and Wetlands, for underpinning the existing pier by intrusion of grout bags within the entire undermined area.

## 13. ADJOURN

**BUSINESS SESSION: TUESDAY, SEPTEMBER 18, 2018, 10:00 A.M.:**

Location: Conference Room 2B, Second Floor, New Addition.

Members Present: Commissioner Beam, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: James Ott (Sheriff), Glenn Nelson (Fort Roberdeau), Tracy Plessinger and Drew Swope (Blair County Airport Authority), Dave Scott (Kiwanis Club), Katherine Swigart and Karin Bruich (Human Resources), Brian Wisner (Keller Engineers), William Rogers (Citizen), Rocky Greenland (Public Works), Kay Stephens (Altoona Mirror), Nicole Hemminger and Melissa Harpster (Commissioner's Office), Trina Illig (Social Services) and Jenn Sleppy (Finance).

**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

**PUBLIC COMMENT:**

Commissioner Erb called for public comment. **There were no comments noted.**

**UPCOMING MEETINGS:**

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Commissioner Erb announced the upcoming Commissioner's Outreach Meeting scheduled to be held on Tuesday, September 25, 2018 beginning at 6 pm at the Roaring Spring Library and announced the series of Public Budget Sessions to be held on Wednesday, September 26, Thursday, September 27, Friday, September 28, Monday, October 1, Tuesday, October 2 and Wednesday, October 3 beginning at 12:30 pm in the Budget Meeting Room, located in the employee lunchroom, courthouse basement.

**COMMISSIONERS COMMENTS:**

Commissioner Erb called for commissioners comments.

Commissioner Beam – nothing

Commissioner Erb – nothing

Commissioner Tomassetti read the following statement he prepared regarding media coverage at Blair County Commissioners Meetings:

“Eleven years ago, when I first came into office, there was a vibrant and engaged local media regularly attending our County Commissioners Meetings. They reported on a myriad of important issues for our citizens after listening to their presentation and debate. The media members in attendance were also able to present their own questions for response which resulted in a more informative report for the public.

The media in regular attendance at that time included WRTA Radio, Johnstown-based Channel 6 Television, Altoona-based Channel 10 Television and the Altoona Mirror.

Their coverage frequently differed in presentation of relevant facts and issues. By doing so, the public was better served in understanding the many issues addressed by County government. Because of this coverage, our citizens were a much more informed electorate.

WRTA Radio was the first to discontinue its attendance at commissioners meetings. Channel 6 TV out of Johnstown stopped its regular attendance about 2 years ago. Finally, in the past year Channel 10 TV, our own Blair County television station, also discontinued its regular weekly coverage of the County Commissioners Meetings.

Regardless of the reasons for the loss of radio and television coverage, the citizens of Blair County are the true losers in this development. An informed citizenry needs energized and multifaceted media coverage of local government operations, most importantly County government. Differing reports from different media sources are essential in educating the public as to what goes on here at the County.

The Altoona Mirror has been the sole member of the media which remains committed to regularly informing the public about the important matters at the County.

Elected Officials at the County have a responsibility to lead. The public has a right to know what decisions are being made. The public can then better evaluate the impact, both short and long-term, of actions taken by County officials.

The Altoona Mirror continues to prioritize their role to cover and inform our citizens. Without the Altoona Mirror there would be no regular coverage to the detriment of everyone living in Blair County.

Both County officials and the citizens of Blair County are indebted to the Altoona Mirror for its continuing commitment of service to the community.”

**PROCLAMATION:**

Kiwanis Club of Altoona – 100<sup>th</sup> Anniversary.

