



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of December 6, 2023

10:30 a.m. In the Commissioners' Public Meeting Room

### Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Deputy Controller Angela Wagner

### Board Members not in Attendance:

Controller A.C. Stickel, Commissioner Amy Webster

### Non-Board Members in Attendance:

President Judge Elizabeth Doyle<sup>1</sup>, Kyle Brashear, Lindsay Dempsie, Nicole Hemminger, Cathy Lythgoe, Melena Koegler, Tracey Rocus, Courtney Sable, Helen Schmitt, Allison Senkevich, Paul Shaffer, Katherine Swigart, Tiffany Treese

**Quorum:** Present

**Media in Attendance:** Kay Stephens, Altoona Mirror

**Call to Order:** Commissioner Erb called the meeting to order at 10:30 a.m.

The roll was called by Commissioner Erb.

**Call for Public Comment:** Commissioner Erb called for public comment on Salary Board items. There were no comments.

**Approval of Minutes:** A motion was made by Commissioner Burke and seconded by Deputy Controller Wagner that the minutes from the November 15, 2023 meeting be approved. The motion was unanimously carried.

### Court Administration

#### Requested by President Judge Elizabeth A. Doyle

Tipstaff Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time with an average of 19 hours per week with an hourly rate of \$11.58, \$440.04 estimated bi-weekly, \$11,441.04 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due to the resignation of Fred Guyer effective 11/17/2023. Commissioner Burke seconded the motion and it was unanimously carried.

### Domestic Relations

#### Requested by President Judge Elizabeth A. Doyle

Case Manager Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$15.52, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually. This position is funded 66% by state reimbursement. This vacancy is due to the retirement of Tammy Leatherman effective 01/05/2024. Commissioner Burke seconded the motion and it was unanimously carried.

<sup>1</sup> The Judge is a voting member for Court-related offices' items.

**Domestic Relations**

**Requested by President Judge Elizabeth A. Doyle**

Department Clerk I Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This position is funded 66% by state reimbursement. This vacancy is due to the resignation of Stacey Smith effective 11/26/2023. Commissioner Burke seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Director Tiffany Treese**

Commissioner Burke moved to amend the effective date of the salary/compensation for non-union, exempt employees who perform Meeting Response Time shifts. The effective date of 11/6/2023 was approved at the 11/15/2023 Salary Board Meeting. The effective date should be 10/24/2023. Deputy Controller Wagner seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Director Tiffany Treese**

Supervisor-Casework Commissioner Burke moved to set the salary for Scott Brumbaugh. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Applying the Pay Policy to Scott's previous experience, he is eligible for \$1,869.44 bi-weekly, \$48,605.44 annually. This is the maximum of the hiring range of S7 pay grade (\$45,004.87 to \$48,605.26). This position is reimbursed 80% by Act 148 funds. The effective date would be 11/20/2023, Scott's start date as supervisor-casework. Deputy Controller Wagner seconded the motion and it was unanimously carried.

**Public Works-Highway**

**Requested by Manager Paul Shaffer**

Maintenance Technician-Truck Driver Commissioner Burke moved to re-create this position. This position is SEIU-Custodial/Highway/Maintenance, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$18.48, \$1,478.40 estimated bi-weekly, \$38,438.40 estimated annually. This vacancy is due to the resignation of Richard Vinglish effective 10/13/2023. Deputy Controller Wagner seconded the motion and it was unanimously carried.

**Records Management**

**Requested by Director Courtney Sable**

Department Clerk Commissioner Burke moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Part-Time with an average of 29 hours per week with an hourly rate of \$11.58, \$671.64 estimated bi-weekly, \$17,462.64 estimated annually. This position is limited to 1,500 hours per benefit plan year. This vacancy is due to the resignation of Katherine Lafferty effective 08/10/2023. Deputy Controller Wagner seconded the motion and it was unanimously carried.

**Prison**

**Requested by Warden Abbie Tate**

Deputy Warden-Administration Deputy Controller Wagner moved to re-create this position within the hiring range of the S12 pay grade (\$54,755.30 to \$59,135.73 annually). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This vacancy is due to the retirement of James Eckard effective 01/02/2024. Commissioner Burke seconded the motion and it was unanimously carried.

**Commissioners**

**Requested by Chief Clerk Nicole Hemminger**

Administrative Coordinator Commissioner Erb moved to re-create this position within the hiring range of the H8 pay grade (\$14.77/hour to \$16.25/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. This vacancy is due to the retirement of Melissa Harpster. The anticipated effective date is 01/05/2024. Melissa's actual retirement date is to be flexible. Commissioner Burke seconded the motion and it was unanimously carried.

**Controller**

**Requested by Controller A.C. Stickel**

Accounts Payable Coordinator Deputy Controller Wagner moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$14.78, \$1,034.60 estimated bi-weekly, \$26,899.60 estimated annually. This vacancy is due to the resignation of Toni Tremmel effective 11/26/2023. Commissioner Erb seconded the motion and it was unanimously carried.

**Overtime and Additional Time Report:** Deputy Controller Wagner presented the November 2023 overtime and additional time report for the information of the Board.

There being no further business to discuss, the meeting was adjourned at 10:41 a.m.

The next regular Salary Board Meeting will be Wednesday, December 20, 2023 at 2:30 p.m.  
In the Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV  
Secretary