

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, SEPTEMBER 19, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-301-715-8592 or-1-646-876-9923, enter meeting number 966 3545 3323, and enter the meeting passcode 423423.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, September 20, 2023	7:30 a.m.	Convention & Sports Facilities Authority Meeting (Convention Center)
	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, 2 nd Fl.)
	2:30 p.m.	*Salary Board Meeting (Commissioners Meeting Room)
Thursday, September 21, 2023	8:30 a.m.	*Prison Board (At the Blair County Prison)
	9:30 a.m.	*Records Improvement Committee (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, September 22, 2023		
Monday, September 25, 2023		
Tuesday, September 26, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **APPROVAL OF MEETING MINUTES 09/05/23 and 09/07/23**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

Resolution 445-2023:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
09/19/2023	230919ww	\$743,680.04
09/19/2023	230919ss	\$301,640.11
09/16/2023	230919cy	\$196,931.00

- b. Ratification of the four-4 following Warrant Lists:

09/15/2023	230915RF	\$ 1,729.03
09/12/2023	230912WW	\$554,120.33
09/14/2023	230914HR	\$ 9,062.68
09/11/2023	230911FS	\$ 3,144.70

- c. **Bridges 87, 88, 89, 92 Box Culvert:** Requesting approval for Contractor's Applications for Payment #10 and #11, received from Francis J. Palo, Inc., in the total amounts due of \$9,738.08 and 138,510.21 respectively.

- d. **2023 Budget Transfer:** Invoices from Doing Better Business:

From	\$	To
01160-44030 Court Administration	\$210.06	01160JB-44700 Judge Bernard

- e. **2023 Budget Transfer:** Invoice from Liberty Fire Solutions.

From	\$	To
01103BM-44740 Building Maintenance	\$109.70	44122-44740 Public Safety 911

- f. **2023 Budget Transfer:** Staff Development.

From	\$	To
01101-42070 Commissioners	\$150.00	01102-42070 Solicitors

g. **2023 Budget Transfer:** Burgmeier's Shredding.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42840 General County Operations	\$640.00	01161DD-42840 MDJ DeAntonio

h. **2023 Budget Transfer:** Legal fees from McNeese Wallace for August 2023.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$1650.00	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operations	\$1470.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$690.00	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operations	\$330.00	012011-44080 Adult Parole and Probation
01101GCO-44080 General County Operations	\$4710.00	01101-44080 Commissioners

i. **Employment:** Jasmine N. Fleck, FT, Custodian, Public Works/Facilities, \$16.22/hr., effective 09/18/23 and Richie P. Blymer, FT, Deputy, Sheriff's Office, \$15.52/hr., effective 09/18/23.

10. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Social Services:**

- i. Requesting approval of a Contract Amendment to the contract between the County of Blair and Southern Alleghenies Service Management Group (SASMG), dated July 1, 2023, amending the FY 23/24 contract by adding financial and accounting support services at the hourly rate of \$60.00 for a maximum of twenty one-21 hours per week. All other provisions of the FY 23/23 contract shall remain unchanged.
- ii. Requesting approval of a Purchase of Service Agreement between the County of Blair and The Law Office of Stephen D. Wicks, for Mental Health Procedures Act legal representation, both consultative and court appearances, at the rate of \$160.00 per hour, for the period of July 1, 2023 through June 30, 2024.
- iii. Requesting approval of two-2 FY 23/24 Referral, Communication and Transfer and HIPAA Business Associate Agreements between the County of Blair, Department of Social Services and Alternative Community Resource Programs, Inc., and LaRocco Consulting, Inc., for the period of July 1, 2023 through June 30, 2024.

B. **Juvenile Probation:**

Requesting approval of an Agreement for Monitoring and Associated Services between the County of Blair, on behalf of Juvenile Probation and Children, Youth and Families and Track Group for electric monitoring equipment at the rate of \$5.50 per day with an average cost of \$600.00 per month for the period of October 1, 2023 to September 30, 2024.

C. **Children, Youth and Families:**

- i. Requesting approval of a County of Blair Agreement for Purchases under Bidding Threshold by and between the County of Blair, and Legion Park for rental of Pavilion #2, from 11:30 a.m. to 4:00 p.m. on Thursday, September 28, 2023, in the total amount of \$125.00. Said fee shall be paid with Caseworker Visitation Grant Funds.
- ii. Requesting approval of a County of Blair Agreement for Purchases under Bidding Threshold by and between the County of Blair, and Black Dog Coffee and Catering, for sandwich platter and salad for 45 people, for event on Thursday, September 28, 2023, in the total amount of \$400.00. Said fee shall be paid with Caseworker Visitation Grant Funds.

- iii. Requesting approval of a County of Blair Agreement for Purchases under Bidding Threshold by and between the County of Blair, and Doodle and Brush Paint Bar, for 45 wood cutouts, including supplies, for event on Thursday, September 28, 2023, in the total amount of \$1,575.00. Said fees shall be paid with Caseworker Visitation Grant Funds.
- iv. Requesting approval of a County of Blair Agreement for Purchases under Bidding Threshold by and between the County of Blair, and Positive Promotions, for the purchase of shirts for event on Thursday, September 28, 2023, in the total amount of \$842.13. Said fees shall be paid with Caseworker Visitation Grant Funds.

D. **Human Resources:**

Requesting approval of the County of Blair Medical Plan as restated effective retroactive to April 1, 2023, incorporating all previously approved amendments to the Medical Plan document, adding Notice of Privacy Practices, Union Plan language under the Facts about the Plan section and other minor changes as necessary.

E. **County Road 101/Greenfield and Freedom Townships:**

Requesting approval of a Proposal of Service Contract between the County of Blair and Keller Engineers, Inc., for design and construction services for a preservation project on County Road 101 in Greenfield and Freedom Townships, in the total lump sum plus estimated of \$43,620.00.

F. **Commissioners Office:**

- i. Requesting approval to execute the Certification Form for funds to be distributed from the County Abatement Account and the Litigating Subdivision Account; and for Commissioner Bruce R. Erb to execute said form.
- ii. Requesting approval to adopt by Resolution to continue, re-form, and re-state the Intergovernmental Stormwater Committee Agreement dated January 1, 2019 by and among the Blair County Political Subdivisions of Allegheny Township; Antis Township; Bellwood Borough, Blair Township; City of Altoona; Duncansville Borough; Frankstown Township; Hollidaysburg Borough and the County of Blair, re-establishing the bylaws for the operation of the Intergovernmental Stormwater Committee and updating said Agreement to include Section 6B regarding data sources that were and are to be used for determination of the municipality percentage allocation formulas and annual dollar amounts.
- iii. Requesting approval of a Letter of Support for the submission of a grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) by Family Services, Inc., for funding of the Child Advocacy Center (CAC) Program Director Position.

11. **OLD BUSINESS**

Resolution 444-2023: Approving the award of bids received for food and non-food items for the Blair County Prison.

12. **ADJOURN**