Commissioner Erb introduced Dave Scott, President of the Kiwanis Club of Altoona. Commissioner Erb read the following Proclamation in honor of the Kiwanis Club of Altoona’s 100<sup>th</sup> Anniversary and presented the Proclamation to Mr. Scott:

**PROCLAMATION  
KIWANIS CLUB OF ALTOONA 100<sup>TH</sup> ANNIVERSARY**

**WHEREAS**, the Kiwanis Club of Altoona has served the children of the world and the Altoona area for 100 years; and

**WHEREAS**, the Kiwanis Club of Altoona has for 100 years continued to provide programs that benefit disadvantaged children, for example the "Children's Health Farm" and currently its "Buddy Club Program"; and

**WHEREAS**, the Kiwanis Club of Altoona has served and continues to serve our community in various capacities and has made a Club commitment to assist underprivileged children; and

**WHEREAS**, the Kiwanis Club of Altoona has received many awards and accolades but deserves to be recognized on this day for 100 years of service to our community.

**NOW, THEREFORE BE IT PROCLAIMED**, we, the Blair County Board of Commissioners, on behalf of the citizens of Blair County, would like to take this opportunity to recognize the Kiwanis Club of Altoona for 100 years of service to our community of Blair County.

Dave Scott shared a few words and expressed a thank you to the Commissioners for the Proclamation. Mr. Scott stated that a banquet in celebration of the 100<sup>th</sup> Anniversary will be held on Saturday, September 22, 2018 at the Calvin House with Keynote Speaker, Mary McDonough, who played Erin Walton on the classic TV show, “*The Walton’s*”.

Mr. Scott stated that tickets are \$50.00 per person and include a reception, open autograph session, and dinner followed by Ms. McDonough's presentation.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt the Proclamation.

**CONSENT AGENDA:**

**Resolution 337-2018:**

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  - **2017 Project Fund/Bond/Lawyer's Lobby Restoration Project:** Application #4, received from Bettwy Electric, in the total amount of \$9,271.80.
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- e. **County Road 101:** Requesting approval to close County Road 101, Bedford Street, Claysburg, PA on Saturday, October 20, 2018 from 1 pm until 3 pm, to conduct the annual Halloween Parade; and to close County Road 101, Bedford Street, Claysburg, PA on Saturday, September 22, 2018 from 2 pm until 4 pm, to conduct the Claysburg-Kimmel Alumni Association's Annual Homecoming Parade.
- f. **Employment:** Logan E. Burket, Jr., PT, Probation Officer Support, APO, \$10.00/hr., effective 09/10/18; John A. Wilt, FT, Maintenance Technician, Maintenance, \$16.43/hr., effective 09/17/18; Wendy L. Long, FT, Administrative Assistant, Controller's Office, \$20,930.00/yr., effective 09/17/18; Laurie L. Holmberg, FT, Clerk Typist I, Prothonotary, \$14,141.40/yr., effective 09/24/18; Denise L. Wyant, PT, Tipstaff, Court Administration, \$9;18/hr., effective 09/17/18; Christian Kerstetter, PT, Assistant Public Defender, Public Defender's Office, \$25,002.64/yr., effective 09/17/18; Pamela A. Kauffman, from PT Receptionist/Clerk, Costs & Fines, \$9.18/hr., to PT Clerk Typist 1, limited to 1500 hours, Prothonotary, \$9.18/hr., effective 09/17/18; Candice L. Kamler, from FT, Correctional Case Manager, Prison, \$10.16/hr., to FT, Corrections Officer, Prison, \$19.43/hr., effective 09/17/18.
- g. **Resignations:** Anna M. Ormsby, effective 07/27/18, Joseph J. Corey, effective 08/03/18, Chad A. Scoran, effective 08/09/18, Alec B. Bernard, effective 08/14/18, Michael A. Sanders, effective 08/16/18, Amanda C. Ickes, effective 08/17/18, Parker J. McClellan, effective 08/21/18, Nathaniel G. Simmers, effective 08/21/18, Benjamin C. Adams, effective 08/24/18, Tobias A. Mentzer, effective 08/24/18, Zachary T. Garlick, effective 08/25/18, Seasonal, Summer Employees, Highway Department, \$10.00/hr.; Cynthia M. Snyder, FT, District Court Administrative Staff, MDJ DeAntonio, \$15,724.80/yr., effective 09/07/18.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of the invoices to Home Nursing Agency and UPMC Altoona.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 337-2018.

