

AGENDA
BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING ROOM, BLAIR COUNTY COURTHOUSE
MONDAY, MAY 14, 2018, 10:00 A.M.

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. PUBLIC COMMENT**
- 5. UPCOMING MEETINGS:**

Monday, May 14, 2018	6:00 p.m.	Blair County Airport Authority (Blair County Airport)
Tuesday, May 15, 2018		Primary Election Day Courthouse Closed Except to Voters (Commissioners, Elections/Voter Registration & Prothonotary Offices Open)
	6:00 p.m.	Library System Board Meeting (1600 5 th Ave., Altoona, PA)
Wednesday, May 16, 2018	7:30 a.m.	Blair Co. Convention & Sports Facilities Authority (Convention Center)
	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, 2 nd Floor)
Thursday, May 17, 2018	8:30 a.m.	Prison Board (Commissioner's Meeting Room, Basement)
	10:00 a.m.	Records Improvement Meeting (Commissioner's Meeting Room, Basement)
	2:00 p.m.	Provisional Ballots (Conference Room 4B, 4 th Floor, Suite 441A)
Friday, May 18, 2018		
Monday, May 21, 2018		
Tuesday, May 22, 2018	10:00 a.m.	Commissioner's Work Session (Commissioner's Meeting Room, Basement)
Wednesday, May 23, 2018		Blair Health Choices Strategic Planning Retreat
Thursday, May 24, 2018	10:15 a.m.	Salary Board Meeting (Commissioner's Meeting Room, Basement)
Friday, May 25, 2018		
Monday, May 28, 2018		Memorial Day Holiday Courthouse Closed
Tuesday, May 29, 2018	10:00 a.m.	Commissioner's Business Session (Commissioner's Meeting Room, Basement)

- 6. COMMISSIONERS COMMENTS**
- 7. CONSENT AGENDA**

Resolution 172-2018:

- a. Payment of two (2) Warrant Lists dated 05/11/18, in the amounts of \$279,699.43 and \$2,000.00, which include payments of the following invoices:
 - **Blair County Bridge #10/Friesville:** Payment of Invoice #3, received from Keller Engineers, Inc., in the amount of \$17,793.43. Expense will be paid from Marcellus Shale Legacy Funds and is 95% reimbursable.
 - **2017 Project Fund/Bond/Courthouse Water Infiltration Project:** Payment of an Invoice payable to John Rita, in the amount of \$500.00, for professional services rendered during the month of April 2018.
 - **2017 Project Fund/Bond/Relocation of Courtroom #2 Project:** Payment of an Invoice payable to Nittany Anchor and Supply, in the amount of \$178.58, for miscellaneous building supplies.
 - **NBIS Bridge Inspection and Inventory:** Payment of Invoice #11 and Invoice #12, received from Stiffler McGraw in the amounts of \$961.00, for Bridge #45, Plummer Hollow Road over Little Juniata River; and Bridge #69, Bedford Street over South Dry Run, in the amount of \$595.29. Expenses will be paid out of the Act 44 Reserve Account (#059) and are 80% reimbursable.
- b. Payment of one (1) Bill List for the Department of Social Services, dated 05/10/18, in the total amount of \$107,819.42, which includes payment of the following checks: #33307, payable to UPMC Altoona, in the amount of \$22,630.90 and #33314, payable to the Home Nursing Agency, in the amount of \$53,231.44.
- c. Payment of Check #33282, dated 04/25/18, payable to UPMC Altoona, in the amount of \$261,814.75.
- d. Ratification of Payroll for the Period Ending 05/11/18, in the amount of \$779,490.86.

- e. **Budget Transfer:** The following budget transfer covers the invoice dated 4/12/18 from State Collection Service Inc. for Post-Accident Drug Tests originally budgeted in HR, being moved to the appropriate departments:

From	\$\$	To
01105-42000	\$85.00	01202-42000 – JPO
01105-42000	\$170.00	013201-42000 – CYF
01105-42000	\$170.00	01158-42000 – District Attorney
01105-42000	\$255.00	01151-42000 – Sheriff

- f. **Budget Transfer:** The following budget transfer covers the invoice dated 4/16/18 from Beard Legal Group for Legal Fees originally budgeted in HR, being moved to the appropriate departments:

From	\$\$	To
01105-44080	\$255.00	01151-44080 – Sheriff
01105-44080	\$645.00	01112-44080 – Controller

- g. **Budget Transfer:** The following budget transfer is for the appraisal fee of the Coroner's current office building:

From	\$\$	To
01101-41999	\$1,500.00	01152-44030 Professional Fees - Coroner

- h. **Budget Transfer:** The following budget transfer covers the invoice dated 05/07/18 from Beard Legal Group for Legal Fees originally budgeted in HR, being moved to the appropriate departments:

From	\$\$	To
01105-44080	\$1,485.00	01107-44080 Assessment

- i. **Victim/Witness:** Requesting approval of one (1) Mt. Aloysius Student Intern, Katie Marince, for the period of May 15, 2018 through August 3, 2018. Internship is for credit only and at no cost to the county.
- j. **Fort Roberdeau:** Requesting approval of one (1) Shippensburg University Student Intern, Amanda Partner for the period of May through August, 2018. Internship is for credit only and at no cost to the county.
- k. **Employment:** Josue D. Fernandez Arguedas, Angela Hewett, Robert McCormick, Lisa Mock, Shyanna Shipley, and Jacob Wike, Fill-In Corrections Officer, Prison, \$14.42/hr., effective 05/14/18; Tiffany Conahye, FT, Clerk Typist 1, CYF, \$17,140.50/yr., effective 05/14/18; Anna Ormsby, Seasonal, Highway, \$10.00/hr., effective 05/14/18; Kendra Wheelden, FT, Caseworker 1, CYF, \$30,381.00/yr., effective 05/14/18.

8. UNFINISHED BUSINESS

Adoption of Resolutions

None

9. OLD BUSINESS

Assessment Office:

- a. Continued discussion concerning SB 1007. Amending the Consolidated County Assessment Law – Provide for Training and Qualifications of Assessment Appeal Board and Auxiliary Appeal Board Members, Assessment Appeal Process, Certain Notifications to Property Owners and Penalties.
- b. Discussion concerning SB 1006. Amending the Consolidated County Assessment Law to further provide for building permits.

10. NEW BUSINESS

PCoRP Insurance Renewal:

Discussion concerning the PCoRP Insurance Renewal Proposal received for the period of 06/01/18 through 06/01/19.

Tyrone Ninth Street Pedestrian Bridge-Bridge #40:

Requesting approval of a Quit Claim Deed between the County of Blair and the Borough of Tyrone, to eliminate any cloud on the title of the pedestrian bridge and to make clear that ownership of the pedestrian bridge lies within the Borough of Tyrone alone.

Blair County Bridges #45 #56 and #69:

Requesting approval for the submission of three (3) GP-11 Permits to the Pennsylvania Department of Environmental Protection (DEP), Bridge #45, Plummer Hollow Road over the Little Juniata River, pier repair project, located in Snyder Township; Bridge #56, East 2nd Street Sediment Removal and Rock Lining Project over an unnamed tributary to the Frankstown Branch of the Juniata River located in Williamsburg Borough; and Bridge #69, County Road 101, Bedford Street, Bridge Underpinning Project over South Dry Run, located in Freedom Township.

Blair County Planning Commission:

Presentation on the Multi-County Comprehensive Plan “Alleghenies Ahead”.

Fort Roberdeau Association:

- a. Requesting approval of a Letter of Engagement between the County of Blair, Fort Roberdeau Association and Young, Oakes, Brown & Company, PC, for audit of financial statements for year ended December 31, 2017, in the estimated amount range of \$2,500.00 to \$3,500.00.
- b. Requesting approval of an agreement between the County of Blair, Fort Roberdeau and Mark A. Frederick (Independent Filmmaker), for video production of a new orientation film to Fort Roberdeau, in the amount of \$2,000.00, to be paid by the Fort Roberdeau Association.
- c. Requesting approval of a proposed amendment to the Constitution and By-Laws of the Fort Roberdeau Association, Article V, Section 4, regarding Election of Board Officers and Article VI, Membership.

Department of Social Services:

Requesting approval of the Fiscal Year 2018-2019 County of Blair, Human Services Annual Plan.

Children & Youth/Social Services:

Requesting approval of a proposal received from McNees Wallace & Nurick, LLC in the amount of \$10,000.00, for general HIPAA compliance materials and HIPAA compliance training for affected employees.

Courthouse Lawyers Lobby Restoration Project:

Requesting approval of three (3) Change Orders as follows:

- o **Change Order #Co-BRI 1**, received from Boyer Refrigeration, for HVAC Construction, and **Change Order #Co-BEI 1**, received from Bettwy Electric, Inc., for Electrical Construction, extending the contract durations from 120 days to 255 days to allow for product delivery lead-time, with a substantial completion date of 9/28/18.
- o **Change Order #CO-AMC2**, received from Albert Michaels Conservation, Inc., increasing the contract sum from \$175,738.71 to \$179,992.52 (an increase of \$4,253.81) to furnish all labor and materials to repair and replace damaged glass panels in the skylight feature of the lobby ceiling, including installation of painting light box construction for LED backlighting by others, and installation of a layer of code compliant laminated safety glass under the original and new glass panels.

Blair County 911/E Center:

Requesting approval of a Professional Services Agreement between the County of Blair on behalf of the Department of Emergency Services, at the base monthly rate of \$4,980.00 and an additional monthly rate of \$1,595.00 for a technical vacancy within the agency, said rate will continue until the vacancy is filled and RBA’s duties are satisfactorily fulfilled.

Assessment Office Water Damage Repair Project:

Requesting approval of a proposal received from Ventura Construction Services, Inc., in the amount of \$14,825.00, for water damage repair as outlined in said proposal.

11. ADJOURN

BUSINESS SESSION: MONDAY, MAY 14, 2018, 10:00 A.M.:

Location: Commissioner's Meeting Room, Basement, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, Assistant County Administrator Hemminger, and Solicitor Karn.

Members Absent: County Administrator Schmitt.

Others Present: Jamie Henry and Melissa Gordon (SASMG), Jim Hudack and Trina Illig (Social Services), Glenn Nelson (Fort Roberdeau), Jenn Sleppy (Finance), Rocky Greenland (Public Works), Kay Stephens (Altoona Mirror), Brian Wisner (Keller Engineers), Mark Moschella (Gingrich Insurance), Melissa Harpster (Commissioner's Office) and Dave McFarland (Planning Commission).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

UPCOMING MEETINGS:

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Monday, May 28, 2018		Memorial Day Holiday Courthouse Closed
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COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments.

Commissioner Beam and fellow commissioner's encouraged all registered voters to vote on Tuesday, May 15, 2018.

CONSENT AGENDA:

Resolution 172-2018:

- a. Payment of two (2) Warrant Lists dated 05/11/18, in the amounts of \$279,699.43 and \$2,000.00, which include payments of the following invoices:

- **Blair County Bridge #10/Friesville:** Payment of Invoice #3, received from Keller Engineers, Inc., in the amount of \$17,793.43. Expense will be paid from Marcellus Shale Legacy Funds and is 95% reimbursable.
 - **2017 Project Fund/Bond/Courthouse Water Infiltration Project:** Payment of an Invoice payable to John Rita, in the amount of \$500.00, for professional services rendered during the month of April 2018.
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 - **NBIS Bridge Inspection and Inventory:** Payment of Invoice #11 and Invoice #12, received from Stiffler McGraw in the amounts of \$961.00, for Bridge #45, Plummer Hollow Road over Little Juniata River and Bridge #69, Bedford Street over South Dry Run, in the amount of \$595.29. Expenses will be paid out of the Act 44 Reserve Account (#059) and are 80% reimbursable.
- b. Payment of one (1) Bill List for the Department of Social Services, dated 05/10/18, in the total amount of \$107,819.42, which includes payment of the following checks: #33307, payable to UPMC Altoona, in the amount of \$22,630.90 and #33314, payable to the Home Nursing Agency, in the amount of \$53,231.44.
- c. Payment of Check #33282, dated 04/25/18, payable to UPMC Altoona, in the amount of \$261,814.75.
- d. Ratification of Payroll for the Period Ending 05/11/18, in the amount of \$779,490.86.
- e. **Budget Transfer:** The following budget transfer covers the invoice dated 4/12/18 from State Collection Service Inc. for Post-Accident Drug Tests originally budgeted in HR, being moved to the appropriate departments:
- | From | \$\$ | To |
|-------------|----------|---------------------------------|
| 01105-42000 | \$85.00 | 01202-42000 – JPO |
| 01105-42000 | \$170.00 | 013201-42000 – CYF |
| 01105-42000 | \$170.00 | 01158-42000 – District Attorney |
| 01105-42000 | \$255.00 | 01151-42000 – Sheriff |
- f. **Budget Transfer:** The following budget transfer covers the invoice dated 4/16/18 from Beard Legal Group for Legal Fees originally budgeted in HR, being moved to the appropriate departments:
- | From | \$\$ | To |
|-------------|----------|--------------------------|
| 01105-44080 | \$255.00 | 01151-44080 – Sheriff |
| 01105-44080 | \$645.00 | 01112-44080 – Controller |
- g. **Budget Transfer:** The following budget transfer is for the appraisal fee of the Coroner's current office building:
- | From | \$\$ | To |
|-------------|------------|---|
| 01101-41999 | \$1,500.00 | 01152-44030 Professional Fees - Coroner |
- h. **Budget Transfer:** The following budget transfer covers the invoice dated 05/07/18 from Beard Legal Group for Legal Fees originally budgeted in HR, being moved to the appropriate departments:
- | From | \$\$ | To |
|-------------|------------|------------------------|
| 01105-44080 | \$1,485.00 | 01107-44080 Assessment |
- i. **Victim/Witness:** Requesting approval of one (1) Mt. Aloysius Student Intern, Katie Marince, for the period of May 15, 2018 through August 3, 2018. Internship is for credit only and at no cost to the county.
- j. **Fort Roberdeau:** Requesting approval of one (1) Shippensburg University Student Intern, Amanda Partner for the period of May through August, 2018. Internship is for credit only and at no cost to the county.
- k. **Employment:** Josue D. Fernandez Arguedas, Angela Hewett, Robert McCormick, Lisa Mock, Shyanna Shipley, and Jacob Wike, Fill-In Corrections Officer, Prison, \$14.42/hr., effective 05/14/18; Tiffany Conahye, FT, Clerk Typist 1, CYF, \$17,140.50/yr., effective 05/14/18; Anna Ormsby, Seasonal, Highway, \$10.00/hr., effective 05/14/18; Kendra Wheelden, FT, Caseworker 1, CYF, \$30,381.00/yr., effective 05/14/18.

Commissioner Erb noted his abstention on the payment of the following three (3) checks: Check #33307, dated 05/10/18, payable to UPMC Altoona, in the amount of \$22,630.90; Check #33314, dated 05/10/18, payable to Home Nursing Agency, in the amount of \$53,231.44; and Check #33282, dated 04/25/18, payable to UPMC Altoona, in the amount of \$261,814.75.

Commissioner Tomassetti noted his abstention on the payment of Invoice #3, received from Keller Engineers, Inc., in the amount of \$17,793.43, for Bridge #10/Friesville, payment of an Invoice payable to John Rita, in the amount of \$500.00, for professional services provided for the month of April 2018, per Resolution 503-2017 dated 12/19/17 and payment of an Invoice to JJ Keller Family Partnership, in the amount of \$1,975.00, for CYF Office Rent for the month of June, 2018.

Commissioner Beam voted Nay to Consent Agenda, letter a, payment of an invoice to John Rita, in the amount of \$500.00, for professional services provided for the month of April 2018, per Resolution 503-2017 dated 12/19/17 with Commissioner Erb voting Yea and Commissioner Tomassetti abstaining due a professional relationship with Mr. Rita. There being a tie vote and as permitted by the Ethics Act, Commissioner Tomassetti again noted his conflict, and then proceeded to cast his vote in favor of letter a, in light of the fact that the County has a previously approved contract with Mr. Rita.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 172-2018.

NEW BUSINESS:

PCoRP Insurance Renewal:

Mark Moschella presented discussion concerning the PCoRP Insurance Renewal Proposal received for the period of 06/01/18 through 06/01/19.

Mr. Moschella stated the total annual premium is \$250,777.00, minus a total loss control incentive of \$1,701.00 resulting in a total annual premium in the amount of \$249,076.00 or a percentage change of 2% increase from the prior year.

Discussion followed.

Resolution 173-2018: A resolution approving the PCoRP Insurance Renewal Proposal received for the period of 06/01/18 through 06/01/19.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 184-2018.

Tyrone Ninth Street Pedestrian Bridge-Bridge #40:

Solicitor Karn requested approval of a Quit Claim Deed between the County of Blair and the Borough of Tyrone, to eliminate any cloud on the title of the pedestrian bridge and to make clear that ownership of the pedestrian bridge lies within the Borough of Tyrone alone.

Solicitor Karn stated that several weeks ago the Tyrone Borough Manager located what appeared to be a deed in their files that indicated that Conrail transferred ownership of the pedestrian bridge back in 1995 to Tyrone Borough. He stated that the Borough's Solicitor had their title people confirm that the transfer of ownership did in fact occur. However, to clear any confusion that may be lingering concerning the matter, he and the Borough's Solicitor feel it best to proceed with the Quit Claim Deed.

Discussion followed.

Resolution 174-2018: A resolution approving a Quit Claim Deed between the County of Blair and the Borough of Tyrone, to eliminate any cloud on the title of the pedestrian bridge and to make clear that ownership of the pedestrian bridge lies within the Borough of Tyrone alone.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 174-2018.

Blair County Bridges #45 #56 and #69:

Brian Wisner requested approval for the submission of three (3) GP-11 Permits to the Pennsylvania Department of Environmental Protection (DEP), Bridge #45, Plummer Hollow Road over the Little Juniata River, pier repair project, located in Snyder Township Bridge #56, East 2nd Street Sediment Removal and Rock Lining Project over an unnamed tributary to the Frankstown Branch of the Juniata River located in Williamsburg Borough and Bridge #69, County Road 101, Bedford Street, Bridge Underpinning Project over South Dry Run, located in Freedom Township.

Discussion followed.

Resolution 175-2018: A resolution approving the submission of three (3) GP-11 Permits to the Pennsylvania Department of Environmental Protection (DEP), Bridge #45, Plummer Hollow Road over the Little Juniata River, pier repair project, located in Snyder Township Bridge #56, East 2nd Street Sediment Removal and Rock Lining Project over an unnamed tributary to the Frankstown Branch of the Juniata River located in Williamsburg Borough and Bridge #69, County Road 101, Bedford Street, Bridge Underpinning Project over South Dry Run, located in Freedom Township.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 175-2018.

Blair County Planning Commission:

Presentation on the Multi-County Comprehensive Plan “Alleghenies Ahead”.

Mr. McFarland stated that the Multi-County Comprehensive Plan entitled, “Alleghenies Ahead”, was formed by the contributions from individuals throughout the region which included 75 residents serving on six (6) county-level steering committees throughout Bedford, Blair, Cambria, Fulton, Huntingdon and Somerset counties. Those committees in turn, engaged over four-hundred (400) of their friends, neighbors, colleagues, and family members in what were called “kitchen table conversations”. Those conversations were held to discuss the state of their communities, core values, and how the residents make decisions. The work of the steering committee members was supplemented by an online survey, a week of open house events, and stakeholder meetings in key sectors.

Mr. McFarland stated that the two (2) key trends that are shaping our region are Demographic Disadvantage and Varying Implementation Capacity, and the eight (8) key issues that we need to address are Broadband and Cellular Service, Collaboration and Coordination, Business and Workforce Development, Housing and Blight, Recreational Amenities and Natural Assets, Agriculture, Public Health and Safety and Transportation. These eight (8) areas are impacting the region’s ability or inability to compete for younger households and to build financially sustainable communities.

Mr. McFarland stated that the research led to three (3) Regional Priorities as well as numerous County-Level Priorities that each County can focus their attention and resources. The Regional Priorities are Broadband and Cellular Service, Collaboration and Coordination and Business and Workforce Development. The Blair County Level Priorities are Broadband and Cellular Service, Collaboration and Coordination, Agriculture, Housing and Blight and Public Health and Safety. He stated that these five (5) priorities have a work program that will now move forward for action planning and outcomes.

Mr. McFarland encouraged public review and comment on the plan. He stated that the plan is available on-line at blairplanning.org under the “Alleghenies Ahead” section.

Discussion followed.

Fort Roberdeau Association:

- a. Glenn Nelson requested approval of a Letter of Engagement between the County of Blair, Fort Roberdeau Association and Young, Oakes, Brown & Company, PC, for audit of financial statements for year ended December 31, 2017, in the estimated amount range of \$2,500.00 to \$3,500.00.

Mr. Nelson stated that the rate range remains the same as last year.

Discussion followed.

Resolution 176-2018: A resolution approving a Letter of Engagement between the County of Blair, Fort Roberdeau Association and Young, Oakes, Brown & Company, PC, for audit of financial statements for year ended December 31, 2017, in the estimated amount range of \$2,500.00 to \$3,500.00.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 176-2018.

- b. Glenn Nelson requested approval of an agreement between the County of Blair, Fort Roberdeau and Mark A. Frederick (Independent Filmmaker), for video production of a new orientation film to Fort Roberdeau, in the amount of \$2,000.00, to be paid by the Fort Roberdeau Association.

Discussion followed.

Resolution 177-2018: A resolution approving an agreement between the County of Blair, Fort Roberdeau and Mark A. Frederick (Independent Filmmaker), for video production of a new orientation film to Fort Roberdeau, in the amount of \$2,000.00, to be paid by the Fort Roberdeau Association.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 177-2018.

- c. Glenn Nelson requested approval of a proposed amendment to the Constitution and By-Laws of the Fort Roberdeau Association, Article V, Section 4, regarding Election of Board Officers and Article VI, Membership.

Mr. Nelson stated that the proposed amendment will improve the function of the board with regard to election of officers and will provide flexibility for Fort Roberdeau Association membership.

Resolution 178-2018: A resolution approving an amendment to the Constitution and By-Laws of the Fort Roberdeau Association, Article V, Section 4, regarding Election of Board Officers and Article VI, Membership.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 178-2018.

Department of Social Services:

Jim Hudack requested approval of the Fiscal Year 2018-2019 County of Blair, Human Services Annual Plan.

Mr. Hudack stated that this is the sixth (6th) year that the county has participated in the Human Services Block Grant which allows funds to be managed locally. The allocation is the same as the 2012/2013 allocation which was 10% lower than the 2011/2012 amount. The submission deadline for the plan is 05/31/18.

Mr. Hudack provided a brief outline of the information contained within the plan.

Discussion followed.

Children & Youth/Social Services:

Commissioner Erb requested approval of a proposal received from McNees Wallace & Nurick, LLC in the amount of \$10,000.00, for general HIPAA compliance materials and HIPAA compliance training for affected employees.

Discussion followed.

Resolution 179-2018: A resolution approving a proposal received from McNees Wallace & Nurick, LLC in the amount of \$10,000.00, for general HIPAA compliance materials and HIPAA compliance training for affected employees.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 179-2018.

Courthouse Lawyers Lobby Restoration Project:

Requesting approval of three (3) Change Orders as follows:

- Assistant County Administrator requested approval of two (2) Change Orders: **Change Order #Co-BRI 1**, received from Boyer Refrigeration, for HVAC Construction, and **Change Order #Co-BEI 1**, received from Bettwy Electric, Inc., for Electrical Construction, extending the contract durations from 120 days to 255 days to allow for product delivery lead-time, with a substantial completion date of 9/28/18.

Mrs. Hemminger stated that the Change Order requests are simply for an extension of time for substantial completion for both areas of work and the change is at no additional cost to the County.

Discussion followed.

Resolution 180-2018: A resolution approving **Change Order #Co-BRI 1**, received from Boyer Refrigeration, for HVAC Construction, and **Change Order #Co-BEI 1**, received from Bettwy Electric, Inc., for Electrical Construction, extending the contract durations from 120 days to 255 days to allow for product delivery lead-time, with a substantial completion date of 9/28/18.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 180-2018.

- Rocky Greenland requested approval of **Change Order #CO-AMC2**, received from Albert Michaels Conservation, Inc., increasing the contract sum from \$175,738.71 to \$179,992.52 (an increase of \$4,253.81) to furnish all labor and materials to repair and replace damaged glass panels in the skylight feature of the lobby ceiling, including installation of painting light box construction for LED backlighting by others, and installation of a layer of code compliant laminated safety glass under the original and new glass panels.

Mr. Greenland stated that two windows were in need of repair but in an attempt to save the county money only one new pane of glass will be ordered. The damaged glass panes will be cut and fused together to make the second needed window. The change order is for Albert Michaels Conservation, Inc. contract with AmeriGlass as a subcontractor for the glass work.

Discussion followed.

Resolution 181-2018: A resolution approving **Change Order #CO-AMC2**, received from Albert Michaels Conservation, Inc., increasing the contract sum from \$175,738.71 to \$179,992.52 (an increase of \$4,253.81) to furnish all labor and materials to repair and replace damaged glass panels in the skylight feature of the lobby ceiling, including installation of painting light box construction for LED backlighting by others, and installation of a layer of code compliant laminated safety glass under the original and new glass panels.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 181-2018.

Assessment Office Water Damage Repair Project:

Rocky Greenland requested approval of a proposal received from Ventura Construction Services, Inc., in the amount of \$14,825.00, for water damage repair as outlined in said proposal.

Mr. Greenland stated that he reached out to four (4) contractors for the water damage repair work. He stated that Service Master and Butler Restoration declined to submit a proposal and that proposals were received from Albert Michaels Conservation, Inc., and Ventura Construction Services, Inc.

Assistant County Administrator Hemminger requested that the board accept the proposal received from Ventura Construction Services, Inc. She stated that the quote factors in prevailing wage. Ventura Construction is aware that they need to provide the appropriate certificates of insurance, and payment and performance bonds before work can begin.

Discussion followed.

Resolution 182-2018: A resolution approving a proposal received from Ventura Construction Services, Inc., in the amount of \$14,825.00, for water damage repair as outlined in said proposal.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 182-2018.

Blair County 911/E Center:

Bill Browder requested approval of a Professional Services Agreement between the County of Blair on behalf of the Department of Emergency Services, at the base monthly rate of \$4,980.00 and an additional monthly rate of \$1,595.00 for a technical vacancy within the agency, said rate will continue until the vacancy is filled and RBA's duties are satisfactorily fulfilled.

Mr. Browder stated that the base monthly rate of \$4,980.00 is for basic IT services similar to what is provided for the county. The additional monthly rate of \$1,595.00 is to cover the vacant IT Administrator position at the center.

Discussion followed.

Resolution 183-2018: A resolution approving a Professional Services Agreement between the County of Blair on behalf of the Department of Emergency Services, at the base monthly rate of \$4,980.00 and an additional monthly rate of \$1,595.00 for a technical vacancy within the agency, said rate will continue until the vacancy is filled and RBA's duties are satisfactorily fulfilled.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 183-2018.

UNFINISHED BUSINESS:

Adoption of Resolutions

None

OLD BUSINESS:

Assessment Office:

- a. Commissioner Tomassetti requested approval for support of SB 1007. Amending the Consolidated County Assessment Law – Provide for Training and Qualifications of Assessment Appeal Board and Auxiliary Appeal Board Members, Assessment Appeal Process, Certain Notifications to Property Owners and Penalties.

Commissioner Tomassetti asked Commissioners Erb and Beam if they had further questions regarding SB 1007. Both replied they did not and stated they were ready to proceed with taking formal action in support of the bill.

Resolution 184-2018: A resolution supporting Senate Bill 1007. Amending the Consolidated County Assessment Law – Provide for Training and Qualifications of Assessment Appeal Board and Auxiliary Appeal Board Members, Assessment Appeal Process, Certain Notifications to Property Owners and Penalties.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 184-2018.

- b. Commissioner Tomassetti requested approval for support of SB 1006. Amending the Consolidated County Assessment Law to further provide for building permits.

Commissioner Tomassetti outlined the primary purpose of the proposed bill and stated that he is in favor of the bill. He also stated that he is aware of the confusion that falls under Section B which outlines the guidelines to which residents must notify the county of work being performed on a property and agrees that there is a need for clarity pertaining to that section. However, he is still ready to request approval in support of the primary aspects of the proposed bill with respect to building permits, but request that the legislator review carefully Section B and provide needed clarity to municipalities before proceeding with final adoption of the proposed bill.

Commissioner's Erb stated that he prefers that the legislator address the previous legislation and provide clarity for the language before he would be ready to take any action in support of the bill. Commissioner Beam stated that he is in agreement with Commissioner Erb.

Discussion followed.

ADJOURN:

Meeting Adjourned,

Nicole Hemminger, Assistant County Administrator