



- g. **Resignations:** Jade M. Salyards, FT, Assistant Public Defender, Public Defender's Office, \$35,700.08/yr., effective 04/25/18; Suzanne L. Barry, FT, Juvenile Court Aide, Juvenile Probation, \$18,819.06/yr., effective 04/25/18; Beverly A. Biddle, PT, Administrative Accounting Assistant, Controller's Office, \$10.20/hr., effective 04/18/18; Heather M. Greene, FT, Custody Processor, Court Administration, \$16,556.54/yr., effective 04/13/18; Alyssa J. Hess, FT, Administrative Assistant, Public Defender's Office, \$19,906.64/yr., effective 04/13/18; Linda K. Mitchell, FT, Clerk Typist 1, CYF, \$17,561.44/yr., effective 04/06/18; Derrian J. Matchock, PT, Corrections Office Fill-In, Prison, \$14.42/hr., effective 03/30/18.

## 9. UNFINISHED BUSINESS

### **Adoption of Resolutions:**

**Resolution 129 – 2018:** A resolution approving the submission of a Department of Environmental Protection (DEP) Act 101, Section 903 Recycling Grant on behalf of the County of Blair as part of the County of Blair/IRC Agreement. The total grant amount pending DEP approval will be approximately \$48,000.00

**Resolution 124 – 2018:** A resolution approving the submission of a 2018 Drug Court Initiatives Grant Application to the Pennsylvania Commission on Crime and Delinquency (PCCD), in the amount of \$128,126.00, for the enhancement of the county's Adult Drug Court and DUI Court Programs.

## 10. OLD BUSINESS

## 11. TABLED ITEMS

### **Blair County Human Resources:**

Requesting approval of a Collective Bargaining Agreement between the County of Blair and SEIU Healthcare Pennsylvania CTW, CLC (building and grounds and highway) for the period of January 1, 2017 through December 31, 2019.

## 12. NEW BUSINESS

### **Department of Social Services:**

Requesting approval for the submission of a FY 2016 Community Development Block Grant (Contract #C000066602) Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development as follows:

1. Delete activity for Housing Rehabilitation in the amount of \$69,152.00, for a new project total of \$0
2. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Area Community Park in the amount of \$38,767.00 for a new project total of \$38,767.00.
3. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Community Center in the amount of \$30,385.00 for a new project total of \$30,385.00.

### **Fort Roberdeau:**

Requesting approval of a contract between the County of Blair and Lallemand Construction, LLC d/b/a The PA Wood Butcher, in the total amount of \$9,984.00 (1/2 to start \$4,992.00 and balance of \$4,992.00 upon completion), paid by the Fort Roberdeau Association, for log replacement of the six (6) sections of the southeast bastion. Work will begin after 04/12/18 and will be completed by 05/04/18. In the event of inclement weather, a contract extension request for a completion date of 05/18/18 will be made to Glenn Nelson.

### **Department of Emergency Services:**

Requesting approval for the submission of the Federal FY 2017 Hazardous Materials Emergency Preparedness Grant Application (HMEP) Mid-Year Report to the Pennsylvania Emergency Management Agency (PEMA) showing the status of projects for hazardous materials training and planning to be completed between 09/30/17 through 09/30/18.

### **Controller:**

Requesting approval of an agreement between the County of Blair and Manpower for two temporary data entry positions at a rate of \$14.52/hr./position, plus \$40.00/position for drug screening and background check.

### **Human Resources:**

Discussion concerning an amendment to the agreement between the County of Blair and HR Office, dated March 13, 2018, amending the agreement to include recruiting services for the Benefits Coordinator position at a rate of 15% of the employee's first year compensation rate, plus costs associated with background and drug screening checks.

**Cambria Allegheny Regional Highway Safety Network:**

Requesting approval of a Letter of Support for the submission of a grant application to the Pennsylvania Department of Transportation (PennDOT) Bureau of Maintenance and Operations for a Federal FY 2019-2020 Community Traffic Safety Project Agreement. The Cambria Allegheny Regional Highway Safety Network benefits a six-county region (Bedford, Blair, Cambria, Fulton, Huntingdon and Somerset) by providing various highway safety projects such as Aggressive Driving, Distracted Driving, Impaired Driving, Motorcycle Safety and Work Zone Awareness Programs, to State Police, local police, school districts, senior centers and local businesses.