**UNFINISHED BUSINESS:**

**Adoption of Resolutions:**

**Resolution 338-2018:** A resolution approving to enter Sub-Recipient Agreements under the County of Blair's 2017 PHARE allocation for the Rental Assistance Program as follows:

- Blair Community Action Agency \$15,000.00
- Family Services, Inc. \$15,000.00
- Catholic Charities \$10,000.00

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 338-2018.

**Resolution 339-2018:** A resolution approving projects for inclusion in the FY 2018 Community Development Block Grant Application (CDBG) to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the sixteen (16) non-entitlement municipalities as follows:

Municipality or Agency Submitting Proposal	CDBG Project Category	Funds Requested	Amount Funded
Juniata Township	Removal of Architectural Barriers at the Juniata Township Municipal Bldg. – 1119 Valley Forge Road	\$70,000	\$70,000
Woodbury Township	Housing Rehabilitation – Water Lateral Installations to LMI eligible households	\$75,000	\$75,000
County of Blair Redevelopment and Housing Authority (COBRAH)	Housing Rehabilitation – Owner Occupied, Single Unit Residential	\$199,599	\$54,599
	<b>Non-Public Services Projects:</b>	<b>\$ 344,599</b>	<b>\$ 199,599</b>
	<b>Public Services Projects:</b>	<b>\$0.00</b>	<b>\$0.00</b>

Trina Illig provided a brief recap and summary of the project selections for inclusion in the FY 2018 Community Development Block Grant Application (CDBG). Mrs. Illig recommended the following projects to the Commissioners: \$70,000.00, Juniata Township for removal of architectural barriers at the municipal building; \$75,000.00, Woodbury Township for housing rehabilitation and water lateral installations to lower and moderate income (LMI) eligible households and \$54,599, COBRAH for housing rehabilitation, owner occupied, single unit residential.

Mrs. Illig stated that the Duncansville Borough project previously presented as a proposed project did not score high enough in LMI percentage. She stated that water and sewer lateral projects take precedence.

Discussion followed.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 339-2018.

**Resolution 340-2018:** A resolution approving a 3-year Lease Agreement between the County of Blair and R&L Holdings, LLC, in the annual amount of \$24,000.00 / year, triple net lease, with an additional 3 year option at \$26,400.00/yr.

County Administrator Schmitt stated that action is not ready to be taken on the adoption of Resolution 340-2018 as the county has not yet received the signed lease from R&L Holdings, LLC.

**Resolution 341-2018:** A resolution approving a one-year contract between the County of Blair and Young, Oakes, Brown & Company, P.C., in the amount of \$83,000.00, for calendar year 2018.

County Administrator Schmitt stated that action is not ready to be taken on the adoption of Resolution 341-2018 as she and Solicitor Karn still need to review and discuss the contract.

**OLD BUSINESS:**

**Blair County Airport Authority:**

Drew Swope presented continued discussion concerning a request received for the county guarantee of proposed additional debt for the T-hanger project.

Commissioner Beam spoke briefly in support of the Airport Authorities request for the county to guarantee the proposed additional debt for the T-hanger project and encouraged fellow Commissioner's Erb and Tomassetti to support the request as well.

Commissioner Tomassetti asked how many proposed hangers will be built. Mr. Swope replied stating twelve (12) T-hangers and two (2) corporate hangers and there are interested parties for the corporate hangers. Commissioner Tomassetti asked how many current hangers there are. Mr. Swope stated forty-five (45) hangers that are currently all leased.

Discussion followed.

Commissioner Tomassetti presented discussion concerning the storm water drainage (sinkhole) issue that could potentially cause increased problems with the construction of the new hangers.

Mr. Swope stated that in order to address the drainage issue the airport would need to acquire additional land. They currently have a verbal commitment from a neighboring land owner and are in the process of trying to obtain an appraisal of the property. Once the appraisal is completed then the airport authority will be able to begin negotiations with the property owner. Once negotiations are completed then they will be able to begin seeking funding through FAA, PennDot, etc.

