

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, MARCH 26, 2024, 1:00PM.**

*\*Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-309-205-3325 or-1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 2/27 AND 2/29; 3/12, 3/14 AND 3/19**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

**Resolution 158 – 2024:**

- a. Payment of the following 3-Three Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
03/26/2024	240326CY	73,897.08
03/26/2024	240326SS	2,550.00
03/26/2024	240326WW	694,574.46

- b. Ratification of the following 1-One Warrant List:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
03/15/2024	240315DA	19,164.00

- c. Ratification of the Total Payroll for the check dated 3/22/2024 in the total amount of \$801,582.41.

- d. **2024 Budget Transfer:** To cover legal fees from McNees Wallace for February 2024.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$3630.00	113201-44080 CYF
01101GCO-44080 General County Operations	\$900.00	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$1260.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$180.00	44122-44080 Public Safety – 911
01101GCO-44080 General County Operations	\$360.00	01101-44080 Commissioners

- e. **2024 Budget Transfer:** To cover fees from Conemaugh Nason Occupational Health during February 2024.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operations	\$68.00	01103BM-42000 Building Maintenance
01101GCO-42000 General County Operations	\$106.00	113201-42000 CYF
01101GCO-42000 General County Operations	\$68.00	34156-42000 Domestic Relations
01101GCO-42000 General County Operations	\$68.00	01209PO-42000 Prison

- f. **2024 Budget Transfer:** To cover legal fees from McNees Wallace for the Krause case.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$4,077.00	113201-44080 CYF
01101GCO-44080 General County Operations	\$4,975.50	113201-44080 CYF
01101GCO-44080 General County Operations	\$7,263.00	113201-44080 CYF
01101GCO-44080 General County Operations	\$1,509.00	113201-44080 CYF

- g. **Resignations:** Karichner, Adam C., FT, Probation Officer Aide, APO, \$11.87/hr., effective 3/20/2024. Couturiaux, Dakota R., FT, Parole and Probation Officer, APO, \$16.95/hr., effective 3/28/2024. Duraso, Chloe E., FT, Case Manager, Domestic Relations, \$15.91/hr., effective 3/28/2024. Perpignand, Harry F., FT, Caseworker, CYF, \$20.78/hr., effective 3/29/2024. Bowser, Ashley L., FT, Correction Officer, Prison, \$22.71/hr., effective 4/1/2024.

- h. **Employments:** McNeal, Tynasia M., FT, Custody Processor, Custody, \$11.58/hr., effective 3/19/2024. Leamer, Tamara L., FT, Department Clerk, DRS, \$11.58/hr., effective 3/25/2024. Rightenour, Darren R., FT, Warrant Clerk, Sheriff, \$11.58/hr., effective 3/25/2024. Wagner, Angela C., FT, Deputy, Controller, \$54,877.42/yr., effective 3/25/2024.

- i. **Status Changes:** Burk, Francine M., FT, District Court Administrative Support, MDJ Jones, \$12.71/hr., to FT, Case Manager, DRS, \$15.52/hr., effective 3/25/2024. Mosel-Miller, Tracy A., PT, Temporary Department Assistant, Controller, \$14.74/hr., to FT, Administrative Assistant-Courthouse, APO, \$14.74/hr., effective 3/25/2024. Matthews, Brenda J., FT, Corrections Officer, Prison, \$23.29/hr. to FT, Lieutenant, Prison, \$48,677.46/yr., effective 3/30/2024. Schmitt, Matthew F., FT, Acting Lieutenant,

Prison, Additional pay for out-of-class duties to FT, Corrections Officer – Sergeant, Prison, base rate, effective 3/30/2024.

10. **STAFF REPORTS & SPECIAL BUSINESS**

a. **Public Works - Highway:**

- i. Requesting approval of a temporary Easement Agreement between the County of Blair and the Altoona Water Authority, along the Lakemont Reservoir fence line, in the total amount of \$6,118.50 and a permanent Easement Agreement between the County of Blair and the Altoona Water Authority in the total amount of \$23,891.00.
- ii. Requesting approval of the Supplemental Proposal of Service/Contract between the County of Blair and Keller Engineers, Inc. for additional consultation and construction inspection services for Bridge #70 in the total amount of \$38,549.50.
- iii. Requesting approval of the Supplemental Proposal of Service/Contract between the County of Blair and Keller Engineers, Inc. for the additional construction consultation, shop drawing review and construction inspection services for Bridge #87, 88, 89 and 92 in the total amount of \$76,319.00.

b. **Social Services:**

Requesting approval of the County of Blair Affordable Housing Trust Fund Program allocation to supplement funding of the Owner Occupied Rehabilitation program throughout Blair County that will be administered through the Community Development programs in the not-to-exceed amount of \$50,000.00.

c. **Children, Youth and Families:**

- i. Requesting approval of the FY 2024/2025 Agreement for payment of legal services between The County of Blair, Blair County Children, Youth and Families and Mary Ann Probst, Esquire, Attorney of Forr, Stokan, Huff, Kormanski & Naugle, as Counsel for Minor Child, for the period of July 1, 2024 through June 30, 2025, at the rate of \$85.00 per hour.
- ii. Requesting approval of the FY 2024-2025 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families and Mary Ann Probst, Esquire and Tyler Rowles, Esquire, Attorneys of Forr, Stokan, Huff, Kormanski, & Naugle, for the period of July 1, 2024 through June 30, 2025, at the rate of \$2,100.00/per month, per attorney for Guardian ad litem services.
- iii. Requesting approval of the 2024 Agreement and Terms between the County of Blair, Blair County Children, Youth and Simple In/Out.
- iv. Requesting approval of the 2024 Agreement for Purchases Under Bidding Threshold between the County of Blair, Blair County Children, Youth and Families and Positive Promotions, Inc. in the total amount of \$1,458.04.
- v. Requesting approval of the FY 2024/2025 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, Matthew Dombrosky, Esquire, attorney of Law Offices of Lucas A. Kelleher LLC., for the period of July 1, 2024 through June 30, 2025, at the rate of \$2,100.00/per month, per attorney for Guardian ad litem services.
- vi. Requesting approval of the FY 2023-2024 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Professional Family Care Services.

d. **Court Administration:**

Requesting approval of a Court Interpreter Services Grant Application for Language Access Reimbursable Costs for Calendar Year 2023 to the Administrative Office of Pennsylvania Courts (AOPC), in the total amount of \$9,392.62.

e. **Finance:**

Requesting approval to submit the 2023 Local Assistance and Tribal Consistency Fund (LATCF) annual report to the U.S. Department of the Treasury.

f. **Parks and Recreation:**

Requesting approval of an overall allocation of \$20,000.00 for community based grants. Each grant would be eligible for a maximum award of \$3,000.00.

11. **OLD BUSINESS**

**Adoption of Resolutions:**

**Resolution 146-2024:** Approving change order #1 received from Montgomery Technology Systems LLC for the replacement of the slide gate and adjacent fencing at the Prison in the total amount of \$32,650.00.

**Resolution 147-2024:** Approving the quote received from Optical Storage Solutions Inc. for professional services to migrate LANDEX images and data from existing servers to a new server configuration in the total amount of \$2,500.00 to be paid from the Recorder's Record Improvement Fund.

**Resolution 148-2024:** Approving the County of Blair Affordable Housing Trust Fund Program Disbursement to TEAM Effort for low to moderate income family home renovations in the total amount of \$20,000.00.

**Resolution 149-2024:** Approving the submission of the 2023 Blair County MH/ID/EI Employees' Compensation plan.

**Resolution 150-2024:** Approving the electronic submission of the FY 2024 EMPG (Emergency Management Performance Grant) Application for the performance period of October 1, 2023 to September 30, 2024.

**Resolution 151-2024:** Approving the contract agreement between the County of Blair and Blair Auto & Power Equipment to sharpen two blades for the County Highway wood chipper, in the total amount of \$30.00.

**Resolution 152-2024:** Approving the FY 22-23 Renewal Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Lifespan Family Services. The cost will vary depending on the number of children in care, the number of days of care, and level of care required.

**Resolution 153-2024:** Approving the FY 23-24 Renewal of Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and the Bair Foundation. The cost will vary depending on the number of children in care, the number of days of care, and the level of care required.

**Resolution 154-2024:** Approving the PComp 2023 Audited Payroll Reporting Form for the Pennsylvania Counties Worker's Compensation Trust to certify the County's 2023 payroll figures.

**Resolution 155-2024:** Approving the VOCA grant application for the period of 10/1/2024 through 9/30/2025 in the total amount of \$100,193.00.

**Resolution 156-2024:** Approving the Cancellation Request from Auto-Owners Insurance for the builder's risk insurance for the Valley View Park Amphitheater Project, effective 8/21/2023.

**Resolution 157-2024:** Approving the Memorandum of Understanding between the County of Blair, on behalf of the Blair County Prison, and the Borough of Hollidaysburg to grant access to the jail management system.

12. **ADJOURN**

**The next Board of Commissioners' Meeting will be held on Thursday, March 28 at 1:00 p.m. in the Commissioners' Public Meeting Room**