



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of March 16, 2022 at 2:30 p.m.

In Commissioners' Public Meeting Room

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

## AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items.
4. Approval of Minutes from the March 2, 2022 Meeting.

### Positions:

5. **Prothonotary** **Requested by Prothonotary Robin Patton**  
Receptionist/Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of Khala Vines effective 03/10/2022.
6. **Prothonotary** **Requested by Prothonotary Robin Patton**  
Receptionist/Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time at 29 hours per week with an hourly rate of \$10.5063, \$609.37 estimated bi-weekly, \$15,843.50 estimated annually. This position is limited to 1500 hours per benefit plan year. This vacancy is due to Shar Burdick transferring to the Full-Time Receptionist/Clerk Position, if approved by the Board, effective 04/02/2022.



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- 7. Assessment** **Requested by Chief Assessor DeAnna Heichel**  
Assessor I or II Request to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$14.08, \$985.60 estimated bi-weekly, \$25,625.60 estimated annually without CPE; \$15.52/hour, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually with CPE. This vacancy is due Shirley Crowl transferring to Coordinator in the Tax Claim Office effective 03/28/2022.
- 8. Elections and Voter Registration** **Requested by Director Sarah Seymour**  
Temporary Department Assistant Request to re-create ten (10) positions: 1 person for April 11 to May 24, 2022 (total of 6 weeks) and 9 people for May 18 to May 24, 2022 (total of [5] 7-hour days). These positions are Non-Union, Non-Exempt (Hourly) with an hourly rate of \$10.00. The total cost for these positions will be \$5,250.00. These positions are need for the May 17, 2022 Primary Election.
- 9. Fort Roberdeau** **Requested by Director Glenn Nelson**  
Seasonal Tour Guide Request to re-create two (2) positions. These positions are Non-Union, Non-Exempt (Hourly) with an hourly rate of \$10.00. Each guide is budgeted for 500 hours. The total cost for these positions will be \$10,000.00. These positions are needed to provide educational services to schools and the general public during the May 1, 2022 to October 31, 2022 tour season.
- 10. Public Safety-EMA** **Requested by Operations and Training Coordinator  
Cris Fredrickson**  
Vector Control Specialist Request to create this seasonal position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly). Full-Time at 40 hours per week (from approx. April to October) with an hourly rate of \$16.43, \$1,314.40 estimated bi-weekly, pending union approval. The wages, payroll taxes, retirement, and other benefits (up to \$21,225.60 for 960 seasonal hours) will be reimbursed by the State. James Garlick's retirement from the Truck Driver/Vector Control position effective 01/08/2022 caused the necessity to separate the Truck Driver and Vector Control Specialist into 2 positions
- 11. Public Works-Highway** **Requested by Manager Paul Shaffer**  
Seasonal Employee Request to re-create six (6) summertime positions. These positions are Non-Union, Non-Exempt (Hourly). Full-Time at 37.5 hours per week with an hourly rate of \$10.00, \$750.00 estimated bi-weekly. The total cost for these 6 positions for 6 pays will be \$27,000.00.
- 12. Public Works-Highway** **Requested by Manager Paul Shaffer**  
Temporary Laborers Request to re-create three (3) seasonal positions. These position are Non-Union, Non-Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$14.42. The total cost for these 3 positions for 13 pays will be \$42,178.50.



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## 13. Central Purchasing

**Requested by Chief Clerk Nicole Hemminger**

Procurement Specialist Request to set temporary rate for out-of-class work for Becky Robinson. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hour per week. Per Union Contract, Becky is eligible to receive +5% pay increase for administrative duties assigned to her due to the resignation of Sarah Chuff, Finance Manager, effective 03/04/2022. The increase would not exceed 180 days per calendar year.

## 14. Finance

**Requested by Chief Clerk Nicole Hemminger**

Temporary Department Assistant Request to create this position. This position is Non-Union, Non-Exempt (Hourly), Part-Time, Temporary. Sarah Chuff will return to the County to specifically work on the 2021 Fixed Asset Ledger for the audit. Her rate will be \$27.59 per hour, the rate she was earning at the time of her resignation. This position will not exceed 5 months and 29 days.

## 15. Children, Youth, and Families

**Requested by Director Paul Bookhamer**

Temporary Positions Request to create temporary positions for various fiscal and clerical duties.

## 16. Adjournment

The next regular Salary Board Meeting will be April 6, 2022 at 10:30 a.m.  
In Commissioners' Public Meeting Room.