

AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, AUGUST 14, 2018, 10:00 A.M.

1. **CALL TO ORDER**

2. **MOMENT OF SILENT REFLECTION**

3. **PLEDGE OF ALLEGIANCE TO THE FLAG**

4. **APPROVAL OF MINUTES – JULY 31, 2018**

5. **EXECUTIVE SESSION ANNOUNCEMENT**

The Commissioners will meet in Executive Session with Labor Counsel on August 15, 2018 @ 2:00 p.m. concerning pending UMWA labor negotiations and again on August 16, 2018 @ 10:30 concerning a personnel matter.

6. **PUBLIC COMMENT**

7. **COMMISSIONERS COMMENTS**

Farm2Table

8. **CONSENT AGENDA**

Resolution 295-2018:

a. Payment of three (3) Warrant Lists dated August 6, 2018, in the amounts of \$75,683.04, \$171,737.79, and \$336,848.59, which include payments of the following invoices:

- **2017 Project Fund/Bond/MDJ Laptop Computers:** CDW-G, three (3) invoices in the amounts of \$1,086.25, \$1441.75 and \$1,730.10.
- **2017 Project Fund/Bond/Sheriff's Office:** Tri-Star, one (1) invoice in the amount of \$35,581.80, for one (1) 2018 Ford Explorer, Serial #1FM5K8ARXJGA32759.
- **2017 Project Fund/Bond/Courtrooms 1 and 2 Project:** Lowes, one (1) invoice in the amount of \$191.07, for miscellaneous building supplies.
- **2018 Project Fund/Bond/Courthouse Water Infiltration:** John Rita, one (1) invoice in the amount of \$500.00, for professional services rendered for the month of July, 2018.

b. Payment of three (3) Warrant Lists dated August 13, 2018, in the amounts of \$299,317.64, \$261,792.84, and \$1,425.91, which include payments of the following invoices:

- **2014 Project Fund/Bond/911E Parking Improvement Project:** Application #5 (Final) received from JC Orr & Son, Inc., in the amount of \$3,014.68 for services rendered.
- **2017 Project Fund/Bond/Lawyer's Lobby Project:** Application #5, received from Bettwy Electric, in the amount of \$5,182.38, for electrical services rendered.
- An Invoice received from Keller Engineers, Inc., in the amount of \$3,150.00, for Bechtel Farm Easement Survey.

c. Payment of three (3) Preliminary Check Writing Reports dated August 10, 2018 for the Department of Social Services, in the amounts of \$5,857.75, \$24,121.15, and \$19,121.44.

d. **Budget Transfer:** The following transfer is from an invoice dated July 16, 2018, received from McNees Wallace for legal fees originally budgeted in Human Resources and being transferred to the appropriate department:

<u>From</u>	<u>\$\$</u>	<u>To</u>
01105-44080 Human Resources	\$27.86	01112-44080 Controller

e. **Budget Transfer:** The following transfer is for reimbursement of insurance deductible funds previously transferred to the District Attorney's budget:

<u>From</u>	<u>\$\$</u>	<u>To</u>
01158-44960 District Attorney	\$903.47	01101-44020-Commissioners

f. **2019 Holiday Schedule:** Requesting approval of the 2019 Holiday Scheduled for non-union employees of the County of Blair.

g. **Blair County Bridge #10/Friesville:** Requesting approval of Invoice #6, received from Keller Engineers, Inc., in the total amount of \$16,802.16, preliminary design for bridge replacement. Expense will be paid from Marcellus Shale Legacy Fund and is 95% reimbursable.