Discussion followed.

Commissioner Tomassetti asked what the current county allocation is to the Airport Authority. Mr. Swope stated that it is \$50,000.00 annually. The Airport receives \$32,000.00 as rental payments for the extension office and the remaining \$18,000.00 is a cash contribution.

Discussion followed.

Commissioner Erb asked if the new budget revenue projections presented to the commissioners were calculated with all of the proposed and existing hangers leased at full capacity. Tracy Plessinger stated yes.

Discussion followed.

Commissioner Erb presented his concerns with a thirty-seven point five (37.5) year term period and stated that he would like to see a twenty-five (25) year term period or if need be perhaps a thirty (30) year term. Mr. Swope stated that he agrees with Commissioner Erb in that a shorter-term period is needed, but stated the 37.5-year term was a compromise with Authority Members who wanted a forty (40) year term due to the projected monthly payments.

Mr. Swope also stated that the term of the loan would be 37.5 years but the authority would be required by resolution to make payments on the loan based on a 20 year amortization schedule. Mr. Swope stated that a board vote would be needed to reduce the monthly payment. Solicitor Karn verified that the Authority could require a super-majority or unanimous vote to the reduction of the payment schedule.

Discussion followed.

Commissioner Erb requested all past agreements between the Airport Authority and the FAA be sent to the Board of Commissioners and Solicitor Karn for review.

Discussion followed.

Mr. Swope stated that he would request the Authority Members to consider adopting a resolution for a shorter amortization period and for a better plan for addressing the storm water (sinkhole) drainage issue.

Discussion followed.

#### **NEW BUSINESS:**

##### **Blair County Human Resources:**

- a. Karin Bruich requested approval of an agreement between the County of Blair and Rite Aid Headquarters Corporation, and authorization for Karin Bruich to sign the agreement on behalf of the County of Blair, for influenza, tetanus and pneumonia vaccine immunizations to Blair County Employees, with expense being billed directly to Cigna for eligible employees covered by the county's healthcare insurance or directly to the employees if not covered by the county's healthcare insurance.
- b. Karin Bruich requested approval of a Vaccine Administration Program Agreement between the County of Blair and Empower3 Center for Health, LLC for providing immunizations as part of the Direct Pay Program Blair County is enrolled with as flu shots/immunizations are included in this program at no charge for eligible members.

Ms. Bruich stated for this year's flu shot clinic agreements are needed with both Rite Aid Corporation and Empower3 Center for Health LLC. She stated that both agreements have been reviewed by the county solicitor.

Ms. Bruich stated that Rite Aid Corporation will administer influenza, tetanus and pneumonia immunizations to county employees and their dependents covered under the Cigna healthcare. Rite Aid will bill Cigna directly for the immunizations administered.

Ms. Bruich stated that Empower3 will administer the influenza, tetanus and pneumonia immunizations to county employees and their dependents that are covered by Empower3 Center for Health, LLC as part of the Direct Pay Program.

Ms. Bruich stated that Rite Aid and Empower3 staff will be administering immunizations at the Courthouse on Wednesday, September 26, from 11:00 a.m. until 3:30 p.m. in Conference Room 3D on the third floor by Adult Parole. She stated that a screening questionnaire and a consent form will need to be completed prior to receiving any immunization. Employees and their dependents should present their insurance card. Pre-registration is required.

Ms. Bruich stated that if you are unable to attend on September 26<sup>th</sup> those enrolled in Empower3 can have the immunizations given at an Empower3 office location and those enrolled in Cigna, can go to any Rite-Aid location or see their primary care doctor to receive the immunizations at no cost.

Ms. Bruich stated that the county broker, JJAN Financial Services will also be in attendance on September 26<sup>th</sup> to answer any benefit questions or concerns employees may have.

Discussion followed.

**Resolution 342-2018:** A resolution approving an agreement between the County of Blair and Rite Aid Headquarters Corporation, and authorization for Karin Bruich to sign the agreement on behalf of the County of Blair, for influenza, tetanus and pneumonia vaccine immunizations to Blair County Employees, with expense being billed directly to Cigna for eligible employees covered by the county's healthcare insurance or directly to the employees if not covered by the county's healthcare insurance.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 342-2018.

**Resolution 342a-2018:** A resolution approving a Vaccine Administration Program Agreement between the County of Blair and Empower3 Center for Health, LLC for providing immunizations as part of the Direct Pay Program Blair County is enrolled with as flu shots/immunizations are included in this program at no charge for eligible members.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 342a-2018.

- c. Katherine Swigart requested approval of a Services Agreement between the County of Blair and Barry A. Metz, Metz Consulting Group, in an amount not to exceed \$2,400.00, plus materials and travel, for supervisor coaching sessions with staff at the Emergency Communication Center.

Miss Swigart stated that the agreement has been reviewed by Assistant Solicitor Muriceak.

Discussion followed.

**Resolution 343-2018:** A resolution approving a Services Agreement between the County of Blair and Barry A. Metz, Metz Consulting Group, in an amount not to exceed \$2,400.00, plus materials and travel, for supervisor coaching sessions with staff at the Emergency Communication Center.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 343-2018.

- d. County Administrator Schmitt requested approval for Ratification of an Addendum to Agreement for Plan Supervisor CIGNA Payer Access Agreement between the County of Blair and CoreSource, Inc., and Cigna Health for access to Participating Providers included in the Cigna LifeSOURCE Transplant Network® ("Cigna LifeSOURCE").

Mrs. Schmitt stated that the ratification request for an addendum to the agreement for plan supervisor CIGNA Payer Access is a required document should an employee or dependent covered under the Cigna health plan require an organ transplant.

Discussion followed.

**Resolution 344-2018:** A resolution approving Ratification of an Addendum to Agreement for Plan Supervisor CIGNA Payer Access Agreement between the County of Blair and CoreSource, Inc., and Cigna Health for access to Participating Providers included in the Cigna LifeSOURCE Transplant Network® ("Cigna LifeSOURCE").

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 344-2018.

#### **Civil Litigation – Norman Stoltz v. Blair County Corrections**

County Administrator Schmitt requested approval of the settlement in the amount of \$8,000.00.

Discussion followed.

**Resolution 345-2018:** A resolution approving a settlement in the amount of \$8,000.00 in the Norman Stolz v. Blair County Corrections Civil Litigation case.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 345-2018.

#### **Fort Roberdeau:**

- a. Glenn Nelson requested approval of an advertisement in the 2019 Huntingdon County Visitor's Guide, "Raystown Moments" at the rate of \$659.00, to be paid for by the Fort Roberdeau Association.

Mr. Nelson stated that this is an annual advertisement request that is paid for by the Fort Roberdeau Association. He stated that the item has been reviewed by Solicitor Karn.

**Resolution 346-2018:** A resolution approving an advertisement in the 2019 Huntingdon County Visitor's Guide, "Raystown Moments" at the rate of \$659.00, to be paid for by the Fort Roberdeau Association.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 346-2018.

- b. Glenn Nelson requested approval of a high-frequency commercial schedule on WALY 103.9 for twenty (25) sixty (60) second commercials promoting the Haunted Tour Event to be held at Fort Roberdeau at the rate of \$480.00, to be paid for by the Fort Roberdeau Association.

Mr. Nelson stated that this is an annual advertisement request that is paid for by the Fort Roberdeau Association. He stated that the item has been reviewed by Solicitor Karn.

**Resolution 347-2018:** A resolution approving a high-frequency commercial schedule on WALY 103.9 for twenty (25) sixty (60) second commercials promoting the Haunted Tour Event to be held at Fort Roberdeau at the rate of \$480.00, to be paid for by the Fort Roberdeau Association.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 347-2018.

- c. Glenn Nelson requested approval of a 1/8 page full-color advertisement in the 2019 Central PA Visitor's Guide for promotion of the Fort's summer tour season at the rate of \$393.00, to be paid from the Fort Roberdeau advertising general fund budget.

Mr. Nelson stated that this is an annual advertisement request that will be paid from the Fort's advertising general fund budget. He stated that the item has been reviewed by Solicitor Karn.

**Resolution 348-2018:** A resolution approving a 1/8 page full-color advertisement in the 2019 Central PA Visitor's Guide for promotion of the Fort's summer tour season at the rate of \$393.00, to be paid from the Fort Roberdeau advertising budget.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 348-2018.

**Blair County Bridge #45/Plummer Hollow Road over the Little Juniata River:**

- a. Brian Wisner presented discussion concerning the adoption of a resolution declaring an emergency situation.

Brian Wisner stated that Bridge #45 had already been scheduled for repairs; however, a recent PennDOT inspection uncovered additional undermining of the pier's foundational support.

Brian Wisner stated that Bridge #45 is the only access to two (2) residential properties and to ensure that the residents have safe access to their homes and to avoid possible bridge collapse, there is an urgency for repairs to be made to the pier. The emergency repair is estimated to be in excess of the amount required for public sealed bidding.

Brian Wisner stated that given the urgency of the emergency repairs the Pennsylvania Department of Environmental Protection (DEP) has issued an Emergency Permit for expediting the work. He also stated that the structural adequacy plans, describing the repair, have also been approved by PennDOT.

Brian Wisner requested adoption of a resolution declaring an emergency situation, wherein he will then be able to solicit for quotes for the emergency repair work.

Discussion followed.

**Resolution 349-2018:** WHEREAS, Blair County Bridge #45, which is located at Plummer Hollow Road in Snyder Township, crosses the Little Juniata River, was scheduled for maintenance with the stream access permit already having been filed with the Pennsylvania Department of Environmental Protection; and

**WHEREAS**, the recent significant rain fall has caused the pier to suffer significant undermining of its foundational support within the river; and

**WHEREAS**, there are two (2) single-family dwellings whose only means of access to their property is Bridge #45, whose residents will be unable to get to their homes should it become necessary to close the bridge due to unsafe conditions created as a result of the undermining of the pier; and

**WHEREAS**, the Pennsylvania Department of Environmental Protection has issued an Emergency Permit for the work to begin and the proposed plan for the necessary repairs has been granted structural adequacy by the Pennsylvania Department of Transportation; and

**WHEREAS**, the County engineer estimates the emergency repairs will cost in excess of the amount required for public sealed bidding under the County Code; and

**WHEREAS**, due to the need to ensure the safety of the property owners and access to their homes as well as to protect the safety of the bridge to avoid collapse, which could cause additional flooding issues due to the blockage of the river, it is necessary for the emergency repairs to be made to the pier without public sealed bidding.

**NOW, THEREFORE BE IT RESOLVED** that we, the Board of Commissioners for the County of Blair, do hereby declare a state of emergency with respect to Bridge #45 and authorize the County of Blair to obtain quotes for repairs from Pennsylvania Department of Transportation pre-qualified contractors or contractors who have successfully completed three projects similar in scope; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners will take into consideration both the time upon which a contractor can complete the necessary repairs to the pier as well as price in determining the best quote for determining how to award a contract.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 349-2018.

- b. Brian Wisner requested approval for Ratification of an Emergency Permit to the Commonwealth of Pennsylvania, Department of Environmental Protection, Bureau of Waterways Engineering and Wetlands, for underpinning the existing pier by intrusion of grout bags within the entire undermined area.

Discussion followed.

**Resolution 350-2018:** A resolution approving Ratification of an Emergency Permit to the Commonwealth of Pennsylvania, Department of Environmental Protection, Bureau of Waterways Engineering and Wetlands, for underpinning the existing pier by intrusion of grout bags within the entire undermined area.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 350-2018.

**ADJOURN:**

Meeting Adjourned,

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Helen P. Schmitt, County Administrator