**Courthouse 1875 and 1906 Section HVAC/Restoration Project:**

- a. Authorization to advertise for General, Electrical, HVAC and Plumbing bids.
  
- b. Review/Approval of two (2) proposals received from Albert Michaels Conservation, Inc.:
  - Historic Finishes Restoration – Blair County Courthouse/Courtroom No. 2 – Phase 1, in the total amount of \$349,519.19.
  
  - Historic Finishes Restoration – Blair County Courthouse/Courtroom No.2 – Phase 2, in the total amount of \$294,487.79.

**Assessment Office:**

Discussion concerning SB 1007. Amending the Consolidated County Assessment Law – Provide for Training and Qualifications of Assessment Appeal Board and Auxiliary Appeal Board Members, Assessment Appeal Process, Certain Notifications to Property Owners and Penalties.

**13. ADJOURN**

**BUSINESS SESSION: TUESDAY, APRIL 10, 2018, 10:00 A.M.:**

Location: Commissioner’s Meeting Room, Basement, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt, and Assistant Solicitor Muriceak.

Members Absent: Solicitor Karn.

Others Present: A.C. Stickel (Controller), Nicole Hemminger and Melissa Harpster (Commissioner’s Office), Jenn Sleppy and Sarah Chuff (Finance), Glenn Nelson (Fort Roberdeau), Scott Schultz (Court Administration), Kay Stephens (Altoona Mirror), Emily Freed, Cheryl Gonsman and Ashley Gay Vocco (Family Services), Chris Cook (Albert Michaels Conservation), Cris Fredrickson (Blair County EMA), Ronda Rimbeck and Nancy Williams (Juvenile Probation), Melanie Boland and Trina Illig (Social Services), Katherine Swigart (Human Resources) and Rocky Greenland (Public Works).

**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES – APRIL 3, 2018:**

Commissioner Erb called for changes or corrections to the meeting minutes of April 3, 2018. **There were no changes or corrections noted.**

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to accept the minutes as prepared.

**PUBLIC COMMENT:**

Commissioner Erb called for public comment. **There were no comments noted.**

**UPCOMING MEETINGS:**

Wednesday, April 11, 2018		
Thursday, April 12, 2018	9:00 a.m.	Retirement Board (Commissioner’s Meeting Room, Basement)
	10:15 a.m.	Salary Board (Commissioner’s Meeting Room, Basement)
	6:00 p.m.	Commissioners’ Community Outreach Mtg. (Claysburg Area Public Library, 957 Bedford St., Claysburg, PA)
Friday, April 13, 2018		
Monday, April 16, 2018	3:00 p.m.	ABCD Corp. Board Meeting (Devorris Center for Business Development)
Tuesday, April 17, 2018	10:00 a.m.	Commissioner’s Work Session (Commissioner’s Meeting Room, Basement)
Wednesday, April 18, 2018	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, second floor)
Thursday, April 19, 2018	8:30 a.m.	Prison Board (Commissioner’s Meeting Room Basement)
	10:00 a.m.	Records Improvement (Commissioner’s Meeting Room Basement)
Friday, April 20, 2018		
Monday, April 23, 2018		
Tuesday, April 24, 2018		No Commissioners Meeting Being Held

**COMMISSIONERS COMMENTS:**

Commissioner Erb called for commissioners comments.

Commissioner Beam – none.

Commissioner Erb announced the Child Abuse and Neglect Flag Raising Ceremony to be held on Wednesday, April 18, 2018 beginning at 12 noon on the courthouse steps.

Commissioner Tomassetti announced that an error was printed in the Altoona Mirror in which Assistant County Solicitor Jeff Muriceak was listed as filing Chapter 7 Bankruptcy, which is not the case. Assistant Solicitor Muriceak's name was listed as filing instead of the name of the client he represented in the bankruptcy filing case. Commissioner Tomassetti stated that the Altoona Mirror has printed a correction, but strongly encourages the Altoona Mirror to print something with a broader sense of clarity to the situation.

**PROCLAMATION:**

**CRIME VICTIMS' RIGHTS WEEK APRIL 8-14, 2018:**

Commissioner Tomassetti welcomed Chief Juvenile Probation Officer, Nancy Williams and Victim Witness Advocate, Ronda Rimbeck. Commissioner Tomassetti read the following proclamation, which he then presented to Mrs. Williams and Mrs. Rimbeck.

**PROCLAMATION**

***Crime Victims' Rights Week April 8 – 14, 2018***

**WHEREAS**, Americans are the victims of 20 million crimes each year, affecting individuals and communities;

**WHEREAS**, years of investment in crime victims' rights and services have developed a system of victim response that can help victims recover from crime;

**WHEREAS**, reaching and serving all victims of crime is essential to supporting thriving communities, because those who receive holistic services and support are more likely to remain invested in their communities;

**WHEREAS**, dedicated victim service providers are working every day to meet the needs of crime victims, yet there are still too many victims without meaningful access to rights and services;

**WHEREAS**, many victims face barriers—such as isolation, language limitations, lack of transportation, or cultural barriers—that keep them from accessing the services and criminal justice systems that can help them recover from crime;

**WHEREAS**, we must make a dedicated effort to expand the circle of those prepared to respond to victims and link them to the resources that can help them recover;

**WHEREAS**, Crime Victims' Rights Week provides an opportunity to recommit to ensuring that all victims of crime—especially those who are challenging to reach or serve—are afforded their rights and receive a trauma-informed response; and

**THEREFORE, WE, THE BLAIR COUNTY BOARD OF COMMISSIONERS**, express our sincere gratitude and thank victim service providers for their work, and hereby proclaim April 8 – 14, of 2018, Crime Victims' Rights Week in Blair County. Further, we recognize the Victim Witness Programs of the District Attorney's Office and the Juvenile Probation Office who are committed to improving our response to all victims of crime so that they may find support, peace, and justice.

**BLAIR COUNTY BOARD OF COMMISSIONERS:**

---

Bruce R. Erb, Chairman

---

Terry Tomassetti, Vice-Chairman

---

Ted Beam, Jr., Secretary

**ATTEST:**

---

Helen P. Schmitt, County Administrator  
April 10, 2018

Mrs. Williams and Ms. Rimbeck both shared a few words on the importance of Crime Victims' Rights Week.

Ms. Rimbeck announced the Victim Witness Program, Juvenile Probation, and Blair County Children, Youth and Families are holding a Pajama Drive to celebrate Crime Victims' Rights Week. She stated that donations of new pajamas, slippers and robes for children ages infant to 21 years of age will be accepted.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt the Proclamation.

**PROCLAMATION:**  
**FAIR HOUSING MONTH:**

Commissioner Erb welcomed Mrs. Trina Illig and Mrs. Melanie Boland. Mr. Erb read the following proclamation, which he then presented to Mrs. Illig.

**FAIR HOUSING MONTH  
PROCLAMATION**

**WHEREAS**, April marks the anniversary of the passage of the Fair Housing Act of 1968, which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans. Tomorrow, April 11, 2018 will mark the 50<sup>th</sup> Anniversary of its passage; and

**WHEREAS**, the Pennsylvania Human Relations Act adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals are considered discriminatory; and

**WHEREAS**, The Fair Housing Act has helped open doors of opportunity for countless families. Since its passage, America has made significant progress in achieving equal housing access for all individuals. Illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all. Vigorous local efforts to combat discrimination can be as effective, if not more so, than Federal efforts; and

**NOW, THEREFORE, BE IT RESOLVED**, that in the pursuit of the shared goal and responsibility of providing equal housing opportunities for all men and women, the of Blair County Board of Commissioners, does hereby join in the national celebration by proclaiming **APRIL, 2018 as FAIR HOUSING MONTH 50 YEARS OF OPENING DOORS** and encourages all agencies, institutions and individuals, public and private, in the County of Blair to abide by the letter and the spirit of the Fair Housing law.

Signed and sealed this 10th day of April, 2018.

**BLAIR COUNTY BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Bruce R. Erb, Chairman

\_\_\_\_\_  
Terry Tomassetti, Vice-Chairman

\_\_\_\_\_  
Ted Beam, Jr., Secretary

**ATTEST:**

\_\_\_\_\_  
Helen P. Schmitt, County Administrator

Mrs. Illig announced that 2018 marks the 50<sup>th</sup> Anniversary of the Fair Housing Act of 1968; 50 Years of Opening Doors. She explained what Fair Housing is, the upcoming information and education sessions and how the county promotes and enforces Fair Housing.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt the Proclamation.

**PROCLAMATION:**  
**SEXUAL ASSAULT AWARENESS MONTH:**

Commissioner Beam introduced Ashley Gay Vocco, Victim Services Program Director, at Family Services, Incorporated. Commissioner Beam read the following proclamation, which he then presented to Ms. Vocco.

**Sexual Assault Awareness Month**

**Proclamation**

Sexual Assault Awareness Month calls attention to the fact that sexual violence is widespread and impacts every person in this community.

The goal of SAAM is to raise public awareness about sexual violence and educate communities on how to prevent it.

Rape, sexual assault, and sexual harassment harm our community, and statistics show one in five women and one in 67 men will be raped at some point in their lives (Smith et al., 2017).

Child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience sexual assault before age 18 (Dube et al., 2005).

On campus, one in five women and one in 16 men are sexually assaulted during their time in college (Krebs, Lindquist, Warner, Fisher, & Martin, 2007).

The theme of this year's Sexual Assault Awareness Month campaign is "Embrace Your Voice". The campaign informs individuals on how they can use their words to stop sexual violence before it happens by promoting safety, respect, and equality.

Our words shape the world around us. Whether you speak out against locker room talk or help someone better understand these issues, your voice is powerful and necessary in this conversation.

Individuals can embrace their voices to show their support for survivors, stand up to victim blaming, shut down rape jokes, correct harmful misconceptions, promote everyday consent, and practice healthy communication with kids.

We, the Blair County Board of Commissioners, join advocates and communities across the country in taking action to prevent sexual violence. April is Sexual Assault Awareness Month and each day of the year is an opportunity to create change for the future.

**BLAIR COUNTY BOARD OF COMMISSIONERS:**

---

Bruce R. Erb, Chairman

---

Terry Tomassetti, Vice-Chairman

---

Ted Beam, Jr., Secretary

**ATTEST:**

---

Helen P. Schmitt, County Administrator  
April 10, 2018

Ms. Vocco announced several events that will be held throughout the month of April in recognition of Sexual Assault Awareness Month including a wear teal day, a Lunch and Learn "Understanding and Recognizing Sex Trafficking in our Community." and jeans for justice.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt the Proclamation.

**CONSENT AGENDA:**  
**Resolution 128-2018:**

- a. Payment of Warrant List dated 04/04/18, in the amount of \$255,019.27.
- b. Payment of Warrant List dated 04/09/18, in the amount of \$217,177.83 which includes payment of the following invoices:
  - **2017 Project Fund/Bond/MUNIS Project:** An invoice payable to ProDoc Systems, in the amount of \$2,420.75 for equipment and installation of a folder/sealer.
  - An invoice dated 04/27/18, payable to UPMC Altoona, in the amount of \$250.00.
- c. Payment of two (2) Bill Lists for the Department of Social Services dated 04/03/18 and 04/06/18, in the amounts of \$65,725.87 and \$78,203.35, respectively which includes payments of the following invoices:
  - Check #33193, payable to UPMC Altoona, in the amount of \$2,790.00; and Check #33194, and Check #33231, payable to the Home Nursing Agency, in the amounts of \$60,422.52 and \$47,301.94, respectively.
- d. **Bridge #10/Friesville:** Requesting approval of an invoice received from Keller Engineers, Inc. (ECMS #3) in the amount of \$17,793.43. Expense will be paid from the Marcellus Shale Legacy Funds and is 95% reimbursed.
- e. **Claysburg Education Foundation:** Requesting approval to close Bedford Street (Claysburg) from Athletic Drive to Stonewall Road for the 2018 Derby Dash, 5K Race and Wellness Walk on Saturday, May 5, 2018 from 8:30 am to 10:00 am.
- f. **Employment:** Katelyn E. Cherry and Samantha J. Kimberling, Per Diem, Deputy Coroner, Coroner's Office, \$75.00/shift, effective 04/11/18; Mason M. Longenecker and David A. Saylor, From Fill-in Corrections Officer, Prison, \$14.42/hr., to FT, Corrections Officer, Prison, \$19.54/hr., effective 04/07/18; Ashley L. Bowser, From Fill-in Corrections Officer, Prison, \$14.42/hr., to FT, Corrections Officer, Prison, \$19.54/hr., effective 03/31/18; Erin D. Weakland, Temporary, Department Assistant, Elections, \$9.18/hr., effective 04/09/18.

- g. **Resignations:** Jade M. Salyards, FT, Assistant Public Defender, Public Defender's Office, \$35,700.08/yr., effective 04/25/18; Suzanne L. Barry, FT, Juvenile Court Aide, Juvenile Probation, \$18,819.06/yr., effective 04/25/18; Beverly A. Biddle, PT, Administrative Accounting Assistant, Controller's Office, \$10.20/hr., effective 04/18/18; Heather M. Greene, FT, Custody Processor, Court Administration, \$16,556.54/yr., effective 04/13/18; Alyssa J. Hess, FT, Administrative Assistant, Public Defender's Office, \$19,906.64/yr., effective 04/13/18; Linda K. Mitchell, FT, Clerk Typist 1, CYF, \$17,561.44/yr., effective 04/06/18; Derrian J. Matchock, PT, Corrections Office Fill-In, Prison, \$14.42/hr., effective 03/30/18.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payment of Consent Agenda, item d.

Commissioner Erb noted his abstention due to a conflict of interest on the payments of Consent Agenda items b and c.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 128-2018.

**UNFINISHED BUSINESS:**

**Adoption of Resolutions:**

**Resolution 129 – 2018:** A resolution approving the submission of a Department of Environmental Protection (DEP) Act 101, Section 903 Recycling Grant on behalf of the County of Blair as part of the County of Blair/IRC Agreement. The total grant amount pending DEP approval will be approximately \$48,000.00.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 129-2018.

**Resolution 124 – 2018:** A resolution approving the submission of a 2018 Drug Court Initiatives Grant Application to the Pennsylvania Commission on Crime and Delinquency (PCCD), in the amount of \$128,126.00, for the enhancement of the county's Adult Drug Court and DUI Court Programs.

Scott Schultz stated that when he finished the budget section for the grant application submission, the amount to be submitted decreased from \$200,000.00 to \$128,126.00.

Discussion followed.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 124-2018.

**OLD BUSINESS:**

None

**TABLED ITEMS:**

**Blair County Human Resources:**

Katherine Swigart requested approval of a Collective Bargaining Agreement between the County of Blair and SEIU Healthcare Pennsylvania CTW, CLC (building and grounds and highway) for the period of January 1, 2017 through December 31, 2019.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to remove the item from the table for discussion.

Miss Swigart stated that all of the final edits and revisions to the agreement have been accepted and the agreement is now ready for the board's approval.

Discussion followed.

**Resolution 130-2018:** A resolution approving a Collective Bargaining Agreement between the County of Blair and SEIU Healthcare Pennsylvania CTW, CLC (building and grounds and highway) for the period of January 1, 2017 through December 31, 2019.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 130-2018.

**NEW BUSINESS:**

**Department of Social Services:**

Melanie Boland requested approval for the submission of a FY 2016 Community Development Block Grant (Contract #C000066602) Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development as follows:

1. Delete activity for Housing Rehabilitation in the amount of \$69,152.00, for a new project total of \$0
2. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Area Community Park in the amount of \$38,767.00 for a new project total of \$38,767.00.
3. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Community Center in the amount of \$30,385.00 for a new project total of \$30,385.00.

Mrs. Boland stated that the budget modification for Greenfield Township is to modify their current FY2016 allocation from Housing Rehabilitation to complete Public Improvements at the Claysburg Area Community Park and the Claysburg Community Center building.

Discussion followed.

**Resolution 131-2018:** A resolution approving the submission of a FY 2016 Community Development Block Grant (Contract #C000066602) Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development as follows:

1. Delete activity for Housing Rehabilitation in the amount of \$69,152.00, for a new project total of \$0
2. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Area Community Park in the amount of \$38,767.00 for a new project total of \$38,767.00.
3. Create activity for Public Improvements for the Removal of Architectural Barriers at the Claysburg Community Center in the amount of \$30,385.00 for a new project total of \$30,385.00.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 131-2018.

**Fort Roberdeau:**

Glenn Nelson requested approval of a contract between the County of Blair and Lallemand Construction, LLC d/b/a The PA Wood Butcher, in the total amount of \$9,984.00 (1/2 to start \$4,992.00 and balance of \$4,992.00 upon completion), paid by the Fort Roberdeau Association, for log replacement of the six (6) sections of the southeast bastion. Work will begin after 04/12/18 and will be completed by 05/04/18. In the event of inclement weather, a contract extension request for a completion date of 05/18/18 will be made to Glenn Nelson.

Mr. Nelson stated that after the southeast bastion is completed there will only be one section left to fully complete this project.

Discussion followed.

**Resolution 132-2018:** A resolution approving a contract between the County of Blair and Lallemand Construction, LLC d/b/a The PA Wood Butcher, in the total amount of \$9,984.00 (1/2 to start \$4,992.00 and balance of \$4,992.00 upon completion), paid by the Fort Roberdeau Association, for log replacement of the six (6) sections of the southeast bastion. Work will begin after 04/12/18 and will be completed by 05/04/18. In the event of inclement weather, a contract extension request for a completion date of 05/18/18 will be made to Glenn Nelson.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 132-2018.

**Department of Emergency Services:**

Cris Fredrickson requested approval for the submission of the Federal FY 2017 Hazardous Materials Emergency Preparedness Grant Application (HMEP) Mid-Year Report to the Pennsylvania Emergency Management Agency (PEMA) showing the status of projects for hazardous materials training and planning to be completed between 09/30/17 through 09/30/18.

Mrs. Fredrickson stated that this is an annual submission request with a due date by the end of April 2018. She stated that they have not yet received the final HMEP grant agreement.

Discussion followed.

**Resolution 133-2018:** A resolution approving the submission of the Federal FY 2017 Hazardous Materials Emergency Preparedness Grant Application (HMEP) Mid-Year Report to the Pennsylvania Emergency Management Agency (PEMA) showing the status of projects for hazardous materials training and planning to be completed between 09/30/17 through 09/30/18.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 133-2018.

**Controller:**

A.C. Stickel requested approval of an agreement between the County of Blair and Manpower for two temporary data entry positions at a rate of \$14.52/hr./position, plus \$40.00/position for drug screening and background check.

Mr. Stickel stated that the agreement was reviewed by Solicitor Karn who requested changes to the agreement. He stated that Solicitor Karn's requested changes have been submitted to Manpower for their acceptance..

Discussion followed.

**Resolution 134-2018:** A resolution approving an agreement between the County of Blair and Manpower for two temporary data entry positions at a rate of \$14.52/hr./position, plus \$40.00/position for drug screening and background check, pending final revisions to the agreement.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 134-2018.

**Cambria Allegheny Regional Highway Safety Network:**

County Administrator Schmitt requested approval of a Letter of Support for the submission of a grant application by Cambria Allegheny Regional Highway Safety Network (CARHSN) to the Pennsylvania Department of Transportation (PennDOT) Bureau of Maintenance and Operations for a Federal FY 2019-2020 Community Traffic Safety Project Agreement. The Cambria Allegheny Regional Highway Safety Network benefits a six-county region (Bedford, Blair, Cambria, Fulton, Huntingdon and Somerset) by providing various highway safety projects such as Aggressive Driving, Distracted Driving, Impaired Driving, Motorcycle Safety and Work Zone Awareness Programs, to State Police, local police, school districts, senior centers and local businesses.

Mrs. Schmitt stated that she asked Mark Taylor, Director of Blair County Department of Emergency Services, to reach out to the coordinator of the Cambria Allegheny Regional Highway Safety Network (CARHSN) to discuss the programs supported by the grant and how Blair County would benefit by supporting this grant submission. She stated that Mr. Taylor did speak with the coordinator and he stated that the programs will benefit Blair County and that he strongly encourages the county to provide the Letter of Support.

Discussion followed.

**Resolution 135-2018:** A resolution approving a Letter of Support for the submission of a grant application by Cambria Allegheny Regional Highway Safety Network (CARHSN) to the Pennsylvania Department of Transportation (PennDOT) Bureau of Maintenance and Operations for a Federal FY 2019-2020 Community Traffic Safety Project Agreement. The Cambria Allegheny Regional Highway Safety Network benefits a six-county region (Bedford, Blair, Cambria, Fulton, Huntingdon and Somerset) by providing various highway safety projects such as Aggressive Driving, Distracted Driving, Impaired Driving, motorcycle Safety and Work Zone Awareness Programs, to State Police, local police, school districts, senior centers and local businesses.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 135-2018.

**Human Resources:**

Katherine Swigart presented discussion concerning an amendment to the agreement between the County of Blair and The HR Office, dated March 13, 2018, amending the agreement to include recruiting services for the Benefits Coordinator position at a rate of 15% of the employee's first year compensation rate, plus costs associated with background and drug screening checks.

Miss Swigart stated that the original agreement between the County of Blair and The HR Office provided temporary services for the Benefits Coordinator position, and the Human Resources Generalist position. She stated that she has been successful in hiring a Human Resources Generalist, however, the candidates whose resumes she has received thus far for the Benefits Coordinator position do not have Human Resources experience.

Miss Swigart stated the amendment to the agreement would be for recruiting services for the hiring and filling of the Benefits Coordinator position.

County Administrator Schmitt stated that the amendment to the agreement was reviewed by Solicitor Karn who requested revisions. She stated that the requested revisions have been submitted to The HR Office for their acceptance.

Discussion followed.

**Resolution 136-2018:** A resolution approving an amendment to the agreement between the County of Blair and HR Office, dated March 13, 2018, amending the agreement to include recruiting services for the Benefits Coordinator position at a rate of 15% of the employee's first year compensation rate, plus costs associated with background and drug screening checks, pending final revisions.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 136-2018.

**Courthouse 1875 and 1906 Section HVAC/Restoration Project:**

- a. County Administrator Schmitt requested authorization to advertise for General, Electrical, HVAC and Plumbing bids.

Mrs. Schmitt stated that Architect David Albright is preparing the bid specifications for the General, Electrical, HVAC and Plumbing bids.

Discussion followed.

**Resolution 137-2018:** A resolution approving authorization to advertise for General, Electrical, HVAC and Plumbing bids.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 137-2018.

- b. Chris Cook presented a review of two (2) proposals received from Albert Michaels Conservation, Inc. and requested approval of the two (2) proposals:
  - Historic Finishes Restoration – Blair County Courthouse/Courtroom No. 2 – Phase 1, in the total amount of \$349,519.19.
  - Historic Finishes Restoration – Blair County Courthouse/Courtroom No.2 – Phase 2, in the total amount of \$294,487.79.

Discussion followed.

Commissioner Erb requested that Mr. Cook provide new proposals prior to next Tuesday's meeting that reflect specific dollar amounts per the sections outlined within the proposals.

Mr. Cook stated that he would prepare and present the new proposals as requested by Commissioner Erb.

**Assessment Office:**

Commissioner Tomassetti presented discussion concerning SB 1007. Amending the Consolidated County Assessment Law – Provide for Training and Qualifications of Assessment Appeal Board and Auxiliary Appeal Board Members, Assessment Appeal Process, Certain Notifications to Property Owners and Penalties.

Commissioner Tomassetti provided a brief narrative pertaining to Senate Bill 1007 and summarized the information provided in a handout outlining Senate Bill 1007. The handout provided a synopsis of the proposed bill, the effect on amending the law, a summary and analysis of the key points in the bill, and the relevant current law associated with county assessment.

Discussion followed.

**ADJOURN:**

Meeting Adjourned,

---

Helen P. Schmitt, County Administrator