



COUNTY OF BLAIR

RECORDS IMPROVEMENT COMMITTEE

Meeting Minutes – May 20, 2021

Attendance of Members: Prothonotary and Clerk of Courts Patton, Register and Recorder Terchanik, Commissioner Webster, Commissioner Erb, Treasurer Carothers,

Attendance of Non-Members: Heather Rininger, Chief Public Defender Montgomery

- I. Call to Order – The Meeting was called to order by Prothonotary Patton at 9:35 a.m.
- II. Pledge of Allegiance – Prothonotary Patton led the pledge of allegiance.
- III. Review and Approve Minutes of January 21, 2021 and February 18, 2021 – motion by Treasurer Carothers, seconded by Register and Recorder Terchanik, motion carried unanimously.
- IV. Treasurer’s Report – As of Tuesday May 18th there was \$48,186 in the account, there was one charge in March for \$29.58 which was for the mailbox approved at the last meeting.
- V. Old Business
 - a. Request from Chief Clerk Hemminger related to security and alarm system in Records Management Office in the amount of \$3071.00 – motion to approve by Commissioner Webster, seconded by Commissioner Burke, motion carried unanimously.



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- VI. New Business
 - a. Request from Register and Recorder Terchanik for Contribution to the Blair County Genealogical Society in the amount of \$4,500.00– this is a yearly request – motion to approve by Register and Recorder Terchanik, second by Commissioner Webster, motion carried unanimously.
 - b. Request from Chief Public Defender Montgomery to replace the public defender copier – motion to approve the cost of \$238 per month for lease of a new copier by Commissioner Burke, second by Commissioner Webster, motion carried unanimously.

- VII. Adjournment – the meeting was adjourned at 9:51 a.m. by Prothonotary Patton