

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE  
TUESDAY, SEPTEMBER 11, 2018, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – SEPTEMBER 4, 2018**
5. **EXECUTIVE SESSION ANNOUNCEMENT**  
The Commissioners will meet in Executive Session with Labor Counsel this afternoon at 2:00 p.m. concerning a personnel matter.
6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **PROCLAMATION**  
Declaring September 2018 as Preparedness Month
9. **CONSENT AGENDA**  
**Resolution 326-2018:**
  - a. Payment of three (3) Warrant Lists dated September 6, 2018, in the amounts of \$1,462.77; \$28,275.86; and \$469,801.18, which include payments of the following invoices:
    - **2017 Project Fund/Bond/Courthouse Water Infiltration Project:** John Rita, in the amount of \$500.00, for professional services rendered during the month of August, 2018.
    - **2017 Project Fund/Bond/MUNIS Project:** Tyler Technologies, in the total amount of \$24,956.18, for implementation services.
    - **2017 Project Fund/Bond/Sheriff's Office:** Icon Signs, Co, in the total amount of \$540.00, for lettering of a sheriff's vehicle.
  - b. Payment of two (2) Preliminary Check Writing Reports for the Department of Social Services, dated September 7, 2018, in the amounts of \$3,529.15 and \$8,465.24, which include payment of the following invoice:
    - UPMC Altoona, in the amount of \$459.85
  - c. **Blair County Bridge #10/Friesville:** Requesting approval of Invoice #7 received from Keller Engineers, Inc., in the total amount of \$8,096.38, preliminary design for bridge replacement. Expense will be paid from Marcellus Shale Legacy Fund and is 95% reimbursable.
  - d. **Children, Youth and Families Advisory Board:** Requesting approval for the appointment of Britton Mauk filling the expired term of Tim Nagle to the Advisory Board for the period of September 11, 2018 through December 31, 2019.
  - e. **Employment:** Christine L. Benzal, FT, Victim/Witness Advocate, Victim/Witness DA's Office, \$19,801.00/hr., effective 09/04/18, Logan Burkett, Jr., PT, Probation Officer Support, APO, \$10.00/hr., effective 09/10/18; Kaitlin J. Richards, from FT, Administrative Assistant, Controller's Office, \$20,200.00/yr., to FT Juvenile Court Aide, JPO, \$17,945.20/yr., effective 09/10/18.
  - f. **Resignations:** Anna M. Smith, PT, Temporary, Department Assistant, Treasurer's Office, \$10.03/hr., effective 08/17/18.
10. **STAFF REPORTS & SPECIAL BUSINESS**
  - A. **Blair County Airport Authority:**  
Discussion concerning a request received for the county guarantee of proposed additional debt for the T-hanger project.
  - B. **Juvenile Probation Office:**
    - a. Requesting approval for the submission of the Victims of Juvenile Offenders (VOJO) Grant Application to the Pennsylvania Commission on Crime and Delinquency, in the amount of \$70,610.00, for the operation of the Victim/Witness Program within the Juvenile Probation Office, for the period of January 1, 2019 through December 31, 2020.

- b. Requesting approval of a FY 18/19 Juvenile Probation Services Grant Agreement between the County of Blair, Juvenile Probation Office and the Commonwealth of Pennsylvania, through the Juvenile Court Judges' Commission of the Office of General Counsel; submission of the Grant-In-Aid Financial Statement for the period of July 1, 2017 through June 30, 2018, in the amount of \$146,839.00; and submission of the Equitable Compensation Letter.

**C. Blair County Drug and Alcohol:**

Requesting approval of a FY 18/20 Intermediate Punishment Grant (28560) Award Agreement between the County of Blair and the Commonwealth of Pennsylvania, Commission on Crime and Delinquency, in the amount of \$589,790.00, for the period of July 1, 2018 through June 30, 2020.

**D. Blair County Department of Social Services:**

- a. Requesting approval to enter Sub-Recipient Agreements under the County of Blair's 2017 PHARE allocation for the Rental Assistance Program as follows:

- Blair Community Action Agency \$15,000.00
- Family Services, Inc. \$15,000.00
- Catholic Charities \$10,000.00

- b. Discussion concerning projects for inclusion in the FY 2018 Community Development Block Grant Application (CDBG) to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the sixteen (16) non-entitlement municipalities as follows:

Municipality or Agency Submitting Proposal	CDBG Project Category	Funds Requested
Duncansville Borough	Street & Drainage Improvements in the EAST end of the Borough. Proposed project area 8 <sup>th</sup> Street to 9 <sup>th</sup> Street from 3 <sup>rd</sup> Avenue to 6 <sup>th</sup> Avenue including Sunbrook Manor Drive	\$1,028,816 (new 2018 est.) Previous est. \$830,521
Juniata Township	Removal of Architectural Barriers at the Juniata Township Municipal Bldg. – 1119 Valley Forge Road	\$70,000
Woodbury Township	Housing Rehabilitation – Water Lateral Installations to LMI eligible households	\$75,000
COBRAH	Housing Rehabilitation – Owner Occupied, Single Unit Residential	\$199,599
<b>Non-Public Services Projects:</b>		<b>\$1,373,415</b>
<b>Public Services Projects:</b>		<b>\$0.00</b>

- c. Requesting approval of a Continuity of Care Agreement (Policy Statement) between the County of Blair and Torrance State Hospital, for governing admissions and discharges between Blair County Mental Health and Torrance State Hospital for the period of July 1, 2018 through June 30, 2019.

**E. GIS/911E Center:**

Requesting approval to amend an agreement for the extension of Pictometry Connect between the County of Blair and EagleView in the total amount of \$2,200.00. The agreement extends the county's access to fifty (50) "seats" of Pictometry Connect for the period of one (1) year beginning September 19, 2018 through September 19, 2019.

