



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of March 13, 2024, at 9:00 a.m.  
in Commissioners' Public Meeting Room

Salary Board meetings are being held in person and by Zoom. To participate in the meeting, please dial 1-301-715-8592 or 1-646-876-9923 and enter Meeting ID 935 7690 9088 and then the meeting passcode 868993.

## AGENDA

1. Call to Order.....Commissioner David Kessler
2. Moment of Silent Reflection.
3. Pledge of Allegiance.
4. Roll Call.
5. Call for Public Comment on Salary Board Items
6. Approval of Minutes from the February 28, 2024, meeting.

### Positions:

7.

<b>Department</b>	Adult Parole and Probation - 012012			<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Parole and Probation Officer				<b>Position #</b>	3412008	
<b>Pay Grade</b>	<b>Rate or Range</b>						
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time nonexempt			<b>Schedule</b>	37.5 hours per week		
<b>Wage</b>	\$16.30	<b>Per hr.</b>	\$1,222.50	<b>expected bi-weekly</b>	\$31,785.00	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	12/14/2023						
<b>Reason</b>	Job abandonment of Kristy Rodriguez.						
<b>Comments</b>	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						



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8.

<b>Department</b>	Adult Parole and Probation - 762012			<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Parole and Probation Officer				<b>Position #</b>	3412002	
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time nonexempt			<b>Schedule</b>	37.5 hours per week		
<b>Wage</b>	\$16.30	<b>Per hr.</b>	\$1,222.50	<b>expected bi-weekly</b>	\$31,785.00	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	01/12/2024						
<b>Reason</b>	Resignation of Megan Himes.						
<b>Comments</b>	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						

9.

<b>Department</b>	Adult Parole and Probation - 762012			<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Parole and Probation Officer				<b>Position #</b>	3451009	
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time nonexempt			<b>Schedule</b>	37.5 hours per week		
<b>Wage</b>	\$16.30	<b>Per hr.</b>	\$1,222.50	<b>expected bi-weekly</b>	\$31,785.00	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	Supervision Fund				<b>Primary Org Code</b>		
<b>Effective Date</b>	12/29/2023						
<b>Reason</b>	Resignation of Tyler Frye.						
<b>Comments</b>	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						

10.

<b>Department</b>	Adult Parole and Probation - 012012			<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Parole and Probation Officer				<b>Position #</b>	3475002	
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time nonexempt			<b>Schedule</b>	37.5 hours per week		
<b>Wage</b>	\$16.30	<b>Per hr.</b>	\$1,222.50	<b>expected bi-weekly</b>	\$31,785.00	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	1/24/2024						
<b>Reason</b>	Resignation of Megan Edmiston.						
<b>Comments</b>	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						



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11.

<b>Department</b>	Adult Parole and Probation - 762011	<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation	<b># of Positions</b>	1		
<b>Position</b>	Probation Officer Aide	<b>Position #</b>			
<b>Pay Grade</b>	<b>Rate or Range</b>				
<b>Union</b>	UMWA-Court Related	<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time nonexempt	<b>Schedule</b>	35 hours per week		
<b>Wage</b>	\$11.58	<b>Per hr.</b>	\$810.60	<b>expected bi-weekly</b>	\$21,075.60
<b>Salary</b>	\$	<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	Supervision Fund	<b>Primary Org Code</b>			
<b>Effective Date</b>	11/04/2023				
<b>Reason</b>	Fill vacancy via Elissa Walter's promotion to specialty courts administrative assistant in November 2023.				
<b>Comments</b>	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.				

12.

<b>Department</b>	Adult Parole and Probation - 762011	<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation	<b># of Positions</b>	1		
<b>Position</b>	Probation Officer Aide	<b>Position #</b>			
<b>Pay Grade</b>	<b>Rate or Range</b>				
<b>Union</b>	UMWA-Court Related	<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time nonexempt	<b>Schedule</b>	35 hours per week		
<b>Wage</b>	\$11.58	<b>Per hr.</b>	\$810.60	<b>expected bi-weekly</b>	\$21,075.60
<b>Salary</b>	\$	<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	Supervision Fund	<b>Primary Org Code</b>			
<b>Effective Date</b>	11/24/2023				
<b>Reason</b>	Fill vacancy due to Toni Walker's promotion to parole and probation officer.				
<b>Comments</b>	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.				

13.

<b>Department</b>	Adult Parole and Probation - 762012	<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation	<b># of Positions</b>	1		
<b>Position</b>	Probation Officer Aide	<b>Position #</b>	3415001		
<b>Pay Grade</b>	<b>Rate or Range</b>				
<b>Union</b>	UMWA-Court Related	<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time nonexempt	<b>Schedule</b>	35 hours per week		
<b>Wage</b>	\$11.58	<b>Per hr.</b>	\$810.60	<b>expected bi-weekly</b>	\$21,075.60
<b>Salary</b>	\$	<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.	<b>Primary Org Code</b>			
<b>Effective Date</b>	12/11/2023				
<b>Reason</b>	Job abandonment of Kayla Grossen				
<b>Comments</b>	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.				



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14.

<b>Department</b>	Adult Parole and Probation - 762011		<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation			<b># of Positions</b>	1	
<b>Position</b>	Administrative assistant-satellite			<b>Position #</b>	2078001	
<b>Pay Grade</b>	H6	<b>Rate or Range</b>	\$13.40 - \$14.74			
<b>Union</b>	UMWA-Court Related		<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time nonexempt			<b>Schedule</b>	35 hours per week	
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>
<b>Salary</b>	\$		<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	Supervision Fund			<b>Primary Org Code</b>		
<b>Effective Date</b>	07/07/2023					
<b>Reason</b>	Retirement of Cathy White.					
<b>Comments</b>						

15.

<b>Department</b>	Adult Parole and Probation - 012011		<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation			<b># of Positions</b>	1	
<b>Position</b>	Adminstrave Assistant – Courthouse			<b>Position #</b>	2003001	
<b>Pay Grade</b>	H6	<b>Rate or Range</b>	\$13.40 - \$14.74			
<b>Union</b>	UMWA-Court Related		<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time nonexempt			<b>Schedule</b>	35 hours per week	
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>
<b>Salary</b>	\$		<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.			<b>Primary Org Code</b>		
<b>Effective Date</b>	06/30/2022					
<b>Reason</b>	Retirement of Jean Reindl					
<b>Comments</b>						

16.

<b>Department</b>	Domestic Relations - 34156		<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Temporary Rate			<b># of Positions</b>	1	
<b>Position</b>	Deputy Director			<b>Position #</b>		
<b>Pay Grade</b>	S7	<b>Rate or Range</b>	\$45,004.87 - \$48,605.26			
<b>Union</b>	Nonunion		<b>FLSA Status</b>			
<b>PT/FT Status</b>				<b>Schedule</b>		
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>
<b>Salary</b>	\$		<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>				<b>Primary Org Code</b>		
<b>Effective Date</b>	2/10/2024					
<b>Reason</b>	Marc Seifert began full-time leave of absence January 31, 2024, Section D. 1. A of the Pay Policy provides for the deputy director to, therefore, receive +5% in his absence.					
<b>Comments</b>	According to the Pay Policy, Domestic Relations' Deputy Director Tracey Rocus is eligible for +5% out-of-class pay during the director's full-time leave of absence. The effective date of this increase is the beginning of the pay period after the start of leave, or 2/10/24. The additional pay will end upon the earlier of the par period after Marc's anticipated 04/24/24 return or a maximum of 13 pay periods. The additional pay computes to \$92.27 per biweekly pay (\$2,002.20 temporary bi weekly).					



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17.

<b>Department</b>	Public Defender 01157			<b>Requested By:</b>	Public Defender Russell J. Montgomery		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Assistant Public Defender.				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	SEIU CBA, Professionals Unit			<b>FLSA Status</b>	Excluded		
<b>PT/FT Status</b>	Full-time excluded			<b>Schedule</b>	35 hours per week		
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	03/13/2024						
<b>Reason</b>							
<b>Comments</b>	<p>Starting wage for this title eff 1/01/2024 within SEIU CBA, Professional Unit, is \$50,500.00 plus the potential for experience enhancements.</p> <p>The 2024 budget for this department includes 4 full-time attorneys and 3 part-time attorneys. Devin Bennanti's position was re-created soon after his Nov. 2023 resignation. Mason Rogers was imagined to replace Devin, but remains a juris doctor as we await his admission to the PA Bar. Michele Grove moved to law clerk with Judge Sullivan in 2022, and her job was re-created. It remains unfilled.</p> <p>Mason earns \$41,623; Devin was budgeted at \$58,622; and Michele at \$50,000. Funding a new APD is well within the 2024 department budget; unfortunately, due to names in budget vs workers, I cannot easily attribute the opening to a single name. This request was discussed with Finance, and we have sufficient funds.</p>						

18.

<b>Department</b>	Prothonotary 01153			<b>Requested By:</b>	Prothonotary Robin G. Patton		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	First Deputy- Clerk of Courts				<b>Position #</b>		
<b>Pay Grade</b>	H6	<b>Rate or Range</b>		\$13.40 - \$14.74			
<b>Union</b>	Nonunion			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full-time exempt			<b>Schedule</b>	35 hours per week		
<b>Wage</b>		<b>Per hr.</b>		<b>expected bi-weekly</b>		<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	10/31/2023						
<b>Reason</b>	Transfer of Kelli Bouffard.						
<b>Comments</b>							

19.

<b>Department</b>	Sheriff – 01151			<b>Requested By:</b>	Sheriff James E. Ott		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Sergeant				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time			<b>Schedule</b>	40 hours per week		
<b>Wage</b>	\$18.88	<b>Per hr.</b>	\$1,510.40	<b>expected bi-weekly</b>	\$39,270.40	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	03/02/2024						
<b>Reason</b>	Promotion of Richard Peo.						
<b>Comments</b>	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$18.88/hour.						



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20.

<b>Department</b>	Sheriff – 01151			<b>Requested By:</b>	Sheriff James E. Ott		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Deputy				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time			<b>Schedule</b>	40 hours per week		
<b>Wage</b>	\$15.52	<b>Per hr.</b>	\$1,241.60	<b>expected bi-weekly</b>	\$32,281.60	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	03/07/204						
<b>Reason</b>	Promotion of Z. Paul Jendrezewski.						
<b>Comments</b>	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$15.52/hour.						

21.

<b>Department</b>	Children, Youth, and Families 113201			<b>Requested By:</b>	Director Tiffany N. Treese		
<b>Type</b>	Rate Change				<b># of Positions</b>	1	
<b>Position</b>					<b>Position #</b>		
<b>Pay Grade</b>	S7	<b>Rate or Range</b>		\$45,004.87 - \$48,605.26			
<b>Union</b>	Nonunion			<b>FLSA Status</b>	Exempt		
<b>PT/FT Status</b>	Full-time exempt			<b>Schedule</b>			
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	80% state reimbursement, 20% general fund.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/23/2024						
<b>Reason</b>							
<b>Comments</b>	Please see attachment.						

22.

<b>Department</b>	Fort Roberdeau 08607			<b>Requested By:</b>	Director Glenn H. Nelson		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Temporary Department Assistant (seasonal tour guides)				<b>Position #</b>		
<b>Pay Grade</b>	N/A- temp	<b>Rate or Range</b>					
<b>Union</b>	Nonunion			<b>FLSA Status</b>			
<b>PT/FT Status</b>	Part-time temporary (max 5 mos and 29 days)			<b>Schedule</b>	29 hours per week		
<b>Wage</b>	\$11.00	<b>Per hr.</b>	\$ 638.00	<b>expected bi-weekly</b>	\$5,104.00	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	06/01/2024						
<b>Reason</b>	Seasonal Tour Guides (2) serve the public and Fort visitors with tours and educational services during the tour season. Seasonal tour guides' begin and end dates depend on school schedules if student.						
<b>Comments</b>	The Fort budgets for two (2) Seasonal Tour Guides at \$11 per hour for 500 hours each. Seasonal TG Employee 1: 500 X \$11 = \$5,500. Seasonal TG Employee 2: 500 X \$11 = \$5,500. Total Budgeted = \$11,000. Two seasonals may start and end on different dates depending usually on school schedules. Weekly hours may vary based on Fort special events. Seeking approval immediately so positions may be advertised.						



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23.

<b>Department</b>	Controller 01112			<b>Requested By:</b>	Controller A.C. Stickel		
<b>Type</b>	Re-creation and set salary				<b># of Positions</b>	1	
<b>Position</b>	Chief Deputy Controller				<b>Position #</b>	1230001	
<b>Pay Grade</b>	S9	<b>Rate or Range</b>	\$54877.42				
<b>Union</b>	Nonunion			<b>FLSA Status</b>			
<b>PT/FT Status</b>	Full-time				<b>Schedule</b>	35 hours per week	
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>	
<b>Salary</b>	\$2,110.67			<b>bi-weekly</b>	\$54,877.42	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	03/18/2024						
<b>Reason</b>	Resignation of Brian McCulley.						
<b>Comments</b>	Request to recreate the position of chief Deputy Controller and set the salary at \$2,110.67 per bi-weekly pay and \$54,877.42 annually for Angela Wagner who is returning to this position.						

24. Adjournment.

The next regular Salary Board Meeting will be March 27, 2024, at 9:00 a.m. in Commissioners' Public Meeting Room.