



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of August 13, 2020

### 10:30 AM By Conference Call

#### Board Members in Attendance:

Commissioner Laura Burke, Commissioner Bruce Erb, Controller A.C. Stickel, Commissioner Amy Webster

#### Board Members not in Attendance: NONE

**Quorum:** Present

#### Non-Board Members in Attendance:

Judge Doyle<sup>1</sup>, Pete Weeks<sup>2</sup>, Susan Ammerman, Sarah Chuff, Nicole Hemminger, Amanda Moore, Jennifer Sleppy, Katherine Swigart, Robin Gindlesperger, Helen Schmitt

**Media in Attendance:** None

**Call to Order:** Commissioner Erb called the meeting to order at 10:30 a.m.

Commissioner Erb explained the ground rules for today's teleconference. Only voting members of the Salary Board may leave their telephones unmuted during the entire meeting, but we would request each avoids excess noise from your location. All other participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The role was called by Controller Stickel.

**Call for Public Comment:** Commissioner Erb called for public comment on Salary Board items. Katherine Swigart commented that she was amending her request for Human Resource Manager to include a range, rather than set a salary. Controller Stickel remarked that Judge Doyle had requested the removal of an item addressing tipstaff. There was no further public comment.

**Approval of Minutes:** A motion was made by Commissioner Burke and seconded by Commissioner Webster that the minutes from the July 23, 2020 meeting be approved. The motion was unanimously carried.

#### Positions:

##### **Adult Parole and Probation Office**

##### **Requested by President Judge Elizabeth Doyle**

Probation Officer Aide I: A motion was made by Judge Doyle and seconded by Commissioner Burke to re-create this position as UMWA-Court, Full-Time, non-Exempt (hourly) 35 hours per week at an hourly rate of \$10.25 with an expected bi-weekly salary of \$717.50 and an expected annual wage of \$18,655.00. This vacancy is due to the resignation of Jamie Lingenfelter effective 1/22/2020. The motion was unanimously carried.

<sup>1</sup> The president Judge is a voting member of the salary board for items related to the courts including Adult Parole and Cost & Fines.

<sup>2</sup> The District Attorney is a voting member of the salary board for items related to that office.

**Adult Parole and Probation Office Requested by President Judge Elizabeth Doyle**

Probation Officer Aide I: A motion was made by Judge Doyle and seconded by Commissioner Burke to re-create this position as UMWA-Court, Full-Time, non-Exempt (hourly) 35 hours per week at an hourly rate of \$10.25 with an expected bi-weekly salary of \$717.50 and an expected annual wage of \$18,655.00. This vacancy is due to the transfer of Jennifer White. The motion was unanimously carried.

**Adult Parole and Probation Office Requested by President Judge Elizabeth Doyle**

Parole and Probation Officer: A motion was made by Judge Doyle and seconded by Commissioner Burke to re-create this position as UMWA-Court, Full-Time, non-Exempt (hourly) 37 ½ hours per week at an hourly rate of \$12.8802 with an expected bi-weekly salary of \$966.02 and an expected annual wage of \$25,116.52. This vacancy is due to the resignation of Jacob Yeager effective 3/27/2020. The motion was unanimously carried.

**Cost & Fines Requested by President Judge Elizabeth Doyle**

Co-Chief: A motion was made by Judge Doyle and seconded by Commissioner Burke to abolish 1 of 2 of this position as Non-Union, Full-Time (Salary,) and Exempt. With the resignation of Amber Phillips effective 05/22/2020, the office is being restructured. The motion was unanimously carried.

**Cost & Fines Requested by President Judge Elizabeth Doyle**

Director: A motion was made by Judge Doyle and seconded by Commissioner Erb to change the salary of the incumbent. Position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week with a bi-weekly salary of \$1,560.31 and an annual salary of \$40,568.06. Change title from co-chief (abolished) to Director. The motion failed 3-2 with Commissioner Erb and Judge Doyle voting in the affirmative and Commissioner Burke, Webster and Controller Stickel voting in the negative. After extensive discussion and an explanation of expanded responsibilities a motion was made by Judge Doyle and seconded by Controller Stickel to change the salary of the incumbent. Position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week with a bi-weekly salary of \$1,500.00 and an annual salary of \$39,000.00 and change title from co-chief (abolished) to Director. The motion was unanimously carried. The effective date of the incumbent's increase is to be 5/25/2020.

**Cost & Fines Requested by President Judge Elizabeth Doyle**

Enforcement Officer: A motion was made by Judge Doyle and seconded by Commissioner Burke to create a new position as UMWA-Court, Non-Exempt (Hourly), Full-Time at 35.00 hours per week at an hourly rate of \$10.2500, \$717.50 estimated bi-weekly and \$18,655.00 estimated annually. Adding a 2<sup>nd</sup> enforcement officer after abolishing 1 co-chief role; replace co-chief vacated (then abolished) with this title. The motion was unanimously carried.

**District Attorney Requested by District Attorney Pete Weeks**

Administrative Clerk: A motion was made by District Attorney Weeks and seconded by Commissioner Burke to re-create this position as UMWA-Court, Non-Exempt (Hourly,) and Full-Time at 35.00 hours per week at an hourly rate of \$10.2500, \$717.50 estimated bi-weekly and \$18,655.00 estimated annually. This vacancy is due to the retirement of Bobbi Pucciarella effective 8/14/2020. The motion was unanimously carried.

**District Attorney**

**Requested by District Attorney Pete Weeks**

Assistant District Attorney: A motion was made by District Attorney Weeks and seconded by Commissioner Burke to re-create this position as SEIU-ADA APD, Excluded (Salary,) and Full-Time at 35.00 hours per week with a bi-weekly salary of \$ 1,730.77 and an annual salary of \$ 45,000.02. This vacancy is due to the resignation of Dee Paul effective 8/14/2020. The motion was unanimously carried.

**Emergency Services**

**Requested by Susan Ammerman**

Telecommunicator Trainee (3): A motion was made by Commissioner Webster and seconded by Commissioner Erb to re-create these positions as UMWA-Residual, Non-Exempt (Hourly), Full-Time, 35.00 hours per week at an hourly rate of \$13.5453, \$948.17 estimated bi-weekly and \$11,378.05 estimated annually. The motion was unanimously carried. Note: The annual salary is lower because the position is for a maximum of 840 hours over 12 weeks.

**Human Resources**

**Requested by Katherine Swigart**

Human Resources Manager: A motion was made by Commissioner Erb and seconded by Commissioner Burke to re-create this position as Non-Union, Exempt (salary), at 35 hours per week at a bi-weekly salary range of \$1,730.77 - 1,826.93 or \$45,000.02 - \$47,500.18 annually. This vacancy is due to the resignation of Robin Gindlesperger effective 8/21/2020. The motion was unanimously carried.

**Human Resources**

**Requested by Katherine Swigart**

Human Resources Generalist (Temporary Rate): A motion was made by Commissioner Erb and seconded by Commissioner Burke to set a temporary salary as a result in the resignation of the human resource manager. This temporary rate is 5% over the incumbent's regular salary for a bi-weekly salary of \$1,551.95 and \$40,350.70 annually. The rate is effective 8/24/2020 and lasting until a Human Resource Manager is hired, but not to exceed 5 months 29 days. The motion was unanimously carried.

1. Controller Stickel presented the overtime report for July.
2. There being no further business to discuss, the meeting was adjourned at 11:29 am

The next regular Salary Board Meeting will be held on August 27, 2020  
at 10:30AM by conference call.

Respectfully Submitted,



August C. Stickel IV  
Secretary