**F. Victim/Witness:**

Requesting approval for the submission of a Rights and Services (RASA) grant application to the Pennsylvania Commission on Crime and Delinquency, effective January 1, 2019 through December 31, 2020, in the amount of \$201,162.00 for the reimbursement of employees' salaries, benefits, training and supplies within the Victim/Witness Office.

**G. HVAC and Renovation Project:**

- a. Ratification for the acceptance of a quote received from Mutual Benefit Group for a Builder's Risk Policy in the total premium amount of \$6,065.00 to be paid from the 2017 Bond Project Fund for the HVAC and Renovation Project.
- b. Requesting approval of a proposal received from Johnson & Griffiths, in the amount of \$21,350.00, for conservation of the mural in Courtroom #1. Costs associated with this expense will be paid from the 2017 Bond.

- c. Requesting approval of a proposal received from Rogers Clock Service, in the amount of \$2,400.00, to disassemble the tower clock movement in the base of the clock tower and make it available to be moved by the County Staff. Costs associated with this expense will be paid from the 2017 Bond.

H. **Blair County Children, Youth and Families:**

- a. Requesting approval of two (2) new FY 17/18 Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the agencies listed below:
- Christian Children's Home of Ohio for Foster Care in the amount of \$66.40 per day.
  - Fulton County Family Partnership, for In-home Family Reunification Services for CYF Clients, in the hourly amount of \$50.00.
- b. Requesting approval of one (1) new FY 17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and The Children's Aid Society of Franklin County as follows:
- Provides placement services for Children & Youth and Juvenile Probation Youth (Emergency Shelter Care and Residential Care). Daily Rates.
  - AA – Emergency Shelter \$180.20
  - BB – Residential \$162.89
  - DD – FC Level 1 Ages 0-12 \$54.66
  - EE – FC Level 2 Ages 13-18 \$64.49
  - FF – FC Level 3 Specialized \$74.00
  - GG – FC Level 4 Med. Needy \$79.80
  - HH – FC Level 5 Mom and Baby \$109.07
  - Diagnostic Assessment \$64.31
- c. Requesting approval of one (1) new FY 17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Children's Service Center of Wyoming Valley, Inc., as follows:
- Room and Board only – \$62.52/per day for residential, family based, community based and strengthening families programs.
- d. Requesting approval to renew twenty-three (23) FY 17/18 Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the agencies as listed below:

**Adelphoi Village Inc.** – Placement for Foster Care, Community Based, Residential, Secure Residential – rate per day: SO \$231.80, MI \$242.91, LQ \$287.73, IL \$208.04, SF \$76.45, IF \$82.45, MH \$ 283.58, FI \$244.65, MI \$244.65, SA \$255.12, SH \$221.15, MH \$283.58, SS \$367.60, SC \$328.73, SC \$328.73, TL \$192.87, Diagnostic Evaluation: \$2500.00

**Alternative Living Solutions** – Independent/Transitional Living – \$197.95 per day

**Appalachian Youth Services** – Day Treatment and Community B based Group Home Placement Services – KY - \$183.94 per day / RS - \$176.72 per day

**The Bair Foundation** – In home reunification services - Path Program \$43,282 per month, per day pricing: BA \$74.31, BB \$62.02, BC \$66.97 per day, BD \$63.33, BE \$89.77, BF \$78.50, BX \$75.00

**Bethany Christian Services of Central PA** – Foster Care and Group Home Services – Per day pricing: AC \$30.20, BC \$39.91, CC \$67.18, DC \$79.59, EC \$126.55

**Bethesda Children's Home** – Group Home (with intensive services) and Shelter Care Placement Services – GH \$161.44 per day, IT \$197.90 per day, SH \$181.15 per day

**Centre County Youth Service Bureau** – Residential, Family Based, Community Based and strengthening families program – BB \$186.00, CC \$196.00, AA \$71.00

**Child Advocates of Blair County** – In home Reunification Services - Networking Program \$21.00 per hour – not to exceed: \$23,750.00 per year. Parent Connection Group - 1 to 4 adults = \$449.61/monthly per adult, 5-11 adults = \$530.38/monthly per adult, 12-18 adults = \$655.09/monthly per adult.

**Christian Home of Johnstown** – Group Home Services - Fend Home FE - \$142.85 per day, Houston House FE - \$142.85 per day

**Community Specialists Corporation** – Group Home Services and Shelter Care – SH (Female Residential) \$213.71 per day, NM (D&A Female) \$270.30 per day, SP (Shelter Program) \$273.00 per day.

**Cornell Abraxas** – Group Home Services – Group Home Services - LO \$299.42 per day, LP \$163.66 per day.

**Diakon Child Family and Community Ministries** – Adoption and Foster Care Services - AA \$58.12 per day, BB \$76.41 per day

**Family Intervention Crisis Services** – Hourly rate: Independent Living Skills \$47.48. Family Reunification and Permanency Planning Services \$48.59 per hour, Family Preservation Services \$59.68, SITCAP Program Training (two days long) – \$6540.00, 10 minimum staff per year – Certification \$565.00 per staff x 10 staff - \$5650.00 per year. (The total number of staff that will be trained would be 25 over the next 3 years).

**Family Services, Inc.** – Group Home Services – \$120.00 per day

**George Junior Republic in Pennsylvania** – Shelter Care/Crisis Intervention Unit – per day rate: CU \$194.21, DX \$221.34, RG \$162.38, SN \$253.06, SM \$114.39, SC \$159.17, DA \$163.20, DM \$73.75, IS \$304.73, GH \$139.74

**Kidspace National Centers, Inc.** – Foster Care, Residential Placement, Family Group Decision Making, Post Adoption Contact, Kinship Studies, Assessment services and Visitation services: Please see three-page attachment E outlining rates.

**Life Span Family Services** - Foster Care Services per day: BC \$87.74, DC \$114.06, EP \$95.51, FC \$68.91, KN \$58.50, MN \$87.74, RP \$95.51.

**Pathways** – Group Homes – Per day pricing: Pathways Adolescent Center \$140.00, New Beginnings \$145.00, Transitional Living #2 \$135.00, Transitional Living #3 \$135.00

**Pressley Ridge** – Group Homes and Foster Care – Per Day Pricing: FC \$89.01, TD \$63.82

**Professional Family Care Services** – Foster Care and Adoption Services per day: Foster Care: \$61.24, Minor Parent and Child Foster Care \$92.93, Family Group Decision Making: Successful Conference \$2400.00, Successful Referral \$1000.00, Unsuccessful Referral \$250.00 (Max of \$3000.00 per conference), Family Service Plan Conferencing: \$500.00 per conference, \$350.00 Incomplete Conference, FGDM Assessment Conferencing: \$1800.00 per conference, \$750.00 successful referral, \$250.00 unsuccessful referral, Due Process Meetings: \$400.00, Adoption Services (SWAN Affiliate Agency) as defined by the State.

**The Summit Academy** – Group Home Per day pricing – SR \$154.65, DA \$215.27, SP \$273.00

**The Ward Home** – Independent Living – Price Per day: Friendship Supervised Independent Living \$161.28, Wilksburg Supervised Independent Living \$161.28, E. McKeesport Supervised Independent Living \$161.28.

**Outside In** – Residential Services Per day pricing: – Pathway to Recovery Residential Substance Abuse \$276.03, Voyagers Residential \$239.00

- e. Requesting approval to renew a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Dr. Terry O’Hara, PH.D as follows:
- Evaluation \$575.00
  - Testimony \$275.00/per hour
  - Travel Time \$100.00/per hour
- f. Requesting approval to renew a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Evolution Counseling Services as follows:
- Delinquency Prevention Program - \$52.67/per hour
  - Functional Family Therapy - \$50.27/per hour not to exceed \$51,000
  - Truancy – ACT 360 Program - \$52.67/per hour not to exceed \$250,000
  - JPO NCTI CBT Group - \$50.27/per hour
  - Evolution Express Group (Trauma Focused Group Therapy Program) - \$52.67/per hour not to exceed \$22,000
- g. Requesting approval to renew a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families (BCCYF) and Impact Counseling Services, LLC as follows:

- Two (2) one (1) hour or more group debriefing sessions per month for BCCYF - \$16.25 per hour billed in 15-minute units.
- Individual sessions to staff that are having a difficult time or who may need more individualized support other than what is provided in the group debriefing sessions. - \$16.25 per hour billed in 15-minute units.
- Collaborate with and attend meetings about shared cases with BCCYF - \$16.25 per hour billed in 15-minute units.
- Provide testimony and attend court hearings on shared cases with BCCYF - \$16.25 per hour billed in 15-minute units.

h. Requesting approval to renew a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Project Point of Light for Sexual Offender and Sexual Abuse Victim Services/Polygraph - \$400.00/test.

I. **Coroner:**

Discussion concerning a 3-year Lease Agreement between the County of Blair and R&L Holdings, LLC, in the annual amount of \$24,000.00 / year, triple net lease, with an additional 3 year option at \$26,400.00/yr.

J. 2018 **Single Audit:**

Requesting approval of a one-year contract between the County of Blair and Young, Oakes, Brown & Company, P.C., in the amount of \$83,000.00, for calendar year 2018.

11. **OLD BUSINESS**

Acceptance of bid(s) received for cleaning services for various county office buildings, Magisterial District Judges', 911E, and the Adult Parole Satellite Office.

12. **ADJOURN**

**WORK SESSION: TUESDAY, SEPTEMBER 11, 2018, 10:00 A.M.:**

Location: Conference Room 2B, 2<sup>nd</sup> Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt, Solicitor Karn.

Others Present: Molly Wink, Jon Frank and Ronda Rimbeck (JPO), Grant Wills (GIS), Ken Dean, Trina Illig and Jim Hudack (Social Services), Sarah Chuff and Jenn Sleppy (Finance), Teddie Kreitz (Keller Engineers), Tracy Plessinger, Drew Swope (Blair County Airport Authority), Rocky Greenland (Public Works), James Ott (Sheriff), Ashley Gehrdes and Kerrie Baughman (CYF), Janice Meadows (Court Administration), Katie Buchanan (Rep. John McGinnis' Office), Kate Rimbeck (EMA), Jen Brown (Victim/Witness), Judy Rosser (Drug and Alcohol), Melissa Harpster and Nicole Hemminger (Commissioner's Office).

**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested that those present please stand and recite the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES – SEPTEMBER 4, 2018:**

Commissioner Erb called for corrections or changes to the minutes of September 4, 2018. **There were no corrections or changes noted.**

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt the Minutes.

**EXECUTE SESSION ANNOUNCEMENT:**

County Administrator Schmitt announced that the commissioners will meet in Execute Session with Labor Counsel at 2:00 p.m. Tuesday, September 11, 2018 concerning a personnel matter.

**PUBLIC COMMENT:**

Commissioner Erb called for public comment. **There were no comments noted.**

**COMMISSIONERS COMMENTS:**

Commissioner Erb called for commissioners comments.

Commissioner Tomassetti – nothing.

Commissioner Beam – nothing.

Commissioner Erb announced that the Commissioner's Outreach Meeting scheduled for Thursday evening, September 13, 2018 has been cancelled and will be rescheduled for another date due to the recent flooding.

**PROCLAMATION – Declaring September 2018 as Preparedness Month:**

Commissioner Beam welcomed Kate Rimbeck Administrative Assistant at the Blair County Emergency Management Agency. Commissioner Beam read the following proclamation, which he then presented to Ms. Rimbeck.

