



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of March 15, 2023

2:30 p.m. In the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Controller A.C. Stickel,
Commissioner Amy Webster

Board Members not in Attendance:

Commissioner Laura Burke

Non-Board Members in Attendance: President Judge Elizabeth Doyle¹, Lindsay Dempsie, Nicole Hemminger, Melena Koegler, Prothonotary Robin Patton², Marc Seifert, Nicole Smith, Katherine Swigart, Warden Abbie Tate, Deputy Warden James Eckard

Quorum: Present

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 2:30 p.m.

The roll was called by Commissioner Erb.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no comments.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Erb that the minutes from the March 1, 2023 meeting be approved. The motion was unanimously carried.

Court Administration

Requested by President Judge Elizabeth Doyle

Tipstaff Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time at 19 hours per week (limited to 999 hours per anniversary year) with an hourly rate of \$11.58, \$440.04 estimated bi-weekly, \$11,441.04 estimated annually. This vacancy is due to the resignation of Constance Curfman effective 03/06/2023. Controller Stickel seconded the motion and it was unanimously carried.

Judge Bernard

Requested by President Judge Elizabeth Doyle

Tipstaff Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Diane Strohm effective 03/06/2023. Controller Stickel seconded the motion and it was unanimously carried.

¹ The Judge is a voting member for Court related office items.

² The Prothonotary is a voting member for items in that office.

Domestic Relations

Requested by President Judge Elizabeth Doyle

Case Manager-Enforcement Specialist Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$15.52, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually. This position is funded 66% by state reimbursement. This vacancy is due to the resignation of Tonya Holder effective 02/15/2023. Controller Stickel seconded the motion and it was unanimously carried.

Domestic Relations

Requested by President Judge Elizabeth Doyle

Unit Supervisor Judge Doyle moved to set the salary for Tracey Rocus. This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. Applying the Pay Policy to Tracey's previous experience; she is eligible for \$17.29/hour; the maximum of the hiring range of the H10 pay grade (\$16.29/hour to \$17.29/hour). This position is funded 66% by state reimbursement. Tracey will be promoted to this position effective 04/03/2023. Controller Stickel seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk Prothonotary Patton moved to abolish this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time at 29 hours per week (limited to 1500 hours per benefit plan year) with an hourly rate of \$11.03, \$639.74 estimated bi-weekly, \$16,633.24 estimated annually. This vacancy is due to the resignation of Renee Mahalko effective 12/27/2022. Controller Stickel seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Courtroom Clerk Prothonotary Patton moved to create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time at 19 hours per week (limited to 999 hours per anniversary year) with an hourly rate of \$12.16, \$462.08 estimated bi-weekly, \$12,014.08 estimated annually. Controller Stickel seconded the motion and it was unanimously carried.

Assessment

Requested by Chief Assessor DeAnna Heichel

Board of Assessment Appeals Members Controller Stickel moved to re-create this position. This position is Per-Diem with a Full-Day (7 hours) rate of \$150.00 and Half-Day (3.5 hours) rate of \$75.00. This position is limited to 999 hours per anniversary year. This vacancy is due the resignation of Jan Andrews effective 03/06/2023. Commissioner Erb seconded the motion and it was unanimously carried.

Fort Roberdeau

Requested by Director Glenn Nelson

Historic Site Assistant I Controller Stickel moved to set the salary for Noah Plank. This position is Non-Union, Non-Exempt (Hourly), Part-Time at 19 hours per week. Applying the Pay Policy to Noah's previous experience; he is eligible for \$10.61/hour. This is +1% above the minimum of, but within, the hiring range of pay grade H1 (\$10.50/hour to \$11.55/hour). Commissioner Erb seconded the motion and it was unanimously carried.

Children, Youth and Families

**Requested by Director-Human Resources
Katherine Swigart**

Fiscal Technician Commissioner Erb moved to set/correct the hours for this position at 35 hours per week (7 hours per day). This position is Non-Union, Non-Exempt (Hourly), Full-Time. Controller Stickel seconded the motion and it was unanimously carried.

Domestic Relations

**Requested by Director-Human Resources
Katherine Swigart**

Deputy Director Judge Doyle moved to set temporary rate for out-of-class duties for Marc Seifert. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Per the Pay Policy, Marc's wages should increase +5% (\$89.14 bi-weekly) for assuming responsibilities out of his job classification. This is due to the vacancy of the Director in Domestic Relations. This increase would be effective 03/11/2023 for a maximum of 13 pay periods or upon hiring of the director position, whichever comes first. Controller Stickel seconded the motion and it was unanimously carried.

Prison

**Requested by Director-Human Resources
Katherine Swigart**

Lieutenant Controller Stickel moved to set the salary for Brian Sheesley. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Applying the Pay Policy to Brian's previous experience; he is eligible for \$52,571.45; the maximum of the hiring range of the S9 pay grade (\$48,677.26 to \$52,571.45). Commissioner Erb seconded the motion and it was unanimously carried.

Prison

**Requested by Director-Human Resources
Katherine Swigart**

Lieutenant After discussion, Controller Stickel moved to increase the 3 existing Lieutenants' pay to \$52,571.45. This would be effective 03/20/2023. Commissioner Erb seconded the motion and it was unanimously carried.

The discussion of adjusting Seasonal Employee pay rates was postponed until the April 5, 2023 Board Meeting.

There being no further business to discuss, the meeting was adjourned at 2:50 p.m.

The next regular Salary Board Meeting will be April 5, 2023 at 10:30 a.m.
In Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV
Secretary