



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of May 20 2021

10:30 AM In Commissioners' Public Meeting Room

May 19, 2021 Meeting Recessed with no discussion - Reconvened on May 20, 2021

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance:

Sue Ammerman, Treasurer James Carothers¹, Sarah Chuff, DeAnna Heichel, Janice Meadows, Heather Meck, Jennifer Sleppy, Katherine Swigart,

Board Members not in Attendance:

NONE

Media in Attendance: Kay Stephens-Altoona Mirror

Quorum: Present

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

Commissioner Erb explained the ground rules for today's teleconference. All remote participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Burke and seconded by Controller Stickel that the minutes from the May 5, 2021 meeting be approved. The motion was unanimously carried.

¹ The Treasurer is a voting member of the board for items in that office.

Treasurer's Office

Requested by Jim Carothers, Treasurer

Second Deputy Treasurer James Carothers moved to re-set salary of incumbent for this position. This position is UMWA-Residual Unit, Non-Exempt (Hourly). Full-Time at 35 hours per week. Christina Weyandt, Second Deputy, is performing out-of-class work in the absence of a Deputy Treasurer. The role was vacated by Renae Metz's resignation effective 04/16/2021. The UMWA-Residual contract states Christina would receive +5% to her hourly rate for a maximum period of 180 days. This would increase her hourly rate to \$11.7602, \$823.21 estimated bi-weekly, \$21,403.46 estimated annually. Controller Stickel asked what date the increase would end. Katherine Swigart stated it is unknown because Brenda Bryan transitioned from Human Resources to Deputy Treasurer but is still temporarily helping with Payroll. She stated it would not go longer than the 180 days allowed by the contract. Commissioner Erb seconded the motion and it was unanimously carried.

Assessment Office

Requested by DeAnna Heichel, Chief Assessor/Director

Assessor I or II Commissioner Burke moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.7738, \$824.17 estimated bi-weekly, \$21,428.25 estimated annually. If the candidate holds their CPE, the person would be hired as Assessor II with an hourly rate of \$13.0506, \$913.54 estimated bi-weekly, and \$23,752.11 estimated annually. This vacancy is due to the resignation of Dale Crum effective 5/14/2021. Commissioner Webster seconded the motion and it was unanimously carried.

911 Center

Requested by Mark Taylor, Director

911 Operations Manager Controller Stickel moved to set starting salary of promoted employee. Emily States has been selected as the 911 Operations Manager effective May 22, 2021. She is replacing Tim Crabtree who retired 4/30/2021. Her current rate of pay with 7 years' experience as a 911 Supervisor is \$24.4117 per hour (including longevity). A 5% increase to her hourly rate is recommended. This would bring her hourly rate to \$25.6400, \$2,051.20 estimated bi-weekly, \$53,331.20 estimated annually. Although the starting rate for this position was established at \$22.47, her qualifications far exceed the requirements for a minimum starting rate. The position was budgeted at \$27.3262/hour. There would not be additional cost for the increase to her pay rate. Commissioner Webster seconded the motion and it was unanimously carried.

911 Center

Requested by Sue Ammerman, Coordinator

911 Supervisor Commissioner Webster moved to re-create this position. This position is Non-Union, Non-Exempt (Hourly). Full Time at 40 hours per week with an hourly rate of \$21.4000, \$1,712.00 estimated bi-weekly, \$44,512.00 estimated annually. The current starting rate of \$20.35 has not been increased since 2011. The \$21.4000 starting rate is 5% less than the \$22.47 starting rate for the 911 Operations Manager. This vacancy is due to Emily States promotion to 911 Operations Manager effective 5/22/2021. Commissioner Burke seconded the motion and it was unanimously carried.

911 Center

Requested by Sue Ammerman, Coordinator

Telecommunicator Trainee Commissioner Erb moved to re-create for a class of seven (7) people. These positions are Non-Union, Non-Exempt (Hourly). Full Time at 35 hours per week with an hourly rate of \$13.8839, \$971.87 estimated bi-weekly. Training is limited to 12 weeks. The total cost for the training would be \$40,818.67. Commissioner Erb asked if the total was included in the 2021 budget. Sue stated she had a portion of it in the budget, but not the entire total. She stated there should be no impact on the budget because she had several "longevity" employees resign/retire. Commissioner Erb requested confirmation of the budgeted amount. Sue requested a class of 7 because she has 2 current vacancies and possibly 2 more. There is a potential need to fill 4 Full-Time positions before the end of summer. Commissioner Burke seconded the motion and it was unanimously carried.

Human Resources

Requested by Katherine Swigart, Director

Payroll Administrator Commissioner Erb moved to re-create this position. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate range of \$14.8353 to \$16.4800, \$1,038.47 to \$1,153.85 estimated bi-weekly, \$27,000.22 to \$30,000.00 estimated annually. This vacancy is due to Brenda Bryan's promotion to Deputy Treasurer effective 5/17/2021. Controller Stickel seconded the motion and it was unanimously carried.

There being no further business to discuss, the meeting was adjourned at 10:50 a.m.

The next Special Salary Board Meeting will be announced.

The next Regular Salary Board Meeting will be held on June 2, 2021 @ 10:30 AM
In the Commissioners' Public Meeting Room. Masks are required.

Respectfully Submitted,



August C. Stickel IV
Secretary