

Blair Cares Small Business, Tourism, and Nonprofit Support Grant Program

Section 5001 of the federal Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), which became law on March 27, 2020, establishes a Coronavirus Relief Fund. The CARES Act requires that governmental recipients of Coronavirus Relief Fund money use it for expenditures that (1) were necessary expenditures incurred due to the COVID-19 public health emergency; (2) were not accounted for in the governmental budget most recently approved as March 27, 2020; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Related guidance issued by the United States Department of the Treasury (“U.S. Treasury”) permits funds to be used to provide “grants to small businesses to reimburse the costs of business interruption caused by required closures.” Frequently Asked Questions issued by the U.S. Treasury indicate that such grants may be used to reimburse the costs of business interruption caused by required closures as well as “to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.” Such effects must relate to the period that began on March 1, 2020 and ends on December 30, 2020.

Pennsylvania Act 24 of 2020 provides that Coronavirus Relief Fund Money distributed through the Commonwealth, which includes the funds received by the County used to fund this Business Interruption Grant program, may be used for small business grant programs to “support businesses with fewer than 100 employees with priority given to those businesses that did not receive a loan or grant through the federal Paycheck Protection Program or the Economic Injury Disaster Loan Program established under the CARES Act.” In addition, such grants are available to businesses and other entities that are primarily engaged in the tourism industry, with 100 or more employees.

Act 24 further provides that CARES Act Coronavirus Relief Fund money may be used for nonprofit assistance programs such as loss of fundraising revenues for entities that are an exempt organization under Section 501(c)(3) or 501(c)(19) of the Internal Revenue Code of 1986.¹

Applicants must be appropriately licensed and operating in Blair County. Applicants must also operate from a physical location in Blair County. Funding through this grant will only be made available for business operations within Blair County. Any information provided in relation to business interruption losses must relate only to those losses incurred for operations within Blair County. Businesses with operations in multiple locations (inside and outside of Blair County) must disaggregate business information to clearly show the losses within the County of Blair.

¹ Current interpretation of federal CARES Act guidance suggests that business and nonprofit entities with more than 500 employees would not be eligible for CARES Act small business grants for business interruption at this time. In the event your entity is above the applicable thresholds, a review will be conducted to determine whether any exceptions apply.

Instructions:

Answer all questions completely and accurately. It is important that this form be completed in its entirety.

Date: _____

Legal Name of Applicant: _____

Address of Applicant: _____

Email: _____

Telephone: _____

Cell Phone: _____

Type of Legal Entity: _____

EIN: _____

NAICS: (If Applicable) _____

State of Incorporation: _____

Was your entity in operation prior to March 1, 2020?

(Yes or No)

Date Entity Established: _____

Internet Website (if any): _____

Name of Representative
Submitting Application: _____

Address: _____

Is your organization a private small business or a Section 501(c)(3) or 501(c)(19) non-profit entity under the Internal Revenue Code of 1986?

(Yes or No)

Specific Type of Organization:

(For Profit Corporation, Sole Proprietorship, Partnership, LLC, PC, 501(c)(3), 501(c)(19), or Other)

If you responded “Other” to the previous question, please explain the nature of your organization and its classification for legal and tax purposes.

How many total employees did your organization have as of March 1, 2020?

Is your organization primarily engaged in the tourism industry?

(Yes or No)

If the answer to the previous question is yes, explain how your organization is primarily engaged in the tourism industry.

DCED Eligible Expenditures

Please list your organization's operating expenditures in the following categories for the period running from March 1, 2020 through July 31, 2020 and any reimbursement for these expenditures that has been or will be received from other sources:

Rent	_____
Mortgage interest	_____
Utility bills	_____
Cable	_____
Internet	_____
Phone	_____
Spoilage	_____
PPE purchases	_____
Cleaning supplies	_____
Unemployment Compensation costs	_____
Any cost associated with the preparation of the place of business to mitigate the spread of COVID-19	_____
Total	_____
Reimbursement that has been or will be Received for any of these costs	_____
Total minus reimbursement	_____

Private for-profit businesses must provide a completed W-9 form and most recent federal tax return. Sole Proprietorship applicants must provide a 2018 or 2019 Schedule C. Non-profit entities must provide a copy of their IRS determination letter, their most recent financial statement, and a copy of their most recent annual report, if applicable.

All entities should provide gross monthly revenues for March, April, May, June and July 2019 and 2020 and documentation such as invoices, sales registers, or fund raising losses that demonstrates COVID-19 related impact. As previously discussed, businesses with operations in multiple locations (inside and outside of Blair County) must disaggregate business information to clearly show the losses within the County of Blair. If any additional funding was received under the CARES Act, indicate how that funding is accounted for (included or excluded in the gross monthly revenues).

Additional information may be required prior to disbursement under this program.

The completed grant application and all requested documentation must be submitted to blaircares@blairco.org by 4:00 p.m. on September 11, 2020.

Inquiries regarding the grant can be submitted by email to info@blairco.org.

Selected Applicants will be required to sign a Business Interruption Grant Agreement.

This Application and the final grant agreement will be subject to the Pennsylvania Right to Know Law; additionally, some and/or all of the supporting documents you provide may also be subject to the Right to Know Law (for more information, see <https://www.openrecords.pa.gov/>). If you believe some information in a support document or the entire supporting document is exempt under the Right to Know Law, you should physically mark the document as (separately identifying any information within a document that is not entirely exempt) and the Right to Know Law basis for such exemption.

All applicants will receive a confirmation email verifying receipt of the application by the County by the end of the next business day.

I certify that all information on this application is truthful and complete to the best of my knowledge and that I am authorized to submit this application.

Name of Applicant

Signature of Applicant

Name of Organization

Date