

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, FEBRUARY 22, 2022, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, February 23, 2022	9:30 a.m.	*Salary Board Meeting (Commissioners Meeting Room)
Thursday, February 24, 2022	8:30 a.m.	Planning Commission (Altoona Water Authority)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, February 25, 2022		
Monday, February 28, 2022	1:30 p.m.	Conservation District Board (1407 Blair St., Hollidaysburg)
Tuesday, March 1, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)
6. **EXECUTIVE SESSION ANNOUNCEMENT**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **PROCLAMATION – 2022 Respected Citizen Award - Bill Schirf**
10. **CONSENT AGENDA**

Resolution #64-2022:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/22/22	220222CY	\$121,365.10
02/22/22	220222SS	\$393,886.97
02/22/22	220222WW	\$213,076.31

Which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$806.35.

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/15/2022	220215TD	\$ 517.06
02/17/2022	220217HR	\$18,298.76
02/11/2022	220211ML	\$29,404.96
02/14/2022	220214FS	\$ 3,061.92

- c. **2021 Budget Transfer:** Legal Fees from McNees Wallace for November 2021.

From	\$	To
01101GCO-44080 General County Operations	\$ 390.00	013201-44080 CYF
013201-44080	-\$ 204.00 (credit on account)	
01101GCO-44080 General County Operations	\$3,990.00	01101-44080 Commissioners

- d. **2021 Budget Transfer:** HealthForce from the December 2021 invoice.

From	\$	To
01101GCO-42000 General County Operations	\$100.00	012011-42000 Adult Parole and Probation
01101GCO-42000 General County Operations	\$ 50.00	012012-42000 Adult Parole and Probation
01101GCO-42000 General County Operations	\$ 50.00	762011-42000 Adult Parole and Probation
01101GCO-42000 General County Operations	\$ 50.00	01101-42000 Commissioners
01101GCO-42000 General County Operations	\$ 50.00	01112-42000 Controller
01101GCO-42000 General County Operations	\$ 50.00	01152-42000 Coroner
01101GCO-42000 General County Operations	\$ 50.00	01160-42000 Court Administration
01101GCO-42000 General County Operations	\$100.00	013201-42000 CYF
01101GCO-42000 General County Operation	\$350.00	011062-42000 Elections
01101GCO-42000 General County Operations	\$ 50.00	01602-42000 EMA
01101GCO-42000 General County Operations	\$225.00	01103HW-42000 Highway
01101GCO-42000 General County Operations	\$ 50.00	01160WK-42000 Judge Kagaris
01101GCO-42000 General County Operations	\$ 50.00	01160TS-42000 Judge Sullivan
01101GCO-42000 General County Operations	\$ 50.00	01161AB-42000 MDJ Blattenberger
01101GCO-42000 General County Operations	\$550.00	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$ 50.00	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$250.00	44122-42000 Public Safety- 911
01101GCO-42000 General County Operations	\$ 50.00	01150-42000 Register and Recorder
01110GCO-42000 General County Operations	\$200.00	01151-42000 Sheriff
01101GCO-42000 General County Operations	\$ 50.00	01111-42000 Tax Claim
01101GCO-42000 General County Operations	\$ 50.00	01603-42000 Veteran Affairs

- e. **2021 Budget Transfer:** HealthForce for an invoice dated December 26, 2021.

From	\$	To
01101GCO-42000 General County Operations	\$ 50.00	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$150.00	01103HW-42000 Highway
01101GCO-42000 General County Operations	\$100.00	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$100.00	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$ 75.00	01150-42000 Register and Recorder
01101GCO-42000 General County Operations	\$ 50.00	01111-42000 Tax Claim
01101GCO-42000 General County Operations	\$ 50.00	01164711-42000 Victim Witness

- f. **2021 Budget Transfer:** Justifacts Inc., from December 2021.

From	\$	To
01101GCO-42000 General County Operations	\$217.56	012011-42000 Adult Parole and Probation
01101GCO-42000 General County Operations	\$116.50	01107-42000 Assessment
01101GCO-42000 General County Operations	\$124.28	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$523.59	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$ 57.61	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$ 68.25	01103BM-42000 Building Maintenance
01101GCO-42000 General County Operations	\$107.61	01151-42000 Sheriff

- g. **2021 Budget Transfer:** Legal Fees from McNees Wallace from December 2021.

From	\$	To
01101GCO-44080 General County Operations	\$ 270.00	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$9,750.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$1,560.00	01101-44080 Commissioners

- h. **2021 Budget Transfer:** Legal Fees from Campbell Durrant for December 2021.

From	\$	To
01101GCO-44080 General County Operations	\$8,307.05	01209PO-44080 Prison

- i. **2022 Budget Transfer:** Justifacts Inc., for January 2022.

From	\$	To
01101GCO-42000 General County Operations	\$ 96.28	01107-42000 Assessment
01101GCO-42000 General County Operations	\$130.28	01160JB-42000 Judge Bernard
01101GCO-42000 General County Operations	\$105.28	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$250.56	01151-42000 Sheriff
01101GCO-42250 General County Operations	\$ 23.04	01105-42250 Human Resources

- j. **2022 Budget Transfer:** Legal Fees from Campbell Durrant for January 2022.

From	\$	To
01101GCO-44080 General County Operations	\$7881.84	01209PO-44080 Prison

- k. **2022 Budget Transfer:** Legal advertisements.

From	\$	To
01101-42110 General County Operations	\$1,000.00	01209PO-42110 Prison

- l. **Employment:** Kaitlyn M. Capella, PT, Administrative Assistant, Public Defender, \$10.51/hr., effective 02/22/22; Kristin D. Claypoole, Franklin B. DeShong, Sean A. Frenandes, Kaleb E. Fuchs, Jeffrey D. Miller, Louis A. Mollica, Zachary R. Suter, and Roderick Taylor, FT, Corrections Officer, Prison, \$16.87/hr.; and Michele L. Grover, From, FT, Assistant Public Defender, Public Defender, \$46,125.04/yr., To, FT, Juris Doctor, Public Defender, \$22.87/hr., effective 02/12/22.

- m. **Terminations:** Curtis M. McCormick, FT, Corrections Officer, Prison, \$16.87/hr., effective 04/30/21; Logan H. Miller, Per Diem, Corrections Officer, Prison, \$15.08/hr., effective 12/31/21; and Shiliah S. Nelson, Per Diem, Corrections Officer, Prison, \$15.08/hr., effective 02/15/22.

- n. **Resignations:** Collin D. VonColin, FT, Telecommunicator, Public Safety-911, \$13.88/hr., effective 02/11/22; Casea D. Detwiler, FT, Correctional Case Manager, Prison, \$11.03/hr., effective 02/18/22; Tricia A. Rupert, FT, Court Reporter, Court Reporters, \$10.61/hr., effective 02/18/22; Angie M. Best, FT, Casework Manager, CYF, \$45,008.60/yr., effective 02/22/22; and Nicholas O. Soto, FT, Caseworker II, CYF, \$16.29/hr., effective 02/22/22.

11. STAFF REPORTS & SPECIAL BUSINESS

A. **KOREnergy for Demand Response/Reliability Programs:**

Requesting approval of a Third Amendment to the KOREnergy Enrollment Agreement for Demand Response/Reliability Programs, amending to change the end of the initial term 06/01/12, previously amended twice from 05/31/22 to 05/31/25; and approval of Schedule A, increasing electricity reduction volume from 160 kW to 175 kW for 06/01/22 through 05/31/23, and the payment for such period. The kW will be revised, up or down along with the associated annual payment for years 06/01/23 through 05/31/24 and 06/01/24 through 06/30/25 as PLC's are updated annually by Penelec. Revised Schedule A's will be issued to reflect any changes. All other provisions of the original agreement shall remain in full force and effect in all respects.

B. **Natural Gas Supplier:**

Requesting approval of a Term Purchase Order (Exhibit A) to the Natural Gas Agreement between the County of Blair and Snyder Brothers, Inc., dated April 29, 2003, for the purchase of natural gas for the period of November 2022 to October 2025.

C. Blair County Bridge #70/over South Poplar Run Rehabilitation Project:

Requesting approval of a Resolution for deed in lieu of condemnation for temporary construction easement areas needed, including but not limited to parking vehicles, storing equipment and materials, and other construction related activities of a property owned by the heirs, successors and assigns of Theodore E. Claar and/or Abraham Burket.

D. Blair County Bridge #92 & #87/Everett Railroad Company:

Requesting approval of a Resolution for deed in lieu of condemnation for temporary construction easement areas needed for the purpose of accessing County Road 101 in the area of the bridge projects, parking vehicles, storing equipment and materials and other construction related activities, and for a portion of property permanently needed for Bridge #92 and the temporary construction easement areas for Bridge #92 & #87 owned by the Everett Railroad Company, in the amount of \$1,000.00, in lieu of condemnation and to pay for the right of temporary easements.

E. Fort Roberdeau:

- a. Requesting approval for the acceptance of bids received for the lease of Fort Roberdeau Farmland for review, award or rejection according to county code.
- b. Requesting approval of a Letter of Engagement received from Young, Oakes, Brown and Company (YOBCO) to conduct a financial audit of the Fort Roberdeau Association for year-ended December 2021, in the estimated fee range of \$2,500.00 to \$3,500.00 to be paid by the Fort Roberdeau Association.
- c. Requesting approval of two-2 contract renewals between the County of Blair, on behalf of Fort Roberdeau and Barash Media for two-2 ¼ page, 4-color advertisements in 1) the Blair County Chamber's 2022 Membership Directory and Buyer's Guide, in the amount of \$495.00, and 2) the Town & Gown's 2022 Spring/Arts Preview, in the amount of \$325.00. Costs of the advertisements will be paid from the Fort's county budget for marketing.
- d. Requesting approval of a County of Blair Agreement for Purchases under Bidding Threshold between the County of Blair, on behalf of Fort Roberdeau and Ingenuity Media LLC to design and host the Fort Roberdeau website. The fee for hosting shall be \$325.00 payable upon execution of agreement, with fee for the second year payable on or before the first anniversary of the "go live" date. The fee for the web design is \$1,650.00, payable within thirty-30 days of the "go live" date. After the "go live" date up to five-5 edits in any calendar month shall be provided for \$75.00, thereafter edits during the same calendar month shall be billed at \$35.00 per edit. The term of this agreement will start on the "go live" date and will continue for a term of two-2 year's thereafter.

F. Maintenance:

Requesting approval of a proposal received from Krater Services, Inc. to furnish and install two-2 new circuits from the existing electrical panel to service two-2 new 20-amp twist-lock receptacles located in the basement of the Blair County 911 Center, including necessary conduit, wiring, boxes and connections to existing breakers, in the total amount of \$550.00.

G. Commissioner's Office:

- a. Requesting approval of a Purchase Order under the Master Lease Agreement between the County of Blair and Doing Better Business for the lease of one-1 Ricoh C4500 Color MFP, copy, print, scan, fax machine, in the amount of \$143.80/per month, includes 5,000 b/w pages with color billed at actual usage monthly (\$0.0049 per b/w excess page, \$0.045 per color excess page) for a period of sixty-60 months.
- b. Requesting approval of a PCoRP-PComp Member Subscriber Agreement by and between the County of Blair and Inspirit Group, LLC, d/b/a STOPit, for member subscriber rights to a liability, workers' compensation fraud and financial fraud reporting system, with fees payable in consideration for member subscriber's rights under the agreement borne and paid by PCoRP and PComp.

12. **OLD BUSINESS**

Human Resources:

- a. Requesting approval of an agreement between the County of Blair and United Mine Workers of America (Residual Bargaining Unit only), effective January 1, 2022 through December 31, 2024.

- b. Requesting approval of a quote received from Tyler Technologies for Blair County ERP PACE 06 Flex for implementation of timekeeping through Employee Self-Service module of MUNIS and additional training options, in the total amount of \$8,325.00.

Second Amendment Sanctuary Referendum Intergovernmental Cooperation Agreement:

Continued discussion.

13. **ADJOURN**