**PROCLAMATION**

**WHEREAS**, Blair County Commissioners and Department of Emergency Management staff strive to increase public awareness of the need to prepare for emergencies and disasters; and

**WHEREAS**, our community has witnessed and endured damages from previous winter storms, flooding, and other natural disasters; and

**WHEREAS**, residents, businesses, and organizations are encouraged to prepare for emergencies by utilizing the Federal Emergency Management Agency's "Disaster Happens. Plan Now. Learn How" theme for the 2018 National Preparedness Month, and;

**WHEREAS**, residents, businesses, and organizations are encouraged to learn how to prepare for emergencies by education and training, to include participation in the Pennsylvania Emergency Management Agency's "30 days/30 Ways" guidance; and

**WHEREAS**, all residents and businesses are encouraged to make emergency planning and preparedness a top priority in their homes, offices, and neighborhoods; and

**WHEREAS**, all residents and businesses are encouraged to develop their own emergency preparedness plans, thereby creating a safer and more prepared County of Blair.

**NOW, THEREFORE BE IT PROCLAIMED** that we, the Blair County Commissioners, do hereby declare September 2018 as:

**PREPAREDNESS MONTH**

(In conjunction with the Presidential Proclamation on National Preparedness Month 2018)

**Blair County Board of Commissioners:**

\_\_\_\_\_  
Bruce Erb, Chairman

\_\_\_\_\_  
Terry Tomassetti, Vice-Chairman

\_\_\_\_\_  
Ted Beam, Secretary

**Attest:**

\_\_\_\_\_  
Helen P. Schmitt, Court Administrator

September 11, 2018  
Date

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt the Proclamation.

Ms. Rimbeck shared a few words and encouraged all to make emergency planning and preparedness a top priority not only in their homes, but their businesses and neighborhoods as well. She also encouraged using the Pennsylvania Emergency Management Agency's "30 days/30 Ways" guide for emergency planning.

**CONSENT AGENDA:**

**Resolution 326-2018:**

- a. Payment of three (3) Warrant Lists dated September 6, 2018, in the amounts of \$1,462.77; \$28,275.86; and \$469,801.18, which include payments of the following invoices:
  - **2017 Project Fund/Bond/Courthouse Water Infiltration Project:** John Rita, in the amount of \$500.00, for professional services rendered during the month of August, 2018.
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- d. **Children, Youth and Families Advisory Board:** Requesting approval for the appointment of Britton Mauk filling the expired term of Tim Nagle to the Advisory Board for the period of September 11, 2018 through December 31, 2019.
- e. **Employment:** Christine L. Benzel, FT, Victim/Witness Advocate, Victim/Witness DA's Office, \$19,801.00/hr., effective 09/04/18, Logan Burkett, Jr., PT, Probation Officer Support, APO, \$10.00/hr., effective 09/10/18; Kaitlin J. Richards, from FT, Administrative Assistant, Controller's Office, \$20,200.00/yr., to FT Juvenile Court Aide, JPO, \$17,945.20/yr., effective 09/10/18.
- f. **Resignations:** Anna M. Smith, PT, Temporary, Department Assistant, Treasurer's Office, \$10.03/hr., effective 08/17/18.

Commissioner Erb noted his abstention, due to a conflict of interest, on the payment of an invoice to UPMC Altoona,

Commissioner Tomassetti noted his abstention, due to a conflict of interest, on the payment of an invoice to John Rita and Keller Engineers, Inc.

Commissioner Beam voted Nay to the payment of an invoice to John Rita, with Commissioner Erb voting Yea and Commissioner Tomassetti abstaining due a professional relationship with Mr. Rita. There being a tie vote and as permitted by the Ethics Act, Commissioner Tomassetti again noted his conflict, and then proceeded to cast his vote in favor of payment of the invoice, in light of the fact that the County has a previously approved contract with Mr. Rita.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 326-2018.

## **STAFF REPORTS & SPECIAL BUSINESS**

### **Blair County Airport Authority:**

Drew Swope presented discussion concerning a request received for the county guarantee of proposed additional debt for the T-hanger project.

Mr. Swope requested that the county guarantee additional debt to: (1) match a PennDOT capital budget grant, in the amount of \$750,000.00, which is currently in place and due to expire next Spring and (2) to refinance \$700,000.00 of existing debt. He stated that currently all forty-five (45) hangers, which are over fifty (50) years old and in need of replacement, are leased. The proposed T-hanger project is for the construction of fourteen (14) new hangers, two of which are mini-corporate hangers.

Mr. Swope stated that the mission of the airport authority is to have the airport become self-sustaining. He stated that the T-hanger project would put the airport authority's annual budget at a "break-even" position with the new hanger rentals generating an estimated \$34,000.00 annually, thus helping to avoid insolvency of the authority.

Mr. Plessinger stated that the PennDOT capital budget grant, which requires a 100% match, has been in place for several years and additional PennDOT capital budget grant funds for a county office building and corporate hanger are available.

Mr. Plessinger stated that United States Department of Agriculture (USDA) funds in the amount of \$1,000,000.00, are available to the airport and at this time, the USDA is only requesting a letter of intent to guarantee the loan in order to have the federal funds set aside in this year's budget. M&T Bank, has offered the airport a line of credit to fund the T-hanger and refinancing project. The USDA funds would then be used to repay the M&T line of credit. M&T has asked that the county guarantee the line of credit. The USDA loan (3.78%) would be a low-interest loan with a thirty-seven (37) year term.

Commissioner Erb asked whether or not the USDA funds would be available next year. Mr. Swope responded with his concerns on waiting another year to commence the borrowing and project.

Discussion followed.

Commissioners Erb and Tomassetti stated their concerns about the long thirty-seven (37) year loan term, the increase in storm water runoff that would occur with the project, the impact that the project would have on the already existing sinkhole at the airport, and extending the existing debt further. Mr. Swope explained that Phase 2, which would occur during calendar year 2020, would address the storm water concerns of the County. Mr. Swope explained Phase 2, which includes the purchase of land adjacent to the airport, is needed for the remediation of the storm water runoff. Mr. Plessinger provided additional comments concerning the purchase of the land. Teddie Kreitz, Land Development Division, Keller Engineers, Inc., offered comments concerning the present storm water runoff, the need for additional ground water runoff testing and the impact of additional storm water runoff that the new T-hanger project could create.

Discussion followed.

Commissioner Beam commented that he feels the project is needed in order to get the airport on solid ground and that if the project does not take place he does not know how long the airport authority could remain solvent.

Discussion followed.

Solicitor Karn advised Mr. Plessinger and Mr. Swope to work close with their bond counsel on whether or not refinancing of outstanding debt is permitted. He also informed the Board of Commissioners that the county would need to either budget for the debt each year through debt service millage or establish a sinking fund to hold the annual amount due on this loan.

Commissioners Erb and Tomassetti asked Mr. Swope and Tracy Plessinger, Airport Manager, to provide for additional debt information for their review prior to the next Commissioner Meeting.

Discussion concerning existing debt followed.

Motion by Commissioner Beam to approve the letter of intent to guarantee the loans. No second was made to the motion. No further action was taken on the motion.

This item will remain on the agenda for further discussion.

**Juvenile Probation Office:**

- a. Jon Frank requested approval for the submission of the Victims of Juvenile Offenders (VOJO) Grant Application to the Pennsylvania Commission on Crime and Delinquency, in the amount of \$70,610.00, for the operation of the Victim/Witness Program within the Juvenile Probation Office, for the period of January 1, 2019 through December 31, 2020.

Mr. Frank stated that the grant funds for the operation of the Victim/Witness Program within the Juvenile Probation Office provides for 93% of the wages and benefits for a Victim Witness Officer. He stated that the grant period is for the period of January 2, 2019 through December 31, 2020.

Discussion followed.

**Resolution 327-2018:** A resolution approving the submission of the Victims of Juvenile Offenders (VOJO) Grant Application to the Pennsylvania Commission on Crime and Delinquency, in the amount of \$70,610.00, for the operation of the Victim/Witness Program within the Juvenile Probation Office, for the period of January 1, 2019 through December 31, 2020.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 327-2018.

- b. Jon Frank requested approval of a FY 18/19 Juvenile Probation Services Grant Agreement between the County of Blair, Juvenile Probation Office and the Commonwealth of Pennsylvania, through the Juvenile Court Judges' Commission of the Office of General Counsel; submission of the Grant-In-Aid Financial Statement for the period of July 1, 2017 through June 30, 2018, in the amount of \$146,839.00; and submission of the Equitable Compensation Letter.

Mr. Frank stated that this is an annual submission request. He stated that the grant provides for reimbursement of Juvenile Probation services.

Discussion followed.

**Resolution 328-2018:** A resolution approving a FY 18/19 Juvenile Probation Services Grant Agreement between the County of Blair, Juvenile Probation Office and the Commonwealth of Pennsylvania, through the Juvenile Court Judges' Commission of the Office of General Counsel; submission of the Grant-In-Aid Financial Statement for the period of July 1, 2017 through June 30, 2018, in the amount of \$146,839.00; and submission of the Equitable Compensation Letter.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 328-2018.

**Blair County Drug and Alcohol:**

Judy Rosser requested approval of a FY 18/20 Intermediate Punishment Grant (28560) Award Agreement between the County of Blair and the Commonwealth of Pennsylvania, Commission on Crime and Delinquency (PCCD), in the amount of \$589,790.00, for the period of July 1, 2018 through June 30, 2020.

Mrs. Rosser stated that on June 29, 2018, Drug and Alcohol was notified by PCCD that the allocation for this grant period was decreased due to the state budget. She stated that the grant application request was in the amount of \$648,000.00 and has been decreased to \$589,790.00.

Mrs. Rosser stated that PCCD also notified them as to the areas of the budget that needed to be decreased. She stated that the non-treatment budget was decreased by \$42,398.00 and the treatment budget was decreased by \$15,812.00 for a total reduction of \$58,210.00.

Mrs. Rosser stated that the majority of the reduction was the removal of Adult Parole and Probation benefits which will be picked up in Adult Supervision Funds.

Mrs. Rosser stated that Adult Parole/Probation (APO) Chief, Cory Seymour, has expressed concern as to how this is going to impact the Adult Supervision Fund. She stated that a meeting of the Specialty Court was held to try and determine an equitable way to resolve the impact on the Adult Supervision Fund. Mrs. Rosser stated that the grant award agreement needs to be submitted and approved first, then a letter from the Specialty Court will be submitted requesting that most of the budgeted funds for the District Attorney and Public Defender Offices be removed and replaced for APO benefits.

Discussion followed.

**Resolution 329-2018:** A resolution approving a FY 18/20 Intermediate Punishment Grant (28560) Award Agreement between the County of Blair and the Commonwealth of Pennsylvania, Commission on Crime and Delinquency, in the amount of \$589,790.00, for the period of July 1, 2018 through June 30, 2020.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 329-2018.

**Blair County Department of Social Services:**

a. Trina Illig requested approval to enter Sub-Recipient Agreements under the County of Blair’s 2017 PHARE allocation for the Rental Assistance Program as follows:

- o Blair Community Action Agency      \$15,000.00
- o Family Services, Inc.                      \$15,000.00
- o Catholic Charities                          \$10,000.00

Discussion followed.

b. Trina Illig presented discussion concerning projects for inclusion in the FY 2018 Community Development Block Grant Application (CDBG) to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the sixteen (16) non-entitlement municipalities as follows:

Municipality or Agency Submitting Proposal	CDBG Project Category	Funds Requested
Duncansville Borough	Street & Drainage Improvements in the EAST end of the Borough. Proposed project area 8 <sup>th</sup> Street to 9 <sup>th</sup> Street from 3 <sup>rd</sup> Avenue to 6 <sup>th</sup> Avenue including Sunbrook Manor Drive	\$1,028,816 (new 2018 est.) Previous est. \$830,521
Juniata Township	Removal of Architectural Barriers at the Juniata Township Municipal Bldg. – 1119 Valley Forge Road	\$70,000
Woodbury Township	Housing Rehabilitation – Water Lateral Installations to LMI eligible households	\$75,000
COBRAH	Housing Rehabilitation – Owner Occupied, Single Unit Residential	\$199,599
	<b>Non-Public Services Projects:</b>	<b>\$1,373,415</b>
	<b>Public Services Projects:</b>	<b>\$0.00</b>

Mrs. Illig provided a brief summary of the projects she is recommending for inclusion in the FY 2018 CDBG Application.

Discussion followed.

c. Jim Hudack requested approval of a Continuity of Care Agreement (Policy Statement) between the County of Blair and Torrance State Hospital, for governing admissions and discharges between Blair County Mental Health and Torrance State Hospital for the period of July 1, 2018 through June 30, 2019.

Mr. Hudack stated that this is a renewal agreement and it has been reviewed by Solicitor Karn.

Discussion followed.

**Resolution 330-2018:** A resolution approving a Continuity of Care Agreement (Policy Statement) between the County of Blair and Torrance State Hospital, for governing

admissions and discharges between Blair County Mental Health and Torrance State Hospital for the period of July 1, 2018 through June 30, 2019.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 330-2018.

**GIS/911E Center:**

Grant Wills requested approval to amend an agreement for the extension of Pictometry Connect between the County of Blair and EagleView in the total amount of \$2,200.00. The agreement extends the county's access to fifty (50) "seats" of Pictometry Connect for the period of one (1) year beginning September 19, 2018 through September 19, 2019.

Mr. Wills stated that the agreement has been reviewed by Solicitor Karn and the amount remains the same as last year. This expense is a reimbursable expense through the Pennsylvania Emergency Management Agency (PEMA) grant funds.

Discussion followed.

**Resolution 331-2018:** A resolution approving an agreement for the extension of Pictometry Connect between the County of Blair and EagleView in the total amount of \$2,200.00. The agreement extends the county's access to fifty (50) "seats" of Pictometry Connect for the period of one (1) year beginning September 19, 2018 through September 19, 2019.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 331-2018.

**Victim/Witness:**

Jen Brown requested approval for the submission of a Rights and Services Act (RASA) grant application to the Pennsylvania Commission on Crime and Delinquency, effective January 1, 2019 through December 31, 2020, in the amount of \$201,162.00 for the reimbursement of employees' salaries, benefits, training and supplies within the Victim/Witness Office.

Ms. Brown stated that there is a slight increase in amount from last year and that the grant provides for the reimbursement of training and supplies, salaries and benefits for four (4) full time employees', and the reimbursement of finance department employees salary and benefits.

Discussion followed.

**Resolution 332-2018:** A resolution approving the submission of a Rights and Services (RASA) grant application to the Pennsylvania Commission on Crime and Delinquency, effective January 1, 2019 through December 31, 2020, in the amount of \$201,162.00 for the reimbursement of employees' salaries, benefits, training and supplies within the Victim/Witness Office.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 332-2018.

**HVAC and Renovation Project:**

- a. John Rita requested approval of a proposal received from Johnson & Griffiths, in the amount of \$21,350.00, for conservation of the mural in Courtroom #1. Costs associated with this expense will be paid from the 2017 Bond.

Commissioner Tomassetti stated that Solicitor Karn has not yet had time to completely review the proposal and that there are some insurance related items that need to be incorporated into the contract, however he recommends that action be taken for approval of the proposal pending revisions to the contract.

Discussion followed.

**Resolution 333-2018:** A resolution approving a proposal received from Johnson & Griffiths, in the amount of \$21,350.00, for conservation of the mural in Courtroom #1, pending revisions to contract. Costs associated with this expense will be paid from the 2017 Bond.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 333-2018.

- b. County Administrator Schmitt requested ratification for the acceptance of a quote received from Mutual Benefit Group for a Builder's Risk Policy in the total premium

amount of \$6,065.00 to be paid from the 2017 Bond Project Fund for the HVAC and Renovation Project.

Mrs. Schmitt stated that two (2) quotes were received by The Gingrich Agency for a Builder's Risk Policy for the HVAC and Renovation Project. She stated that one of the quotes was received from The Cincinnati Insurance Company in the annual premium amount of \$8,442.00 and the other quote was received from the Mutual Benefit Group in the to annual premium amount of \$6,065.00. She recommended that the board ratify the acceptance of the quote received from the Mutual Benefit Group.

Discussion followed.

**Resolution 334-2018:** A resolution approving the ratification for the acceptance of a quote received from Mutual Benefit Group for a Builder's Risk Policy in the total premium amount of \$6,065.00 to be paid from the 2017 Bond Project Fund for the HVAC and Renovation Project.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 334-2018.

- c. County Administrator Schmitt requested approval of a proposal received from Rogers Clock Service, in the amount of \$2,400.00, to disassemble the tower clock movement in the base of the clock tower and make it available to be moved by the county staff. Costs associated with this expense will be paid from the 2017 Bond.

Mrs. Schmitt stated that in order to move forward with the HVAC project the clock located in the clock tower of the 1875 portion of the building needs to be disassembled so that it can be moved by county staff. She stated that there are revisions needed to the proposal. She asked that the board consider acceptance of the proposal pending revisions.

Discussion followed.

**Resolution 335-2018:** A resolution approving a proposal received from Rogers Clock Service, in the amount of \$2,400.00, to disassemble the tower clock movement in the base of the clock tower and make it available to be moved by the County Staff, pending revisions to proposal. Costs associated with this expense will be paid from the 2017 Bond.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 335-2018.

**Blair County Children, Youth and Families:**

- a. Ashley Gehrdes requesting approval of two (2) new FY 17/18 Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the agencies listed below:
  - o Christian Children's Home of Ohio for Foster Care in the amount of \$66.40 per day.
  - o Fulton County Family Partnership, for In-home Family Reunification Services for CYF Clients, in the hourly amount of \$50.00.

Discussion followed.

**Resolution 336-2018:** A resolution approving two (2) new FY 17/18 Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the agencies listed below:

- o Christian Children's Home of Ohio for Foster Care in the amount of \$66.40 per day.
- o Fulton County Family Partnership, for In-home Family Reunification Services for CYF Clients, in the hourly amount of \$50.00.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 336-2018.

- b. Ashley Gehrdes requested approval of one (1) new FY 17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and The Children's Aid Society of Franklin County as follows:
  - o Provides placement services for Children & Youth and Juvenile Probation Youth (Emergency Shelter Care and Residential Care). Daily Rates.

- AA – Emergency Shelter \$180.20
- BB – Residential \$162.89
- DD – FC Level 1 Ages 0-12 \$54.66
- EE – FC Level 2 Ages 13-18 \$64.49
- FF – FC Level 3 Specialized \$74.00
- GG – FC Level 4 Med. Needy \$79.80
- HH – FC Level 5 Mom and Baby \$109.07
- Diagnostic Assessment \$64.31

Discussion followed.

**Resolution 336a-2018:** A resolution approving one (1) new FY 17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and The Children’s Aid Society of Franklin County.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 336a-2018.

- c. Ashley Gehrdes requested approval of one (1) new FY 17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Children’s Service Center of Wyoming Valley, Inc., as follows:

- Room and Board only – \$62.52/per day for residential, family based, community based and strengthening families programs.

Discussion followed.

**Resolution 336b-2018:** A resolution approving one (1) new FY 17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Children’s Service Center of Wyoming Valley, Inc.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 336b-2018.

- d. Ashley Gehrdes requested approval to renew twenty-three (23) FY 17/18 Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the agencies as listed below:

**Adelphoi Village Inc.** – Placement for Foster Care, Community Based, Residential, Secure Residential – rate per day: SO \$231.80, MI \$242.91, LQ \$287.73, IL \$208.04, SF \$76.45, IF \$82.45, MH \$ 283.58, FI \$244.65, MI \$244.65, SA \$255.12, SH \$221.15, MH \$283.58, SS \$367.60, SC \$328.73, SC \$328.73, TL \$192.87, Diagnostic Evaluation: \$2500.00

**Alternative Living Solutions** – Independent/Transitional Living – \$197.95 per day  
**Appalachian Youth Services** – Day Treatment and Community B based Group Home Placement Services – KY - \$183.94 per day / RS - \$176.72 per day

**The Bair Foundation** – In home reunification services - Path Program \$43,282 per month, per day pricing: BA \$74.31, BB \$62.02, BC \$66.97 per day, BD \$63.33, BE \$89.77, BF \$78.50, BX \$75.00

**Bethany Christian Services of Central PA** – Foster Care and Group Home Services – Per day pricing: AC \$30.20, BC \$39.91, CC \$67.18, DC \$79.59, EC \$126.55

**Bethesda Children’s Home** – Group Home (with intensive services) and Shelter Care Placement Services – GH \$161.44 per day, IT \$197.90 per day, SH \$181.15 per day

**Centre County Youth Service Bureau** – Residential, Family Based, Community Based and strengthening families program – BB \$186.00, CC \$196.00, AA \$71.00

**Child Advocates of Blair County** – In home Reunification Services - Networking Program \$21.00 per hour – not to exceed: \$23,750.00 per year. Parent Connection Group - 1 to 4 adults = \$449.61/monthly per adult, 5-11 adults = \$530.38/monthly per adult, 12-18 adults = \$655.09/monthly per adult.

**Christian Home of Johnstown** – Group Home Services - Fend Home FE - \$142.85 per day, Houston House FE - \$142.85 per day

**Community Specialists Corporation** – Group Home Services and Shelter Care – SH (Female Residential) \$213.71 per day, NM (D&A Female) \$270.30 per day, SP (Shelter Program) \$273.00 per day.

**Cornell Abraxas** – Group Home Services – Group Home Services - LO \$299.42 per day, LP \$163.66 per day.

**Diakon Child Family and Community Ministries** – Adoption and Foster Care Services - AA \$58.12 per day, BB \$76.41 per day

**Family Intervention Crisis Services** – Hourly rate: Independent Living Skills \$47.48. Family Reunification and Permanency Planning Services \$48.59 per hour, Family Preservation Services \$59.68, SITCAP Program Training (two days long) – \$6540.00, 10 minimum staff per year – Certification \$565.00 per staff x 10 staff - \$5650.00 per year. (The total number of staff that will be trained would be 25 over the next 3 years).

**Family Services, Inc.** – Group Home Services – \$120.00 per day

**George Junior Republic in Pennsylvania** – Shelter Care/Crisis Intervention Unit – per day rate: CU \$194.21, DX \$221.34, RG \$162.38, SN \$253.06, SM \$114.39, SC \$159.17, DA \$163.20, DM \$73.75, IS \$304.73, GH \$139.74

**Kidspace National Centers, Inc.** – Foster Care, Residential Placement, Family Group Decision Making, Post Adoption Contact, Kinship Studies, Assessment services and Visitation services: Please see three-page attachment E outlining rates.

**Life Span Family Services** - Foster Care Services per day: BC \$87.74, DC \$114.06, EP \$95.51, FC \$68.91, KN \$58.50, MN \$87.74, RP \$95.51.

**Pathways** – Group Homes – Per day pricing: Pathways Adolescent Center \$140.00, New Beginnings \$145.00, Transitional Living #2 \$135.00, Transitional Living #3 \$135.00

**Pressley Ridge** – Group Homes and Foster Care – Per Day Pricing: FC \$89.01, TD \$63.82

**Professional Family Care Services** – Foster Care and Adoption Services per day: Foster Care: \$61.24, Minor Parent and Child Foster Care \$92.93, Family Group Decision Making: Successful Conference \$2400.00, Successful Referral \$1000.00, Unsuccessful Referral \$250.00 (Max of \$3000.00 per conference), Family Service Plan Conferencing: \$500.00 per conference, \$350.00 Incomplete Conference, FGDM Assessment Conferencing: \$1800.00 per conference, \$750.00 successful referral, \$250.00 unsuccessful referral, Due Process Meetings: \$400.00, Adoption Services (SWAN Affiliate Agency) as defined by the State.

**The Summit Academy** – Group Home Per day pricing – SR \$154.65, DA \$215.27, SP \$273.00

**The Ward Home** – Independent Living – Price Per day: Friendship Supervised Independent Living \$161.28, Wilkinsburg Supervised Independent Living \$161.28, E. McKeesport Supervised Independent Living \$161.28.

**Outside In** – Residential Services Per day pricing: – Pathway to Recovery Residential Substance Abuse \$276.03, Voyagers Residential \$239.00

Discussion followed.

**Resolution 336c-2018:** A resolution approving renew twenty-three (23) FY 17/18 Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and the agencies as listed:

Adelphoi Village Inc., Alternative Living Solutions, Appalachian Youth Services, The Bair Foundation, Bethany Christian Services of Central PA, Bethesda Children's Home, Centre County Youth Service Bureau, Child Advocates of Blair County, Christian Home of Johnstown, Community Specialists Corporation, Cornell Abraxas, Diakon Child Family and Community Ministries, Family Intervention Crisis Services, Family Services, Inc., George Junior Republic in Pennsylvania, Kidspace National Centers, Inc., Life Span Family Services, Pathways, Pressley Ridge, Professional Family Care Services, The Summit Academy, The Ward Home, Outside In.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 336c-2018.

e. Ashley Gehrdes requested approval to renew a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Dr. Terry O'Hara, PH.D as follows:

- Evaluation \$575.00
- Testimony \$275.00/per hour
- Travel Time \$100.00/per hour

Discussion followed.

**Resolution 336d-2018:** A resolution approving to renew a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Dr. Terry O'Hara, PH.D.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 336d-2018.

f. Ashley Gehrdes requested approval to renew a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Evolution Counseling Services as follows:

- Delinquency Prevention Program - \$52.67/per hour
- Functional Family Therapy - \$50.27/per hour not to exceed \$51,000

- Truancy – ACT 360 Program - \$52.67/per hour not to exceed \$250,000
- JPO NCTI CBT Group - \$50.27/per hour
- Evolution Express Group (Trauma Focused Group Therapy Program) - \$52.67/per hour not to exceed \$22,000

Discussion followed.

**Resolution 336e-2018:** A resolution approving to renew a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Evolution Counseling Services.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 336e-2018.

- g. Ashley Gehrdes requested approval to renew a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families (BCCYF) and Impact Counseling Services, LLC as follows:
- Two (2) one (1) hour or more group debriefing sessions per month for BCCYF - \$16.25 per hour billed in 15-minute units.
  - Individual sessions to staff that are having a difficult time or who may need more individualized support other than what is provided in the group debriefing sessions. - \$16.25 per hour billed in 15-minute units.
  - Collaborate with and attend meetings about shared cases with BCCYF - \$16.25 per hour billed in 15-minute units.
  - Provide testimony and attend court hearings on shared cases with BCCYF - \$16.25 per hour billed in 15-minute units.

Discussion followed.

**Resolution 336f-2018:** A resolution approving to renew a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families (BCCYF) and Impact Counseling Services, LLC.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 336f-2018.

- h. Ashley Gehrdes requested approval to renew a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Project Point of Light for Sexual Offender and Sexual Abuse Victim Services/Polygraph - \$400.00/test.

Discussion followed.

**Resolution 336g-2018:** A resolution approving a FY17/18 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families and Project Point of Light for Sexual Offender and Sexual Abuse Victim Services/Polygraph - \$400.00/test.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 336g-2018.

**Coroner:**

County Administrator Schmitt presented discussion concerning a 3-year Lease Agreement between the County of Blair and R&L Holdings, LLC, in the annual amount of \$24,000.00/year, triple net lease, with an additional 3 year option at \$26,400.00/yr.

Mrs. Schmitt stated that the current lease was for five (5) years at the annual amount of \$20,660.00 and will expire on September 30, 2018. She stated that she does not need the board to take action today as Solicitor Karn is in the process of completing a final review of the agreement.

Discussion followed.

**2018 Single Audit:**

County Administrator Schmitt requested approval of a one-year contract between the County of Blair and Young, Oakes, Brown & Company, P.C., in the amount of \$83,000.00, for calendar year 2018.

Mrs. Schmitt stated that there is a slight increase in the amount of the contract from last year.

Solicitor Karn requested that action not be taken today as further review and discussion pertaining to the contract needs to take place.

Discussion followed.

**OLD BUSINESS:**

Janice Meadows requested acceptance and award of bid received to Nittany Professional Cleaning, Inc., for cleaning services for various county office buildings, Magisterial District Judges' (MDJ), 911E, and the Adult Parole Satellite Office.

Mrs. Meadows stated that the only bid received for the cleaning services at the following county office buildings: five (5) magisterial district judges', 911E and the Adult Parole Satellite Office was from Nittany Professional Cleaning, Inc., in the monthly amount of \$2,280.00 for the period of October 1, 2018 through October 1, 2020. Mrs. Meadows stated that the contract did not include the cleaning at MDJ Blattenberger's Office.

Discussion concerning the additional cleaning was discussed.

Mrs. Meadows recommended that the board consider acceptance and award of the bid to Nittany Professional Cleaning, Inc.

**Resolution 337-2018:** A resolution approving the acceptance and award of bid received from Nittany Professional Cleaning, Inc., for cleaning services for various county office buildings, magisterial district judges', 911E and the Adult Parole Satellite Office, in the monthly amount of \$2,280.00 for the period of October 1, 2018 through October 1, 2020.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 337-2018.

**ADJOURN:**

Meeting Adjourned,

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Helen P. Schmitt, County Administrator