

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, SEPTEMBER 4, 2018, 10:00 A.M.**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. APPROVAL OF MINUTES – AUGUST 28, 2018**
- 5. PUBLIC COMMENT**
- 6. UPCOMING MEETINGS:**

Wednesday, September 5, 2018		
Thursday, September 6, 2018	8:30 a.m.	Park & Recreation Advisory Board (Conference Room 2B, 2 nd Floor)
Friday, September 7, 2018		
Monday, September 10, 2018	6:00 p.m.	Blair County Airport Authority (Blair County Airport)
Tuesday, September 11, 2018	10:00 a.m.	Commissioner's Work Session (Conference Room 2B, 2 nd Floor)
Wednesday, September 12, 2018		
Thursday, September 13, 2018	9:00 a.m.	Retirement Board (Conference Room 2B, 2 nd Floor)
	10:15 a.m.	Salary Board (Conference Room 2B, 2 nd Floor)
	6:00 p.m.	Commissioner's Outreach Meeting (Williamsburg Public Library)
Friday, September 14, 2018		
Monday, September 17, 2018		
Tuesday, September 18, 2018	10:00 a.m.	Commissioner's Business Session (Conference Room 2B, 2 nd Floor)

7. COMMISSIONERS COMMENTS

8. CONSENT AGENDA

Resolution 320-2018:

- a. Payment of two (2) Warrant Lists dated August 31, 2018, in the amounts of \$321,159.24 and \$238,438.55, that include payments of the following invoices:
 - **2017 Project Fund/Bond/Elevator Modernization Project:** Application #2, received from Bettwy Electric, in the amount of \$5,310.00; Application #2, received from JC Orr and Sons, Inc., in the amount of \$16,159.50.
 - **Three (3) Invoices received from Keller Engineers, Inc.,** in the amounts of \$974.58, for Bridge #45, #56 and #69 repairs; \$218.91, for Bridge #67, Shop Drawing Review, and \$1,831.13, for County Road 105 Stormwater Drainage Documents and Bidding.
- b. Payment of two (2) Preliminary Check Writing Reports for the Department of Social Services dated August 31, 2018, in the amounts of \$291,919.37 and \$10,128.41, which include payments of the following invoices:
 - UPMC Altoona, in the total amount of \$197,258.00
 - The Home Nursing Agency, in the total amount of \$92,861.22
- c. Ratification of Payroll for the Period Ending August 31, 2018, in the amount of \$753,530.81.
- d. **Blair Senior Services:** Requesting approval of the final FY 15/16 Medical Assistance Transportation Program (MATP) allocation in the amount of \$1,049,098.00.
- e. **Claysburg/East Freedom Ministerium:** Requesting approval to close part of County Road 101, Bedford Street, along with Walnut Street and Clair Street, in Claysburg, PA, on October 14, 2018, from 1:45 p.m. until approximately 2:45 p.m. to conduct a CROP Walk for Hunger.
- f. **Employment:** Theresa D. Dimmack, FT, Caseworker 1, CYF, \$30,381.00/yr., effective 09/04/18; Denise Dodson, FT, Deputy Recorder and Fiscal Support, Register and Recorder's Office, \$23,168.60/yr., effective 09/04/18; Caitlin R. Smith, FT, Parole and Probation Officer Aide 1, APO, \$17,399.20/yr., effective 08/29/18; Edward J. Ferguson, from FT Assistant Public Defender, Public Defender's Office, \$1,467.78/biweekly, to PT Assistant Public Defender, Public Defender's Office, \$20.97/hr., effective 09/03/18; James F. McMahan, from FT Corrections Officer, Prison, \$19.91/hr., to FT, Deputy Warden, Facility Services, Prison, \$45,000.02/yr., effective 09/03/18.

- g. **Resignations:** Zachary T. Lux, PT, Parole and Probation Office Support, APO, \$10.00/hr., effective 08/28/18; Amber R. Brumbaugh, PT, Clerk Typist 1, Prothonotary, \$9.18/hr., effective 08/31/18; Anita M. Hoover, FT, Clerk Typist 1, Prothonotary, \$7.77/hr., effective 09/07/18; Tierra N. McFarland, FT, Corrections Officer, Prison, \$19.54/hr., effective 08/28/18; Alexis H. Mack, FT, Corrections Office, Prison, \$19.54/hr., effective 08/29/18; Holly A. Garner, FT, Deputy Warden Operations, Prison, \$46,308.08/yr., effective 08/31/18.
- h. **Retirements:** Sherry J. Church, FT, Corrections Officer, Prison, \$19.80/hr., effective 08/24/18.

9. UNFINISHED BUSINESS

Adoption of Resolutions

Resolution 321-2018: A resolution approving a Proposal of Service Contract between the County of Blair, through the Blair County Agricultural Land Preservation Board and Keller Engineers, Inc., for a Conservation Easement Survey of the Robert O. Bailey Farm, located in Taylor Township, Blair County, in the lump sum total of \$3,950.00.

10. OLD BUSINESS

11. NEW BUSINESS

Court Administration:

Requesting approval of a Pennsylvania Commission on Crime and Delinquency Subgrant Award (2018-GO/CU-DC/01-28747 Blair County Drug Testing and Field Supervision) in the total amount of \$128,126.00, for the period of July 1, 2018 through June 30, 2019.

Park and Recreation Advisory Board:

- a. Requesting approval of a 2018 Park and Recreation Grant Award project modification request received from Camp Anderson changing from an ADA trail around the perimeter of the camp to a metered trail that will accommodate public walkers, hikers and runners. Grant award was in the amount of \$2,592.50 and the dollar amount of the project modification request will not change.
- b. Requesting approval for the Altoona Healthy Kids Running Series to use Valley View Park on Sunday afternoons from 3 pm to 5 pm beginning September 23, 2018 through October 21, 2018.

Department of Social Services:

Requesting approval of eight (8) Mental Health Student Assistance Program Letters of Agreement between the County of Blair, Department of Social Services and the following school districts for the period of July 1, 2018 through June 30, 2019:

Altoona Area School District	Bellwood Antis School District	Bishop Guilfoyle High School	Claysburg/Kimmel School District
Hollidaysburg Area School District	Spring Cove School District	Tyrone Area School District	Williamsburg School District

12. ADJOURN

BUSINESS SESSION: TUESDAY, SEPTEMBER 4, 2018, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, Assistant County Administrator Hemminger and Solicitor Karn.

Members Absent: County Administrator Schmitt.

Others Present: Rep. John McGinnis (79th District Office), Scott Schultz (Court Administration), Phil Ray (Altoona Mirror), Theresa Rudy (Social Services), Rocky Greenland (Public Works), and Melissa Harpster (Commissioner's Office).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – AUGUST 28, 2018:

Commissioner Erb called for changes or corrections to the minutes of August 28, 2018. **There were no changes or corrections noted.**

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

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COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments. **There were no comments noted.**

CONSENT AGENDA:

Resolution 320-2018:

- a. Payment of two (2) Warrant Lists dated August 31, 2018, in the amounts of \$321,159.24 and \$238,438.55, that include payments of the following invoices:
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- The Home Nursing Agency, in the total amount of \$92,861.22
- c. Ratification of Payroll for the Period Ending August 31, 2018, in the amount of \$753,530.81.
- d. **Blair Senior Services:** Requesting approval of the final FY 15/16 Medical Assistance Transportation Program (MATP) allocation in the amount of \$1,049,098.00.
- e. **Claysburg/East Freedom Ministerium:** Requesting approval to close part of County Road 101, Bedford Street, along with Walnut Street and Clair Street, in Claysburg, PA, on October 14, 2018, from 1:45 p.m. until approximately 2:45 p.m. to conduct a CROP Walk for Hunger.
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- g. **Resignations:** Zachary T. Lux, PT, Parole and Probation Office Support, APO, \$10.00/hr., effective 08/28/18; Amber R. Brumbaugh, PT, Clerk Typist 1, Prothonotary, \$9.18/hr., effective 08/31/18; Anita M. Hoover, FT, Clerk Typist 1, Prothonotary, \$7.77/hr., effective 09/07/18; Tierra N. McFarland, FT, Corrections Officer, Prison, \$19.54/hr., effective 08/28/18; Alexis H. Mack, FT, Corrections Office, Prison, \$19.54/hr., effective 08/29/18; Holly A. Garner, FT, Deputy Warden Operations, Prison, \$46,308.08/yr., effective 08/31/18.
- h. **Retirements:** Sherry J. Church, FT, Corrections Officer, Prison, \$19.80/hr., effective 08/24/18.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payment of the three (3) Invoices received from Keller Engineers, Inc.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of the following two (2) invoices received from UPMC Altoona and the Home Nursing Agency.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 320-2018.

UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 321-2018: A resolution approving a Proposal of Service Contract between the County of Blair, through the Blair County Agricultural Land Preservation Board and Keller Engineers, Inc., for a Conservation Easement Survey of the Robert O. Bailey Farm, located in Taylor Township, Blair County, in the lump sum total of \$3,950.00.

Commissioner Tomassetti noted his abstention on voting on the adoption of Resolution 321-2018 due to a conflict of interest.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 321-2018.

OLD BUSINESS:

None.

NEW BUSINESS:

Court Administration:

Scott Schultz requested approval of a Pennsylvania Commission on Crime and Delinquency Subgrant Award (2018-GO/CU-DC/01-28747 Blair County Drug Testing and Field Supervision) in the total amount of \$128,126.00, for the period of July 1, 2018 through June 30, 2019.

Discussion followed:

Resolution 322-2018: A resolution approving a Pennsylvania Commission on Crime and Delinquency Subgrant Award (2018-GO/CU-DC/01-28747 Blair County Drug Testing and Field Supervision) in the total amount of \$128,126.00, for the period of July 1, 2018 through June 30, 2019.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 322-2018.

Park and Recreation Advisory Board:

- a. Commissioner Beam approval of a 2018 Park and Recreation Grant Award project modification request received from Camp Anderson changing from an ADA trail around the perimeter of the camp to a metered trail that will accommodate public walkers, hikers and runners. Grant award was in the amount of \$2,592.50 and the dollar amount of the project modification request will not change.

Commissioner Beam stated that Camp Anderson is requesting a project modification from completion of an ADA trail around the perimeter of the camp to a metered trail due to funding restraints. He stated that the grant award was in the amount of \$2,592.50 and the dollar amount of the requested project modification request will not change.

Discussion followed.

Resolution 323-2018: A resolution approving a 2018 Park and Recreation Grant Award project modification request received from Camp Anderson changing from an ADA trail around the perimeter of the camp to a metered trail that will accommodate public walkers, hikers and runners. Grant award was in the amount of \$2,592.50 and the dollar amount of the project modification request will not change.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 323-2018.

- b. Commissioner Beam requested approval for the Altoona Healthy Kids Running Series to use Valley View Park on Sunday afternoons from 3 pm to 5 pm beginning September 23, 2018 through October 21, 2018.

Commissioner Beam stated that the spring running series held at the park was very successful with well over 100 kids participating. He stated that the appropriate Certificate of Liability Insurance has been received.

Discussion followed.

Resolution 324-2018: A resolution approving the Altoona Healthy Kids Running Series use of Valley View Park on Sunday afternoons from 3 pm to 5 pm beginning September 23, 2018 through October 21, 2018.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 324-2018.

Department of Social Services:

Theresa Rudy requested approval of eight (8) Mental Health Student Assistance Program Letters of Agreement between the County of Blair, Department of Social Services, UPMC Altoona and the following school districts for the period of July 1, 2018 through June 30, 2019:

Altoona Area School District	Bellwood Antis School District	Bishop Guilfoyle High School	Claysburg/Kimmel School District
Hollidaysburg Area School District	Spring Cove School District	Tyrone Area School District	Williamsburg School District

Mrs. Rudy stated that a correction to the agenda request needs to be made. She stated that the Letters of Agreement are between the County of Blair, Department of Social Services, UPMC Altoona and the school districts as listed.

Mrs. Rudy stated that the Letters of Agreement were reviewed by Solicitor Karn.

Discussion followed.

Resolution 325-2018: A resolution approving eight (8) Mental Health Student Assistance Program Letters of Agreement between the County of Blair, Department of Social Services, UPMC Altoona and the following school districts for the period of July 1, 2018 through June 30, 2019:

Altoona Area School District	Bellwood Antis School District	Bishop Guilfoyle High School	Claysburg/Kimmel School District
Hollidaysburg Area School District	Spring Cove School District	Tyrone Area School District	Williamsburg School District

Commissioner Erb noted his abstention on the adoption of Resolution 325-2018 due to a conflict of interest.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 325-2018.

ADJOURN:

Meeting Adjourned,

Nicole Hemminger, Assistant County Administrator