

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
PARTICIPATION BY TELEPHONE CONFERENCE ONLY  
TUESDAY, APRIL 13, 2021, 10:00 A.M.**

*\*Public meetings are being held by conference call due to the COVID-19 Pandemic. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Tuesday, April 13, 2021	3:30 p.m.	*Board of Elections
	7:00 p.m.	Airport Authority Mtg. (Contact Airport for mtg. method)
Wednesday, April 14, 2021		
Thursday, April 15, 2021	8:30 a.m.	*Prison Board Meeting
	9:30 a.m.	*Records Improvement Meeting
	10:00 a.m.	*Commissioners Business Session
	10:30 a.m.	*Special Salary Board Meeting
Friday, April 16, 2021		
Monday, April 19, 2021	7:30 p.m.	Conservation District Board Mtg. (Contact Conservation District for mtg. method)
Tuesday, April 20, 2021	10:00 a.m.	*Commissioners Work Session

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **PROCLAMATION** – 911 Center Appreciation Day/National Public Safety Telecommunication Week
9. **CERTIFICATE OF RETIREMENT AND APPRECIATION** – Timothy Crabtree
10. **CONSENT AGENDA**

**Resolution #128-2021:**

- a. Payment of the four-4 Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/13/21	210413CY	\$ 96,783.79
04/13/21	210413SS	\$ 84,517.73
04/13/21	210413TD	\$683,084.51
04/12/21	210413WW	\$272,224.28

Which include payment of the following invoice:  
Thomas and Chandra Jandora, in the total amount of \$1,550.00.

- b. Ratification of the five-5 Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/09/21	210409FP	\$296,474.96
04/07/21	210407RF	\$ 3,185.77
04/08/21	210408MW	\$ 130.90
04/09/21	210409HR	\$ 15,858.03
04/06/21	210406FS	\$ 719.54

- c. Ratification of Total Payroll for the Check Dated 04/08/2021, in the total amount of \$781,597.22.

- d. **Budget Transfers/2021:** For installation services of the Defender by Karpel® Software Program for the Public Defender's Office.

From	\$	To
36101-46050	\$66,350.00	01157-46050

- e. **Budget Transfers/2021:** Year-to-date charges received from Justifacts.

From	\$	To
01101GCO-42000 General County Operations	\$244.22	44122-42000 911 Center
01101GCO-42000 General County Operations	\$116.25	762011-42000 APO
01101GCO-42000 General County Operations	\$251.22	762012-42000 APO
01101GCO-42000 General County Operations	\$96.61	012012-42000 APO
01101GCO-42000 General County Operations	\$563.69	01107-42000 Assessment
01101GCO-42000 General County Operations	\$375.08	013201-42000 CYF
01101GCO-42000 General County Operations	\$451.83	031202-42000 CYF
01101GCO-42000 General County Operations	\$323.47	01112-42000 Controller
01101GCO-42000 General County Operations	\$268.22	01152-42000 Coroner
01101GCO-42000 General County Operations	\$311.47	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$133.56	34156-42000 Domestic Relations
01101GCO-42000 General County Operations	\$141.61	01161FM-42000 MDJ Miller
01101GCO-42000 General County Operations	\$184.22	01103CS-42000 Custodial Services
01101GCO-42000 General County Operations	\$1634.32	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$257.22	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$76.61	01157-42000 Public Defender
01101GCO-42000 General County Operations	\$286.83	01151-42000 Sheriff

- f. **Board of Assessment Appeals:** Requesting approval of the resignation of Justin Wiley from the board effective 03/22/21. Term 01/06/20 to 01/05/22.

- g. **Employment:** Deborah J. Barbella, From: FT, Clerk Typist I/File Clerk, CYF, \$10.00/hr., To: FT, Clerk Typist I/Clerical Stats, CYF, \$10.00/hr., effective 04/09/21; Tiffany D. Conahye, From: FT, Clerk Typist I/Clerical Stats, CYF, \$10.00/hr., To: FT, Clerk Typist II/Court Aide, CYF, \$10.00/hr., effective 04/09/21; and Rebecca C. Lidgett, From: FT, Victim/Witness Advocate, Victim/Witness, \$11.77/hr., To: FT, Sexual Assault/Domestic Violence Case Manager, Victim/Witness, \$15.39/hr., effective 04/09/21.

- h. **Terminations:** Brittany N. Parshall, PT, Clerk Typist I, Prothonotary, \$10.51/hr., effective 03/26/21; and David A. Brown III, PT, Probation Officer Support, APO, \$10.82/hr., effective 04/05/21.
- i. **Resignations:** Miranda N. Coury, FT, Caseworker I, CYF, \$30,381.00/yr., effective 03/29/21; Brian L. Walter, FT, Probation Officer Aide I, APO, \$10.51/hr., effective 04/05/21; Erin L. Bennett, FT, Department Clerk I, Domestic Relations, \$10.51/hr., effective 04/08/21; Fred J. Zanghi, Per Diem, Fill-In, Correction Officer, Prison, \$15.08/hr., effective 04/10/21; Renae C. Metz, FT, Deputy Treasurer, Treasurer's Office, \$36,592.66/yr., effective 04/16/21; and Clara M. Rininger, FT, Clerk Typist I, Prothonotary, \$10.51/hr., effective 04/16/21.

11. **STAFF REPORTS & SPECIAL BUSINESS**

**Weekly COVID-19 Update:**

A. **Parking Garage Stair Tower Repairs Project:**

Requesting approval of a proposal of service contract received from Keller Engineers for the preparation of revised bid documents, coordination and bidding services for the Blair County Parking Garage Stair Tower Repair Project, in the lump sum total of \$4,170.00.

B. **Prison HVAC Coil Replacement Project:**

Requesting approval for a contract time extension by Siemens Industry for completion of the Prison HVAC Coil Replacement Project from April 17, 2021 to June 17, 2021, at no additional charge, due to the extended lead-time of 7 to 9 weeks for delivery of the required coil.

C. **Blair County Bridge #73 Project:**

Requesting approval for acceptance of bids received for review, award, or rejection within thirty-30 days of bid opening according to county code.

Contractor	Bid Y or N	Bid Bond	Bid Amount	Comment
MacCabee Industrial, Inc.	N	-	-	
Quality Bridge & Fab	Y	Cashier's Check in the amount of \$3,566.50	\$35,665.00	Apparent Low Bid
Advantage Steel & Construction	N	-	-	Bid received after 11 am deadline. Bid was not delivered in a timely manner.
Cottle's Asphalt Maintenance, Inc.	N	-	-	
US Bridge	N	-	-	

D. **Public Defender's Office:**

- i. Requesting approval of a contract between the County of Blair, on behalf of the Blair County Public Defender's Office and Karpel Computer Systems/dba Karpel Solutions for installation services of the Defender by Karpel® Software Program, and for the first year of services, in the total project amount of \$66,350.00. The first payment will be due in the total amount of \$26,625.00 at agreement signing, and the second payment will be due in the total amount of \$26,625.00 once the database is installed and accessible and the third payment will be due in the amount of \$13,100.00 for the training of staff to be completed on September 24. Said payments shall be paid from the general fund budget. Beginning in the year 2022 the annual licensing maintenance fee in the amount of \$7,200.00 shall be paid from the Blair County Public Defender's General Fund Budget.
- ii. Requesting approval of an agreement between the County of Blair, on behalf of the Blair County Public Defender's Office and Karpel Computer Systems/dba Karpel Solutions for internet based software hosting through Hosted by Karpel of the copyrighted software program Defender by Karpel® that has been licensed to the County of Blair, on behalf of the Blair County Public Defender's Office for future costs in the amount of \$100.00 per year per user that has access to the software through the service and website. Term of said agreement shall be for one (1) year and will begin on the estimated go live date of September 27, 2021, and such term shall automatically renew unless either party gives notice to the other party thirty-30 days prior to the term expiration of intent not to renew.

E. **District Attorney's Office:**

- i. Requesting approval of a Master Subscription Agreement between the County of Blair, on behalf of the Blair County District Attorney's Office and Hawk Analytics for one (1) Tier 1 CellHawk Subscription, 100,000 maximum number of detail records, and three (3) maximum users, in the total amount of \$2,495.00, for the period of 05/02/2021 through 05/01/2022.
- ii. Requesting approval of an Independent Contractor Agreement between the County of Blair and Richard Consiglo, to serve as Special Prosecutor, in a Homicide Trial, in the biweekly amount of \$961.53, for the period of April 1, 2021 through conclusion of trial.

- F. **Department of Emergency Services/911E Center:**  
 Requesting approval of a renewal Software Maintenance Agreement between the County of Blair, Blair County Department of Emergency Services/911E and NetMotion, in the annual amount of \$7,003.66, to provide secure access to the Computer Aided Dispatch (CAD) network while outside of the secure network.
- G. **Social Services:**
- i. Requesting approval to Amend Resolution #113-2021 correcting activity for the submission of a FY 2020 Emergency Solutions Grant (ESG) Contract #C000074220 Budget Revision #1 to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as follows:
 

**Blair County Community Action Agency:**

    - Amending to decrease existing activity for Street Outreach Case Management from; \$6,000.00 to zero-0 dollars; to \$6,500.00 to zero-0 dollars.
    - Amending to decrease existing activity for Street Outreach Essential Services from; \$2,500.00 to zero-0 dollars; to \$2,000.00 to zero-0 dollars.
    - Increase existing activity for Rapid Rehousing/Financial Assistance from \$5,860.00 to \$7,860.00. (no change)
    - Increase existing activity for Rapid Rehousing/Services from \$1,032.00 to \$2,032.00. (no change)
    - Increase existing activity for Rapid Rehousing/Rental Assistance from \$18,108.00 to \$23,608.00. (no change)
  - ii. Requesting approval for submission of Revision #1 of the FY 2019/2020 Income and Expense Report for the Early Intervention Program to the Pennsylvania Department of Human Services.
- H. **Fort Roberdeau:**
- a. Requesting approval of a Property Access Agreement by and between the County of Blair and the Pennsylvania State University for WPSU to film a Fort Roberdeau Virtual Field Trip April 26 and 27, 2021 to be aired on WKPSU-TV stations, at no cost to the county.
  - b. Requesting approval of Barash Media Contract for a ¼ page, 4-color ad in the Town & Gown's 2021 Spring/Arts Preview Blair at a negotiated rate of \$325.00. The total will be paid from the Fort's general fund marketing budget.
- I. **Bridge #67 West Loop Road over Old Town Run:**  
 Requesting approval to Amend Resolution #92-2021 as follows:
- **From** - Increasing the total project cost for Bridge #67 from \$2,485,000.00 to **\$2,550,000.00;**
  - **To** - Decreasing the total project cost for Bridge #67 from \$2,485,000.00 to **\$1,812,500.00.**
- J. **COVID-19 Pandemic:**  
 Requesting approval of an Accounting and Consulting Solutions Contract between the County of Blair and Susquehanna Accounting and Consulting Solutions, Inc., to fulfill the Department of Community and Economic Development's (DCED) monitoring requirements of the Emergency Rental Assistance (ERAP) allocation from the Pennsylvania Department of Human Services. The discounted hourly rates by level shall be paid from ERAP Funds allowed for administration as follows:
- Shareholder/Director                    \$275.00
  - Senior Managing Consultant        \$195.00
  - Senior Consultant                     \$175.00
  - Consultant                                \$125.00
- K. **Blair County Park and Recreation Advisory Board:**  
 Requesting approval to rescind Resolution #104-2021 approving the AYSO Region #452 Valley View Park Soccer Field Usage Schedule for Calendar Year 2021.

12. **OLD BUSINESS**  
 None

13. **ADJOURN**

**WORK SESSION: TUESDAY, APRIL 13, 2021, 10:00 A.M.**

Location: Participation in meeting is by telephone conference only.

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**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

Commissioner Erb ask those during the moment of silent reflection to remember former Commissioner Donna Gority and family on the passing of Mrs. Gority's husband John.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**ROLL CALL:**

**MEMBERS PRESENT:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

**OTHERS PRESENT:**

Melissa Harpster (Commissioners Office), AC Stickel (Controller), Mark Taylor, Tim Crabtree and Sue Ammerman (911/E), Brian Wisner (Keller Engineers), Paul Shaffer (Public Works), Jim Pooler (Maintenance), Russell Montgomery (Public Defender), Derek Elensky (District Attorney's Office), Christina Stacey (Social Services), Carol Hartman (Southern Alleghenies Service Management Group), Glenn Nelson (Fort Roberdeau), Phil Ray (Altoona Mirror), Becky Robinson (Purchasing), Helen Schmitt (Public), Don Weakland (IT) and Carol Dannenberg (Hollidaysburg Watchdog Group).