- h. **Employment:** Cynthia Snyder, FT, Administrative Staff, MDJ DeAntonio, \$15,724.80/yr., effective 08/06/18; Kurt W. Lightner and Anthony J. Fawks, PT, Corrections Officer, Prison, \$14.42/hr., effective 08/06/18; Sadie Nowoczynski, PT, Administrative Clerk, District Attorney, \$9.18/hr., effective 08/06/18; David Patterson, FT, Enforcement Officer, Costs & Fines, \$16,598.40/yr., effective 08/06/18; Philip Pick, PT, Courtroom Deputy, Prothonotary, \$9.18/hr., effective 08/06/18; Robert Tremmell, PT, Probation Officer Support, APO, \$10.00/hr., effective 08/06/18; Deawna L. Wyandt, from FT, Casework Supervisor, CYF, \$39,940.16/yr., to, FT, Casework Manager, \$43,850.04/yr., effective 07/25/18; Benjamin P. Novak, from, PT, Legal Clerk, \$18.00/hr., to, FT, Law Clerk, Judge Doyle, \$30,600.18/yr., effective 07/30/18; Quinn Hunter, from, PT Sheriff's Deputy, \$11.80/hr., to, FT, Sheriff's Deputy, Sheriff's Office, \$13.74/hr., effective 07/30/18; Kelsey Pellegrine, from, FT, Sheriff's Deputy, \$13.74/hr., to, PT, Sheriff's Deputy, Sheriff's Office, \$11.80/hr., effective 07/30/18; Charlie J. Hatch, from, PT, Clerk Typist, Prothonotary, \$7.70/hr., to, FT, Administrative Staff, MDJ DeAntonio, \$15,724.80/yr., effective 08/06/18; Jon C. Frank, from, FT, Deputy Chief, \$55,129.88/yr., to, FT, Acting Chief, Juvenile Probation, \$57,855.74/yr., effective 08/01/18; Michelle Burket, PT, Probation Officer Support, APO, \$10.00/hr., effective 08/13/18; Katelyn M. Hoover, FT, Assistant District Attorney, DA, \$16.21/hr., effective 08/13/18; John W. Johnson, FT, Assessor 1, Assessment, \$19,801.60/yr., effective 08/13/18; Connor S. Martin, FT, Sheriff's Deputy, Sheriff's Office, \$13.74/hr., effective 08/13/18; Danielle C. Simmons and Amanda L. O'Hare, FT, Telecommunicator, 911/E, \$13.90/hr., effective 08/13/18; Morgan R. Pensyl and Cheryl A. Moser, FT, Case Manager, Domestic Relations, \$23,205.00/yr., effective 08/13/18; Nicholas O. Soto, from, Caseworker 1, \$15.58/hr., CYF, to Caseworker 1 ongoing, \$15.58/hr., effective 08/06/18.
- i. **Resignations:** Nicholas C. Howard, FT, Parole and Probation Officer, APO, \$23,788.44/yr., effective 07/30/18; Wesley S. Young, FT, Sheriff's Deputy, Sheriff's Office, \$13.74/hr., effective 08/02/18; Lisa Mock, PT Fill-In, Corrections Officer, Prison, \$14.42/hr., effective 08/02/18; Robert M. Haberstroh, Sr., FT, Deputy Treasurer, Treasurer's Office, \$32,080.10/yr., effective 08/03/18; Sawyer B. Kline, PT, Seasonal Employee, Ft. Roberdeau, \$8.00/hr., effective 08/03/18; Amber L. Repogle, FT, Administrative Assistant, Assessment, \$16,270.80/yr., effective 08/06/18; Emily R. Gottshall, FT, Caseworker 1, CYF, \$30,381.00/yr., effective 08/09/18; Timothy G. Teltow, PT, Tipstaff, \$9.18/hr., effective 08/09/18; Joyce A. Hammel, FT, Clerk Typist II/Court Aide, CYF, \$25,733.76/yr., effective 08/14/18; Erin D. Weakland, PT, Office Assistant, Public Defender, \$9.18/hr., effective 08/16/18; Crystal J. Aurandt, PT, Clerk Typist 1, Prothonotary, \$9.18/hr., effective 08/17/18.
- j. **Retirements:** Nancy B. Williams, FT, Chief, Juvenile Probation, \$66,150.50/yr., effective 07/31/18; William G. Decker, FT, Parole and Probation Officer, APO, \$45,040.84/yr., effective 08/03/18.

9. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Blair County Sheriff/Altoona Police Department:**

Requesting approval of a Memorandum of Understanding between the County of Blair and the City of Altoona, acknowledging and supporting the submission of a 2018 Justice Assistance Grant (JAG) Application by the City of Altoona and the Blair County Sheriff Department in the amount of \$14,948.00. The Allocation of the JAG Funds shall be allocated as follows: City of Altoona \$11,300.00 and the County of Blair \$3,648.00.

B. **Blair County Department of Emergency Services/911:**

- i. Requesting approval of a Joint Resolution of the Boards of Commissioners of the Counties of Bedford, Blair, Cambria, Centre, Fulton, Huntingdon and Somerset designating Huntingdon County as Act 12 grant applicant on their behalf and to execute and deliver to the Pennsylvania Emergency Management Agency (PEMA) any and all documents required to obtain the Act 12 grant. Funds received shall be allocated to the counties directly as follows:

ALLOCATION OF GRANT FUNDS BY COUNTY	TOTAL
Bedford County	\$659,543.32
Blair County	\$364,881.14
Cambria County	\$852,483.00
Centre County	\$1,516,002.05
Fulton County	\$277,766.26
Huntingdon County	\$586,031.24
Somerset County	\$712,136.00
Total Allocation of Funds	\$4,968,843.01

- ii. Discussion concerning the ratification of the adoption of a Declaration of Disaster Emergency for damages sustained during August 3, 2018 flash flooding.

C. **Salvation Army/State Food Purchase Program (SFPP):**

Requesting approval of the submission of the County of Blair State Food Purchase Program (SFPP) Expense and Data Report for FY 2017-2018 to the Pennsylvania Department of Agriculture.

D. **Department of Social Services:**

- i. Requesting approval of a Purchase of Service Agreement between the County of Blair and RBA Professional Data Systems, Inc., for computer system support services to the Department of Social Services, in the maximum amount of \$37,000.00, for the period of July 1, 2018 through June 30, 2019; and a HIPPA Business Associate Agreement Addendum to the said Purchase of Service Agreement.
- ii. Requesting approval for authorization of the signing of the Competitive Community Development Block Grant (CDBG) Contract (#C000069635) on behalf of Tyrone Borough between the County of Blair and the Commonwealth of Pennsylvania acting through the Department of Community and Economic Development (DCED) in the amount of \$750,000.00, for the Logan Avenue Streetscape Project, Phase II.

E. **Human Resources:**

- i. Requesting approval of a Memorandum of Understanding between the County of Blair and the American Federation of State, County and Municipal Employees, AFL-CIO, District Council 83 (Prison), collective bargaining agreement for the period of January 1, 2016 through December 31, 2018, acknowledging, understanding, and agreement to an amendment to the County's Pension Plan dated December 14, 2017.
 - Any individual hired into a bargaining unit position on or after January 1, 2018, shall be placed within the 1/80th class under the Plan in the same manner as provided for in the Plan Amendment applicable to non-union employees passed on December 14, 2017.
 - Member contributions made by individuals hired into a bargaining unit position on or after January 1, 2018, shall be guaranteed a four percent (4%) interest rate during conversions to annuity under the Plan in the same manner as provided for in the Plan Amendment applicable to non-union employees passed on December 14, 2017.
 - During the life of the 2016-2018 agreement, the County reserves the right to amend the contribution rate, the multiplier for calculating retirement payments, and/or any other provision of the Plan necessary to address the Plan's structural deficit, but only in their applications to employees hired on or after any such amendment.
- ii. Requesting approval of a Memorandum of Understanding between the County of Blair and SEIU Healthcare Pennsylvania, CTW, CLC (Buildings and Grounds Highway), collective bargaining agreement for the period of January 2, 2017 through December 31, 2019, acknowledging, understanding, and agreeing to an amendment to the County's Pension Plan dated December 14, 2017.
 - Any individual hired into a bargaining unit position on or after January 1, 2018, shall be placed within the 1/80th class under the Plan in the same manner as provided for in the Plan Amendment applicable to non-union employees passed on December 14, 2017.
 - Member contributions made by individuals hired into a bargaining unit position on or after January 1, 2018, shall be guaranteed a four percent (4%) interest rate during conversions to annuity under the Plan in the same manner as provided for in the Plan Amendment applicable to non-union employees passed on December 14, 2017.
 - During the life of the 2017-2019 agreement, the County reserves the right to amend the contribution rate, the multiplier for calculating retirement payments, and/or any other provision of the Plan necessary to address the Plan's structural deficit, but only in their applications to employees hired on or after any such amendment.

F. **Elevator Modernization Project:**

Requesting approval of change order received from Otis Elevator Company, in the total amount of \$5,447.36, for labor to operate elevator for other trades to patch hoistway, remove non-elevator related items from hoistway, install fire-rated cap at the top of the hoist way, trace smoke detectors for fire recall operation and emergency power sourcing, and extend completion date of contract to August 31, 2018.

10. **OLD BUSINESS**

Award of Bids:

Discussion concerning the award or rejection of bids for cleaning services for five (5) Magisterial District Judge Offices, 911/E Center and the Adult Parole and Satellite Office.

Elevator Modernization Project Change Orders:

Requesting approval of the following change orders:

- i. Change Order #3 from Bettwy Electrical, Inc., at no cost to the County, to extend the completion date of the contract to August 31, 2018.
- ii. Change Order #1 from Boyer Refrigeration, at no cost to the County, to extend the completion date of the contract to August 31, 2018.
- iii. Change Order #1 from JC Orr & Sons, Inc., for a credit of \$1,350.00, removing items from their contract covered by the Albert Michaels Contract (Marble work, wood trim for door, refinish of elevator frames, frame repair) and to extend the completion date of the contract to August 31, 2018.

11. **ADJOURN**

WORK SESSION: TUESDAY, AUGUST 14, 2018, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Janice Freehling (Altoona Police Chief), Mark Taylor (911E), Jim Hudack and Trina Illig (Social Services), Jim Brown (Salvation Army), Jenn Sleppy and Sarah Chuff (Finance), Rocky Greenland (Public Works), Janice Meadows (Court Administration), James Ott (Sheriff), Katherine Swigart (HR), Nicole Hemminger and Melissa Harpster (Commissioner's Office).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – JULY 31, 2018:

Commissioner Erb called for changes or corrections to the minutes of July 31, 2018. **There were no changes or corrections noted.**

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to accept the minutes as prepared.

EXECUTIVE SESSION ANNOUNCEMENT:

County Administrator Schmitt stated that the Commissioners will meet in Executive Session with labor Counsel on August 15, 2018 @ 2:00 p.m. concerning pending UMWA labor negotiations and again on August 16, 2018 @ 10:30 a.m. concerning a personnel matter.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments.

Commissioner Beam called Sheriff Ott forward to present information on an upcoming "Back to School Night" event.

Sheriff Ott stated that Chick-fil-A in conjunction with the Blair County Sheriff's Office and the Allegheny Township Police Department will sponsor a "Back to School Night Event". The event will be held from 6 pm to 8 pm on Monday, August 20, 2018 at the Altoona Chick-fil-A. The Sheriff's Office and Allegheny Township Police will provide free fingerprinting and Chick-fil-A will provide a free plush cow to those children who get fingerprinted. The Chick-fil-A Cow and McGruff the Crime Dog will make appearances. Chick-fil-A will offer special dinner pricing for families in attendance.

Commissioner Tomassetti announced the Farm2Fork Event to be held from 6:00 pm to 9:00 p.m. on Saturday, September 8, 2018 at B & D Acres, Tyrone, PA. Tickets may be purchased through the Blair County Conservation Districts and are \$40.00 adults, \$20.00 children 6-12 and free for children 5 and under. The event will be catered by Eden View Plow to Platter. Music will be provided by Biscuit Jam. The menu is: Appetizers – Spinach Dip w/Crackers, Grass Fed Meatballs w/Caramelized Marina, and Roasted Veggie Goat Cheese Tortilla Rolls. Entrée – Sirloin Roast w/Garlic Leek Wine Sauce, a variety of salads, Vegetables - Roasted Herb Red Potatoes and Green Bean Casserole w/Homemade Garlic Mushroom Sesame Sauce. Dessert – Fruit Tart w/Ritchey's Ice Cream. Wine will be sold by the glass or bottle.

Commissioner Tomassetti announced that with the cooperation of PennDot and the Agility Program the seven (7) mile section of lane lines to include Convention Center Boulevard and Drive (County road 105 and 105A), have been painted with reflexivity paint by PennDot in exchange for roadway litter pick up by county prison inmates supervised by prison guards. He stated that the County will also be investigating crack sealing as part of the Agility Program with PennDot until a suitable replacement project can be completed.

Commissioners Erb and Beam both expressed a thank you to Commissioner Tomassetti on his work and for making this project happen.

Commissioner Erb stated that the Community Outreach Meeting originally scheduled for next Tuesday, August 21, 2018 at the Martinsburg Library has been postponed and will be rescheduled later in the fall.

CONSENT AGENDA:

Resolution 295-2018:

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- i. **Resignations:** Nicholas C. Howard, FT, Parole and Probation Officer, APO, \$23,788.44/yr., effective 07/30/18; Wesley S. Young, FT, Sheriff's Deputy, Sheriff's Office, \$13.74/hr., effective 08/02/18; Lisa Mock, PT Fill-In, Corrections Officer, Prison, \$14.42/hr., effective 08/02/18; Robert M. Haberstroh, Sr., FT, Deputy Treasurer, Treasurer's Office, \$32,080.10/yr., effective 08/03/18; Sawyer B. Kline, PT, Seasonal Employee, Ft. Roberdeau, \$8.00/hr., effective 08/03/18; Amber L. Repogle, FT, Administrative Assistant, Assessment, \$16,270.80/yr., effective 08/06/18; Emily R. Gottshall, FT, Caseworker 1, CYF, \$30,381.00/yr., effective 08/09/18; Timothy G. Teltow, PT, Tipstaff, \$9.18/hr., effective 08/09/18; Joyce A. Hammel, FT, Clerk Typist II/Court Aide, CYF, \$25,733.76/yr., effective 08/14/18; Erin D. Weakland, PT, Office Assistant, Public Defender, \$9.18/hr., effective 08/16/18; Crystal J. Auranndt, PT, Clerk Typist 1, Prothonotary, \$9.18/hr., effective 08/17/18.
- j. **Retirements:** Nancy B. Williams, FT, Chief, Juvenile Probation, \$66,150.50/yr., effective 07/31/18; William G. Decker, FT, Parole and Probation Officer, APO, \$45,040.84/yr., effective 08/03/18.

Commissioner Tomassetti noted his abstention due to a conflict of interest on: the payment to John Rita and Keller Engineers, Inc.

Commissioner Beam voted Nay to payment of an invoice to John Rita, in the amount of \$500.00. Commissioner Erb voted Yea and Commissioner Tomassetti abstained due a professional relationship with Mr. Rita. There being a tie vote and as permitted by the Ethics Act, Commissioner Tomassetti again noted his conflict, and then proceeded to cast his vote in favor of the payment of the invoice to John Rita, in light of the fact that the County has a previously approved contract with Mr. Rita.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 295-2018.

STAFF REPORTS & SPECIAL BUSINESS:
Blair County Sheriff/Altoona Police Department:

Janice Freehling requested approval of a Memorandum of Understanding between the County of Blair and the City of Altoona, acknowledging and supporting the submission of a 2018 Justice Assistance Grant (JAG) Application by the City of Altoona and the Blair County Sheriff Department in the amount of \$14,948.00. The Allocation of the JAG Funds shall be allocated as follows: City of Altoona \$11,300.00 and the County of Blair \$3,648.00.

Altoona Police Chief Freehling stated that the City of Altoona will utilize JAG Funds to purchase protective training gear. Sheriff Ott stated that the portion of the funds allocated to Blair County will go toward the purchase of additional Tasers for the department.

Discussion followed.

Resolution 296-2018: A resolution approving a Memorandum of Understanding between the County of Blair and the City of Altoona, acknowledging and supporting the submission of a 2018 Justice Assistance Grant (JAG) Application by the City of Altoona and the Blair County Sheriff Department in the amount of \$14,948.00. The Allocation of the JAG Funds shall be allocated as follows: City of Altoona \$11,300.00 and the County of Blair \$3,648.00.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 296-2018.

Blair County Department of Emergency Services/911:

- i. Mark Taylor requested approval of a Joint Resolution of the Boards of Commissioners of the Counties of Bedford, Blair, Cambria, Centre, Fulton, Huntingdon and Somerset designating Huntingdon County as Act 12 grant applicant on their behalf and to execute and deliver to the Pennsylvania Emergency Management Agency (PEMA) any and all documents required to obtain the Act 12 grant. Funds received shall be allocated to the counties directly as follows:

ALLOCATION OF GRANT FUNDS BY COUNTY	TOTAL
Bedford County	\$659,543.32
Blair County	\$364,881.14
Cambria County	\$852,483.00
Centre County	\$1,516,002.05
Fulton County	\$277,766.26
Huntingdon County	\$586,031.24
Somerset County	\$712,136.00
Total Allocation of Funds	\$4,968,843.01

Mr. Taylor stated that Blair County's allocation of grant funds will be used for the recording systems, cyber security training and fiber connectivity to enhance the regional 911 infrastructure. County Allocations are determined by the Directors of Public Safety for each County that is part of the Southern Alleghenies 911 Cooperative. Blair County has been allocated 15% of the total grant monies.

Discussion followed.

Resolution 297-2018: A resolution approving a Joint Resolution of the Boards of Commissioners of the Counties of Bedford, Blair, Cambria, Centre, Fulton, Huntingdon and Somerset designating Huntingdon County as Act 12 grant applicant on their behalf and to execute and deliver to the Pennsylvania Emergency Management Agency (PEMA) any and all documents required to obtain the Act 12 grant. Funds received shall be allocated to the counties directly as follows:

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 297-2018.

- ii. Mark Taylor presented discussion concerning the ratification of the adoption of a Declaration of Disaster Emergency for damages sustained during August 3, 2018 flash flooding.

Mr. Taylor stated that a recent flash flooding event occurred on August 3, 2018 in Blair County and that six (6) or seven (7) municipalities sustained damages. As a result, those municipalities all signed Declarations of Disaster Emergencies. Mr. Taylor stated that he contacted the Commissioner's Office to also declare a Disaster Emergency. He stated that the Declaration of Disaster Emergency was issued and now needs to be ratified.

Discussion followed.

Resolution 298-2018: A resolution approving the ratification of the adoption of a Declaration of Disaster Emergency for damages sustained during August 3, 2018 flash flooding.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 298-2018.

Salvation Army/State Food Purchase Program (SFPP):

Jim Brown requested approval of the submission of the County of Blair State Food Purchase Program (SFPP) Expense and Data Report for FY 2017-2018 to the Pennsylvania Department of Agriculture.

Mr. Brown stated that this is an annual required submission to the Pennsylvania Department of Agriculture. He stated that for FY 2017-2018 the total dollar amount of commodities was \$191,014.04, for 251,788.3 pounds at an average price of \$0.76 per pound.

Discussion followed.

Department of Social Services:

- i. Jim Hudack requested approval of a Purchase of Service Agreement between the County of Blair and RBA Professional Data Systems, Inc., for computer system support services to the Department of Social Services, in the maximum amount of \$37,000.00, for the period of July 1, 2018 through June 30, 2019; and a HIPPA Business Associate Agreement Addendum to the said Purchase of Service Agreement.

Mr. Hudack stated that this is an annual renewal and the maximum amount remains the same as last year. He stated that RBA has met the cyber insurance liability limits.

Discussion followed.

- ii. Trina Illig requested approval of the Competitive Community Development Block Grant (CDBG) Contract (#C000069635) on behalf of Tyrone Borough between the County of Blair and the Commonwealth of Pennsylvania acting through the Department of Community and Economic Development (DCED) in the amount of \$750,000.00, for the Logan Avenue Streetscape Project, Phase II.

Discussion followed.

Human Resources:

- i. Katherine Swigart requested approval of a Memorandum of Understanding between the County of Blair and the American Federation of State, County and Municipal Employees, AFL-CIO, District Council 83 (Prison), collective bargaining agreement for the period of January 1, 2016 through December 31, 2018, acknowledging, understanding, and agreement to an amendment to the County's Pension Plan dated December 14, 2017.
- Any individual hired into a bargaining unit position on or after January 1, 2018, shall be placed within the 1/80th class under the Plan in the same manner as provided for in the Plan Amendment applicable to non-union employees passed on December 14, 2017.
 - Member contributions made by individuals hired into a bargaining unit position on or after January 1, 2018, shall be guaranteed a four percent (4%) interest rate during conversions to annuity under the Plan in the same manner as provided for in the Plan Amendment applicable to non-union employees passed on December 14, 2017.
 - During the life of the 2016-2018 agreement, the County reserves the right to amend the contribution rate, the multiplier for calculating retirement payments, and/or any other provision of the Plan necessary to address the Plan's structural deficit, but only in their applications to employees hired on or after any such amendment.

Miss Swigart provided an outline of the amendment to the County's Pension Plan dated December 14, 2017 which necessitates the Memorandum of Understanding to the current collective bargaining agreement between the County of Blair and AFSCME.

Discussion followed.

Resolution 299-2018: A resolution approving a Memorandum of Understanding between the County of Blair and the American Federation of State, County and Municipal Employees, AFL-CIO, District Council 83 (Prison), collective bargaining agreement for the period of January 1, 2016 through December 31, 2018, acknowledging, understanding, and agreement to an amendment to the County's Pension Plan dated December 14, 2017.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 299-2018.

- ii. Katherine Swigart requested approval of a Memorandum of Understanding between the County of Blair and SEIU Healthcare Pennsylvania, CTW, CLC (Buildings and Grounds Highway), collective bargaining agreement for the period of January 2, 2017 through December 31, 2019, acknowledging, understanding, and agreeing to an amendment to the County's Pension Plan dated December 14, 2017.
- Any individual hired into a bargaining unit position on or after January 1, 2018, shall be placed within the 1/80th class under the Plan in the same manner as provided for in the Plan Amendment applicable to non-union employees passed on December 14, 2017.
 - Member contributions made by individuals hired into a bargaining unit position on or after January 1, 2018, shall be guaranteed a four percent (4%) interest rate during conversions to annuity under the Plan in the same manner as provided for in the Plan Amendment applicable to non-union employees passed on December 14, 2017.
 - During the life of the 2017-2019 agreement, the County reserves the right to amend the contribution rate, the multiplier for calculating retirement payments, and/or any other provision of the Plan necessary to address the Plan's structural deficit, but only in their applications to employees hired on or after any such amendment.

Miss Swigart provided an outline of the amendment to the County's Pension Plan dated December 14, 2017 which necessitates the Memorandum of Understanding to the current collective bargaining agreement between the County of Blair and SEIU.

Discussion followed.

Resolution 300-2018: A resolution approving a Memorandum of Understanding between the County of Blair and SEIU Healthcare Pennsylvania, CTW, CLC (Buildings and Grounds Highway), collective bargaining agreement for the period of January 2, 2017 through December 31, 2019, acknowledging, understanding, and agreeing to an amendment to the County's Pension Plan dated December 14, 2017.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 300-2018.

Elevator Modernization Project:

Assistant County Administrator Hemminger requested approval of a change order received from Otis Elevator Company, in the total amount of \$5,447.36, for labor to operate elevator for other trades to patch hoistway, remove non-elevator related items from hoistway, install fire-rated cap

at the top of the hoist way, trace smoke detectors for fire recall operation and emergency power sourcing, and extend completion date of contract to August 31, 2018.

Discussion followed.

Resolution 301-2018: A resolution approving a change order received from Otis Elevator Company, in the total amount of \$5,447.36, for labor to operate elevator for other trades to patch hoistway, remove non-elevator related items from hoistway, install fire-rated cap at the top of the hoist way, trace smoke detectors for fire recall operation and emergency power sourcing, and extend completion date of contract to August 31, 2018.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 301-2018.

OLD BUSINESS:

Elevator Modernization Project Change Orders:

Assistant County Administrator Hemminger, requested approval of the following three (3) change orders:

- i. Change Order #3 from Bettwy Electrical, Inc., at no cost to the County, to extend the completion date of the contract to August 31, 2018.
- ii. Change Order #1 from Boyer Refrigeration, at no cost to the County, to extend the completion date of the contract to August 31, 2018.
- iii. Change Order #1 from JC Orr & Sons, Inc., for a credit of \$1,350.00, removing items from their contract covered by the Albert Michaels Contract (Marble work, wood trim for door, refinish of elevator frames, frame repair) and to extend the completion date of the contract to August 31, 2018.

Mrs. Hemminger stated that she anticipates that there may be one additional change order request regarding backup power to the elevator. She stated that if we are able to utilize battery backup, the completion date of August 31, 2018 should be fine, however, if we need to utilize a generator for backup there may be a need to change the completion date due to additional electrical work.

Discussion followed.

Resolution 302-2018: A resolution approving the following change orders:

- i. Change Order #3 from Bettwy Electrical, Inc., at no cost to the County, to extend the completion date of the contract to August 31, 2018.
- ii. Change Order #1 from Boyer Refrigeration, at no cost to the County, to extend the completion date of the contract to August 31, 2018.
- iii. Change Order #1 from JC Orr & Sons, Inc., for a credit of \$1,350.00, removing items from their contract covered by the Albert Michaels Contract (Marble work, wood trim for door, refinish of elevator frames, frame repair) and to extend the completion date of the contract to August 31, 2018.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 302-2018.

Award of Bids:

Janice Meadows presented discussion concerning the award or rejection of bids for cleaning services for five (5) Magisterial District Judge Offices, 911/E Center and the Adult Parole and Satellite Office.

Mrs. Meadows stated that after review and consideration of the only bid received by the current vendor for cleaning services, Shields Cleaning, she is recommending that the board reject the bid due to their failure to comply with the current contract with the County of Blair, their deficiencies in cleaning, and their failure to correct deficiencies as requested by the County. She also requested authorization to re-advertise for the cleaning service bids.

Discussion followed.

Resolution 303-2018: A resolution rejecting the bid received from Shields Cleaning for cleaning services of five (5) Magisterial District Judge Offices, 911/E Center and the Adult

Parole and Satellite Office, disqualifying Shields Cleaning from submitting a future bid, and authorization to re-advertise for bids for cleaning..

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 303-2018.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator