

BUSINESS SESSION: THURSDAY, SEPTEMBER 15, 2022, 10:00 A.M.

Location: Commissioner's Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster and Chief Clerk Hemminger.

Members Absent:

Solicitor Karn and Assistant Solicitor Muriceak.

Others Present:

Rebecca Robinson (Purchasing), David Scott and Jamie Johnson (Young, Oakes, Brown and Company), Carol A. Dannenberg (Hollidaysburg Community Watchdog), Lindsay Dempsie (Finance), Nicole Smith (Court Administration), AC Stickel (Controller), Chris Tatar (Sheriff's Office), Kay Stephens (Altoona Mirror), Allison Senkevich and Melissa Harpster (Commissioner's Office).

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Unfinished Business:

Adoption of Resolutions:

Resolution 361-2022: Approving capital improvements to the We Care Building, 501 Valley View Boulevard, Altoona, PA under the "Easter Seals" We Care Lease Agreement.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 361-2022.

Resolution 362-2022: Approving the adoption of a Resolution amending Resolution 219-2015 extending the term of exemptions, deductions, abatements and credits for real property taxes within a specific geographic area in the County of Blair designated as a Keystone Opportunity Expansion Zone ("KOEZ") or Keystone Opportunity Improvement Zone ("KOIZ") in order to foster economic opportunities, stimulate industrial, commercial, and residential improvements and prevent physical and infrastructure deterioration within areas of County of Blair, Commonwealth of Pennsylvania, upon certain terms and conditions.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 362-2022.

Resolution 363-2022: Approving the cancellation of bids received due to lack of interest and supply chain delays for the general and electrical construction of the Valley View Amphitheatre Project, and authorization for Keller Engineers to re-advertise for bids for said project.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 363-2022.

Resolution 364-2022: Approving a one (1) year advantage prime service agreement between the County of Blair, Department of Emergency Services and Gen-Mark, formally known as RenMark and Schneider Electric, for the VA Galaxy 5000 uninterrupted power supply system, in the annual amount of \$5,225.00, for the period of 11/01/22 through 10/31/23.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 364-2022.

Resolution 365-2022: Approving a disbursement of the Blair County Demolition Fund, in the total estimated cost of \$8,500.00, for the demolition of two-2 properties located at 566 and 570 Gildea Drive, Duncansville, PA.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 365-2022.

Resolution 366-2022: Approving the selection of project(s) to be included in the FY 2022 Community Development Block Grant (CDBG) Application for the County of Blair on behalf of the seventeen (17) non-entitlement municipalities (Boroughs of Bellwood, Duncansville, Martinsburg, Newry, Roaring Spring and Williamsburg and the Townships of Allegheny, Catharine, Freedom, Greenfield, Huston, Juniata, North Woodbury, Woodbury Snyder, Taylor, and Tyrone).

Discussion followed.

Resolution 366-2022: Approving the selection of projects to be included in the FY 2022 CDBG Application to the Pennsylvania Department of Community & Economic Development as follows: *Should DCED declare the Duncansville 2017 survey ineligible for use, the Blair County Board of Commissioners have selected the funds be re-allocated to Housing Rehabilitation within the Non-Entitlement communities.*

Municipality or Agency Submitting Proposal	CDBG Project Category	Funds Requested	Amount Funded
<i>New Submissions</i>			
Duncansville Borough	Street Improvements – Sunbrook Manor Drive	\$ 170,074	\$203,609
Snyder Township	S/B - Historic Preservation – Walter L. Maine Circus Train Wreck Memorial	\$ 65,352	\$0
<i>Old Submissions</i>			
Williamsburg Borough	Streetscape – High Street	\$1,190,066	
Newry Borough	Street Improvements – Blarney & Dublin Streets and Patrick Lane	\$1,482,234	
<i>On-Going</i>			
Non-Entitlements	Housing Rehabilitation – 17 Non-Entitlements	\$ 203,609	
Total:			\$203,609

Commissioner Burke noted her abstention on voting for the adoption of the resolution due to a conflict of interest.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 366-2022 with the abstention as noted.

Resolution 367-2022: Approving a Sub-Recipient Agreement between the County of Blair and Center for Community Action Agency, for Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Funds/Blair County Re-Entry Program, in the total amount of \$30,000.00 for the period of 09/15/22 through 03/31/24.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 367-2022.

Resolution 368-2022: Approving four-4 Sub-Recipient Agreements between the County of Blair for Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Funds, under the county’s FY 21/22 PHARE Program, as listed below:

- Blair HealthChoices, in the total amount of \$10,000.00.
- Catholic Charities, in the total amount of \$10,000.00.
- Center for Community Action Agency, in the total amount of \$10,000.00.
- Family Services, Inc., in the total amount of \$10,000.00.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 368-2022.

Resolution 369-2022: Approving a contract between the County of Blair, on behalf of Children, Youth and Families and David Binus, for breakfast and lunch for approximately forty-40 people for the Children, Youth and Families Visitation Grant Training Day, on 09/21/22 at Fort Roberdeau’s White Oak Hall, in the estimated amount of \$1,307.52, to be paid 100% by IV-E Visitation Grant Funds.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 369-2022.

Resolution 370-2022: Approving a CWEL Agreement by and Between the County of Blair, Allison Nicole Morgan (employee of Blair County Children, Youth and Families) and University of Pittsburgh of the Commonwealth System of Higher Education, for participation in the school of social work program for the graduate education of Child Welfare Employees.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 370-2022.

Resolution 371-2022: Approving a sixty-60 month Fair Market Value Option Lease Agreement between the County of Blair, and Pitney Bowes (Costar’s #4400015965) for the lease of postage meter machines for the courthouse, as well as all the Magisterial District Judges’ Offices, in the monthly amount of \$766.21, billed quarterly at \$2,298.63.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 371-2022.

Resolution 372-2022: Approving an Amendment to the Contract between the County of Blair and Susquehanna Accounting & Consulting Solutions, Inc. dated February 25, 2021, extending the current deadline of the Cost Allocation Plan from 09/30/22 to 11/30/22, at no additional to the county.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 372-2022.

Resolution 373-2022: Approving the withdrawal of bid received from Kukurin Contracting Inc. due to material omissions in the submitted packet; and hereby awarding the bid to Francis J. Palo Inc., the next lowest bidder, in the total amount of \$1,286,022.00, pending PennDOT approval.

Kukurin Contracting, Inc.	\$1,068,500.00	\$1,068,500.00	Verified
2	Francis J. Palo, Inc.	\$1,286,022.00	\$1,286,022.00
3	Cottle's Asphalt Maintenance, Inc.	\$1,409,380.98	\$1,409,380.98
4	HRI, Inc.	\$1,476,281.00	\$1,476,281.00
5	Glenn O. Hawbaker, Inc.	\$1,498,498.00	\$1,498,498.00

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 373-2022.

Resolution 374-2022: Approving a Letter of Support for the submission of an application for funding under the Federal Fiscal Year 2022/2023 Community Traffic Safety Project Agreement by the Cambria Allegheny Regional Highway Safety Network.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 374-2022.

Old Business:

Adoption of Resolutions:

Resolution 375-2022: Approving the FY 2022/2023 renewal contract between the County of Blair and Peerstar, in the maximum contract amount of \$10,500.00.

No action taken.

Resolution 326-2022: Approving the FY 2020/2021 and 2021/2022 renewal Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and Professional Family Care Services, Inc.

No action taken.

New Business:

Court Administration:

Nicole Smith requested approval for the submission of a Budget Modification Request of the 2021 Drug Court and Pre-trial Diversion Initiative Grant #35900 to the Pennsylvania Commission on Crime and Delinquency (PCCD), reducing the total amount from \$125,647.00 to \$117,657.00 (\$3,990.00 from Travel/Training and \$4,000.00 from Supplies & Operating Expenses).

Discussion followed.

Resolution 376-2022: A resolution approving the submission of a Budget Modification Request of the 2021 Drug Court and Pre-trial Diversion Initiative Grant #35900 to the Pennsylvania Commission on Crime and Delinquency (PCCD), reducing the total amount from \$125,647.00 to \$117,657.00 (\$3,990.00 from Travel/Training and \$4,000.00 from Supplies & Operating Expenses).

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 376-2022.

Audit 2021:

Dave Scott presented his review of the 2021 Annual Audit.

Mr. Scott presented the financial report for the County of Blair for the year ending 2021. Mr. Scott stated that as of December 31, 2021, the county had a total fund balance of \$15.7 million with \$14 million unassigned, and a positive net change in fund balance of \$400,000.00.

Mr. Scott stated that the Net Pension Liability for year ending 2021 was \$63 million; down from \$96 million in 2020.

Mr. Scott stated that the County's Schedule of Expenditures of Federal Awards for year ended 2021 reflected total federal awards in the amount of \$12 million dollars.

Mr. Scott stated that there are a total of five (5) audit findings; four (4) from previous years' and one (1) new finding for 2021.

Discussion followed.

Resolution 377-2022: A resolution approving the 2021 Annual Audit Report prepared by Young, Oakes, Brown and Company.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 377-2022.

Adjourn:
Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk