

BUSINESS SESSION: THURSDAY, DECEMBER 8, 2022, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, and Chief Clerk Hemminger.

Members Absent:

Solicitor Karn and Assistant Solicitor Muriceak.

Others Present:

Melissa Harpster (Commissioners Office), Sherry Socie (Planning Commission), AC Stickel (Controller), Carol A. Dannenberg (Hollidaysburg Community Watchdog), DeAnna Heichel (Assessment), and Rebecca Robinson (Purchasing).

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Unfinished Business:

Adoption of Resolutions:

Resolution 510-2022: Approving the submission of a FY 22/23 Probation with Restrictive Conditions Intermediate Punishment Treatment Grant (#37214) Budget Modification to the Pennsylvania Commission on Crime and Delinquency (PCCD) to increase the personnel salary budget line \$30,101.50, and increase the benefits budget line \$2,776.50, to support the drug tester positions for the specialty court programs, thus reducing the SCRAM budget line \$10,500.00, and the IOP/OP budget line \$22,378.00.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 510-2022.

Resolution 511-2022: Approving a quote received from Valley Tire-Altoona, in the total amount of \$4,127.60, for the purchase and mounting of six-6 tires for the Comm One (Big Red) vehicle. Price includes dismounting and disposal of the old tires, and will be paid with PEMA Funds.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 511-2022.

Resolution 512-2022: Approving to advertise for proposals for professional engineering services to provide project design, preparation of bid specifications and project inspections services to a project to be funded under the County of Blair's Community Development Block Grant (CDBG) Program.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 512-2022.

Resolution 513-2022: Approving the submission of a Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as follows:

FY 2016 CDBG #C000066602

Reduce	Housing Rehabilitation – Rehab 424-426 W First St., Williamsburg	- \$104,731.00
Increase	Demolition and Clearance – 424 W First St., Williamsburg	+ \$104,731.00

FY 2021 CDBG #C000082572

Reduce	Housing Rehab – Owner Occupied Non-Entitlements	- \$110,000.00
Increase	Housing Rehab – Sewer Laterals – D2 Sewer Ext., Allegheny Township	+\$ 10,000.00
Create	Housing Rehab – Water Laterals – Everett Road, Freedom Township	+\$100,000.00

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 513-2022.

Resolution 514-2022: Approving a County of Blair Demolition Fund Program Disbursement, for the demolition of a property located at 323 1st Avenue, Altoona, PA, in the total estimated amount of \$9,450.00 (municipality \$4,725.00; demolition fund \$4,725.00.)

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 514-2022.

Resolution 515-2022: Approving a quote received from George T. Bisel Co., Inc., for the 2023 Crimes Code, Vehicle Code and Landlord/Tenant Publications, for use by the Magisterial District Judges, in the total amount of \$2,176.00.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 515-2022.

Resolution 516-2022: Approving an Agreement by and between the County of Blair, Emergency Management Agency (EMA) and the Blair County Planning Commission (BCPC), for Hazard Mitigation Plan Development for 2025, in the amount of \$105,000.00, for the period of August 5, 2022 through August 6, 2025, to be billed as milestones are completed in the development of the plan. Said expenses will be reimbursed through the Hazard Mitigation Plan Grant.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 516-2022.

Old Business:

None

New Business:

Assessment:

DeAnna Heichel requested approval of a Printing and Mailing Services Agreement between the County of Blair and Spring Hill Laser Service's Group, for providing professional services for the processing, printing and mailing of the 2023 County and Municipal Tax Bills for a fixed fee of \$13,491.00 for multi-bill insertion for 61,100 estimated bills; and Optional Print/Insert/Mail Services not included in the total consideration as listed below:

Additional print and insertion items (quantity 50,000)

- 8.5" x 11" 24# white printed 1/0 – black ink tri-folded - \$1,959.75
- 8.5" x 11" 24# white printed 1/0 –color ink tri-folded - \$2,022.15
- 8.5" x 11" 24# color (pink, canary, blue, green) printed 1/0 – black ink tri-folded - \$2,308.15
- 8.5" x 11" 24# color (pink, canary, blue, green) printed 1/0 – color ink tri-folded - \$2,369.90
- 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# white printed 1/0 – black ink - \$906.75
- 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# white printed 1/0 – color ink - \$968.50
- 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# color (pink, canary, blue, green) printed 1/0 – black ink - \$1,039.35
- 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# color (pink, canary, blue, green) printed 1/0 –color ink - \$1,101.75
- 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# white printed 1/0 – black ink - both sides - \$1,281.75
- 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# white printed 1/0 – color ink - both sides - \$1,443.50
- 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# color (pink, canary, blue, green) printed 1/0 – black ink – both sides - \$1,414.35
- 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# color (pink, canary, blue, green) printed 1/0 –color ink – both sides - \$1,576.85

Postage costs will be borne by the County of Blair for the mailing.

Ms. Heichel stated that five (5) quotes were requested with two (2) quotes received. She stated NPC quoted \$21,350.00, and Spring Hill Laser Service's Group quoted \$13,491.00. InfoCon Corporation declined to quote. Neither Labor Specialties Inc., nor MailPro responded to the request.

Ms. Heichel stated that Solicitor Karn reviewed the quote, and she is recommending that the board accept the quote received from Spring Hill Laser Service's Group.

Discussion followed.

Resolution 517-2022: Approving a Printing and Mailing Services Agreement between the County of Blair and Spring Hill Laser Service's Group, for providing professional services for the processing, printing and mailing of the 2023 County and Municipal Tax Bills for a fixed fee of \$13,491.00 for multi-bill insertion for 61,100 estimated bills; and Optional Print/Insert/Mail Services.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 517-2022.

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk