

**AGENDA
 WORK SESSION
 BLAIR COUNTY BOARD OF COMMISSIONERS
 COMMISSIONERS MEETING ROOM, BASEMENT
 TUESDAY, APRIL 2, 2024, 1:00PM.**

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-309-205-3325 or-1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **PROCLAMATION**
 - i. April 2024 “Pennsylvania 811 Safe Digging Month”
 - ii. April 2024 “National County Government Month”

9. **CONSENT AGENDA**

Resolution 175 – 2024:

- a. Payment of the following 3-Three Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/02/2024	240402CY	25,138.86
04/02/2024	240402SS	262,153.18
04/02/2024	240402WW	172,994.27

- b. Ratification of the following 2-Two Warrant List:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
3/27/2024	240327TC	246,837.95
3/26/2024	240326WT	134,700.00

- c. **2024 Budget Transfer:** To cover Insurance Deductible Fees:

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44960 General County Operations	\$1,000.00	01209PO-44960 Prison

- d. **Resignations:** Orona, Terri L., PT, Telecommunicator, Public Safety, \$18.78/hr., effective 3/5/2024. Craig, Robert S., per diem, Deputy, Coroner, \$80.00 per 8 hr. shift, effective 3/21/2024. Jacobs, David D., FT, Corrections Officer, Prison, \$22.77/hr., effective 4/6/2024.
- e. **Status Changes:** Mosel-Miller, Tracy A., FT, Temporary Department Assistant, Controller, \$14.74/hr., to FT, Administrative Assistant-Courthouse, APO, \$14.74/hr., effective 3/25/2024. Matthews, Brenda J., FT, Corrections Officer, Prison, \$23.29/hr., to FT, Lieutenant, Prison, \$52,471.48 annually, effective 3/30/2024. Schmitt, Matthew F., FT, Acting Lieutenant, Prison, \$53,609.66 annually to FT, Sergeant, Prison, \$23.29/hr., effective 3/30/2024.

10. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **Planning Commission:**

Requesting approval of the Letter of Support for the Borough of Duncansville’s application to the DCED COVID-19 ARPA Capital Projects Fund for Multi-Purpose Community Facility Projects.

- b. **Children, Youth and Families:**

Requesting approval of the FY 2023/2024 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Wardell & Associates, Inc., d/b/a Family Intervention Crisis Service.

- c. **Court Administration:**

Requesting approval of the Service Agreement between the County of Blair and Bettwy Systems, Inc., for maintenance on County electronic equipment at an hourly rate of \$115.00 plus material costs, for the period of 3/15/2024 to 12/31/2024. Services will be provided on a per quote basis via a County approved Purchase Order.

- d. **District Attorney:**
Requesting approval of the agreement between the County of Blair, Blair County District Attorney's Office, and Advent Financial LLC., for the Advent software program, at no cost to the County, and the eLearning program, with program fees outlined in Exhibit A, for the period of 3/20/2024 through 3/20/2025.
- e. **Finance:**
Requesting approval of an agreement between the County of Blair and Copy Rite Banner Zone, LLC for products and services including, but not limited to, custom office supplies, printing, and duplicating. Services/products will be provided on a per quote basis via a County approved Purchase Order.
- f. **Fort Roberdeau:**
i. Requesting approval of the Web Hosting and Webmaster Agreement between the County of Blair, on behalf of Fort Roberdeau, and Ingenuity Media LLC., in the total amount of \$975.00, for the period of 4/15/2024 through 4/14/2027.
ii. Requesting approval of the contract between the County of Blair and Lallemand Construction LLC., to excavate a lead mine area located at Fort Roberdeau, in the total amount of \$1,800.00.
- g. **Human Resources:**
Requesting approval of the contract agreement between the County of Blair, MetLife Consumer Services, Inc. and MetLife, Inc., to offer an additional voluntary employee-paid benefit, MetLife Identity & Fraud Protection Powered by Aura, with benefit fees outlined in Exhibit B, for the period of 4/4/2024 through 4/1/2025.
- h. **Public Safety:**
Requesting approval of the contract agreement between the County of Blair and AristaTek, Inc. for eight annual licenses of PEAC-WMD, which includes Tier II integration and Commodity Hazard Vulnerability Analysis, and Worst Case Analysis for planning, exercises, and response, for the period of 4/15/2024 through 4/14/2025, in the total amount of \$5,950.00 (\$4,760.00 to be paid with HMEP grant funds, \$1,190.00 to be paid with LEPC hazardous materials funds).
- i. **Register of Wills & Recorder of Deeds:**
Requesting approval of a Software Support Agreement between the County of Blair and Optical Storage Solutions, Inc., for 20 Landex full licenses for the Register of Wills & Recorder of Deeds Office, in the amount of \$23,945.00, and two full licenses for the Assessment Office in the amount of \$1,280.00, for a total of \$25,225.00, for the period of 5/1/2024 through 4/30/2025.
- j. **Commissioners:**
i. Requesting approval of a Certificate of Substantial Completion for the Blair County Parking Garage Stair Tower Repair Project dated October 20, 2023.
ii. Requesting approval of a grant agreement extension between the County of Blair and the Department of Economic Development for the Phase 1 Feasibility Study for the Blair County Prison (C000083394-01) changing the grant completion date to June 30, 2024. All other terms of the grant agreement are in full effect with no other changes.

11. **OLD BUSINESS**

None.

13. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Thursday, April 4 at 1:00 p.m. in the Commissioners' Public Meeting Room