**UPCOMING MEETINGS**

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	7:00 p.m.	Airport Authority Mtg. (Contact Airport for mtg. method)
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Monday, April 19, 2021	7:30 p.m.	Conservation District Board Mtg. (Contact Conservation District for mtg. method)
Tuesday, April 20, 2021	10:00 a.m.	*Commissioners Work Session

**PUBLIC COMMENT:**

Commissioner Erb called for public comment. **There were no comments noted.**

**COMMISSIONERS COMMENTS:**

Commissioner Erb called for commissioner comments.

Commissioner Webster stated that the Blair County Commissioners plan to open the Space & Time Discovery Trail with a ribbon cutting ceremony on Earth Day, April 22, 2021 beginning at 1:30 p.m. The ceremony will take place at the Mountain Lion Observatory located behind Fort Roberdeau. The public is welcome to attend.

Commissioner Webster stated that through the generosity of the Allegheny Creamery and Crepes, Saint Francis University hosted their "Cosmic Cocktail" lecture series at the eatery with proceeds benefiting the Mountain Lion Observatory at Fort Roberdeau. The Allegheny Creamery and Crepes owners selected to sponsor an educational Solar System Scaled Walking Trail as their project. She stated that visitors would now be able to discover both the Solar System and events of the Revolutionary War on the same walking trail.

Commissioner Burke reflected on her memories of John Gority and extended deepest sympathies on behalf of the county to former Commissioner Gority and her family on his passing.

Commissioner Erb stated that the county received notification from the compliance and monitoring division of the Department of Community and Economic Development (DCED). DCED has concluded their review of the county's administration of CARES Act Funding received and have found that all items and expenditures incurred were supported and reasonable and within the perimeters of the Commonwealth's House Bill for necessary COVID response.

Commissioner Erb extended his thanks and appreciation to Finance Director, Jennifer Sleppy, County Administrator Nicole Hemminger and Susquehanna Accounting and Consulting Solutions for their leadership in the administering of these funds.

**PROCLAMATION – 911 Center Appreciation Day/National Public Safety Telecommunication Week:**  
 Commissioner Webster read the following proclamation proclaiming Blair County 911 Center Appreciation Day in conjunction with National Public Safety Telecommunication Week of April 12 through April 18:

**Proclamation**

**WHEREAS**, in 1997, the Blair County 911 Center was opened by The Blair County Board of Commissioners.

**WHEREAS**, the Blair County 911 Center serves as the sole Public Service Emergency Answering point for all citizens from every municipality within Blair County with a combined population of approximately 124,000 citizens

**WHEREAS**, the Blair County 911 Center is staffed with 36 professional Telecommunicators, Supervisors and support staff who operate the 911 Center 24 hours per day, 7 days per week and 365 days per year, answering 156,742 calls in 2019.

**WHEREAS**, the Blair County 911 Center has operated with exemplary performance for the past 23 years, assuring that all 911 calls are answered and that vital information is gathered at the time of the call and that proper Police, Fire or EMS emergency agencies are dispatched, so that lifesaving actions can begin for all those in need.

**WHEREAS**, the Blair County Commissioners would like to acknowledge and honor these unsung heroes from the Blair County 911 Center for their professionalism, recognizing their specialized skills for multi-tasking and problem solving, with calm and caring presence, while directing the proper response agency to the emergency incident.

**NOW, THEREFORE BE IT PROCLAIMED** that we the Blair County Board of Commissioners do hereby declare today, Tuesday, April 14, 2020, as:

**Blair County 911 Center Appreciation Day in conjunction with National Public Safety Telecommunication Week of April 12 through April 18.**

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt the Proclamation.

**CERTIFICATE OF RETIREMENT AND APPRECIATION – Timothy Crabtree:**

Commissioner Webster read the following Certificate of Retirement and Appreciation honoring the years of service provided to the county by Timothy Crabtree. Commissioner Webster extended thanks and appreciation on behalf of the county to Mr. Crabtree and wished him well in his future journey in life.

**Certificate of Retirement & Appreciation  
 Presented to Timothy A. Crabtree for Service to the County of Blair**

Tim began working for Blair County in June of 1996 as a trainee, became a supervisor in January of 1997 when the 911 Center opened. In 2012, he became the Operations Manager taking on additional leadership responsibilities.

Tim’s dedication and exemplary professional service over the past 25 years has helped to save many lives. We wish you much happiness as you embark on your next journey through life.

Presented with heartfelt gratitude and appreciation this 15<sup>th</sup> day of April 2021.

Mr. Crabtree shared a few brief words and thanked the Board for the recognition.

**CONSENT AGENDA:**

**Resolution #128-2021:**

- a. Payment of the four-4 Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/13/21	210413CY	\$ 96,783.79
04/13/21	210413SS	\$ 84,517.73
04/13/21	210413TD	\$683,084.51
04/12/21	210413WW	\$272,224.28

Which include payment of the following invoice:

Thomas and Chandra Jandora, in the total amount of \$1,550.00.

- b. Ratification of the five-5 Warrant Lists listed below:

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- c. Ratification of Total Payroll for the Check Dated 04/08/2021, in the total amount of \$781,597.22.

- d. **Budget Transfers/2021:** For installation services of the Defender by Karpel® Software Program for the Public Defender’s Office.

From	\$	To
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- e. **Budget Transfers/2021:** Year-to-date charges received from Justifacts.

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01101GCO-42000 General County Operations	\$184.22	01103CS-42000 Custodial Services
01101GCO-42000 General County Operations	\$1634.32	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$257.22	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$76.61	01157-42000 Public Defender
01101GCO-42000 General County Operations	\$286.83	01151-42000 Sheriff

- f. **Board of Assessment Appeals:** Requesting approval of the resignation of Justin Wiley from the board effective 03/22/21. Term 01/06/20 to 01/05/22.
- g. **Employment:** Deborah J. Barbella, From: FT, Clerk Typist I/File Clerk, CYF, \$10.00/hr., To: FT, Clerk Typist I/Clerical Stats, CYF, \$10.00/hr., effective 04/09/21; Tiffany D. Conahye, From: FT, Clerk Typist I/Clerical Stats, CYF, \$10.00/hr., To: FT, Clerk Typist II/Court Aide, CYF, \$10.00/hr., effective 04/09/21; and Rebecca C. Lidgett, From: FT, Victim/Witness Advocate, Victim/Witness, \$11.77/hr., To: FT, Sexual Assault/Domestic Violence Case Manager, Victim/Witness, \$15.39/hr., effective 04/09/21.
- h. **Terminations:** Brittany N. Parshall, PT, Clerk Typist I, Prothonotary, \$10.51/hr., effective 03/26/21; and David A. Brown III, PT, Probation Officer Support, APO, \$10.82/hr., effective 04/05/21.
- i. **Resignations:** Miranda N. Coury, FT, Caseworker I, CYF, \$30,381.00/yr., effective 03/29/21; Brian L. Walter, FT, Probation Officer Aide I, APO, \$10.51/hr., effective 04/05/21; Erin L. Bennett, FT, Department Clerk I, Domestic Relations, \$10.51/hr., effective 04/08/21; Fred J. Zanghi, Per Diem, Fill-In, Correction Officer, Prison, \$15.08/hr., effective 04/10/21; Renae C. Metz, FT, Deputy Treasurer, Treasurer's Office, \$36,592.66/yr., effective 04/16/21; and Clara M. Rininger, FT, Clerk Typist I, Prothonotary, \$10.51/hr., effective 04/16/21.

Commissioner Burke noted her abstention on the payment of an invoice to Thomas and Chandra Jandora due to a conflict of interest.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #128-2021 with abstention as noted.

#### **STAFF REPORTS & SPECIAL BUSINESS:**

##### **Weekly COVID-19 Update:**

Mark Taylor stated that he is sorry to report that there are two-hundred-fifty (250) positive cases since last Tuesday; an average of fifty (50) positive cases per day. He stated that Blair County is back to the substantial level; the positivity rate increased from 5.9% to 8.8%; the number of hospital admissions doubled over the past week (24-25 per day); however, the number of patients in ICU remains low.

Mr. Taylor stated that Blair County reported one (1) additional death over the past week, increasing the total number of death to three-hundred-fifteen (315). He stated that several nursing homes are reporting a slight increase in positive cases, thus resulting in visitor restrictions. Hospitals are confirming that the positive cases reported are not of the new variant.

Mr. Taylor stated that all individuals over the age of 16 are now eligible to register to receive a vaccine. He stated that there has been no change in vaccine providers (UPMC, Community Healthcare, Community Pharmacy, Martins, CVS, Giant Eagle, Walmart and Weis Pharmacies.)

Mr. Taylor stated that administration of the Johnson and Johnson vaccine has been halted due to reported health issue risks. He stated that anyone who has received the vaccine and has concerns should contact the CDC.

Mr. Taylor encouraged everyone to register for a vaccine and to continue mask wearing, handwashing/sanitizing, maintaining social distancing, etc., in order to help stop the spread of the virus.

##### **Parking Garage Stair Tower Repairs Project:**

Brian Wisner requested approval of a proposal of service contract received from Keller Engineers for the preparation of revised bid documents, coordination and bidding services for the Blair County Parking Garage Stair Tower Repair Project, in the lump sum total of \$4,170.00.

Mr. Wisner stated that the contract for the preparation of revised bid documents, coordination and bidding services for the Blair County Parking Garage Stair Tower Repair Project also includes the incorporation of the parking garage entrance modifications. The contract is in the lump sum total of \$4,170.00. Mr. Wisner stated that these services are necessary because there were no conforming bids received during the first round of bidding for the project.

Discussion followed.

##### **Prison HVAC Coil Replacement Project:**

Brian Wisner requested approval for a contract time extension by Siemens Industry for completion of the Prison HVAC Coil Replacement Project from April 17, 2021 to June 17, 2021, at no additional charge, due to the extended lead-time of 7 to 9 weeks for delivery of the required coil.

Mr. Wisner stated that Siemens Industry, Inc. is requesting a time extension to the contract due to the extended lead-time of the coil delivery. He stated that due to the recent extreme weather conditions in Texas, where the manufacturer is located, supply chain issues have resulted in lead-times of 7-9 weeks. Therefore, they are requesting an extension from the contract completion date of April 17 to June 17, 2021 with no additional costs due to the extension request.

Discussion followed.

**Blair County Bridge #73 Project:**

Brian Wisner requested approval for acceptance of bids received for review, award, or rejection within thirty-30 days of bid opening according to county code.

Contractor	Bid Y or N	Bid Bond	Bid Amount	Comment
MacCabee Industrial, Inc.	N	-	-	
Quality Bridge & Fab	Y	Cashier's Check in the amount of \$3,566.50	\$35,665.00	Apparent Low Bid
Advantage Steel & Construction	N	-	-	Bid received after 11 am deadline. Bid was not delivered in a timely manner.
Cottle's Asphalt Maintenance, Inc.	N	-	-	
US Bridge	N	-	-	

Mr. Wisner stated that a bid opening was held on Friday, April 9 beginning at 11 am for the Blair County Bridge #73 Project. He stated that one bid from Quality Bridge and Fab was received and opened and one bid from Advantage Steel and Construction was received after the 11 am deadline and remains unopened because it was not delivered in a timely manner.

Mr. Wisner requested that the board consider rejecting the bid received from Advantage Steel and Construction because the bid was not delivered in a timely manner and was received after the 11 am submission deadline for bid opening.

**Resolution #129-2021:** A resolution approving to reject the bid received from Advantage Steel and Construction as the bid was not delivered in a timely manner and was received after the 11 am submission deadline for bid opening.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #129-2021.

Mr. Wisner stated that the bid received from Quality Bridge and Fab, was in the total bid amount of \$35,665.00, with a cashier's check received in the bid bond amount of \$3,566.50. He stated that the bid has undergone legal and technical review and appears to be the apparent low bid.

Mr. Wisner requested that the board consider accepting the bids received and award the bid to Quality Bridge and Fab.

**Resolution #130-2021:** A resolution approving to accept the following bids received for the Blair County Bridge #73 Project with award of bid to Quality Bridge and Fab, the low bidder in the total amount of \$35,665.00.

Contractor	Bid Y or N	Bid Bond	Bid Amount	Comment
MacCabee Industrial, Inc.	N	-	-	
Quality Bridge & Fab	Y	Cashier's Check in the amount of \$3,566.50	\$35,665.00	Apparent Low Bid
Cottle's Asphalt Maintenance, Inc.	N	-	-	
US Bridge	N	-	-	

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #130-2021.

**Public Defender's Office:**

- a. Russell Montgomery requested approval of a contract between the County of Blair, on behalf of the Blair County Public Defender's Office and Karpel Computer Systems/dba Karpel Solutions for installation services of the Defender by Karpel® Software Program, and for the first year of services, in the total project amount of \$66,350.00. The first payment will be due in the total amount of \$26,625.00 at agreement signing, and the second payment will be due in the total amount of \$26,625.00 once the database is installed and accessible and the third payment will be due in the amount of \$13,100.00 for the training of staff to be completed on September 24. Said payments shall be paid from the general fund budget. Beginning in the year 2022 the annual licensing maintenance fee in the amount of \$7,200.00 shall be paid from the Blair County Public Defender's General Fund Budget.

Mr. Montgomery stated that both Solicitor Karn and IT Director, Don Weakland, have reviewed the agreements. He stated that the Defender by Karpel® Software Program would provide a timesaving's for his department and that he anticipates going paperless in the very near future; thus, resulting in a cost savings on paper and filing supplies.

Mr. Montgomery stated that there is one date that Karpel needs to change on the agreement, and he anticipates having that date changed prior to Thursday's meeting.

Chief Clerk Hemminger stated that the total project cost would be divided into three-3 payments. The first payment being due in the amount of \$26,625.00 at agreement signing; the second payment due in the amount of \$26,625.00 upon database installation, and the third payment due in the amount of \$13,100.00 on the go live date of September 24.

Discussion followed.

- b. Russell Montgomery requested approval of an agreement between the County of Blair, on behalf of the Blair County Public Defender's Office and Karpel Computer Systems/dba Karpel Solutions for internet based software hosting through Hosted by Karpel of the copyrighted software program Defender by Karpel® that has been licensed to the County of Blair, on behalf of the Blair County Public Defender's Office for future costs in the amount of \$100.00 per year per user that has access to the software through the service and website. Term of said agreement shall be for one (1) year and will begin on the estimated go live date of September 27, 2021, and such term shall automatically renew unless either party gives notice to the other party thirty-30 days prior to the term expiration of intent not to renew.

Chief Clerk Hemminger stated that the software hosting agreement would allow for the office going paperless and saving items in a shared place.

Discussion followed.

**District Attorney's Office:**

- a. Derek Elensky requested approval of a Master Subscription Agreement between the County of Blair, on behalf of the Blair County District Attorney's Office and Hawk Analytics for one (1) Tier 1 CellHawk Subscription, 100,000 maximum number of detail records, and three (3) maximum users, in the total amount of \$2,495.00, for the period of 05/02/2021 through 05/01/2022.

Mr. Elensky stated that the subscription agreement would greatly aid the department in prosecuting trials. He stated that the subscription would allow the department access, after a search warrant is obtained, to the suspect's cellphone and would enable the District Attorney's Office to track such things as the locations where the suspects had been and the times they were there, etc.

Discussion followed.

- b. Mr. Elensky requested approval of an Independent Contractor Agreement between the County of Blair and Richard Consiglo, to serve as Special Prosecutor, in a Homicide Trial, in the biweekly amount of \$961.53, for the period of April 1, 2021 through conclusion of trial.

Discussion followed.

**Department of Emergency Services/911E Center:**

Mark Taylor requested approval of a renewal Software Maintenance Agreement between the County of Blair, Blair County Department of Emergency Services/911E and NetMotion, in the annual amount of \$7,003.66, to provide secure access to the Computer Aided Dispatch (CAD) network while outside of the secure network.

Mr. Taylor stated that the renewal agreement reflects a cost reduction from last year.

Discussion followed.

**Social Services:**

- a. Christina Stacey requested approval to Amend Resolution #113-2021 correcting activity for the submission of a FY 2020 Emergency Solutions Grant (ESG) Contract #C000074220 Budget Revision #1 to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as follows:

**Blair County Community Action Agency:**

- Amending to decrease existing activity for Street Outreach Case Management from; \$6,000.00 to zero-0 dollars; to \$6,500.00 to zero-0 dollars.
- Amending to decrease existing activity for Street Outreach Essential Services from; \$2,500.00 to zero-0 dollars; to \$2,000.00 to zero-0 dollars.
- Increase existing activity for Rapid Rehousing/Financial Assistance from \$5,860.00 to \$7,860.00. (no change)
- Increase existing activity for Rapid Rehousing/Services from \$1,032.00 to \$2,032.00. (no change)
- Increase existing activity for Rapid Rehousing/Rental Assistance from \$18,108.00 to \$23,608.00. (no change)

Discussion followed.

- b. Carol Hartman requested approval for submission of Revision #1 of the FY 2019/2020 Income and Expense Report for the Early Intervention Program to the Pennsylvania Department of Human Services.



Ms. Hartman stated that the Department of Health and Human Services (DHS) requested the county to make the following two-2 changes to the original submitted report:

1. Correct the balance of \$130.00 in the Administration Office cost center; and
2. List separately the Provider "EI Training – Misc. Providers" on the Provider Report.

Discussion followed.

**Fort Roberdeau:**

- a. Glenn Nelson requested approval of a Property Access Agreement by and between the County of Blair and the Pennsylvania State University for WPSU to film a Fort Roberdeau Virtual Field Trip April 26 and 27, 2021 to be aired on WKPSU-TV stations, at no cost to the county.

Chief Clerk Hemminger stated that the county is waiting on PCoRP's review of the University's Certificate of Insurance and Endorsement. She stated that the board could not take action on the agreement until PCoRP provides their approval of the University's Certificate of Insurance and Endorsement.

Discussion followed.

- b. Glenn Nelson requested approval of a Barash Media Contract for a ¼ page, 4-color ad in the Town & Gown's 2021 Spring/Arts Preview Blair at a negotiated rate of \$325.00. The total will be paid from the Fort's general fund marketing budget.

Discussion followed.

**Resolution #131-2021:** A resolution approving a Barash Media Contract for a ¼ page, 4-color ad in the Town & Gown's 2021 Spring/Arts Preview Blair at a negotiated rate of \$325.00. The total will be paid from the Fort's general fund marketing budget.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #131-2021.

**Bridge #67 West Loop Road over Old Town Run:**

Chief Clerk Hemminger requested approval to Amend Resolution #92-2021 as follows:

- **From** - Increasing the total project cost for Bridge #67 from \$2,485,000.00 to **\$2,550,000.00**;
- **To** - Decreasing the total project cost for Bridge #67 from \$2,485,000.00 to **\$1,812,500.00**.

Chief Clerk Hemminger stated that when PennDOT's Central Office received the paperwork that was submitted several weeks ago, approved via Resolution #92-2021, the ECMS system rejected the submission. She stated that there was paperwork on PennDOT's side that needed corrected.

Chief Clerk Hemminger stated that instead of increasing the total project cost from \$2,485,000.00 to \$2,550,000.00, it should have been decreasing the total project cost from \$2,485,000.00 to \$1,812,500.00, thus resulting in a savings to the county. She stated that the county's cost share is 5% and will be paid with Act 13 Marcellus Shale Funds.

Discussion followed.

**COVID-19 Pandemic:**

Chief Clerk Hemminger requested approval of an Accounting and Consulting Solutions Contract between the County of Blair and Susquehanna Accounting and Consulting Solutions, Inc., to fulfill the Department of Community and Economic Development's (DCED) monitoring requirements of the Emergency Rental Assistance (ERAP) allocation from the Pennsylvania Department of Human Services. The discounted hourly rates by level shall be paid from ERAP Funds allowed for administration as follows:

- Shareholder/Director \$275.00
- Senior Managing Consultant \$195.00
- Senior Consultant \$175.00
- Consultant \$125.00

Chief Clerk Hemminger stated that Blair Community Action is administering the Emergency Rental Assistance (ERAP) allocation for the county; however, the county has an obligation to monitor their administration of the allocation. She stated that the county does not have anyone to provide the monitoring, therefore the contract with Susquehanna Accounting and Consulting Solutions, Inc. will fill that void.

Chief Clerk Hemminger stated that there is an allowance in the allocation for administration and monitoring.

Discussion followed.

**Blair County Park and Recreation Advisory Board:**

Solicitor Karn requested approval to rescind Resolution #104-2021 approving the AYSO Region #452 Valley View Park Soccer Field Usage Schedule for Calendar Year 2021.

Solicitor Karn stated that AYSO has a non-exclusive lease with the county for first right use of the soccer fields after 5 pm on weekdays from April 1 through October 31, and for scheduled game times on Saturday and Sunday.

Solicitor Karn stated that in order for the county to know what dates and times the soccer fields are available for use/rental by other parties, AYSO is to provide to the county by March 15 of each year a detailed practice and game schedule. He stated that by mutual fault of the county and AYSO, the schedule being provided the past several years is for the whole time-period of April 1 through October 31 and is not a day per day, detailed schedule.

Solicitor Karn stated that he has communicated with AYSO that Resolution #104-2021 was being rescinded and they must provide the county a detailed practice and game schedule for this season and moving forward into future.

Discussion followed.

**Resolution #132-2021:** A resolution approving to Resolution #104-2021 approving the AYSO Region #452 Valley View Park Soccer Field Usage Schedule for Calendar Year 2021.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #132-201.

**OLD BUSINESS:**

None

**ADJOURN:**

Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk