

**AGENDA
BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING ROOM, BLAIR COUNTY COURTHOUSE
TUESDAY, FEBRUARY 13, 2018, 10:00 A.M.**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. APPROVAL OF MINUTES – FEBRUARY 6, 2018**
- 5. PUBLIC COMMENT**
- 6. UPCOMING MEETINGS:**

February 14, 2018		
February 15, 2018	8:30 a.m.	Prison Board (Public Meeting Room, Basement)
	10:00 a.m.	Records Improvement Meeting (Public Meeting Room, Basement)
February 16, 2018		
February 19, 2018	President's Day	Courthouse Closed
February 20, 2018	10:00 a.m.	Commissioner's Work Session (Public Meeting Room, Basement)
February 21, 2018	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, 2 nd Floor)
February 22, 2018	10:15 a.m.	Salary Board (Public Meeting Room, Basement)
February 23, 2018		
February 26, 2018	3:00 p.m.	ABCD Board Meeting (Devorris Center for Business Development)
February 27, 2018	10:00 a.m.	Commissioner's Business Session (Public Meeting Room, Basement)
	1:30 p.m.	Metropolitan Planning Organization (Combined Committees Meeting) (PennDOT, CR 1CA, Hollidaysburg)

7. COMMISSIONERS COMMENTS

8. PROCLAMATION - 2018 RESPECTED CITIZEN AWARD

Dr. Zane Gates recipient

9. CONSENT AGENDA

Resolution 38-2018:

- a. Payment of four (4) Warrant Lists dated 02/12/18, in the amounts of \$197,411.66; \$267,458.65; \$122,078.36; and \$19,353.85, which includes payment of the following invoices:
 - o **2014 Project Fund/ MUNIS Project:** Payment of Invoice #045-209758, dated 12/21/17, to Tyler Technologies, in the total amount of \$23,518.43, for implementation services, per diem rates, parking, auto rental, gas, mileage and hotel/lodging; Invoice #045-210601, dated 12/29/17, to Tyler Technologies, in the total amount of \$7,482.43, for Tyler Forms, financial library, processing and configuration; Invoice #045-210602, dated 12/29/17, to Tyler Technologies, in the total amount of \$300.00, for Tyler Forms; and Invoice #045-211001, dated 01/03/18, to Tyler Technologies, in the total amount of \$7,416.72, for implementation services, per diem rates, hotel/lodging, and mileage.
 - o **2014 Project Fund/MUNIS Project:** Payment of an Invoice to CDW-G, in the amount of \$3,707.28, for the purchase of three (3) laser printers.
 - o **2017 Project Fund/ Salary Study:** Payment of an Invoice, to the Altoona Mirror, in the amount of \$228.05, for advertising.
- b. Payment of two (2) Bill Lists for the Department of Social Services, dated 02/06/18, and 02/12/18, in the total amounts of \$67,030.33, and \$23,041.60 respectively.
- c. **Employment:** Makenzie A. Raia, PT, Office Assistant, Public Defender's Office, \$9.18/hr., effective 02/05/18.
- d. **Terminations:** Brenna Irvin, FT, Caseworker I, CYF, \$30,381.00/yr., effective 02/05/18.

10. UNFINISHED BUSINESS

Adoption of Resolutions:

Resolution 39-2018: A resolution approving a Professional Services Agreement between the County of Blair on behalf of the Blair County Department of Emergency Services and MCM Consulting Group, Inc., in the amount of \$39,950.00 per year, for professional services for 911 planning for a three (3) year period beginning 03/01/18.

Resolution 40-2018: A resolution approving an amendment to the current five (5) year Rave Mobile Safety Master License and Services Agreement for Rave 911 and Smart 911, for the addition of RapidSOS, at no additional charge, effective on date of signing through 03/21/20.

Resolution 41-2018: A resolution approving a Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED), (FY 2014 County of Blair Contract #C000061796) as follows:

1. Reduce activity for Removal of Architectural Barriers at the Greenfield Township Municipal Building in the amount of \$18,000.00 for a new project total of \$52,699.00 (including delivery costs.)
2. Increase activity for Housing Rehabilitation-Greenfield Township \$18,000.00 for a new project total of \$18,010.00 (including delivery costs.)

Resolution 42-2018: A resolution approving the signing of the FY 2017 Department of Community and Economic Development (DCED) Emergency Solutions Grant (ESG) (Contract #C000067036) on behalf of the County of Blair, in the amount of \$145,963.00 for the following activities:

- Rapid Re-housing Activities
- Homeless Prevention Activities
- HMIS Data Entry
- Program Administration

Resolution 43-2018: A resolution approving a Sub-Recipient Agreement between the County of Blair; and

- a. Blair County Community Action Agency for FY 2017 Emergency Solutions Grant (ESG) funds in the amount of \$55,889.00 for Rapid Re-Housing and Homeless Prevention Activities to be undertaken within the County of Blair.
- b. Family Services, Inc., for FY 2017 Emergency Solutions Grant (ESG) funds in the amount of \$84,600.00 for Rapid Re-housing and Homeless Prevention Activities to be undertaken within the County of Blair.

Resolution 44-2018: A resolution approving a new FY 2017/2018 contract between Central PA Behavioral Health Collaborative (CPBHC) doing business as Blair HealthChoices and the County of Blair for Transitional and Community Integration – Forensic Mental Health Case Manager, with an allocation of \$31,000 and a maximum amount of \$35,975, for the time period of December 1, 2017 through June 30, 2018.

Resolution 45-2018: A resolution approving an agreement between the County of Blair, Blair County Children, Youth and Families and Peerstar, LLC for Documentation of Linkage (reciprocal sharing of information) for community behavioral healthcare services.

Resolution 46-2018: A resolution approving the Blair County Website/Webpage Content Policy.

11. OLD BUSINESS

Health Insurance Renewal:

Selection of (self-insured or full-insured) health insurance program.

Budget Process Policy

Continued discussion

Courthouse (1875-1906 Section) HVAC and Restoration Project

Continued discussion concerning the project and the temporary relocation of Courtroom 1 & 2, Judge Kagarise & staff, Judge Bernard & staff, and Court Reporters.

Veterans Affairs

Continued discussion concerning relocation of office.

12. NEW BUSINESS

Blair County Solid Waste Authority:

Requesting approval for the reappointment of Andrew Ebersole to the Blair County Solid Waste Authority for the period of 11/26/17 through 11/25/22.

Pennsylvania Highlands Community College:

Requesting approval for a Letter of Support to the Appalachian Regional Commission (ARC) for a grant request, in the amount of \$147,559.00, to assist with funding for expansion of the Pennsylvania Highlands Community College's Blair Center.

Magisterial District Judge Miller (UniMart) Remediation Project:

Discussion concerning approval of an Environmental Covenant being placed on the property located at 5628-5630 E. Pl. Va. Blvd., Tyrone, PA (Magisterial District Judge Miller). The Pennsylvania Department of Environmental Protection is reviewing the Remedial Action Completion Report submitted by Kleinfelder, for regulatory closure of the former UniMart case using the Site Specific Standard.

13. **ADJOURN**

BUSINESS SESSION: TUESDAY, FEBRUARY 13, 2018, 10:00 A.M.:

Location: Public Meeting Room, Basement, New Addition.

Members Present: Commissioner Erb, Commissioner Beam, County Administrator Schmitt, and Solicitor Karn.

Members Absent: Commissioner Tomassetti.

Others Present: Rep. John McGinnis (79th District Office), Nick Sefchok, Kathy Kelly and Lori Zumsteg-Ginter (JJAN), Kay Stephens (Altoona Mirror), Karina Cheung (WTAJ-TV 10), Jenn Sleppy (Finance), Rocky Greenland (Public Works), Nicole Hemminger and Melissa Harpster (Commissioner's Office) and Gwen Porreca (Human Resources).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb expressed his sympathy at the passing of Commissioner Tomassetti's mother-in-law, Mary Pressler. Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – FEBRUARY 6, 2018:

Commissioner Erb called for changes or corrections to the minutes of February 6, 2018. **There were no changes or corrections noted.**

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comments. **There were no comments noted.**

UPCOMING MEETINGS:

February 14, 2018

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	10:00 a.m.	Records Improvement Meeting (Public Meeting Room, Basement)

February 16, 2018

February 19, 2018	President's Day	Courthouse Closed
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COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments. **There were no comments noted.**

PROCLAMATION - 2018 RESPECTED CITIZEN AWARD:

Commissioner Erb requested adoption of a proclamation honoring Dr. Zane Gates as recipient of the 2018 Respected Citizen Award.

Commissioner Erb read the following proclamation:

PROCLAMATION

WHEREAS, Dr. Zane Gates was born and raised at Evergreen Manor, a low income housing project in Altoona by a single mother, Gloria Gates; and

WHEREAS, Dr. Zane Gates struggled with attention disorder, but did not let this disorder dictate or interfere with his dream of becoming a doctor; and

WHEREAS, Dr. Zane Gates, through the parental guidance and interaction with his loving mother and the mentoring of a member of Big Brothers program, beat the odds that so many children who are brought up under such circumstances are not able to overcome; and

WHEREAS, Dr. Zane Gates, was taught to work hard, to help others and to have compassion for others; and

WHEREAS, Dr. Zane Gates worked hard in school and college, followed by pharmacy and medical school at the University of Pittsburgh and a residency in internal medicine; and

WHEREAS, Dr. Zane Gates, started the Gloria Gates Memorial Foundation in honor of his mother in and to carry on her legacy of giving back to the community and to helping troubled children go on to achieve their goals, and to have a happy, healthy and fulfilling life, with the hopes that they too will give back to others; and

WHEREAS, Dr. Zane Gates returned to Altoona, opened a free clinic to provide care to the working poor, and continued his pursuit of developing a new model for providing better healthcare at a lower cost; a model which has become Empower³ Center for Health, a form of healthcare that permits patients to pay one monthly fee, to be seen as frequently as needed for immediate or on-going care, and for counseling or support to help improve their lives without being charged a co-pay per visit.

NOW, THEREFORE, BE IT PROCLAIMED, WE, the Blair County Board of Commissioners, on behalf of the citizens of Blair County, would like to take this opportunity to recognize Dr. Zane Gates for his service to the citizens of the County of Blair, and congratulate him on receiving the

2018 Respected Citizen Award

Duly, adopted by the Commissioners of the County of Blair, Pennsylvania, this 13th Day of February, 2018.

ATTEST:

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Helen P. Schmitt, County Administrator

Bruce R. Erb, Chairman

Commissioner Erb stated that the proclamation will be presented to Dr. Gates at the 9th Annual Community Classic Dinner and Auction to be held on Saturday, February 17, 2018 at the Bavarian Hall.

Commissioner's Erb and Beam both expressed their sincere thanks and appreciation to Dr. Gates on his outstanding accomplishments and service to the community.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt the proclamation.

CONSENT AGENDA:

Resolution 38-2018:

- a. Payment of four (4) Warrant Lists dated 02/12/18, in the amounts of \$197,411.66; \$267,458.65; \$122,078.36; and \$19,353.85, which includes payment of the following invoices:
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- c. **Employment:** Makenzie A. Raia, PT, Office Assistant, Public Defender's Office, \$9.18/hr., effective 02/05/18.
- d. **Terminations:** Brenna Irvin, FT, Caseworker I, CYF, \$30,381.00/yr., effective 02/05/18.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 38-2018.

UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 39-2018: A resolution approving a Professional Services Agreement between the County of Blair on behalf of the Blair County Department of Emergency Services and MCM Consulting Group, Inc., in the amount of \$39,950.00 per year, for professional services for 911 planning for a three (3) year period beginning 03/01/18.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 39-2018.

Resolution 40-2018: A resolution approving an amendment to the current five (5) year Rave Mobile Safety Master License and Services Agreement for Rave 911 and Smart 911, for the addition of RapidSOS, at no additional charge, effective on date of signing through 03/21/20.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 40-2018.

Resolution 41-2018: A resolution approving a Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED), (FY 2014 County of Blair Contract #C000061796) as follows:

1. Reduce activity for Removal of Architectural Barriers at the Greenfield Township Municipal Building in the amount of \$18,000.00 for a new project total of \$52,699.00 (including delivery costs.)
2. Increase activity for Housing Rehabilitation-Greenfield Township \$18,000.00 for a new project total of \$18,010.00 (including delivery costs.)

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 41-2018.

Resolution 42-2018: A resolution approving the signing of the FY 2017 Department of Community and Economic Development (DCED) Emergency Solutions Grant (ESG) (Contract #C000067036) on behalf of the County of Blair, in the amount of \$145,963.00 for the following activities:

- Rapid Re-housing Activities
- Homeless Prevention Activities
- HMIS Data Entry
- Program Administration

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 42-2018.

Resolution 43-2018: A resolution approving a Sub-Recipient Agreement between the County of Blair; and

- a. Blair County Community Action Agency for FY 2017 Emergency Solutions Grant (ESG) funds in the amount of \$55,889.00 for Rapid Re-Housing and Homeless Prevention Activities to be undertaken within the County of Blair.
- b. Family Services, Inc., for FY 2017 Emergency Solutions Grant (ESG) funds in the amount of \$84,600.00 for Rapid Re-housing and Homeless Prevention Activities to be undertaken within the County of Blair.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 43-2018.

Resolution 44-2018: A resolution approving a new FY 2017/2018 contract between Central PA Behavioral Health Collaborative (CPBHC) doing business as Blair HealthChoices and the County of Blair for Transitional and Community Integration – Forensic Mental Health Case Manager, with an allocation of \$31,000 and a maximum amount of \$35,975, for the time period of December 1, 2017 through June 30, 2018.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 44-2018.

Resolution 45-2018: A resolution approving an agreement between the County of Blair, Blair County Children, Youth and Families and Peerstar, LLC for Documentation of Linkage (reciprocal sharing of information) for community behavioral healthcare services.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 45-2018.

Resolution 46-2018: A resolution approving the Blair County Website/Webpage Content Policy.

County Administrator Schmitt stated that Commissioner Erb's requested additions to the policy have been made.

Discussion followed.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 46-2018.

OLD BUSINESS:

Health Insurance Renewal:

Nick Sefchok presented discussion concerning the selection of a (self-insured - Pennsylvania County Health Insurance Purchasing Cooperative (PCHIPC) or full-insured - Highmark) health insurance program.

Commissioner Erb stated that employees have expressed concern that they will not have access to the health care providers who currently accept Highmark, should the Commissioners chose the self-funded program. Mr. Sefchok was asked to respond to this concern.

Mr. Sefchok stated that the proposed self-insured health insurance program through PCHIPC does not limit the network, but expands it with Cigna opening up both the UPMC and Highmark networks to employees. He stated that with Cigna, being one of the national top five insurance companies, it opens up a broader in-network option for employees to choose from, and facilities such as Cleveland Clinic, John Hopkins, and the Mayo Clinic will now be available to employees. Mr. Sefchok stated that employees will not see a difference between the current fully-funded program with Highmark and the self-insured program with PCHIPC.

Discussion followed.

Commissioner Erb stated that he made contact with eight (8) counties who are members of the Pennsylvania County Health Insurance Purchasing Cooperative, which is structured under an Intergovernmental Agreement, and that every county he spoke with was extremely satisfied with the cooperative.

Discussion followed.

Mr. Sefchok stated that the self-insured option does carry some financial risk. He stated that in years when claims exceed payments the county could see a higher cost. However, in years when claims fall below, excess premium payments will be returned to the county.

Commissioner Beam stated that he would like to see the county set up a reserve account for monies that come back to the county in order to be able to address costs in years with higher claims.

Commissioner Erb asked Mr. Sefchok if he was correct in assuming that the county has the potential to save \$500k to \$750k in the first year. Mr. Sefchok responded that those figures would be conservative estimates.

Mr. Sefchok stated that a second option for primary care services would be offered through Empower³. Employees are not required to enroll. If they chose Empower³, employees would experience lower monthly employee contributions via payroll deductions, and there are no deductible or co-pays for laboratory services, x-ray's, etc., as all of these services would be covered by the monthly premium. Mr. Sefchok also stated that mail order drugs will still be available with Magellan Rx as the provider.

Discussion followed.

Solicitor Karn asked about delayed payments to health care providers as was the case when the county was self-insured previously. Mr. Sefchok responded stating that this should not happen with the proposed medical claims third part administrator, CoreSource. Monthly premiums paid by the county will be accessible for the payment of submitted claims.

Discussion followed.

Resolution 47-2018: A resolution instructing County Administrator Helen Schmitt to advertise for the adoption of an ordinance authorizing the County of Blair to enter into an Intergovernmental Cooperation Agreement with other political subdivisions as a member of the Pennsylvania, Counties Health Insurance Purchasing Cooperative (PCHIPC),

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 47-2018:

Resolution 47a-2018: A resolution approving (1) the DataSmart Health Solutions Participation Form between the County of Blair, JJAN Financial and DataSmart Solutions, which summarizes the DataSmart Health Solutions benefit program, which is provided by DataSmart Solutions ("DSS") to the County of Blair (the "Group") via the Groups relationship with DSS, CoreSource, Inc., Magellan Rx Health, Option Care, The Phia Group, and LR Webber Associates, Inc. and (2) the Illustrative Benecon Stop Loss Proposal Form.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 47a-2018.

Budget Process Policy

Continued discussion.

Due to the absence of Commissioner Tomassetti, no discussion took place.

Courthouse (1875-1906 Section) HVAC and Restoration Project

Continued discussion concerning the project and the temporary relocation of Courtroom 1 & 2, Judge Kagarise & staff, Judge Bernard & staff, and Court Reporters.

Due to the absence of Commissioner Tomassetti, no discussion took place.

Veterans Affairs

Continued discussion concerning relocation of office.

County Administrator Schmitt stated that the project is moving forward. The county has requested a proposal from Dave Albright for architectural services.

Discussion followed.

NEW BUSINESS:

Blair County Solid Waste Authority:

County Administrator Schmitt requested approval for the reappointment of Andrew Ebersole to the Blair County Solid Waste Authority for the period of 11/26/17 through 11/25/22.

County Administrator Schmitt stated that she has spoken with Mr. Ebersole regarding reappointment to the authority. She stated that Mr. Ebersole has expressed interest in serving another five (5) year term.

Resolution 48-2018: A resolution approving the reappointment of Andrew Ebersole to the Blair County Solid Waste Authority for the period of 11/26/17 through 11/25/22.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 48-2018.

Pennsylvania Highlands Community College:

Commissioner Erb requested approval for a Letter of Support to the Appalachian Regional Commission (ARC) for a grant request, in the amount of \$147,559.00, to assist with funding for expansion of the Pennsylvania Highlands Community College's Blair Center.

Discussion followed.

Resolution 49-2018: A resolution approving a Letter of Support to the Appalachian Regional Commission (ARC) for a grant request, in the amount of \$147,559.00, to assist with funding for expansion of the Pennsylvania Highlands Community College's Blair Center.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 49-2018.

Magisterial District Judge Miller (UniMart) Remediation Project:

County Administrator Schmitt presented discussion concerning approval of an Environmental Covenant being placed on the property located at 5628-5630 E. Pl. Va. Blvd., Tyrone, PA (Magisterial District Judge Miller). The Pennsylvania Department of Environmental Protection (DEP) is reviewing the Remedial Action Completion Report submitted by Kleinfelder, for regulatory closure of the former UniMart.

County Administrator Schmitt stated that due to the former property owner (UniMart) declaring bankruptcy, funds for the remediation project have been covered by the Underground Storage Tank Fund with no funds expended to-date from the county's general fund.

Mrs. Schmitt stated that the Environmental Covenant has been submitted by Kleinfelder to DEP for review, and that she received an email this morning from Kleinfelder indicating that DEP is requesting one minor change to the Covenant. She stated that she and Solicitor Karn are currently in the process of reviewing DEP's requested change, and that she would request that the Board consider approval of the Environmental Covenant pending Solicitor Karn's final review and approval of DEP's requested change.

Discussion followed.

Resolution 50-2018: A resolution approving the Environmental Covenant being placed on county-owned property located at 5628-5630 E. Pleasant Valley Boulevard, Tyrone, PA 16686 (Magisterial District Judge Miller's Building) by the Commonwealth of Pennsylvania Department of Environmental Protection (DEP), pending Solicitor Karn's final review and approval of DEP's requested change to the Environmental Covenant.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 50-2018.

ADJOURN:

Meeting adjourned,

Helen P. Schmitt, County Administrator